CONTINUING EDUCATION

MODES OF INSTRUCTION

IN PERSON
Face-to-face instruction at McHenry County College (MCC) or other specified location.

REMOTE
Synchronous online training via Zoom led by Community Education instructors. Classes will take place at a specific time/date. Zoom links will be sent in advance of each class.

ONLINE
Asynchronous online training offered in partnership with our third-party educational vendors. Learn from expert instructors at your own pace within a timeframe of completion.

To register, visit www.mchenry.edu/personaldevelopment or call (815) 455-8588
Quality, affordable programming for students entering grades 1–9

In search of summer fun? MCC’s Kids and College program offers hands-on classes in Astronomy, Welding, Police Academy, Broadcasting, Honey Bees, Science, Minecraft, Game Design, Art, and more!

New classes start each week from June 12–July 27. Choose from morning or afternoon sessions.

All classes will be in-person on the MCC main campus. Our exceptional teachers, MCC faculty, and camp counselors will engage campers with their passion and enthusiasm—ensuring that each child will experience the joy of learning!

Join Kids and College June 5–8 for Camp Invention®, by the National Inventors Hall of Fame, Inc.®, a 4-day creative and open-ended learning camp which will include a rotation of four adventures—Catching Air™, Invention Celebration™, Mimicbot™, and Pop-Up Venture™. For grades K–6.

www.mchenry.edu/kidsandcollege
Registration opens February 2023.
ANIMALS AND PETS

Make Extra Cash Pet Sitting (after school/work)
Do you love animals, especially dogs? Learn how to make extra money after school or work by watching dogs or other pets, usually in the pet's home. You will learn about feeding, watering, and exercising pets, how to make a good impression as well as what questions to ask when interviewing for a pet sitting job, and what to do when a dog has behavioral issues. You will also discover other services you can offer to make more money, such as dog walking, grooming, puppy training, etc. Informative handouts for future use are included in class fee. This class is taught by a seasoned professional pet sitter and a longtime entrepreneur. The webinar login information will be emailed the day before class.
Fee: $29
LeeAnne Krusemark
#4508
F 3/10 6–8 p.m. Remote

CAREER EXPLORATION

Intro To Voiceovers
Explore the fun, rewarding possibilities of the voiceover industry! Discover current trends and how they make it easy and affordable for just about anyone to get involved. You’ll learn about different types of voiceovers and tools you’ll need to find success. Your instructor, a professional voice actor from Voices For All, will take notes as you read a real script in this one-on-one video chat setting, and offer some coaching to improve your delivery. You’ll receive a professional voiceover evaluation later. One-time, 90-minute, introductory class. Your instructor will contact you to establish a class date and time. Must be age 18 or older.
Fee: $49
Alicia Midgley
#5123
1/1–3/31 1.5 Hours Online

Explore Administrative Medical Assistant
Demand for medical assistants will grow 23% through 2024, so there's never been a better time to explore a career in healthcare! This online course will give you an overview of the job duties and scope of practice of clinical medical assistants. You will learn about the different types of medical records and how to enhance the overall patient experience. You will also get an introduction to charting patient complaints, creating progress notes, and collecting medical history.
Fee: $119
#4543
1/18–3/10 24 Hours Online
#4544
2/15–4/7 25 Hours Online
#4545
3/15–5/5 24 Hours Online

The following classes are offered through in-person, remote (Zoom), or online instruction. Registered participants will receive location or access information by email within 24-hours before a class begins. For updated class offerings or to register, visit www.mchenry.edu/personaldevelopment or call (815) 455-8588.
Explore Medical Coding

Explore a career as a medical coder and gain knowledge to help you work, with confidence, almost anywhere in the medical field from doctors’ offices, clinics, hospitals, or even in the comfort of your home. This course teaches use of the CPT manual and IDC-10-CM which will give you a leg up on others who are new to this career.

Fee: $115

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Explore Medical Transcription

Learn how to transcribe the most common medical reports used in both inpatient and outpatient settings. This course contains grammar review, as well as important clinical knowledge of major disease processes that are essential to enhancing your skills as a medical documentation specialist.

Fee: $115

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CRAFTS AND HOBBIES

Fused Glass Workshop

Through a series of jewelry/ornament projects, you’ll learn how to fire glass in a kiln to create one-of-a-kind art pieces. Characteristics of fused-glass materials, assembling techniques, and firing guidelines will be covered in class as you design and fashion several personal pieces. No glass-crafting experience necessary; tools will be provided. Supply costs range from $14–$35 and are not included in the course fee, but will be available on site. All classes will be held at Material Things Artisan Market, 103 E. Van Buren St., Woodstock.

Fee: $39

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Fused Glass Workshop II

Continue your glass fusing experience by creating larger pieces of showcase art. In this class you’ll create platters, bowls, or unique wall pieces that can be used to decorate your home or express your originality. You’ll create at least two personal projects. Open to students who have completed the first workshop or who have previous experience with fusing glass. Supply costs for each project will range from $22–$35. Tools will be provided, but you’re also welcome to bring tools of your own. All classes will be held at Material Things Artisan Market, 103 E. Van Buren St., Woodstock.

Fee: $39

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<td>Sa 1/21, 1/28</td>
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Beginning Sewing

Learn basic sewing skills and gain confidence while making three fun projects. These projects include a Decorative Pin Cushion where you’ll learn the utility and decorative functions of the sewing machine, basic sewing techniques, and cutting and measuring techniques; Inside-Out Pillowcase where you’ll practice rotary cutting skills, basic and French seams, and pressing techniques; and a Table Runner where you’ll use fusible stabilizers, topstitching, and seam finishes. Supplies, fabric, notions, and patterns are not included in the class fee, but are available for purchase at the first class. Your costs will vary based on fabrics and supplies chosen. Each student receives a 15% discount on supplies purchased at Sewing Concepts. Sewing machines will be provided! Sewing Concepts is located on the square in downtown Woodstock.

Fee: $79

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To register, visit www.mchenry.edu/personaldevelopment or call (815) 455-8588

**Sewing: The Next Step**

After completing the beginning sewing class, you’ll be ready to take your sewing skills to the next level! The projects for this class are: Inside-Out Placemats: these reversible placemats use a “self-binding” technique. You will use basic cutting, measuring, and sewing skills, plus learn about “stitching in the ditch” technique. Humbug Bag: you will learn basic quilting skills and how to insert a zipper! Reversible Apron: with many variations to add your own flare, you’ll create an apron with pockets, choice of straps, and a lining. Supplies, fabric, notions and patterns are not included in the class fee but are available for purchase at the first class. Your costs will vary based on fabrics and supplies chosen. Each student receives a 15% discount on supplies purchased at Sewing Concepts. Sewing machines will be provided! Sewing Concepts is located on the square in downtown Woodstock.

Fee: $79  
Sewing Concepts  
# 4520 M 3/27–4/24 6–8:30 p.m.

**CULINARY**

**Groundhog Day Fun with Cookies**

Groundhog Day is around the corner, and it is a big deal in McHenry County! Join Lauren Daly of Tada Cookies in learning how to make and decorate those perfect Groundhog Day themed cookies! Learn how to make delicious cookie dough and techniques for decorating beautiful cookies. You will receive six pre-baked themed cookies, icing, and sprinkles to decorate your own cookies during the class. Please bring an apron and get ready to decorate!

Fee: $39  
Lauren Daly  
# 4501 T 1/24 6–8 p.m.  
A, MCC

**Hearts for Two Fun with Cookies**

There is no better way to show your love than through a cookie. Spend your Valentine’s Day with the one you love by decorating cookies together. Join Lauren Daly of Tada Cookies in learning how to make and decorate those perfect heart-themed cookies! Learn how to make delicious cookie dough and techniques for decorating beautiful cookies. Together, you will receive six pre-baked themed cookies, icing, and sprinkles to decorate your own cookies during the class. Limited two individuals per one registration. Please bring an apron and get ready to decorate!

Fee: $39  
Lauren Daly  
# 4517 T 2/14 6–8 p.m.  
A, MCC

**Cookie Madness Fun with Cookies**

There is no need to complete a bracket as you will be the only winner this March! Join Lauren Daly of Tada Cookies in learning how to make and decorate those perfect game day-themed cookies! Learn how to make delicious cookie dough and techniques for decorating beautiful cookies. You will receive six pre-baked cookies, icing, and sprinkles to decorate your own themed cookies during the class. Please bring an apron and get ready to decorate!

Fee: $39  
Lauren Daly  
# 4518 T 3/14 6–8 p.m.  
A, MCC

**Luscious, Low-Fat, Lightning-Quick Meals**

Have you ever wished you had a personal chef preparing luscious, low-fat meals for you? This course is the next best thing! You’ll learn how to reduce fat in recipes without sacrificing flavor or texture. Explore how to use flavor profiling to expand your culinary horizons. Learn how to prepare casseroles, crock-pot dishes, vegan dishes, oven-fried foods, meat-based meals, and many other entrees that are both nutritious and delicious! You will discover tips for grocery shopping, menu planning, food preparation, and quicker cooking. You will have the chance to try out over 50 exciting and easy lowered-fat recipes.

Fee: $115  
Lauren Daly  
# 4705 1/18–3/10 24 Hours Online  
# 4706 2/15–4/7 24 Hours Online  
# 4707 3/15–5/5 24 Hours Online
**FINE ART**

**Artistic Journaling**
Do you like to journal? Have you ever wanted to take your journaling to the next step? Learn how to create beautiful, one-of-a-kind pages in your journals using a variety of art materials and mediums. You will learn how to blend different art mediums to create unique layering effects and explore different styles of doodling and journaling. This would make a unique journal to keep or share with your special someone. A supply list will be sent to you prior to the start of the class.

Fee: $59  
Julie Kukreja

# 5158  M  1/23–2/13  6–8 p.m.  A, MCC
# 5159  M  2/27–3/20  6–8 p.m.  A, MCC

**Welding: Metal Art**
You’ll learn basic welding skills to make metal stick together. This process can be used to create unique projects and yard art. Safe and efficient operation of a stick welder, MIG welder, and plasma-cutting tool will be covered in this class. One art project will be completed in class that is yours to take home. Additional projects can be created, as time allows, using student-supplied materials that can be purchased at your local farm supply or home center stores. NOTE: You must wear long pants, a long-sleeved shirt, non-flammable shoes, and bring your own welding gloves. (WORK BOOTS ARE RECOMMENDED.) This class is not designed to teach anyone how to weld for industry or to become certified in any areas of welding. All classes are held at the Woodstock Center, 912 Trakk Lane, Woodstock.

Fee: $229  
William Moctezuma

# 5132  Sa  1/28–2/18  8 a.m.–Noon
# 5133  Sa  3/4–3/25  8 a.m.–Noon

**Intermediate-Advanced Watercolors**
Intermediate painters will work on advanced techniques and problem solving. Come prepared to paint the first class period. A supply list will be emailed one week prior to the start of the class.

Fee: $99  
Johanna Yoder

# 5131  F  2/3–3/24  10 a.m.–1 p.m.  A, MCC

**NEW! Flip and Dip Acrylic Painting**
Create your next masterpiece by using the flip and dip method. Patty Berry, owner of Pouring It Forward, will teach you how to mix the right acrylic paint, prep your 8x10 canvas, and apply the paint using bubble wrap, (yes, bubble wrap)! The fun begins when you take the canvas and squish it face down onto the bubble wrap. You will then reveal the magic by lifting the canvas from the bubble wrap. You’ll leave your painting to dry until the second class where you will varnish your masterpiece. Please bring a shirt box larger than 8x10 to transport your painting home safely. All class supplies are included except for the box. Let’s have some fun and be creative! This is a two-day class.

Fee: $59  
Patricia Berry

# 5108  M  2/20  6–8 p.m.  A, MCC
# 5109  Th  2/23  6–7:30 p.m.  A, MCC

**NEW! Swipe and Blow Acrylic Painting**
Create your next masterpiece by using the swipe and blow method. Patty Berry, owner of Pouring It Forward, will teach you how to mix the right acrylic paint, prep your 8x10 canvas, and apply the paint. You will swipe ½ of the canvas and then use a straw or your mouth to blow the paint around (yes, a straw!). This is a fun technique that you’re sure to love! You’ll leave your painting to dry until the second class where you will varnish your masterpiece. Please bring a shirt box larger than 8x10 to transport your painting home safely. All class supplies are included except for the box. Let’s have some fun and be creative! This is a two-day class.

Fee: $59  
Patricia Berry

# 5109  M  3/20  6–8 p.m.  A, MCC
# 5110  Th  3/23  6–7:30 p.m.  A, MCC

**NEW! Pet Portraits with Acrylic Painting**
In this class, you will learn the basics of acrylic painting and techniques by completing 3 mini portraits of your pets! Each week you will complete a mini acrylic painting of your pet led through each step from our instructor. Go home with a collection of your favorite muse to display proudly. All materials provided.

Fee: $79  
Julie Kukreja

# 5160  W  2/8–3/22  6–8 p.m.  A, MCC

**NEW! Swipe and Blow Acrylic Painting**
Create your next masterpiece by using the swipe and blow method. Patty Berry, owner of Pouring It Forward, will teach you how to mix the right acrylic paint, prep your 8x10 canvas, and apply the paint. You will swipe ½ of the canvas and then use a straw or your mouth to blow the paint around (yes, a straw!). This is a fun technique that you’re sure to love! You’ll leave your painting to dry until the second class where you will varnish your masterpiece. Please bring a shirt box larger than 8x10 to transport your painting home safely. All class supplies are included except for the box. Let’s have some fun and be creative! This is a two-day class.

