



NEW STUDENT CHECKLIST

STEP 1. APPLY AND PREPARE

☐ Learn and Explore

- Not sure where or how to start? Connect with a [New Student Enrollment Coach](#).

☐ Apply to MCC

- Receive an acceptance email 1–2 business days after applying
- Receive your myMCC Username and Password by email on the third business day

For login issues, call IT Help at (815) 455-8457

☐ Access myMCC

- Click on purple “student email” box to read your MCC emails. You will receive multiple emails to this address about next steps, critical student information, registration dates, and more.

☐ Determine Class Placement (required for all degree-seeking students)

Submit at least one of the following:

- High School Students: Request an official high school transcript from your high school—your GPA will determine placement (valid for 5 years from graduation)
- Current/Past College Students: Request an official transcript from your college/university for class evaluation (high school transcripts are not required when college transcripts are available)
- SAT Scores—Request from www.collegeboard.org (valid for 5 years from test)
- ACT Scores—Request from www.act.org (valid for 5 years from test)
- AP Scores—Request from www.collegeboard.org
- Placement Test in English and/or Math
 - [MCC Math Placement](#)
 - [MCC English Placement](#)

☐ Apply for Financial Aid (FASFA)—www.studentaid.gov. MCC's school code is 007691.

- Alternative Application—[Application and Resources](#)

☐ Complete Online [New Student Orientation](#)

You will receive instructions for Part II after completing Part I.



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STEP 2. PLAN YOUR SEMESTER AND REGISTER

☐ Schedule an appointment to meet with an Academic Advisor

- You can arrange to meet with an advisor one-on-one over the phone, via Zoom, or in-person. Schedule online, stop by A257, or call (815) 479-7565 during business hours to schedule an appointment.

☐ Register for your Courses

☐ Pay for Classes

- Access the Student Finance tab in myMCC's Self-Service to check your tuition statement, pay online, or to set up a payment plan
- Apply for [scholarships](#)
- Visit the [Paying for College](#) web page for more resources on tuition, payment plans, financial aid, scholarships, and other assistance

☐ Buy Books and Apparel

- [MCC Store](#)

If needed, schedule an intake appointment with [Access and Disability Services](#)

STEP 3. LET THE JOURNEY BEGIN!

☐ Get your Student ID

- Bring your class schedule to A247 and get your [MCC student photo ID card](#)

☐ Undecided?

- MCC's career assessment tool, [Career Coach](#), can help you find career fields that match your interest areas. Visit the [Career Services](#) web page to start exploring!

☐ Get Involved

- *Join* a [student organization](#) or attend an upcoming event
- *Apply* for a [student employee](#) position
- *Explore Student Resources*—Visit the [Current Students](#) web page for your go-to resources on campus.