

FOIA REQUEST SUMMARY April, 2017

DATE	REQUESTOR	NATURE OF REQUEST	DATE RESPONSE COMPLETED	TIME TO COMPLETE REQUEST
4/18/17 DUE 4/25/17	Kamila Lenart	I would like to request at your early convenience, copies for Landscape and Maintenance contracts for the last three (3) years if possible for both locations MCC Crystal Lake and McHenry Shaw Center. Please be advised that the records requested will not be and shall not be used in any form for sale, resale, or solicitation or advertisement for sales or services in any manner. The records requested shall solely be used for informational purposes only.	4/18/17	<i>.43 HOUR</i>
4/26/17 DUE 5/3/17	Brian McSherry	Freedom of Information Officer; Under the Freedom of Information Act I'm requesting information for the construction and/or maintenance work planned for any building owned or leased by your district which includes the scopes listed below. In addition, if any contracts have already been awarded, please include the names and contact information of those contractor(s) and/or sub-contractor(s). HVAC (Heating, Air Conditioning, Ventilation), Exhaust Systems. Architectural Metals used for weatherproofing and/or ornamental purposes. Gutters and /or Downspouts. New installation and/or replacement of lockers. New installation and/or replacement of toilet partitions. Kitchen Renovations. Current HVAC Maintenance Contracts. The information requested can be faxed, emailed, or mailed to the address listed on this request; whichever is more convenient for you. This FOIA is for private use. If the required 5 day turnaround cannot be met, please contact me with your extension request. Thank you for your cooperation and public service, Brian McSherry	RESPONSE PENDING	<i>2 HOURS</i>