Fee: $59  
Patricia Berry

# 5109  M  3/20  6–8 p.m.  A, MCC
# 5110  Th  3/23  6–7:30 p.m.  A, MCC

To register, visit www.mchenry.edu/personaldevelopment or call (815) 455-8588
**Drawing: Beginner to Intermediate**
Do you have an interest in creating and designing? Do you have a passion or desire for drawing but not sure where to start? In this class, you will learn the basics of drawing. Learn how to create volume in your drawing through perspective, shading, and shadows. You will learn how to train your eyes to replicate what they see. Students may purchase the optional textbook, *Complete Book of Drawing: Essential Skills for Every Artist*, on Amazon. Students will need to bring a sketch pad, HB and 2B pencils, pencil sharpener, kneeded erasers, erasers, and ruler.

Fee: $69  
Efrain Gonzalez  
#5127  
T  
2/28–4/4  
6–8 p.m.  
A, MCC

**Drawing For The Absolute Beginner**
Gain a solid foundation in the basics of drawing to become the artist you’ve always wanted to be. This course will help you become familiar with paper type, drawing styles, techniques, and basic principles of perspective, layout and design.

Fee: $115  
#4386  
1/18–3/10  
24 Hours  
Online  
#4387  
2/15–4/7  
24 Hours  
Online  
#4388  
3/15–5/5  
24 Hours  
Online

**Handling Medical Emergencies**
Learn how to help family, friends, and anyone in an emergency when every second counts. This course will help you recognize the early signs and symptoms of common medical conditions and emergencies, so you can provide appropriate treatment while waiting for the EMS to arrive.

Fee: $115  
#4672  
1/18–3/10  
24 Hours  
Online  
#4673  
2/15–4/7  
24 Hours  
Online  
#4674  
3/15–5/5  
24 Hours  
Online

**Helping Elderly Parents**
Are your parents in their golden years? Learning how to help parents or other loved ones through their transition can prepare you for your own. This compassionate and comprehensive class will give you the tools, techniques, and insights for this passage. Growing older is a part of life. Some aspects are joyful, some bittersweet, some frustrating, some frightening. You will learn what to expect, what to watch for, how to deal with physical and emotional challenges, and where to find resources to help. You’ll understand the impact of retirement, learn how to choose a nursing home, and be prepared to deal with death. You’ll learn about financial and legal considerations, health issues, and family interpersonal relationships. You’ll be introduced to special communication skills, observation methods, and coping mechanisms to ease the burden for everyone involved. You’ll learn to handle most of the challenges you will face while coming to appreciate and cherish the privilege of the journey.

Fee: $115  
#4681  
1/18–3/10  
24 Hours  
Online  
#4682  
2/15–4/7  
24 Hours  
Online  
#4683  
3/15–5/5  
24 Hours  
Online

**Understanding Adolescents**
Learn about the many physical, emotional, and cognitive changes that affect the teens in your life and understand the significance of these changes, both for you and the adolescent. Discuss relationships inside and outside the home and how they shape the development of a teen’s identity. Explore personality, moral development and the role of faith. By the time you finish this course, you should be very well-prepared to understand, appreciate, and meet the needs of the teens in your life.

Fee: $115  
#5045  
1/18–3/10  
24 Hours  
Online  
#5047  
2/15–4/7  
24 Hours  
Online  
#5049  
3/15–5/5  
24 Hours  
Online

**Beekeeping 101**
The demand for bees for pollination is up, so there’s no better time to learn about bees and beekeeping. We’ll cover bee biology, modern beekeeping techniques, construction of hives, and how to acquire bees. Keep bees for the fun of it, as a sideline job, or to help your garden and orchard.

Fee: $59  
Larry Krengel  
In person  
#4478  
W  
2/1–2/22  
7–9:30 p.m.  
A, MCC  
Remote  
#4479  
W  
2/1–2/22  
7–9:30 p.m.  
Remote

To register, visit www.mchenry.edu/personaldevelopment or call (815) 455-8588
Beekeeping: 7 Ways To Raise A Queen

The number of small-scale beekeepers is increasing and the demand for locally raised queen bees is growing. Purchased queens are often raised in areas of Africanized Honeybees or come from migratory bee operations where dangerous viruses are exchanged.

Fee: $25 Larry Krengel

In person
# 4480 W 3/1 7–9:30 p.m. A, MCC
Remote
# 4481 W 3/1 7–9:30 p.m. Remote

Beekeeping: Comb Honey

Comb honey is old-fashioned honey harvested in the bees own wax case. A hundred years ago, honey was removed from the hive and eaten in the comb. Today, extracted honey- honey in the jar- is the norm. This course is an opportunity to return to the old (and some contend the healthiest) way of harvesting honey. Producing honey in the comb is a beekeeping challenge; an old-fashioned challenge explored in this class.

Fee: $25 Larry Krengel

In person
# 4482 W 3/8 7–9:30 p.m. A, MCC
Remote
# 4483 W 3/8 7–9:30 p.m. Remote

Beekeeping Field Study

This short course will provide practical, hands-on instruction for installing, manipulating, and inspecting colonies of bees. If possible, the class will meet in a bee yard, so appropriate clothing and bee equipment will be necessary. If it is not possible to meet in the bee yard, class will be delivered via Zoom. Spring is the time to start with bees, and this course will walk you through it step by step. Learn what you need to know to start out right with your bees.

Fee: $59 Larry Krengel

# 4542 Sa 4/8, 4/15 10 a.m.–Noon TBA

Everything You Wanted to Know About the Drinking Water in Your Home

This course will present information about your home’s potable water system— from how the water gets to your home to how it is distributed inside your home; what causes low water pressure, stains on fixtures, or rotten-egg smell; how you can maintain your water heater; and what a water softener is for and how to make sure it isn’t wasting water. Other topics covered include: lead and/or copper in your water as well as other contaminants; and which is better, tap water or bottled water. Attendees are encouraged to bring your latest Consumer Confidence Report (CCR) provided by your public water supply. There will be plenty of time for your questions.

Fee: $19 Harry Harman

# 4502 W 1/25 6–7:30 p.m. A, MCC

Private Wells: Don’t Be Dead in the Water

The majority of geographic McHenry County is served by private wells. Most residences and commercial or industrial operations served by wells give them little consideration until, for one or multiple reasons, a new or replacement one is needed. You’ll gain a better understanding of the evolution of well technology from pre and early settlement times through the present, including a comparison to modern municipal/public systems. There will also be discussion of the recent release of the current McHenry County Water Resource Action Plan (WRAP). This presents the question… Wells, wells everywhere, but will you be able to drink?

Fee: $19 Ernest Varga

# 5107 T 2/21 6–8 p.m. A, MCC

Everything To Know About Septic Systems

Many homes and businesses in McHenry County process waste via a septic system, yet most people have little to no idea how they really function. Get wise to what can, should, and shouldn’t be processed through them, recommended maintenance, life cycles, repairs, and more. The instructor is licensed by the State of Illinois in regard to septic systems, and has analyzed, designed, and installed septic systems for over 30 years.

Fee: $19 Ernest Varga

# 5106 T 3/21 6–8 p.m. A, MCC

Grow Plants for Fun and Profit

Turn your love of plants into an enjoyable and profitable home business. This course provides information on licensing, site preparation, equipment, how and where to find supplies, how to select and produce plants, how to produce quality material, and how to market your product.

Fee: $115

# 4435 1/18–3/10 24 Hours Online
# 4436 2/15–4/7 24 Hours Online
# 4437 3/15–5/5 24 Hours Online
Introduction to Interior Design
Learn to transform plain living spaces into beautiful and functional rooms. This course will teach you how to design every aspect of a room while taking into account color theory, industry trends, special arrangements, floor plans, design ideas, and interior design basics.
Fee: $119
# 4684  1/18–3/10  24 Hours  Online
# 4685  2/15–4/7   24 Hours  Online
# 4686  3/15–5/5   24 Hours  Online

Start Your Own Edible Garden
Grow delicious, nutritious fruit and vegetables in your own backyard. Whether you want to provide food for your family, save money, get exercise, or just be more self-sufficient, this course will give you the skills and knowledge you need to have a successful harvest.
Fee: $119
# 4432  1/18–3/10  24 Hours  Online
# 4433  2/15–4/7   24 Hours  Online
# 4434  3/15–5/5   24 Hours  Online

American Sign Language for Beginners
Join a fun and relaxed environment where you start signing immediately. You’ll start with the alphabet, numbers, vocabulary of categories, finger spelling and basic phrases to greet people and express yourself. This course is taught by a deaf instructor. The required textbook is: Learn to Sign the Fun Way (ISBN: 0-7615-3263-3) and can be found on Amazon. This is an 8-week course.
Fee: $99
# 5128  W  1/25–3/15  6–8 p.m.  A, MCC

American Sign Language 1
This 8-week course is for students who must show proficiency through an instructor-administered assessment and have completed American Sign Language for Beginners. You will learn basic ASL grammar rules including body and facial expressions. This will help you to improve your signing skills by using vocabulary to form a sentence that ASL uses. This will help you to improve your signing on question and answering skills. This course is taught by a deaf instructor. The required textbook is: Signing Fun: American Sign Language, vocabulary, phrases, games, & activities. (ISBN: 1-56368-292-3) and is available for purchase from Amazon.
Fee: $99
# 5129  T  1/24–3/14  6–8 p.m.  A, MCC

American Sign Language 2
In this class, you’ll learn more about ASL grammar (ASL gloss), numbers in ASL, facial expressions, receptive skills, expressive skills, and classifiers. This class is taught by a deaf instructor. Required textbooks include ABC Basic Course in American Sign Language-2nd Edition (ISBN: 978-0932666420) and Numbering in American Sign Language: Number Signs for Everyone (ISBN: 978-0915035724). Both textbooks are available for purchase from Amazon.
Fee: $99
# 5130  M  1/23–3/13  6–8 p.m.  A, MCC

Beginning Conversational French
Prepare for your next trip to France by mastering the basics of conversational French. This course will provide you with proper pronunciation of French words that you’ll use in your travels as well as cultural tips including appropriate gestures and body language.
Fee: $115
# 4400  1/18–3/10  24 Hours  Online
# 4401  2/15–4/7   24 Hours  Online
# 4402  3/15–5/5   24 Hours  Online

Conversational Japanese
Prepare for your next trip to Japan by learning the basics of conversational Japanese. This course will provide you with useful words and phrases for conversing as you master the essentials of the Japanese language. Throughout this course, you’ll gain cultural knowledge and learn useful conversational phrases and vocabulary words particular to a specific area of travel. You’ll practice these in drills, interactive exercises, and dialogues. In each lesson, you’ll find helpful audio aids and Japanese words written in the English alphabet. This technique will allow you to bypass one of the biggest obstacles for most beginners of Japanese: the letter system. By the end of this course, you’ll have acquired basic conversational skills that enable you to travel around the country easily, and you’ll have discovered the heart of Japan!
Fee: $115
# 4403  1/18–3/10  24 Hours  Online
# 4404  2/15–4/7   24 Hours  Online
# 4405  3/15–5/5   24 Hours  Online
Discover Sign Language
You’ll learn how to sign basic phrases and sentences and how to put it all together, allowing you to introduce yourself and start a conversation. Along the way, you will learn signs for colors, numbers, locations, family, and the activities you like to do. Discover how to make the signs and to incorporate facial expression to communicate in this beautiful language. You’ll also gain an introduction to the world of the Deaf culture and explore topics such as lip reading, baby signs, and the career of interpreting.
Fee: $115
# 4409 1/18–3/10 24 Hours Online
# 4410 2/15–4/7 24 Hours Online
# 4411 3/15–5/5 24 Hours Online

Discover Sign Language II
Learn to build phrases and sentences with the vocabulary you used in Discover Sign Language 1, as well as some new vocabulary. You will practice phrases and sentences by recording your own signing and uploading them for review. Not only that, but you will also continue to explore the world of Deaf culture by learning more about the history of Deaf culture in the United States, famous Deaf individuals, and the impact of recent laws and technology on the modern-day Deaf community.
Fee: $115
# 4412 1/18–3/10 24 Hours Online
# 4413 2/15–4/7 24 Hours Online
# 4414 3/15–5/5 24 Hours Online

Instant Italian
Learn to express yourself comfortably in Italian. You’ll be surprised how quickly and easily you are able to learn Italian in this course, which provides knowledge of practical, everyday words and phrases you are likely to hear if you vacation in Italy.
Fee: $115
# 4406 1/18–3/10 24 Hours Online
# 4407 2/15–4/7 24 Hours Online
# 4408 3/15–5/5 24 Hours Online

Speed Spanish
Imagine yourself speaking, reading, and writing Spanish. Now you can with Speed Spanish! This course is designed for anyone who wants to learn Spanish pronto. You’ll learn six easy recipes for gluing Spanish words together to form sentences. In no time at all, you’ll be able to converse in Spanish. ¡Qué bueno! This class is taught by a college instructor who has been teaching Spanish for over 20 years.
Fee: $119
# 4389 1/18–3/10 24 Hours Online
# 4390 2/15–4/7 24 Hours Online
# 4391 3/15–5/5 24 Hours Online

