

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, August 29, 2024
Regular Board of Trustees Meeting
6:00pm



MCC Board Room, A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

AGENDA

- . CALL TO ORDER
- . ROLL CALL
- . PLEDGE OF ALLEGIANCE
- . COLLEGE MISSION STATEMENT
- . ACCEPTANCE OF AGENDA
- . ACCEPTANCE OF MINUTES: Regular Meeting of Board of Trustees, June 27, 2024
- . OPEN FOR RECOGNITION OF VISITORS
Three (3) minutes per person or less.
- . PRESIDENT’S REPORT: Dr. Clinton Gabbard
- . PRESENTATIONS
 - A. Academic Support Services – Ms. Ashley Fleming, Executive Director of Library & Learning Resources
- . COMMUNICATIONS
 - A. Faculty Report: Ms. Sarah Sullivan
 - B. Adjunct Faculty Report: Mr. Matt Hamater
 - C. Staff Council Report: Mr. David Behrens
 - D. Student Trustee Report: Ms. Adonia Fulk
 - E. Attorney Report
- . APPROVAL OF CONSENT AGENDA
For Approval
 - A. Executive Summary and Financial Statements
 - 1. Informational Only, Draft July Statements, No Board Action
 - 2. Treasurer’s Report, Board Report #24-120
 - 3. Ratification for Accounts Payable June Check Register, Board Report #24-121
 - 4. Ratification for Account Payable July Check Register, Board Report #24-122
 - B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 - 1. CompTia Software, Board Report #24-123
 - 2. Emergency Medical Technician Training, Board Report #24-124
 - 3. Lease Ransomware Protection Service, Board Report #24-125
 - 4. Comcast Internet Connection for Planetarium, Board Report #24-126
 - 5. Culinary Pastry Department Purchases from Gordon Food Service, Board Report #24-127
 - 6. Food Services Purchases from Prime Vendor Distributors, Board Report #24-128
 - 7. Library Database Services, Board Report #24-129
 - 8. Renew KnowBe4 Subscriptions, Board Report #24-130
 - 9. CATI Fowler Metrology Equipment, Board Report #24-131
 - 10. Instructional Design Consultant Service Agreement, Board Report #24-132
 - 11. Duplication Center Print Services, Board Report #24-133
 - 12. Jostens Graduation Supplies, Board Report #24-134
 - 13. Illinois Community College Risk Management Consortium, Board Report #24-135

15. Worldwide Instructional Design System (WIDS), Board Report #24-136
16. Transportation Services for Athletics, Board Report #24-137
- C. Personnel
 1. Ratification of Hires, Replacement Administrators, Board Report #24-138
 2. Ratification of Hires, New Faculty Appointments, Board Report #24-139
 3. Grant Title and Benefits of Faculty Emeritus, Ann Escarco, Board Report #24-140
 4. Salary Adjustment, Board Report #24-141
12. BID PACKAGE ONE FOR 2024 INTERIOR RENOVATIONS, Board Report #24-142
13. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA
14. FOR INFORMATION
 - A. New Employees
 - B. Employee Resignations and Retirement Notifications
 - C. Friends of McHenry County College Foundation Update
 - D. Grants Office Update
 - E. Office of Marketing and Public Relations Update
 - F. Center for Agrarian Learning
 - G. Sustainability Center Update
 - H. Catalyst Campus Update
15. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS
16. CLOSED SESSION
 - A. 120/2(c), Exception #21, Review of Closed Session Minutes
 - B. Other matters as pertain to the exceptions of the Open Meetings Act
17. ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting of May 23, 2024



Suzanne Hoban
Chair

Student Trustee Board Report

The Fall Semester has begun at MCC with lots of energy and excitement. Weeks of Welcome offer a variety of activities to help students connect. This year, many events were extended to 6pm to reach our evening students. There is also a lot of excitement about extended cafeteria hours that will accommodate more students.

Between April and August, MCC hosted 7 New Student Orientations that hosted 915 students, both those that registered and walk-ins. A special orientation held was held one evening for students over 21, and 110 parents/support people came to an evening session in July.

Thursday before classes MCC held Opening Day, with record breaking attendance. Students had the opportunity to attend sessions designed to prepare them for a great start to the year and interact with faculty and staff.