Private Music Lessons
Students who wish to take private music lessons may register through Community Education. There will be a total of 7.5 hours of instruction. After you’ve registered, the instructor will call you to schedule a specific day and time for your lessons. The cost is $329 excluding music, which you’ll need to purchase on your own. All classes will run January 17–May 13. Other musical instrument lessons are also available. For more information about private music lessons, please call Paige Lush at (815) 479-7670.
Fee: $329

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<thead>
<tr>
<th>Class</th>
<th>Course Code</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>Banjo</td>
<td># 4596</td>
<td>Thomas Sergey</td>
</tr>
<tr>
<td>Baritone</td>
<td># 4591</td>
<td>Paige Lush</td>
</tr>
<tr>
<td>Cello</td>
<td># 4593</td>
<td>Leah Hagel-Kahmann</td>
</tr>
<tr>
<td>Guitar</td>
<td># 4592</td>
<td>Patricia Gaughan</td>
</tr>
<tr>
<td>Percussion</td>
<td># 4594</td>
<td>Brent Jordan</td>
</tr>
<tr>
<td>Organ</td>
<td># 4588</td>
<td>Rebecca Chu Park</td>
</tr>
<tr>
<td>Piano</td>
<td># 4589</td>
<td>Tara Singer</td>
</tr>
<tr>
<td>Tuba</td>
<td># 4595</td>
<td>Paige Lush</td>
</tr>
<tr>
<td>Voice</td>
<td># 4587</td>
<td>Christopher Jackson</td>
</tr>
</tbody>
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Beginner Guitar/Ukulele
Learn to play guitar or ukulele in this fun, in-person group setting. We will start with the basics of song accompaniment by learning chord fingerings in a variety of keys, and strum patterns using a variety of rhythmic patterns. Well known folk and pop songs will be used as a learning tool. Basic guitar/ukulele care, tuning and elements of music will be covered.
Fee: $79
# 5125 1/17–2/21 6–7 p.m. Patricia Gaughan

To register, visit www.mchenry.edu/personaldevelopment or call (815) 455-8588
Advanced Guitar/Ukulele
This class is for the player who already knows some basic chords and strum patterns. Songs will be used that present new challenges: Barre chords, finger-style accompaniment, tablature reading, using a capo and transposing songs will be covered.
Fee: $79 Patricia Gaughan
# 5126 T 1/17–2/21 7–8 p.m. B, MCC

String Orchestra
The string orchestra involves the study and performance of repertoire for string orchestra. Students develop aural and instrumental competence on selected string instruments and technical competence in performance.
Fee: $20 Leah Hagel-Kahmann
# 4566 T 1/17–5/9 6–7:50 p.m. B, MCC

MCC Jazz Ensemble
The Jazz Ensemble is open to any musician with the musical skills necessary to perform the repertoire. Students and community members are introduced to the works of traditional and contemporary jazz composers, developing improvisation and technical skills. Please contact Paige Lush at plush@mchenry.edu for more information.
Fee: $20 Michael Bazan
# 4564 W 1/18–5/10 7–8:50 p.m. B, MCC

New Orleans Jazz Band
MCC’s newest musical ensemble is a traditional New Orleans-style jazz band that is open to any instrumentalist (or vocalist) with the musical skills and experience necessary to perform the repertoire. The Dixieland band performs twice per semester, on campus and in the community. For more information, contact Mike Hillstrom at mhillstrom@mchenry.edu.
Fee: $20 David Dcamp
# 5211 Th 1/19–5/11 2:30–4:20 p.m. B, MCC

MCC Chorus
MCC’s Chorus welcomes MCC students and community members. For more information, contact Michael Hillstrom at mhillstrom@mchenry.edu
Fee: $20 Christopher Jackson
# 4555 Th 1/19–5/11 7–8:50 p.m. B, MCC

Chamber Ensemble
Chamber Ensemble introduces a variety of chamber music, including analysis of composition and performance practices. Students develop written, aural and instrumental competence on selected instruments.
Fee: $20 Janet Kvam-Holub
# 4565 M 1/23–5/8 10–11:50 a.m. B, MCC

MCC Concert Band
MCC’s Concert Band performs a variety of pieces ranging from classics to modern masterpieces. Community members and students are welcome. This group is open to any musician with the musical skills necessary to perform the repertoire. Contact Paige Lush at plush@mchenry.edu for more information.
Fee: $20 Paige Lush
# 4569 M 1/23–5/8 7–8:50 p.m. B, MCC

NEW! Instant Guitar for Hopelessly Busy People
Have you ever wanted to learn the guitar but simply find it difficult to find the time? In just a few hours, you can learn enough about playing the guitar to give you years of musical enjoyment, and you won’t have to take private lessons to do it. This crash course will teach you some basic chords and get you playing along with your favorite songs right away. This class is held online via Zoom, so you’re able to sit at home with your guitar and take this class without any pressure. And since the class includes an online book and online follow-up video lessons, you will be able to continue your practice and study on your own. An optional periodic online question and answer session is also included. A recording of the class is included as well. Class limited to 15 students.
Fee: $59 Craig Coffman
# 4513 Sa 2/25 1–2:30 p.m. Remote

NEW! Instant Piano for Hopelessly Busy People
In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. Learn to play piano the way professionals do—using chords. This class is held online via Zoom, so you’re able to sit at your piano or keyboard at home and take this course with no pressure. And since this course includes an online book and online follow-up video lessons, you will be able to continue your practice and study on your own. An optional periodic online question and answer session is also included. A recording of the class is included as well. Class limited to 15 students.
Fee: $59 Craig Coffman
# 4512 Sa 2/25 9 a.m.–Noon Remote

To register, visit www.mchenry.edu/personaldevelopment or call (815) 455-8588
PERSONAL FINANCIAL MANAGEMENT

First-Time Home Buyers Class
Tired of renting? This class offers assistance and insights into the process of home ownership. Learn all you need to know about buying your first home: getting familiar with contracts, closing costs, inspections, down payments, appraisals, interest rates, and negotiations. Get familiar with Down Payment Assistance Programs and how to qualify.
Fee: $19
Michael Olach
# 5084 W 3/8 6:30–8:15 p.m. A, MCC

Introduction to Stock Options
Learn to evaluate, buy, sell, and profit from stocks. This course will arm you with investment tools that were once thought to be only for the pros as you learn how to protect your portfolio and profit in a down market, an up market, or even a flat market.
Fee: $119
# 4688 1/18–3/10 24 Hours Online
# 4690 2/15–4/7 24 Hours Online
# 4692 3/15–5/5 24 Hours Online

Keys to Successful Money Management
Let a certified financial planner show you how most wealthy people build their fortunes. This course will introduce you to a broad array of investment choices, help you discover the best ways to accumulate cash and property, and demonstrate how to best protect your investments.
Fee: $115
# 4696 1/18–3/10 24 Hours Online
# 4698 2/15–4/7 24 Hours Online
# 4699 3/15–5/5 24 Hours Online

Personal Finance
Set clear financial goals, make the right investments, increase financial security, and be prepared to retire someday. This course will help you gain control over the financial impact of your choices with tools that are useful, realistic, and easy to work into your regular routine.
Fee: $119
# 4675 1/17–3/10 24 Hours Online
# 4676 2/15–4/7 24 Hours Online
# 4677 3/15–5/5 24 Hours Online

Real Estate Investing
Discover how to make money in real estate, even if you have little to start with. This course includes specially designed worksheets and hands-on activities to take the guesswork out of your investing in the real estate market.
Fee: $115
# 4678 1/18–3/10 24 Hours Online
# 4679 2/15–4/7 24 Hours Online
# 4680 3/15–5/5 24 Hours Online

Stocks, Bonds, Investing: Oh My!
Learn the basics of stocks, bonds, and investing so you can be independent and confident about your financial decisions. This class will teach you how to prepare for retirement, manage your finances, and pay for college without the need for hiring a broker or financial advisor.
Fee: $119
# 4708 1/18–3/10 24 Hours Online
# 4709 2/15–4/7 24 Hours Online
# 4710 3/15–5/5 24 Hours Online

The Analysis and Valuation of Stocks
Learn fundamental and advanced techniques for researching and analyzing stocks. This comprehensive course will teach you how to read financial statements, calculate financial ratios, perform industrial comparisons, and conduct economic research.
Fee: $115
# 4711 1/18–3/10 24 Hours Online
# 4712 2/15–4/7 24 Hours Online
# 4713 3/15–5/5 24 Hours Online

To register, visit www.mchenry.edu/personaldevelopment or call (815) 455-8588
PHOTOGRAPHY

Discover Digital Photography
Gain the skills you need to take great photos with your digital camera and never miss a memorable moment again. This course is an informative introduction to digital photography, from DSLRs to smart phone cameras.
Fee: $115

# 4457 1/18–3/10 24 Hours Online
# 4458 2/15–4/7 24 Hours Online
# 4459 3/15–5/5 24 Hours Online

Photograph Nature With Your Digital Camera
Discover how your nature photos can become works of art rather than just snapshots. This course will help you explore composition and lighting as you master your digital camera’s controls and features to take exceptional nature photos in no time.
Fee: $115

# 4397 1/18–3/10 24 Hours Online
# 4398 2/15–4/7 24 Hours Online
# 4399 3/15–5/5 24 Hours Online

Mastering Your Digital SLR Camera
Break through the technology barrier and discover how to use your DSLR to take beautiful photos. This course will help you learn about features and controls, proper lenses, metering, exposure, and more to take your photography to the next level.
Fee: $115

# 4472 1/18–3/10 24 Hours Online
# 4473 2/15–4/7 24 Hours Online
# 4474 3/15–5/5 24 Hours Online

Photoshop CC for the Digital Photographer
Adobe Photoshop CC (also known as Photoshop Creative Cloud) is a powerful subscription software solution providing support and specialized editing tools for digital photographers and graphic artists. In this course, you will master techniques to edit and enhance your digital images and add a professional polish to your work. The course offers simple, step-by-step instructions for basics like cropping, rotation, and sizing images. You will experiment with Photoshop’s tools for correcting exposure, adjusting color and colorcasts, and work with Adobe’s powerful layer and selection tools. You will learn how to add text, retouch, and even clone away unwanted elements from your images. You will discover how to work with raw images and prepare images for print or online use. In this course, you will be guided through detailed explanations and instructions for using the tools that make this software so popular and unique in the world of digital editing. Whether you are a novice or accomplished photo editor, this course will give you a collection of useful techniques that will quickly show you amazing results in your images.
Fee: $115

# 4469 1/18–3/10 24 Hours Online
# 4470 2/15–4/7 24 Hours Online
# 4471 3/15–5/5 24 Hours Online

To register, visit www.mchenry.edu/personaldevelopment or call (815) 455-8588
Secrets of Better Photography
Learn to take outstanding photos and get the best results whether you are using a DSLR, a point-and-shoot, or your phone camera. Each lesson contains exercises and assignments that will help you apply new techniques to your own camera and make a distinctive difference in your photos.
Fee: $115

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<tr>
<th>Course Code</th>
<th>Start Date</th>
<th>Duration</th>
<th>Location</th>
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<tr>
<td>4441</td>
<td>1/18–3/10</td>
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<tr>
<td>4442</td>
<td>2/15–4/7</td>
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<td>Online</td>
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<td>4443</td>
<td>3/15–5/5</td>
<td>24 Hours</td>
<td>Online</td>
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Chess for Beginners to Intermediates
Do you have an interest in learning how to play Chess? Do you enjoy playing chess and would like to improve? This 8-week class will cover the essentials of chess, how to get started, basic strategy, and the resources to improve your next move. Instructor Jeff Varda, an experienced chess coach and player, will guide you on how to move your first Pawn, how to protect your King, and finally, how to capture your opponent's King. Checkmate! Chess sets will be provided for use during each class. This class is open to students ages 10 and up.
Fee: $25

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<tr>
<th>Course Code</th>
<th>Start Date</th>
<th>Duration</th>
<th>Location</th>
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<tbody>
<tr>
<td>4532</td>
<td>W 1/4–2/22</td>
<td>6–7:30 p.m.</td>
<td>A, MCC</td>
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</tbody>
</table>

Learn to Buy and Sell on eBay
Learn from an auction pro how to work from home or earn extra income by buying and selling goods online for top dollar. This course will teach you how to get noticed, value items, sell quickly, protect against fraud, and safely conduct financial transactions.
Fee: $115

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<tr>
<th>Course Code</th>
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<th>Duration</th>
<th>Location</th>
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<td>4701</td>
<td>1/18–3/10</td>
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<td>4702</td>
<td>2/15–4/7</td>
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<td>4704</td>
<td>3/15–5/5</td>
<td>24 Hours</td>
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Open Chess with McHenry Area Chess Club
Join the McHenry Area Chess Club for weekly Thursday night Open Chess. Everyone aged 10 and up are welcomed. Open Chess is for beginners to experts. Players are welcomed to bring their own chess boards but not required to do so. Limited boards will be available for use. Open Chess is a great way to connect with other chess enthusiasts, to practice your playing skills, and to learn from veteran chess players. Vending machines are available onsite.
Fee: $5