INFORMATIONAL ONLY
Draft July Statements
NO ACTION

Information

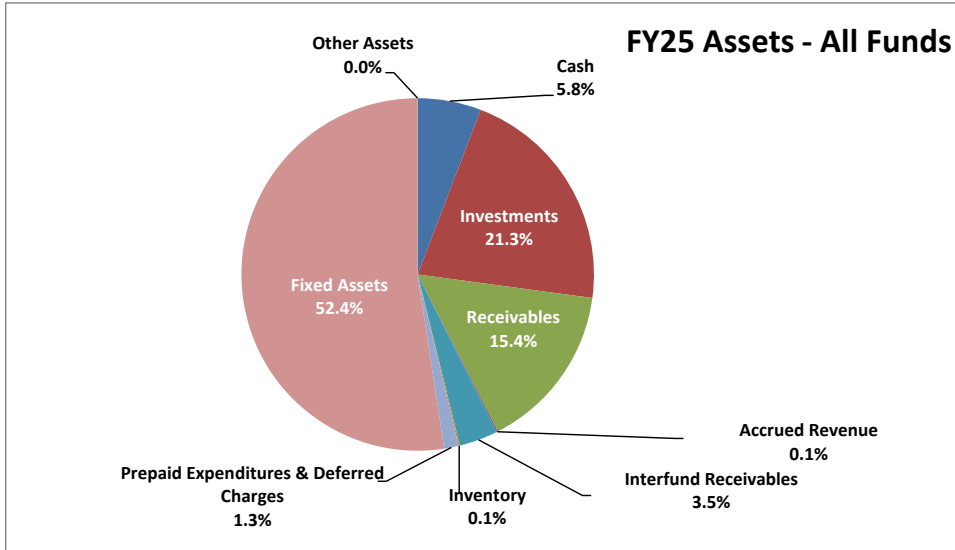
Attached is the draft copy of financial information with year-to-date results for FY 2025 through the month of July 31, 2024. First quarter results will not be final until the June 2024 can be closed for the fiscal year 2024 audit.

All Funds Statement of Net Position (Balance Sheet)
July 31, 2024

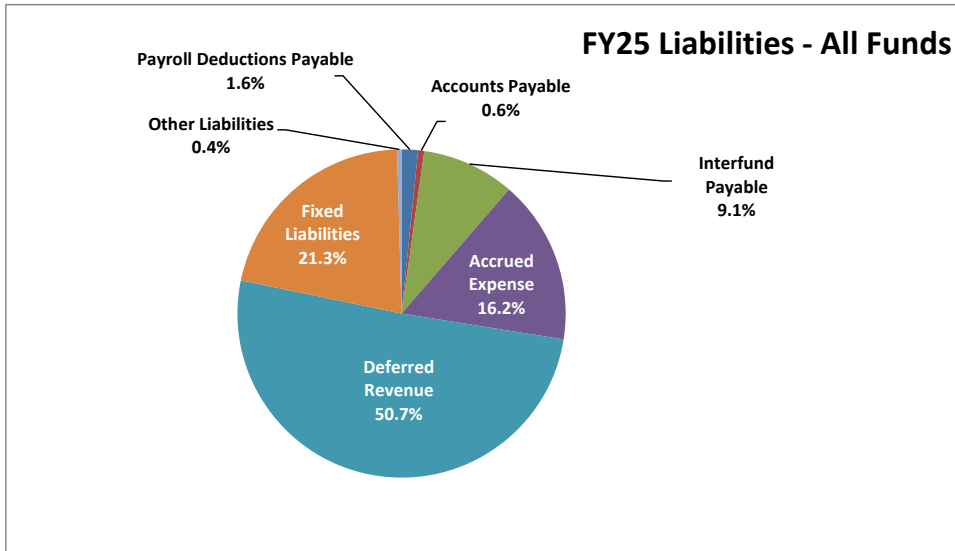
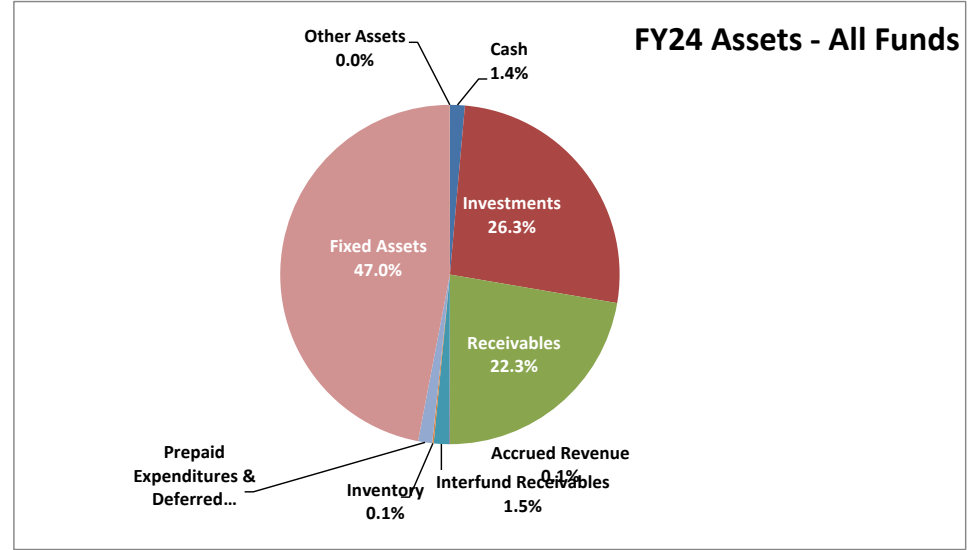
	01	02	03	04	05	06	07	08	09	10	11	12	17	
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxilliary Entrerprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund	
Assets														
Cash	8,913,797	6,348,933.91	359,242	-	804,038.18	-	95,646	-	-	463,036	15,627	-	650,000	
Investments	32,674,313	10,707,204	5,556,241	11,064,528	-	-	3,124,471	-	-	-	-	2,221,868	-	
Receivables	23,538,636	22,227,069	946,619	-	-	276	-	-	-	-	35,155	329,518	-	
Accrued Revenue	191,075	86,906	25,530	45,016	-	-	19,169	-	-	-	-	14,454	-	
Interfund Receivables	5,427,664	2,919,552	581,208	3,538,223	98,459	429,110	(1,090,000)	(1,283,493)	(300,000)	(2,251)	20,987	265,871	250,000	
Inventory	190,571	-	-	-	-	190,571	-	-	-	-	-	-	-	
Prepaid Expenditures & Deferred Charges	2,015,047	734,355	18,670	-	-	3,480	64,971	-	183,588	-	-	314,974	695,009	
Fixed Assets	80,313,555	-	-	-	-	-	-	80,313,555	-	-	-	-	-	
Other Assets	12,179	-	-	-	-	-	-	-	12,179	-	-	-	-	
Total Assets	153,276,838	43,024,020	7,487,509	14,647,767	902,497	800,710	(1,025,030)	1,955,793	80,313,555	(104,233)	460,785	71,769	3,146,685	1,595,009
Liabilities														
Payroll Deductions Payable	956,785	861,673	24,255	-	-	62,693	8,164	-	-	-	-	-	-	
Accounts Payable	360,600	216,981	-	130,010	-	2,295	11,314	-	-	-	-	-	-	
Interfund Payable	5,427,664	-	-	2,855,689	-	-	378,761	-	-	-	-	2,193,214	-	
Accrued Expense	9,594,222	538,603	-	-	-	-	-	-	18,887	-	-	-	9,036,731	
Deferred Revenue	30,114,217	16,478,791	1,088,675	-	-	-	-	-	-	-	37,500	351,222	12,158,030	
Fixed Liabilities	12,659,340	-	-	-	-	-	-	-	12,659,340	-	-	-	-	
Other Liabilities	258,055	74,231	-	-	-	183,825	-	-	-	-	-	-	-	
Total Liabilities	59,370,884	18,170,279	1,112,930	2,985,698	-	248,813	398,239	-	12,678,227	-	37,500	2,544,436	21,194,761	
Designated Fund Balance	93,905,954	24,853,742	6,374,579	11,662,068	902,497	551,897	(1,423,269)	1,955,793	80,313,555	(12,782,459)	460,785	34,269	602,249	(19,599,752)
Assigned Fund Balance														
33% Unassigned for annual budgeted expenditures	20,476,419	18,455,632	2,020,787	-	-	-	-	-	-	-	-	-	-	
Other Designated Reserves	0	-	-	-	-	-	-	-	-	-	-	-	-	
Capital Improvement/Investment in Capital Assets	91,975,624	-	-	11,662,068	0	-	-	80,313,555	-	-	-	602,249	-19,599,752	
Liabilities, Protection, and Settlement	-31,656,843	-	-	-	-	-	-	-	-12,659,340	-	-	-	-	
Working Cash/Other Restricted	821,785	-	-	-	-	-	-1,423,269	1,750,000	-	460,785	34,269	-	-	
Remaining Unassigned Balance	12,288,969	6,398,110	4,353,792	0	902,497	551,897	0	205,793	0	-123,120	0	0	0	