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<th>Course Code</th>
<th>Day</th>
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<tr>
<td>4601</td>
<td>Th</td>
<td>1/5–3/30</td>
<td>6–8 p.m.</td>
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Save Money with Extreme Couponing!
Learn how to save $$$ every day with extreme couponing. Coupons are NOT just for groceries. The savings can add up to HUNDREDS or even THOUSANDS of dollars every year. This comprehensive workshop will teach you where to find all different types of coupons, even for high-ticket items; how to find the best coupon apps and websites; and how to match coupons with sales for maximum savings. This workshop is taught by someone who has used many couponing secrets to save thousands. Informative handouts for future use are included in the class fee. The webinar login information will be emailed the day before class.
Fee: $19

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<th>Course Code</th>
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<th>Duration</th>
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<tr>
<td>4509</td>
<td>Sa</td>
<td>3/11</td>
<td>10–11 a.m.</td>
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</table>

GRE Prep Series
If you’re planning to apply for graduate school, you’ll need to ensure you score well on the GRE—and this series is the perfect place to prepare. Learn techniques for taking on the verbal reasoning, analytical writing, and quantitative math sections of the GRE. You’ll also gain pointers on managing time, reducing anxiety, and how scoring is calculated.
Fee: $199

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<tr>
<th>Course Code</th>
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<th>Duration</th>
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<tr>
<td>4669</td>
<td>1/18–4/14</td>
<td>48 Hours</td>
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<tr>
<td>4670</td>
<td>2/15–5/12</td>
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<tr>
<td>4671</td>
<td>3/15–6/9</td>
<td>48 Hours</td>
<td>Online</td>
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</table>
SAT/ACT Part 1-English Prep Course
Focuses on the verbal questions of the ACT and SAT for the Reading Test, English Test, and Science Test. The course assesses your knowledge of English usage, grammar, and reading comprehension. In addition to preparing you for specific question types on both exams, the class also includes pointers in time management, anxiety relief, scoring and general standardized test-taking.
Fee: $115
# 4460 1/18–3/10 24 Hours Online
# 4461 2/15–4/7 24 Hours Online
# 4462 3/15–5/5 24 Hours Online

SAT/ACT Part 2-Math Prep Course
Focuses on the math questions of the ACT and SAT: geometry, trigonometry, and basic statistics. Provides you with a complete math review of all these subjects. Learn how to use your time wisely so you finish as many math questions as possible in the 60 minutes given to you for the math test. You’ll also cover functions and other algebra II subjects now tested on the SAT. Also includes pointers in time management, anxiety relief, scoring and general standardized test-taking.
Fee: $115
# 4463 1/18–3/10 24 Hours Online
# 4464 2/15–4/7 24 Hours Online
# 4465 3/15–5/5 24 Hours Online

SAT/ACT Prep Series
Making the decision to attend college is probably one of the most important decisions you’ll ever make—and your performance on college entrance exams is instrumental in determining your college choice. Universities and colleges throughout the U.S. require applicants to take the SAT or ACT as part of their evaluation package. This series will help prepare you to excel in all sections, for both tests, and provide you with the means to achieve your best potential score!
Fee: $199
# 4466 1/18–4/14 48 Hours Online
# 4467 2/15–5/12 48 Hours Online
# 4468 3/15–6/9 48 Hours Online

WRITING

How to Self-Publish for Free
This course will start your personal journey to becoming a royalty-earning self-published author. Write the next Great American Novel, share your professional expertise, or tell your family’s story. Whatever you dream of writing, you can write and publish it yourself. Discover how to produce e-books and print books through Amazon’s Kindle Direct Publishing, plus other online platforms, that will give you worldwide reach for your work from a successful self-published author. Review the basics of proper manuscript and book formatting, book cover design, editing tools, and publishing platforms. Learn how to create accounts and understand dashboards and reports, plus copyrights, ISBN, LCCN, and AISN. Develop a self-publishing plan and take steps to put that plan into action. Students who already have a book in progress can develop it for publication, while students who are new to writing and self-publishing will develop a solid understanding of this exciting and constantly evolving new industry. This is a self-paced course with direct communication with the instructor.
Fee: $79 Roxanne Boersma
# 5124 1/1–3/31 4 Hours Online

How to Write Your Life Story (for fun or profit)
You don’t need to be famous to have a legacy to leave behind. Create an inspirational autobiography for family, friends, and others. Learn how to recall vivid memories, analyze events and people that shaped who you are, and bring your story to life. Your handout, included in the class fee, will have an outline to help you organize and write your memoir step-by-step. Printing/publishing options will also be discussed. “The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide professor of publishing at higher learning institutions, including Harvard Adult Education.” The webinar login information will be emailed the day before class.
Fee: $19 LeeAnne Krusemark
# 4503 Sa 3/4 10–11 a.m. Remote

How to Outline and Write an Irresistible Romance
Romance is the #1-selling fiction genre. Whether you’re a new or experienced writer, this comprehensive session will help you sharpen your skills with practical step-by-step advice. You will discover the different romance sub-genres and understand the proven romance formula. You will also learn to create a unique setting, introduce your protagonist (lead character), percolate friction, and write relatable dialogue as well as intimate scenes. Informative handouts for future use are included in class fee. “The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide professor of publishing at higher learning institutions, including Harvard Adult Education.” The webinar login information will be emailed the day before class.
Fee: $19 LeeAnne Krusemark
# 4504 Sa 3/4 11 a.m.–Noon Remote
Write a Riveting Mystery, Suspense, or Crime Story

Become a mystery writer for fun or profit! You will discover the different sub-genres and three-act story structure of mystery writing and create an intriguing cast of characters. Learn how to research and pick your setting, make sure your opening grabs readers’ attention, use “red herrings” to misdirect your readers and create suspense until you’re ready for the final reveal. Publishing options will also be discussed. Informative handouts for future use are included in class fee. "The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide professor of publishing at higher learning institutions, including Harvard Adult Education." The webinar login information will be emailed the day before class.

Fee: $19
# 4505
Sa 3/4 Noon–1 p.m. Remote

Explore the World as a Travel Writer

If you love to travel and love to write, this is for you! We will discuss how to use all your senses in a new destination to create more detailed and in-depth descriptions that capture and maintain readers’ interest, and whether or not you need to include photos with your work. You will also learn how to find and submit your finished product to print and online markets, the business side of travel writing (how to take travel tax deductions), and how to avoid worn-out travel writing cliches. Informative handouts for future use are included in the class fee. "The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide professor of publishing at higher learning institutions, including Harvard Adult Education." The webinar login information will be emailed the day before class.

Fee: $19
# 4506
Sa 3/4 1–2 p.m. Remote

Comedy Writing: How to Be Funny on Paper and Stage

Whether you need to make a dull work presentation more lively, mix laughter with learning in the classroom, or ultimately want to write for print/production or perform your own stand up routine, this fast-paced session will show you how to apply humor to all aspects of your life. You will learn the anatomy of a joke, how to use your powers of observation to sharpen your wit, write different types of jokes, and use humor to entertain and influence people. Informative handouts for future use are included in the class fee. "The instructor LeeAnne Krusemark is a former stand-up comedian at places like The Laugh Factory in Hollywood, a current author and editor, and a nationwide professor of publishing at higher learning institutions, including Harvard Adult Education." The webinar login information will be emailed the day before class.

Fee: $19
# 4507
Sa 3/4 2–3 p.m. Remote

Introduction to Screenwriting for Television or Movies

In this comprehensive session, you will learn about special screenwriting terms and formats for television and the big screen. You will also learn how to plot a story, develop characters, and execute your work in the proper screenwriting format. You will discover the difference between a Treatment, a Spec Script and a Shooting Script and when to do each. And, you’ll get an inside look into the business of selling your script to agents and producers. Informative handouts for future use are included in class fee. "The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide professor of publishing at higher learning institutions, including Harvard Adult Education." The webinar login information will be emailed the day before class.

Fee: $19
# 4510
Sa 3/11 Noon–1 p.m. Remote

Be a Better Writer: 10 Easy Tips to Improve your Writing NOW

We write everyday: emails, social media posts, work projects, and even non-fiction or creative writing. Improving is just a matter of knowing some simple tricks to make your writing more impactful and readable, and may help get you a promotion at work or avoid rejection from a publisher. In this hands-on session, there will be writing/editing examples and exercises so you can see in real time how to make sentences flow properly while still maintaining reader interest, and you will leave with a workbook full of writing tips and tricks, which is included in the class fee. "The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide professor of publishing at higher learning institutions, including Harvard Adult Education." The webinar login information will be emailed the day before class.

Fee: $35
# 4511
Sa 3/11 2–4 p.m. Remote
A to Z Grant Writing
Learn the ins and outs of grant writing from a veteran grant writer. This course will provide the experience and skills you need to become a successful grant writer as you learn to put together stand-out proposals that will encourage funds from donors.
Fee: $119
# 4383 1/18–3/10 24 Hours Online
# 4384 2/15–4/7 24 Hours Online
# 4385 3/15–5/5 24 Hours Online

Beginning Writer's Workshop
If you have a story that needs to be written, an online writing workshop is a great place to start. This course will help you improve your writing skills and discover new ways to stretch your creative muscles.
Fee: $115
# 4525 1/18–3/10 24 Hours Online
# 4526 2/15–4/7 24 Hours Online
# 4527 3/15–5/5 24 Hours Online

Grammar Refresher
Develop your English grammar skills and take your writing and speaking to the next level of excellence in this course. This course explores the eight parts of speech, punctuation and mechanics, and foundational sentence construction. You will learn about phrases, clauses, problem words, common grammar mistakes, and much more through practical, hands-on exercises. You will also learn through short videos, examples, and even fun games. Take your writing and speaking to the next level of excellence!
Fee: $115
# 4666 1/18–3/10 24 Hours Online
# 4667 2/15–4/7 24 Hours Online
# 4668 3/15–5/5 24 Hours Online

The Craft of Magazine Writing
Learn the skills and insights you will need to jump-start your career as a magazine writer. This course will teach you how to get your work published and turn your writing skills into an easy source of extra income.
Fee: $119
# 4522 1/18–3/10 24 Hours Online
# 4523 2/15–4/7 24 Hours Online
# 4524 3/15–5/5 24 Hours Online

Write Fiction Like A Pro
Learn how to use story outlines like a professional writer with the help of lessons developed by a published author. This course will show you how to apply narrative structure to lend your fiction writing the maximum dramatic effect.
Fee: $115
# 5053 1/18–3/10 24 Hours Online
# 5054 2/15–4/7 24 Hours Online
# 5056 3/15–5/5 24 Hours Online

Writing Essentials
Master the essentials of writing so you can excel at business communications, engage online audiences, and take your creative literary talents to a new level. This course provides you with the writing tools you need for success.
Fee: $119
# 5058 1/18–3/10 24 Hours Online
# 5059 2/15–4/7 24 Hours Online
# 5060 3/15–5/5 24 Hours Online

Writing for Children
Create stories that touch the hearts of children with the help of a published children's author. This course provides you with an essential overview of planning, researching, writing, and marketing children's books that engage audiences and sell to publishers.
Fee: $115
# 5062 1/18–3/10 24 Hours Online
# 5063 2/15–4/7 24 Hours Online
# 5064 3/15–5/5 24 Hours Online

SAVE THE DATE
Kids and College
Summer 2023
June 12–July 27
Over 50 hands-on classes for students in grades 1–9.
June 5–8 | For students in grades K–6.

To register, visit www.mchenry.edu/personaldevelopment or call (815) 455-8588
RAP CLASSES

RAP Membership
A twelve month RAP membership is $25 and is renewable on your membership anniversary. You can register for the membership and RAP classes online at www.mchenry.edu/rap You need a valid membership to enroll in RAP classes. For more information, please call (815) 455-8559.

Fee: $25 (one year)

iPad: Easy to Learn
This is a fun and informative iPad class! We’ll explore the practical uses of your iPad and how to use the features! You’ll learn how to navigate, use apps, work with email, take pictures, go online, and more, as time permits. Not for Android tablet users.

Fee: $55 Michael Wilson
# 5137 WThF 1/4–1/6 1–2 p.m. Remote
# 5138 WThF 2/15–2/17 6–7 p.m. Remote

Excel for the Beginner
You’ll learn how to navigate and interface with Excel’s basic features. See how to create a simple contact list, how to use calculations such as AutoSum, and how to generate simple formulas. Also, learn to use the fill handle, sort existing data, merge and center, move cells and ranges, and wrap text.

Fee: $20 Michael Wilson
# 5149 Sa 1/7 1–2 p.m. Remote
# 5150 T 2/7 5–6 p.m. Remote
# 5151 Su 3/26 6–7 p.m. Remote

Computer Help for the Beginner
You’ll hear about basic terms that can be foreign to the beginner. We will navigate the desktop and look at some of the benefits of using a computer. Let’s take the mystery out of ‘www’ and the Internet, compose an email, and check out the current news. Other features may be discussed as time allows. You’ll see the instructor’s demonstrations right from your computer. (Not for Apple/Mac users.)

Fee: $20 Michael Wilson
# 5134 Su 1/8 2:30–3:30 p.m. Remote
# 5136 Sa 1/14 11 a.m.–Noon Remote
Windows 11
This class will help you learn how to use the desktop and the new taskbar. We’ll also explore the start menu and related features. In addition, you’ll learn about the new design, the use of widgets, and how Windows 11 is organized. (Not for Apple/Mac users.)
Fee: $20 Michael Wilson
# 5140 M 1/9 6–7 p.m. Remote
# 5141 Su 3/19 6–7 p.m. Remote

Navigating Your Windows 10 Computer
Your instructor will define and demonstrate the Windows 10 operating system and related features. See how to navigate the desktop, use the taskbar, and work with icons. Learn about apps and how they are organized in Windows 10 and use the start menu to explore even more features. (Not for Apple/Mac users.)
Fee: $20 Michael Wilson
# 5135 W 1/11 1–2 p.m. Remote
# 5152 Su 1/29 12:30–1:30 p.m. Remote

Microsoft Word: The Basics
You’ll hear all about Microsoft Word in a clear and sensible way, plus learn how basic functions work. We’ll also explore saving, alignments, bullets, numbering, and indents. (Not for Apple/Mac users.)
Fee: $20 Michael Wilson
# 5146 T 1/24 5–6 p.m. Remote
# 5147 F 2/24 3–4 p.m. Remote

Getting More Out of Microsoft Word
This class will teach you how to make your tasks in Microsoft Word much easier! You’ll save time and frustration when you know how to properly use tabs. We’ll explore dictation, easy paragraph functions, the sort feature, and using macros to eliminate laborious repetition. See the beauty of working with soft and hard returns and how to easily create and use tables. You’ll get tips and tricks, as well as shortcuts to save time, plus creating headers/footers, and using the Format Painter to easily format existing text. (Not for Apple/Mac users.)
Fee: $20 Michael Wilson
# 5153 T 1/31 6–7 p.m. Remote
# 5154 Sa 3/18 11 a.m.–Noon Remote

Advancing Technology
You’ll hear about the intertwined history of technology and cryptology. It covers ancient devices used by the Romans through secure communications with spacecraft and everything in between. It illustrates how advances in communication pushed advances in cryptology while the need to protect and process secrets helped advance computer and communication technology. Our presenter is the Director of Education of the the National Cryptologic Museum.
Fee: $10 Jennifer Wilcox
# 4529 T 1/24 1–2:30 p.m. Remote

McHenry County Civil War Round Table
The Civil War presentations listed below are sponsored by the McHenry County Civil War Round Table, which was established in McHenry County in 1997. They invite all people who share an interest in America’s history to study with them and learn more about our Civil War heritage.

Civil War: The Rebellion, Authors, and Causes—According to Joshua Giddings and Abraham Lincoln
The presentation is based on Lincoln’s second inaugural address (his house divided speech) and a book written by Joshua Giddings, a Congressman and abolitionist. Giddings was a friend of President Lincoln’s, and after the untimely death of Giddings, it was Lincoln who made certain that the book was published. The book title was: The Rebellion: Its Authors and Causes. Steve will present the background of the days before Lincoln came to Washington. What really caused the rebellion? Find out what these men had to say. Most people think the Civil War was about slavery, but others will tell you the war started because of economics. This is a fascinating conversation about outgoing President Buchanan and an incoming President Elect, whom no one knew anything about.
Fee: $10 Steve Alban
# 5110 Th 1/5 1–3 p.m. A, MCC
Civil War: The Irish Element
In the 19th century, the Irish were at the bottom rung of the social ladder and highly discriminated against, forcing them into low-wage menial labor and perpetual poverty. But when the Civil War began, they saw an opportunity to prove themselves as worthy citizens of their adopted country and joined in droves to fight for both sides. We'll discuss Irish immigration, Irish regiments that served during the war in both the North and South, famous and not-so-famous men (and women) who fought for both sides during the war, the New York City draft riots, regimental flags carried into battle, and monuments erected to those brave men. There will also be a display of some of the equipment, uniforms, and personal items that soldiers would have carried with them into the army.

Fee: $10

# 5111
Th 1/12
1–3 p.m.
A, MCC
Brian Conroy

Civil War: The Continuing Saga of the USS Montgomery
This is a ship you may have never heard of, but it had an interesting Civil War career, operating on blockade duty on both the Gulf and Atlantic coasts while chasing Confederate commerce raiders. Plus, it was not the only ship by that name in the U.S. Navy. You’ll hear about the others, as well as the Alabama Claims, Virginia’s Affair, the CSS Tacony, Confederate officer Chavez Read, and other historical events.

Fee: $10

# 5112
Th 1/19
1–3 p.m.
A, MCC
Don Hatch

Civil War: Chicagoland Fights!
A colorful and, sometimes humorous, overview of the Chicago area and the Civil War (with a special emphasis on McHenry County), touching on the home front as well as the soldiers.

Fee: $10

# 5113
Th 1/26
1–3 p.m.
A, MCC
Bruce Allardice

Civil War: Earl Van Dorn
Earl Van Dorn was a general and playboy, who was murdered at the height of his career by a jealous husband. Come hear his story.

Fee: $10

# 5114
Th 2/2
1–3 p.m.
A, MCC
Ed Urban

Civil War: The Evolution of the Tools and the Tactics of the Battlefield
Keith will discuss tools of the Civil War, such as the rifled bore of cannons and rifles, railroads, and the telegraph.

Fee: $10

# 5163
Th 2/23
1–3 p.m.
A, MCC
Keith Leidy

Civil War: Amateurs at War, The Story of the City of Philadelphia Home Guard
The Home Guard was formed early in the war to protect the City of Philadelphia during the Civil War. Although being called out in the Antietam campaign, it never saw action. During the second Confederate invasion leading up to the Gettysburg battle, a few infantry companies did guard duty. Only one artillery battery saw action. Their story is both humorous and heroic. This presentation will also cover the State of Pennsylvania Emergency Militia and the New York National Guard during the events leading up to Gettysburg.

Fee: $10

# 5115
Th 3/2
1–3 p.m.
A, MCC
David Noe

Civil War: Fort Sumter and her Sister Forts - A Historical Overview
This presentation will provide a brief overview of approximately forty Forts built after the War of 1812, which played a major role in the American Civil War.

Fee: $10

# 5117
Th 3/9
1–3 p.m.
A, MCC
Scott Larimer

Civil War: The Murder of Major General William Bull Nelson
In September 1862, Union General Jefferson C. Davis shot his superior, General William Nelson, in cold blood and in front of numerous witnesses. Davis was arrested, but ultimately was not prosecuted. This is the story of how this occurred. The facilitator, Rob Girardi, shares his insights into the investigation, which are based on his 25 years as a Chicago Homicide Detective.

Fee: $10

# 5118
Th 3/16
1–3 p.m.
A, MCC
Rob Girardi

To register, visit www.mchenry.edu/rap or call (815) 455-8588
Writer Wannabees
Are you interested in writing, but don’t know where to start? Do you like to write and share your thoughts? Are you looking for an honest, gentle critique? Join other RAP members to discuss the rewards and challenges of writing. Facilitated by Dan Giallombardo, this is a self-directed writing support group. Registration is limited to 15 people. Class meets the second and fourth Wednesday of each month. Class dates are: January 11 & 25, February 8 & 22, March 8 & 22, April 12 & 26, May 10 & 24, June 14 & 28.

Fee: $15  
Dan Giallombardo  
# 5122  
W  
1/11–6/28  
1–3 p.m.  
A, MCC

Winter Birds of McHenry County
It’s the time of year where most birds have migrated south to escape the cold, but some stay here and tough out the winter. Learn about the birds that stick around all year and may even call your backyard “home.”

Fee: $5  
Christine Kustra  
# 4533  
F  
1/13  
1–2 p.m.  
A, MCC

Pluto Revealed
Thanks to exploration in the past few years, we now know Pluto as one of the most dynamic - and strange! - places in the entire Solar System. How strange? Let’s find out! Our presenter is the Director of Public Observing at the Adler Planetarium in Chicago.

Fee: $12  
Michelle Nichols-Yehling  
# 4550  
T  
1/17  
10–11:30 a.m.  
Remote

Mae West
Mae West shattered box office records and public sensibilities. She rocketed from Broadway to become the highest-paid actress in Hollywood. Her one-liners scandalized the censors yet made her an icon. She rescued studios from bankruptcy and created stars. Without her, Cary Grant may have remained a nobody. Join us as we meet the woman behind the wit, and ask…Who was Mae West, really? This is a character portrayal. This class takes place at Clarendale of Algonquin, 2001 West Algonquin Rd, Algonquin.

Fee: $10  
Martina Mathisen  
# 5209  
W  
1/18  
1–2 p.m.  
Clarendale of Algonquin

Lincolnomics
Abraham Lincoln’s economic philosophy, which John Wasik calls “Lincolnomics,” was aspirational and practical. Lincolnomics centers the president as a long-term spiritual and pragmatic economic thinker: an early, devoted infrastructure advocate and a fervent developer-builder who saw canals, roads, bridges, railroads, free land, and public education as the backbone of democracy. These were the essential elements of what every nation could become, lifting souls above poverty and their oppressive origins. Join John Wasik, the author of *Lincoln: How President Lincoln Constructed the Great American Economy*, as he shares his insights and inspiration centered around Abraham Lincoln.

Fee: $12  
John Wasik  
# 5210  
M  
2/20  
1–2:30 p.m.  
A, MCC

Dynamic Earth
The award-winning Dynamic Earth explores the inner workings of Earth’s climate system. With visualizations based on satellite monitoring data and advanced supercomputer simulations, this cutting-edge production follows a trail of energy that flows from the Sun into the interlocking systems that shape our climate: the atmosphere, oceans, and the biosphere. Audiences will ride along on swirling ocean and wind currents, dive into the heart of a monster hurricane, come face-to-face with sharks and gigantic whales, and fly into roiling volcanoes. This class takes place in the MCC Planetarium.

Fee: $5  
Paul Hamill  
# 5119  
F  
1/27  
1–2 p.m.  
F, MCC

2/3/1959
After performing their February 2nd show in 1959 at the Surf Ballroom in Clear Lake, IA, Buddy Holly, Ritchie Valens, and Jiles Perry “J.P.” Richardson (The Big Bopper) boarded a small chartered plane headed for Moorhead, MN. This was the next stop on their “Winter Dance Party” tour. Fellow headliner, Dion DiMucci, and the backup band members stayed on the ground to ride in the unheated tour bus. The three ill-fated stars who decided to fly were trying to avoid the dangerously cold weather. That plane crashed around 1:00 a.m. near Mason City, IA and it forever changed the landscape of American music. The tour continued and backup bassist Waylon Jennings helped to hold together the Buddy Holly segment of the performance. A fifteen year-old prodigy named Robert Velline from Fargo, ND was tapped to fill in at the Moorhead show and “Bobby Vee” was introduced to a national music audience. Ron’s program will include performances of Holly, Richardson, Valens, DiMucci, and Vee’s music. The program will also include brief histories and stories of the Winter Dance Party tour, the musicians, and their impact on American music.

Fee: $12  
Ron Holm  
# 5175  
W  
2/1  
1–2:30 p.m.  
A, MCC

To register, visit www.mchenry.edu/rap or call (815) 455-8588
Staycation Celebration!

Come hear about awesome destinations to visit and exciting things to do right here in the United States! There are places and spaces across the states that you have probably never heard of and this is your opportunity to learn more! We’ve got glamorous hotels (many with a history of gangsters and ghosts), natural wonders, tantalizing tours, and the strangely obscure! Your handouts include a list of possibilities to visit!

Staycation Celebration! Explore the East!

Maine is the home of horror fiction writer Stephen King, moose safaris, mammoth ice sculptures that don’t melt until spring, and whale and puffin watching! In North Carolina, the Outer Banks sea islands host wild horse safaris. The Great Smoky Mountains are home to a 60-foot rock waterfall used as a giant water slide and Blue Ghost Fireflies, said to be the ghosts of Confederate soldiers, streak through the nights. Biltmore House and the surrounding gardens are a must! Built on 8,000 acres by George Vanderbilt, who booked passage on the Titanic for himself and his wife. The popular thought is that he canceled at the last minute, on the advice of his mother-in-law, who insisted that an untried ship was dangerous.

Fee: $12  Ann Leslie
# 4491  F  2/3  1–3 p.m.  Remote

Staycation Celebration! Magic in the Middle and More!

Hell actually does exist. It’s a small town in Michigan where anyone, even a cat, can be mayor for a day! Don’t worry if you lose your head at the American Museum of Magic, it will be returned to you before you leave. Try a spooky tour of the subterranean tunnels at Traverse City State Hospital or learn about ghost towns buried under the Michigan sand dunes, just like Pompeii. Missouri has the Bat Bar in Lost Canyon Cave with a sign stating: “Better Settle Your Nerves!” How about the home of Jesse James or the Pony Express National Historic Trail & Museum? 'The Plaza’ in Kansas City was the first suburban shopping plaza in the U.S. Or if you prefer, there’s the Mall of America in Minnesota! Proving the central United States has something for everyone!

Fee: $12  Ann Leslie
# 4492  F  2/10  1–3 p.m.  Remote

Staycation Celebration! The Best of the West!

There is The Clown Motel in Nevada that bills itself as ‘America’s Scariest Motel.’ Seattle built part of their city on the bones of buildings from their 1889 fire leaving a city under the city that you can tour! Seattle also has the Sound Garden where the sculptures sing to you! What happens when you give 100s of artists a space in Santa Fe to do anything they want? They continue to create Meow Wolf, an unforgettable, unpredictable space to inspire creativity through art, exploration and play designed to transform everyone’s world. This is only a fraction of things to do and see in the western region of the United States. Join us to discover so much more!

Fee: $12  Ann Leslie
# 4493  F  2/17  1–3 p.m.  Remote

Looking for Earth Elsewhere

We have found thousands of planets in the past 25+ years. Some have similarities to our own home planet – and some are just plain weird. Join us for an overview of the search for distant planets around other stars. Our presenter is the Director of Public Observing at the Adler Planetarium in Chicago.

Fee: $12  Michelle Nichols-Yehling
# 4551  M  2/6  1–2:30 p.m.  Remote

Celebrating the Lunar New Year

The Lunar New Year season lasts from January 21 to February 5, 2023. It is a holiday observed by 20% of the world’s population, yet many are unfamiliar with how it is celebrated. Educator Yvonne Wolf will tell us about the Chinese calendar in relation to the Chinese New Year, the rites, activities, symbols, and foods associated with it, and how you can participate in your own home. Whether it is your first time celebrating this cross-cultural festival or part of your annual routine, join us as we prepare for the Year of the Hare.

Fee: $12  Ruth Nelson
# 4484  T  2/7  10 a.m.–Noon  Remote

To register, visit www.mchenry.edu/rap or call (815) 455-8588
The First Couple: Adam and Eve
The story of Adam and Eve has been illustrated in a rich and varied tradition in Western Art. This class will follow the famous couple through paintings and sculpture across the ages, from the earliest catacomb images to contemporary interpretations.
Fee: $12  
Yvonne Wolf
# 4485  W  2/8  7–9 p.m.  Remote

Lewis and Clark in Illinois
How do you prepare for a trip when you don’t know where you are going, how long the journey will take, and who you will meet along the way? These are the questions Captains Meriwether Lewis and William Clark tried their best to answer while wintering at Camp River Dubois from December 1803 to May 1804 in the area that would later become the state of Illinois. The vital role Illinois played in the Expedition's success from gathering supplies to tracking down maps to recruiting interpreters and training soldiers will be discussed. Learn about the goals of the expedition. Ben Pollard at the Lewis & Clark State Historic Site in Hartford, IL, will show what camp life was like and how it helped form the now famous Corps of Discovery. While the program will focus on Lewis & Clark in Illinois, highlights of the Expedition’s 28-month journey will be celebrated throughout. Q & A to follow the presentation.
Fee: $12  
Benjamin Pollard
# 4486  Th  2/9  1:30–3 p.m.  Remote

FISA: Can U.S. National Security and U.S. Privacy Co-exist?
The Federal Intelligence Surveillance Act (FISA), as amended, establishes procedures for federal surveillance activities conducted for the purpose of gathering foreign intelligence. Let’s look at the whats, whys and hows of the CIA, FBI and NSA collection and retention of data. How does the government’s duty to protect the U.S. from terrorism and subversion comport with the governments duty to protect the privacy of U.S. citizens under the 4th Amendment?
Fee: $12  
Pat DeRossett
# 4487  M  2/13  1–3 p.m.  Remote

Guns & Roses: Hauntings of Chicago’s Valentines
In Chicago, February 14th conjures up much more than champagne spirits. In fact, the ghosts of love and crime populate some of the city’s most infamous supernatural stories. From the ghost called Resurrection Mary (a dancing date gone very bad indeed), the phantoms of the ill-fated marriages of the Sausage Vat Murderer, and H.H. Holmes’ The Devil in the White City, to the restless specters of Chicago gangland, such as John Dillinger, Bugs Moran, and the victims of Al Capone’s well-known St. Valentine’s Day Massacre. Historian, folklorist, and paranormal researcher Ursula Bielski (author of twelve books on America’s haunted history) introduces you to the supernatural side of Valentine’s Day, Chicago style!
Fee: $12  
Ursula Anne Bielski
# 5174  T  2/14  1–2:30 p.m.  Remote

The Life of King Tut
King Tut, whose full name was “Tutankhamun,” lived a short, but powerful life of royalty during the eighth dynasty of Egypt. He was born around 1341 BC. His father, Akhenaten, was in power, and was changing some key Egyptian beliefs. When Akhenaten died, Tutankhamun took the throne and become Pharaoh of Egypt. He was nine years old. He would continue as the King of the land for less than a decade, until his untimely death at the young age of 19. He was relatively unknown until Howard Carter and his team discovered Tut’s tomb in 1922. His tomb included over 5,000 ancient artifacts. This sparked the public’s interest in the history of King Tut, his golden mask, and Ancient Egypt. Historical Presenter, Jim Gibbons, will discuss the life and kingdom of King Tut of Egypt. He will explain the background of the royal family, his battle with illness throughout his life, and the discovery of his tomb. Gibbons will also discuss the popular belief of the “Curse of the Pharaohs” for those involved in the discovery of the mummy of King Tut.
Fee: $12  
James Gibbons
# 4488  Th  2/16  1–3 p.m.  Remote
**Year of Decision—1818: Illinois Joins the Union**

Illinois is an important center of politics, transportation, and commerce, extending as far north as Buffalo, New York and as far south as Norfolk, Virginia. It’s surrounded by the Mississippi, Ohio, and the Wabash Rivers. Did you know its northern boundary was supposed to be located at the southern tip of Lake Michigan, with Chicago almost ending up in Wisconsin? Or that Illinois was almost admitted as a slave state? Jim Edstrom, author of Avenues for Transformation: Illinois’s Path from Territory to State, tells the story of Illinois’s admission in 1818 and the territorial leaders who oversaw that historic event.

**Fee:** $12

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**African Americans’ Music at the Movies**

Join us for a live, narrated film history presentation spanning 100 years! It is impossible to capture and catalog a comprehensive collection of photography, film, and music that sufficiently reflects all that African Americans have brought to the ever-evolving culture of the United States over the past 100 years. In this 75-minute presentation, narrator John LeGear examines some of the many ways African American writers, musicians, and performers have shaped and enriched life in the United States and around the world. Join us for a lyrical and informative multimedia presentation, one that reveals the beauty and genius of truly outstanding performances. A brief question & answer period with open discussion will follow the show.

**Fee:** $10

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**Kick the Sugar Habit**

Come learn the 7 secrets to fighting your sugar cravings! Join certified health coach Alina Warner to discover why you crave sugar at certain times and why sometimes those cravings feel out of control! Master your cravings and kick the sugar habit without giving up sweetness!

**Fee:** $10

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**Wildest Weather in the Solar System**

Join National Geographic on a spectacular journey to witness the most beautiful, powerful, and mysterious weather phenomena in the solar system. From a storm the size of a 100-megaton hydrogen bomb, to a 400-year-old hurricane, to a dust tempest that could engulf entire planets, you’ll be glad you live on Earth! Audiences will fly through the thick atmosphere of Venus, magnetic storms on the sun, liquid methane showers on Titan, and anticyclones whirling at hundreds of miles per hour on Jupiter. This class takes place in the MCC Planetarium. Trailer: https://vimeo.com/37260570

**Fee:** $5

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**American Secrets**

Experience the National Cryptologic Museum from home! This virtual tour introduces you to the secret of secrets. Beginning with invisible ink and hidden messages of the American Revolution through the first super computers and everything in between, the tour will take you through the history of American cryptology. This live presentation highlights the history, technology, and people bringing the secret world of secrets to you. Our presenter is the Director of Education of the National Cryptologic Museum.

**Fee:** $10

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**Jerry Lewis - Great Comedian**

Join us as we celebrate one of the greatest comedians of all times, Jerry Lewis. We will explore the history of this global figure in pop culture, including audio and video clips, to reminisce on this “King of Comedy.”

**Fee:** $12

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**Armchair Tour of the Solar System**

Explore our Solar System without stepping foot outside! We will showcase some of the latest NASA spacecraft images of our Solar System, touching on our stunning Sun, planets, and so much more. Our presenter is the Director of Public Observing at the Adler Planetarium in Chicago.

**Fee:** $12

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Immigrants of Milwaukee

Join us for a 1-hour virtual presentation on the immigrants that built Milwaukee. The program will focus on the stories of Milwaukee's German, Polish, Irish, Italian and Mexican immigrants that made Milwaukee what it is today! We'll explore the major neighborhoods of downtown Milwaukee including the Historic Third Ward, Brady Street, and Old World 3rd Street, and go behind-the-scenes to hear from business owners along the way.

Fee: $12  
# 4536  T  3/14  6–7 p.m.  Remote

Sunset Meditation

View an amazing sunset as you travel from the Grand Canyon to the North Pole. Then relax under a night sky filled with stars and glimpses of the Northern Lights. This class takes place in the MCC Planetarium. Trailer: https://www.youtube.com/watch?v=YUC168jqRDg

Fee: $5  
# 5121  F  3/17  1–2 p.m.  F, MCC

Armchair Tour of the Universe

Go on a trip around the Universe without going outside! This presentation will take you on a whirlwind visit through our Universe's most amazing objects using images from the world's most advanced telescopes. Our presenter is the Director of Public Observing at the Adler Planetarium in Chicago.

Fee: $12  
# 4533  T  3/21  1–2:30 p.m.  Remote

Spring Wildflowers of McHenry County

Learn about the fleeting presence of spring wildflowers, including what to look for and when to expect to see it, along with some cultural history and fascinating folklore.

Fee: $5  
# 5177  Th  3/23  1–2 p.m.  A, MCC

Good Guys, Bad Guys, and Dead Guys

Above the gulch of Deadwood, South Dakota is one of many Boot Hill cemeteries found across the western states. It is chock full of notorious characters who did indeed, “die with their boots on.” But before they were planted there, these men and women lived extraordinary lives of adventure and notoriety. Welcome to the illegally settled city of Deadwood, in the heart of Indian Territory! Name your pleasure: opium, women, men, gold, or could it be something else? This town gives a new perspective on the phrase: “There goes the neighborhood!”

Fee: $12  
# 4495  F  3/24, 3/31  1–2:30 p.m.  Remote

Creating the Legacy

In the world of codes and ciphers, women have always played a role. Throughout American history, women have provided vital information to military leaders, done the daily grind searching for the enemy’s secrets, and pioneered new scientific fields. Learn about the contributions and talents these women have brought to cryptology. Our presenter is the Director of Education of the the National Cryptologic Museum.

Fee: $10  
# 4531  T  3/28  1–2:30 p.m.  Remote
CONSTRUCTION/FLAGGER

Flagger Certification
The National Safety Council (NSC) Work Zone Flagger Program incorporates classroom instruction, hands-on training and a flagging skills test to teach roadway personnel how to minimize confusion with standard flagging procedures and provide safe passage of traffic through and around Temporary Traffic Control Work Zones. This four-hour NSC Certification program meets federal industry guidelines and includes a manual on Uniform Traffic Control Devices. This certificate is valid for three years. Participants will learn:
- Key flagging procedures
- Critical do’s and don’ts for flaggers
- How to maintain safety for themselves, roadway users, and their crew

Fee: $150

# 4628 F 3/10 8 a.m.–Noon SCC
# 4629 F 4/14 8 a.m.–Noon SCC

FOOD SERVICE SANITATION

ServSafe Food Protection Manager Certification
This 8-hour course uses ServSafe (an ANSI-CFPM accredited exam provider) which meets the Illinois Department of Public Health requirements. The ServSafe Manager Certification verifies that a manager/person-in-charge has sufficient food safety knowledge to protect the public from a foodborne illness. All food service operations that prepare and serve food are required to have a certified food safety manager on the premises when food is being handled. The course covers all critical principles including personal hygiene, cross-contamination, time and temperature, receiving and storage, food safety management systems, training, cleaning and sanitizing. The certification is valid for five years. You must arrive promptly by 8:00 a.m. Book is included in class fee. Bring photo ID to class.

Fee: $189

# 4638 T 1/31 8 a.m.–5 p.m. SCC
# 4639 T 3/21 8 a.m.–5 p.m. SCC

EMERGENCY DISPATCH

911 Emergency Dispatcher
This course will give you training to prepare for the career of emergency dispatching. You’ll get information about the profession and an overview of what you will encounter on the job, as well as scenario-based training. Topics include: an overview of the profession, call-taking technology, law enforcement communication, fire communication, emergency medical dispatching, emergency radios liability, and accountability crisis intervention stress management. Successful completion of this course prepares the student to take the National Communications Certification Exam, which is included in the price of the course and will be administered the last day of class.

Fee: $749 Stephanie Erb

# 4516 W 1/18–5/10 5–6:50 p.m. SCC
Sa 1/21–5/13 9 a.m.–Noon SCC

To register, visit www.mchenry.edu/careertraining or call (815) 455-8588
ServSafe Food Protection Manager Certification—Spanish Language

This 8-hour course, taught in Spanish, uses ServSafe (an ANSI-CFPM accredited exam provider) which meets the Illinois Department of Public Health requirements. The ServSafe Manager Certification verifies that a manager/person-in-charge has sufficient food safety knowledge to protect the public from a foodborne illness. All food service operations that prepare and serve food are required to have a certified food safety manager on the premises when food is being handled. The course covers all critical principles including personal hygiene, cross-contamination, time and temperature, receiving and storage, food safety management systems, training, cleaning and sanitizing. The certification is valid for five years. You must arrive promptly by 8:00 a.m. Spanish language book is included in class fee. Bring photo ID to class.

Fee: $189
# 4640 T 2/28 8 a.m.–5 p.m. SCC

PROFESSIONAL HEALTHCARE

BLS Healthcare Provider CPR

This course meets the requirements for recognition as a Basic Life Support Rescuer for healthcare providers by the American Heart Association (AHA) and is intended for those entering or currently working in healthcare settings. After successfully completing this course, you’ll receive a certification in BLS CPR. Cost of the book and materials are included in the course fee. 4.0 contact hours will be issued.

Fee: $75
# 4637 W 2/22 2:30–6:30 p.m. SCC
# 5081 W 1/18 6–10 p.m. A, MCC
# 5082 W 3/22 6–10 p.m. A, MCC

EKG Technician

You’ll study basic to advanced concepts in EKG. These concepts include the basic cardiac anatomy and physiology, proper lead placement for a 5- and 12-lead, technical aspects of the EKG machine and how to calculate heart rate, how to interpret a rhythm strip, and several advanced concepts working with the 12-lead EKG machines. You’ll also learn how to prep a patient for EKG monitoring and troubleshooting EKG artifacts. This training will allow you to assist the physician with diagnosing myocardial infarction, cardiac arrhythmias, and heart rhythm irregularities. EKG machines are used in physicians’ offices, hospitals, clinics, and other healthcare facilities. The fee for this class includes all books, materials, and the cost of the initial certification exam to be taken at the end of class. Asynchronous work to take place online (recorded Zoom lectures, quizzes, and assignments).

Fee: $999
# 4445 MT 1/17–3/14 7:30–9:30 a.m. A, MCC

Medical Assistant Capstone

Review and assemble the skills learned in your prerequisite courses (Certified Nursing Assistant, Electrocardiogram Technician, and Phlebotomy Technician) and train for working under the supervision of a Practice/Operations Manager or their designee to provide the following duties: scheduling appointments, patient intake and care, routine diagnostic and recording procedures, maintaining medical records, preparing patients for examination, drawing blood, medicine administration, first aid, recording vital signs and medical histories. Coursework will include basic anatomy and physiology; medical terminology; medical law and ethics; patient psychology and communications; medical office procedures; and clinical diagnostic, examination, testing, and treatment procedures. This course prepares you to take the National Healthcareers (NHA) Certified Clinical Medical Assistant (CCMA) certification exam. The cost of this exam is included in your course fee. You will have asynchronous work in addition to the live class on Mondays. Students will be expected to complete assignments, view recorded lecture, participate in discussion boards, and take quizzes online outside of scheduled class lecture time. After successful completion of the course, you will be required to complete a two-week, 40-hour externship prior to taking your Certified Clinical Medical Assistant (CCMA) exam through National Healthcareers (NHA).

Fee: $1,999 Angela Sass
# 5162 TF 1/10–3/17 9–11:50 a.m. A, MCC

Phlebotomy Technician CPT

A Phlebotomy Technician Certification (CPT) will give you the credentials you need to set yourself apart from other applicants as you embark on a rewarding healthcare career. This course consists of 60 classroom and lab hours in which you’ll be required to complete a minimum of 30 venipunctures and 10 capillary sticks. After successful completion of the course, you’ll be prepared to take the National Health Careers (NHA) certification exam. The cost of the course includes the books, materials, and the cost of the NHA certification exam. Students will both administer and receive venipunctures and capillary sticks. *This course has immunization and physical screening requirements that must be met before the start of the course. Please contact careertraining@mchenry.edu prior to enrolling for details.

Fee: $1,999 Pinakini Thakkar
# 4499 TTh 1/17–3/23 4:30–7:30 p.m. A, MCC

To register, visit www.mchenry.edu/careertraining or call (815) 455-8588
REAL ESTATE/HOME INSPECTION

Real Estate Broker Pre-Licensing Series
Real Estate Sales Broker Pre-License Topics

Study the broad field of real estate with an emphasis on license law, real property, agency structure, buyer and seller relationships and counseling. We’ll also explore Illinois law, Federal law, marketing and advertising, market analysis and appraisal, financing, contract knowledge, independent contractor/employee agreements, and occupational disciplines. This blended-home study course satisfies 75 hours of the 90 hours of instruction required by the Illinois Department of Financial and Professional Regulation to become a Real Estate Broker. This course will almost always be held concurrently or consecutively with Real Estate Broker Pre-License Interactive course. Successful completion of this course and the Real Estate Broker Pre-License Interactive class qualifies you to sit for the Illinois Real Estate Broker Examination.

Real Estate Sales Broker Applied Real Estate Principles—Interactive

We’ll cover role play, case study examples, demonstration examples, and “what-if” situational examples in such areas as listing presentation, agreement and disclosure, writing purchase agreements, market analysis, seller net sheets, confronting fair housing violations/seller or buyer, distressed property issues, antitrust scenarios, and inspection/repair issues. This course satisfies 15 hours of the 90 hours of interactive/situational training required by the Illinois Department of Financial and Professional Regulation to become a Real Estate Broker.

Fee: $799
Kristine Brown
#4475
M–F 1/17–4/25 6–9:30 p.m. Remote

TRANSPORTATION

160-hr Commercial Drivers License (CDL)

McHenry County College offers comprehensive hands-on training which will prepare students to take the Secretary of State Class A test. Students train on city, county, and federal highways. Students practice behind the wheel using the same equipment they will use while taking the Secretary of State Class A test. Students must be at least 18 years old, be able to read and write in English, and have a valid driver’s license at the time of registration. This course consists of 40 hours of classroom instruction and 200 hours of yard and road skills. Classes offered on a continuous basis. Please contact careertraining@mchenry.edu to schedule your start date.

Fee: $5,000
Jeffrey Clark
#5166
M–F 1/2–3/31 7:30 a.m.–3:30 p.m. Eagle Training Services

240-hr Commercial Drivers License (CDL)

McHenry County College offers comprehensive hands-on training which will prepare students to take the Secretary of State Class A test. Students train on city, county, and federal highways. Students practice behind the wheel using the same equipment they will use while taking the Secretary of State Class A test. Students must be at least 18 years old, be able to read and write in English, and have a valid driver’s license at the time of registration. This course consists of 40 hours of classroom instruction and 200 hours of yard and road skills. Classes offered on a continuous basis. Please contact careertraining@mchenry.edu to schedule your start date.

Fee: $6,000
Jeffrey Clark
#5167
M–F 1/2–3/31 7:30 a.m.–3:30 p.m. Eagle Training Services

Motorcycle Technician Training Program

In addition to service and repair, today’s motorcycle technician is responsible for keeping up with the latest industry technology and providing top-notch customer service. This course includes 360 hours of instruction that will blend hands-on training, classroom instruction, and job shadow opportunities. Successful completion of this course will prepare you to take the industry-recognized certification exams that employers are looking for in their applicants. Hands-on training is provided under the supervision of master mechanics who work on today’s top brands, including, Harley-Davidson, Triumph, and KTM.

Fee: $3,999
Tabitha Arenson
#4378
MTTh 1/9–5/22 6–9 p.m. Windy City Motorcycle Company Academy

VETERINARY

Veterinary Assistant

Veterinary assistants have been identified by the U.S. Department of Labor as one of the fastest-growing professions. Vet assistants work with veterinarians in private practice, animal shelters, animal control facilities, pet stores, kennels, and veterinary drug companies. Working with veterinarians and veterinarian technicians, they help provide medical care to sick and injured animals. This course includes 150 hours of classroom instruction and 100 hours of mandatory clinical externship. Times of clinical externships will vary based on availability and hours of the clinical sites. Students in this course will be expected to set up their own externship hours with an approved veterinary clinic. Please contact the Career Training office at (815) 479-7879 or careertraining@mchenry.edu with any questions prior to enrolling. Successful completion of the class includes successful completion of the clinical.

Fee: $2,499
Tabitha Arenson
#4378
MTTh 1/9–5/22 6–9 p.m. A, MCC
Introduction to QuickBooks 2019
Introduction to QuickBooks 2019 is designed for those new to QuickBooks or those wanting a refresher with the latest version. You will learn how QuickBooks makes it easy to set up a chart of accounts; create and print invoices, receipts, and statements; track your payables, inventory, and receivables, and generate reports. Participants will receive an email with login information 24–48 hours after registering. This course must be taken on a PC. Macs are not compatible. Software requirements: Desktop QuickBooks Pro 2019 or Desktop QuickBooks Premiere Edition 2019 (not included in enrollment).

Fee: $129
# 4570 1/18–3/10 24 Hours Online
# 4571 3/15–5/5 24 Hours Online

Intermediate QuickBooks Online (QBO)
Learn to manage the financial aspects of your small business quickly and efficiently using QuickBooks Online (cloud-based version). With this online version, you get all the advantages of computing in the cloud, which means that your accounting files will be available to you virtually anytime, anywhere. This course dives deeper into the software’s intermediate features, such as tracking product and service items, managing inventory, and customizing sales forms. Participants will receive an email with login information 24-48 hours after registering. This course can be taken on either a PC or Mac. You do not need to purchase a subscription or additional software to complete this course.

Fee: $119
# 4562 1/18–3/10 24 Hours Online
# 4563 3/15–5/5 24 Hours Online

Introduction to QuickBooks Online (QBO)
Learn to manage the financial aspects of your small business quickly and efficiently with this powerful accounting software program. QuickBooks Online (Cloud-based version) is designed especially for the small to mid-sized business owner who needs a fully functional accounting system that’s also easy to use. In 12 lessons, you will gain hands-on experience as you master the tools you need to set up a chart of accounts; reconcile your checking account; create and print invoices, receipts, and statements; track your payables, inventory, and receivables; create estimates; and generate reports. Participants will receive an email with login information 24-48 hours after registering. This course can be taken on either a PC or Mac. You do not need to purchase a subscription or additional software to complete this course.

Fee: $119
# 4560 1/18–3/10 24 Hours Online
# 4561 3/15–5/5 24 Hours Online

Computer Skills for the Workplace
Learn the fundamental computer competencies you need to survive and prosper in today’s quickly evolving workplace. You’ll learn how to implement the powers of modern office software (Microsoft Outlook, Word, Excel, Access, and PowerPoint) to work faster and more efficiently. This course will also focus on practical applications for software most common in the workplace, utilizing the internet, and transferring and protecting data. By the time you finish, you’ll see why technological literacy is so critical to the success of any organization. This course must be taken on a PC. Macs are not compatible. Software Requirement: Any edition of Microsoft Office with desktop apps: Excel, Word, Outlook, PowerPoint, and Access (not included in enrollment). Participants will receive an email with login information 24-48 hours after registering.

Fee: $115
# 4599 1/18–3/10 24 Hours Online
# 4603 3/15–5/5 24 Hours Online

To register, visit www.mchenry.edu/workforce or call (815) 455-8588
Keyboarding
Become faster and more confident at the keyboard. This course will help you learn how to touch-type the alphabetic, numeric, and symbol keys; create, save, and edit word processing documents; and successfully take a timed writing test during a job interview. When the class starts, you'll receive instructions for downloading and installing a working copy of Keyboarding Pro 5. Please do not purchase or download the software from another source. This course must be taken on a PC or Chromebook. Macs are not compatible. Software requirement: PC: Windows 11 or later. Participants will receive an email with login information 24–48 hours after registering.

Fee: $115
# 4606  3/15–5/5  24 Hours  Online
# 4607  1/18–3/10  24 Hours  Online

NEW! Getting Started with Google Workspace
In this Google Workspace training course, you will learn about the many free apps (Gmail, Docs, Sheets, Slides, Drive, Contacts, Calendar, Meet, and Chat) that Google makes available on the web and how to put them to work for business as well as personal projects. You will find out how to use each of the most popular Google apps and how they fit together to support each other and make things easier for you—from sending email messages to creating business and personal documents to sharing files and more. Participants will receive an email with login information 24-48 hours after registering.

Fee: $139
# 4654  1/18–3/10  24 Hours  Online
# 4655  3/15–5/5  24 Hours  Online

Microsoft Windows 10
Learn how to get started with the latest version of Microsoft's operating system. Discover desktop features, personalization options, File Explorer, and multitasking. We'll also demonstrate Cortana, OneDrive, and Microsoft Edge.

Fee: $99
# 4648  M  2/27  12:30–4:30 p.m.  SCC

Introduction to Windows 11
Learn the fundamental computer competencies you need to survive and prosper in today's quickly evolving workplace. You'll learn how to implement the powers of modern office software (Microsoft Outlook, Word, Excel, Access, and PowerPoint) to work faster and more efficiently. This course will also focus on practical applications for software most common in the workplace, utilizing the internet, and transferring and protecting data. By the time you finish, you'll see why technological literacy is so critical to the success of any organization. This course must be taken on a PC. Macs are not compatible. Software Requirement: Any edition of Microsoft Office with desktop apps: Excel, Word, Outlook, PowerPoint, and Access (not included in enrollment). Participants will receive an email with login information 24-48 hours after registering.

Fee: $115
# 4604  1/18–3/10  24 Hours  Online
# 4605  3/15–5/5  24 Hours  Online

Microsoft Outlook
Learn the basics of Microsoft Outlook, an information management program used to manage e-mail, calendar, contacts, tasks, and notes.

Fee: $79
# 4649  W  3/1  12:30–4:30 p.m.  SCC

Introduction to Microsoft Word 2016
One of the most basic skills needed in any job is the ability to write reports and letters using Microsoft Word. You will learn the basics required to write and edit text and discover the best ways to create, format, and organize documents. This course must be taken on a PC. It is not suitable for Macs. Participants will receive an email with login information 24-48 hours after registering.

Fee: $129
# 4608  1/18–3/10  24 Hours  Online
# 4611  3/15–5/5  24 Hours  Online
Microsoft Word Level 1 (Basic)
Microsoft Word is a powerful word processing program that gives you the ability to create and share documents with a comprehensive set of writing tools.
Fee: $179
# 4650  M  2/6  12:30–4:30 p.m.  SCC

Introduction to Microsoft Project 2016
From sequencing tasks, producing a baseline, and assigning resources and costs, to tracking progress, analyzing variances, and revising your project plan, Microsoft Project can help you organize all your project's details quickly and effectively. Using the program's different views, such as the Calendar and Gantt chart views, you'll be able to manage your project information and produce effective reports. After completing the course, you'll know how to develop, implement, and control a project plan that meets organizational and customer objectives. Participants will receive an email with login information 24-48 hours after registering.
Fee: $129
# 4697  1/18–3/10  24 Hours Online
# 4698  3/15–5/5  24 Hours Online

Microsoft PowerPoint Basic
Microsoft Office PowerPoint enables users to quickly create high-impact, dynamic presentations while integrating workflow and ways to easily share information.
Fee: $179
# 4652  Th  2/23  8 a.m.–4:30 p.m.  SCC

Powerpoint 2016 Tips, Tools, Timesavers
This class is for the PowerPoint user who wants to learn how to make presentations more effective. Over 50 valuable PowerPoint tips, tools, and timesavers will be covered along with general presentation guidelines.
Fee: $89
# 4651  M  3/20  12:30–4:30 p.m.  SCC

Microsoft Excel Tips, Tools, and Timesavers
This course highlights 82 features for editing, formatting, printing, and customizing Excel. The tips included will give a back-door approach to accomplishing tasks quickly and efficiently. Prerequisite: Excel 2016 Basic or equivalent experience.
Fee: $89
# 4653  W  3/22  12:30–4:30 p.m.  SCC

MICROSOFT EXCEL SERIES
This series includes Microsoft Excel Level 1, 2, and 3 and is offered at a discounted rate. Taking all three courses within a few weeks allows the learner to start with a solid foundation and then follow a progression of learning that builds on each skill. If you use Excel on a daily basis or are looking to upskill your resume, this Excel Series will greatly enhance your knowledge and productivity.

Take the entire Microsoft Excel Series (3 sessions) and save!
Series Fee: $477
# SER-EX  T  1/24, 2/7, 2/21  8 a.m.–4:30 p.m.  SCC
# SER_EX2  MW  2/6, 2/8, 2/27, 3/1, 3/20, 3/22  8 a.m.–Noon  SCC

Microsoft Excel Level 1 (Basic)
Learn the basic concepts and skills needed to start being productive with Excel. Topics include creating and saving worksheets; entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; data entry shortcuts; and managing, printing and sharing workbooks.
Fee: $179
# 4643  T  1/24  8 a.m.–4:30 p.m.  SCC
# 4642  MW  2/6, 2/8  8 a.m.–Noon  SCC

Microsoft Excel Level 2 (Intermediate)
Build upon your foundational knowledge of Excel by learning more advanced tools for analysis and presentation of data. Topics include managing complex workbooks; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; and collaborating with other users.
Fee: $179
# 4645  T  2/7  8 a.m.–4:30 p.m.  SCC
# 4644  MW  2/27, 3/1  8 a.m.–Noon  SCC

Microsoft Excel Level 3 (Advanced)
You will benefit most from this class if you want to use Excel to perform tasks such as getting information from large amounts of data sources inside and outside of Excel, creating output that varies according to conditions, manipulating dates and texts and automating repetitive tasks. Topics include lookup and decision-making functions; auditing and error-handling; array functions; special functions such as date, time and text functions; importing and exporting; what-if analysis; automating repetitive tasks by recording and running macros; and forms.
Fee: $179
# 4647  T  2/21  8 a.m.–4:30 p.m.  SCC
# 4646  MW  3/20, 3/22  8 a.m.–Noon  SCC
MICROSOFT EXCEL 2019/Office 365 ONLINE SERIES

In this online course bundle, you’ll be introduced to Microsoft Office Excel 2019 and its intermediate and advanced features. Whether you’re new to Excel or need a refresher, the Microsoft Excel 2019 Series bundle will help you master this longstanding spreadsheet software. This course must be taken on a PC. It is not suitable for Macs or Chromebooks. Software Requirements: Microsoft Excel 2019: Available to download with a subscription to Microsoft 365, or with Microsoft Office Home and Student 2019. (not included in enrollment). Participants will receive an email with login information 24-48 hours after registering.

Take the entire Microsoft Excel 2019/Office 365 Series (3 sessions) and save!

Series Fee: $324
# 4656  1/18–5/5    72 Hours    Online

Introduction to Microsoft Excel 2019/Office 365
Explore Microsoft Excel’s basic functions and uses. Through hands-on lessons, you’ll learn numerous shortcuts to set up worksheets quickly and efficiently. We’ll discuss using the function wizard to calculate statistics and future values, and give tips on sorting and analyzing data, creating three-dimensional workbooks, and automating frequently repeated tasks with macros and buttons. Participants will receive an email with login information 24-48 hours after registering.

Fee: $129
# 4657  1/18–3/10    24 Hours    Online

Intermediate Microsoft Excel 2019/Office 365
You will learn how to harness the power of Excel’s data analysis tools and AutoFilter commands and how to create macros that eliminate repetitive tasks. Set yourself apart from the casual Excel user by adding VLOOKUP, INDEX & MATCH, and other intermediate functions to your professional skill set. In addition, you will learn to create macros that let you manipulate data with the push of a button. You will also discover how to use Goal Seek and Solver and apply them to real-world problems. Participants will receive an email with login information 24-48 hours after registering.

Fee: $129
# 4658  2/15–3/24    24 Hours    Online

Advanced Microsoft Excel 2019/Office 365
Learn the secret to using formula-based conditional formatting as a creative solution to common issues and discover how to leverage Excel’s Power Query tool to import and transform data from just about any source. Participants will receive an email with login information 24-48 hours after registering.

Fee: $129
# 4659  3/15–5/5    24 Hours    Online

Certificate in Data Analysis
Data Analysis is quickly becoming one of the most sought-after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills.

Take each class individually — or register for the entire series and save!

Certificate Series Fee: $495
# 4780  2/6–4/28    48 Hours    Online

Introduction to Data Analysis
Fee: $195
# 4783  2/6–3/3    16 Hours    Online

Intermediate Data Analysis
Fee: $195
# 4786  3/6–3/31    16 Hours    Online

Advanced Data Analysis
Fee: $195
# 4789  4/3–4/28    16 Hours    Online
### Power BI Certificate
Gain insights into your data using business intelligence software – Power Business Intelligence. Power BI is a widely used business analytics service offered by Microsoft. Discover the process of creating interactive reports, integrate financial, marketing, or any other source data in your accounting system, Excel, or on the Web; streamline your data; and create charts, maps, and other visuals to see your data in real time. Delve further into Power Query to ETL (Extract, Transform, and Load) your data; utilize time Intelligence functions to view YoY or YTD reports; and add user-friendly features to enhance your reports and analyze your results.

**Take each class individually — or register for the entire series and save!**

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**Introduction to Power BI**
Fee: $195
# 4975 | 2/6–3/3 | 16 Hours | Online |

**Intermediate Power BI**
Fee: $195
# 4986 | 3/6–3/31 | 16 Hours | Online |

**Advanced Power BI**
Fee: $195
# 4972 | 4/3–4/28 | 16 Hours | Online |

### Coding Certificate
Coding is becoming one of the most in-demand skills in the workplace today. As a result, coding has become a core skill that bolsters one’s chances for becoming a higher value to organizations. The highest demand is for programming languages with broad applicability. Begin with an introduction to the basics of computer programming and various programming languages. Then, go to the next level and acquire all the basics of HTML and CSS. You will learn the relationship between these two industry-standard web page coding languages and the step-by-step process of hand-coding and building web pages. Finally, discover the advanced features of CSS and learn how to use this very powerful language.

**Take each class individually — or register for the entire series and save!**

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**Introduction to Web Design**
Fee: $245
# 4930 | 2/6–3/3 | 16 Hours | Online |

**Intermediate Web Design**
Fee: $245
# 4939 | 3/6–3/31 | 16 Hours | Online |

**Advanced Web Design**
Fee: $245
# 4936 | 4/3–4/28 | 16 Hours | Online |

### SQL Certificate
Structured Query Language (SQL) is the industry standard database programming language. Proficiency in SQL is one of the most in-demand skills in occupations that require interaction with data and data analysis. In this course, you’ll learn about relational database structures, the history and uses of Structured Query Language, and how to use SQL to create a database, add records to database tables, and extract meaningful data from database tables.

**Fee: $595**
# 4992 | 1/2–3/31 | 48 Hours | Online |
# 4993 | 2/6–4/28 | 48 Hours | Online |
# 4994 | 3/6–5/28 | 48 Hours | Online |

### Certificate in Web Design
Understanding what it takes to produce effective web design is essential in today’s market of highly saturated digital competition. First, discover the basics of web design using HTML and CSS. No prior knowledge of HTML or web design is required. After the first course, you will have the info you need to plan and design effective web pages. Then find out how to create effective and dynamic websites/applications. Take away a functioning web application hosted on a web server that is both accessible and Search Engine Optimized. Finally, learn about responsive design process, advanced layout, and design features using the Bootstrap framework. Plus explore CMS frameworks and industry standard technologies and frameworks.

**Take each class individually — or register for the entire series and save!**

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**Introduction to Web Design**
Fee: $245
# 4930 | 2/6–3/3 | 16 Hours | Online |

**Intermediate Web Design**
Fee: $245
# 4939 | 3/6–3/31 | 16 Hours | Online |

**Advanced Web Design**
Fee: $245
# 4936 | 4/3–4/28 | 16 Hours | Online |
Graphic Design Software Essentials Certificate

The Adobe software tools are the leading software for graphic design. Adobe Illustrator is the industry standard computer illustration software. Use Illustrator to draw shapes and design logos, flyers, posters, banners, business cards, or any other vector graphics for print or web. Adobe InDesign is the industry standard page-layout program that works with Adobe Illustrator and Photoshop seamlessly. InDesign allows you to create simple or complex multi-page documents such as brochures, flyers, books, and magazines. Use Adobe Photoshop to effectively work with selection and editing tools, layers, and masks to edit, retouch, and enhance existing images or create your own composite digital artwork. Access to the Adobe software tools is required.

Take each class individually — or register for the entire series and save!

Certificate Series Fee: $545
# 4945 2/6–4/28 48 Hours Online

Adobe Illustrator Essentials
Fee: $225
# 4963 2/6–3/3 16 Hours Online

Adobe Photoshop Essentials
Fee: $225
# 4969 3/6–3/31 16 Hours Online

Adobe InDesign Essentials
Fee: $225
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Digital Marketing Certificate

Get a fundamental yet advanced introduction to eMarketing, including improving email promotions, analyzing your website traffic, implementing search engine optimization, and successfully employing online advertising. Relevant for any type of organization, including businesses, companies, non-profits, and government agencies. No eMarketing experience or expertise is necessary. If you are already at an advanced level, your instructors are experts and can provide the latest, most advanced information and answer your toughest questions.

Take each class individually — or register for the entire series and save!

Certificate Series Fee: $495
# 4834 2/6–4/28 48 Hours Online

Improving Email Promotions
Fee: $195
# 4837 2/6–3/3 16 Hours Online

Boosting Your Website Traffic
Fee: $195
# 4840 3/6–3/31 16 Hours Online

Online Advertising
Fee: $195
# 4843 4/3–4/28 16 Hours Online

Integrated Marketing Certificate

Discover best practices in integrated marketing, an increasingly popular strategy that combines traditional print marketing with digital marketing for even greater success. Younger generations are embracing print as well as online media, creating exciting opportunities to connect with audiences in new ways. Find out the keys to success in printed collateral, including catalogs, direct mail letters, and postcards. Learn advanced marketing concepts and principles such as RFM analysis, AIDA, and the 3-30-3 principle, and understand how digital and print marketing complement and enhance each other. You’ll come away with new marketing expertise that will increase your value in any workplace.

Take each class individually — or register for the entire series and save!

Certificate Series Fee: $495
# 2588 2/7–4/29 48 Hours Online

Advanced Marketing Concepts
Fee: $195
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Successful Print Marketing
Fee: $195
# 5035 3/6–3/31 16 Hours Online

Integrated Marketing Best Practices
Fee: $195
# 5023 4/3–4/28 16 Hours Online

To register, visit www.mchenry.edu/workforce or call (815) 455-8588
Social Media for Business Certificate

Get in on this exciting and growing way to communicate, market, and serve your customers and clients. From Facebook and Twitter to blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks. Discover how these specific social networks work and identify possible uses for your organization. For businesses, nonprofits, government, and other organizations.

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Certificate Series Fee: $495
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Introduction to Social Media
Fee: $195
# 4721 2/6–3/3 16 Hours Online

Marketing Using Social Media
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# 4724 3/6–3/31 16 Hours Online

Integrating Social Media Into Your Organization
Fee: $195
# 4725 4/3–4/28 16 Hours Online

To register, visit www.mchenry.edu/workforce or call (815) 455-8588