All Funds Statement of Net Position (Balance Sheet)
July 31, 2024

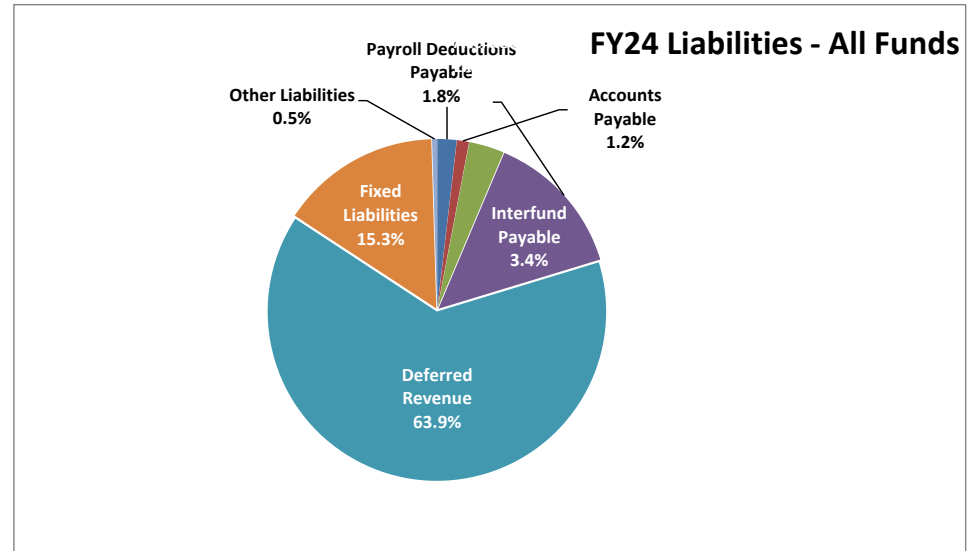
Total Assets = \$ 153,276,838



Total Assets = \$ 151,327,392



Total Liabilities = \$ 59,370,884



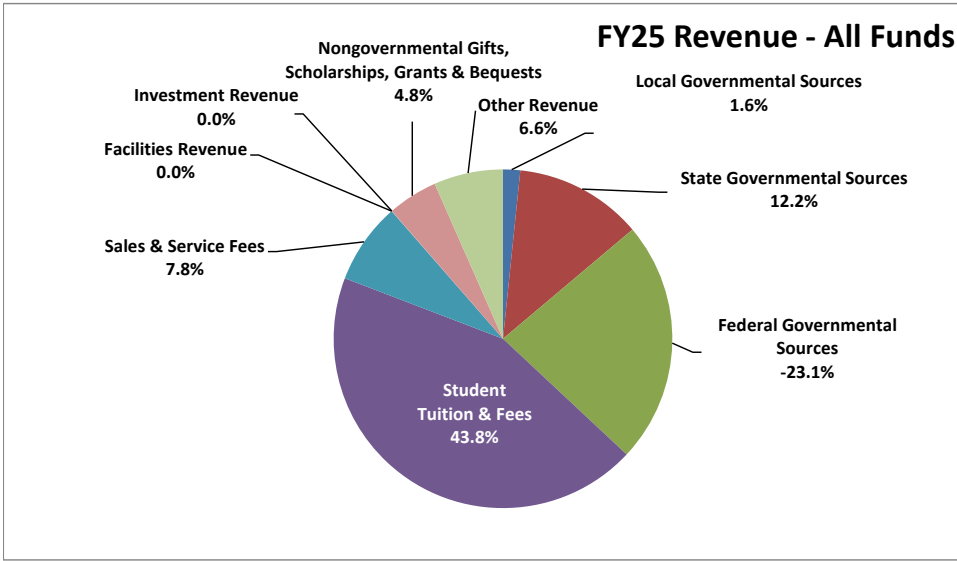
Total Liabilities = \$ 65,472,771

All Funds Statement of Activities (Income Statement)
July 31, 2024

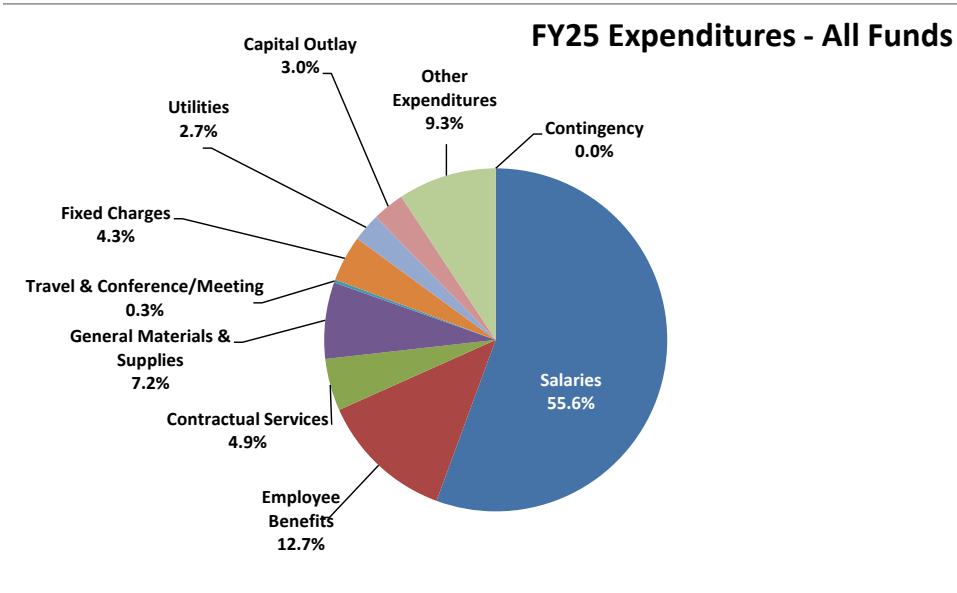
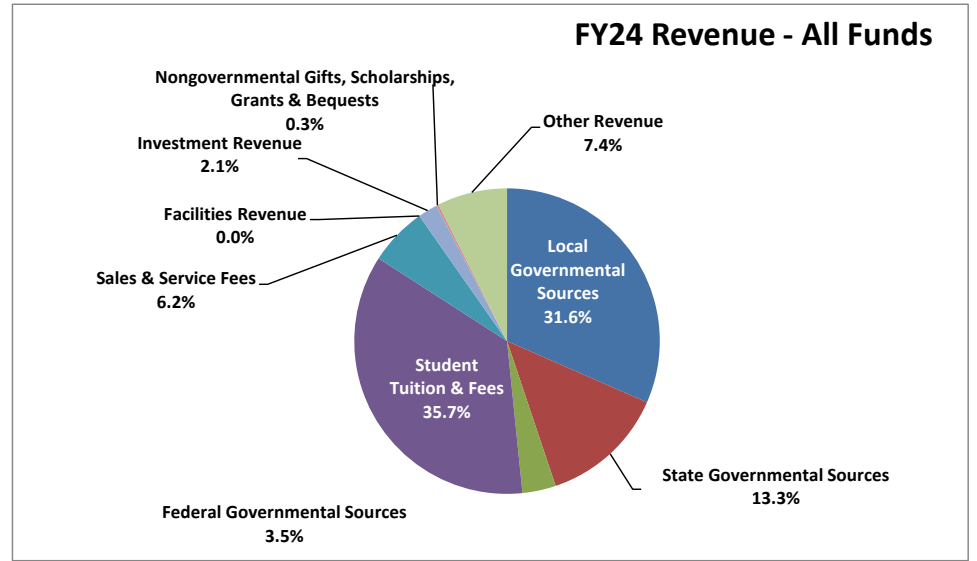
	01	02	03	04	05	06	07	08	09	10	11	12	17	
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund	
Revenue														
Local Governmental Sources	113,253	71,284	41,968	-	-	-	-	-	-	-	-	-	-	
State Governmental Sources	845,580	733,219	88,927	-	-	23,434	-	-	-	-	-	-	-	
Federal Governmental Sources	(1,600,448)	-	-	-	-	(1,600,448)	-	-	-	-	-	-	-	
Student Tuition & Fees	3,035,242	2,342,153	182,557	39,526	368,911	102,095	-	-	-	-	-	-	-	
Sales & Service Fees	537,407	70,837	-	-	-	466,570	-	-	-	-	-	-	-	
Facilities Revenue	600	600	-	-	-	-	-	-	-	-	-	-	-	
Investment Revenue	1,684	754	410	125	-	-	231	-	-	-	-	164	-	
Nongovernmental Gifts, Scholarships, Grants & Bequests	330,832	5,000	-	300,000	-	(522)	-	-	-	26,355	-	-	-	
Other Revenue	457,436	456,856	25	-	-	-	-	-	-	556	-	-	-	
Total Revenue	3,721,586	3,680,702	313,888	339,651	368,911	(1,577,537)	231	-	-	26,910	-	164	-	
Expenditures														
Salaries	2,104,643	1,814,242	52,502	-	-	153,863	84,035	-	-	-	-	-	-	
Employee Benefits	480,634	398,543	12,072	-	-	20,122	19,782	-	-	-	-	30,116	-	
Contractual Services	186,024	75,538	25,574	-	-	66,982	17,930	-	-	-	-	-	-	
General Materials & Supplies	272,801	72,865	49	13,430	-	177,288	9,169	-	-	-	-	-	-	
Travel & Conference/Meeting	11,220	8,970	-	-	-	1,530	720	-	-	-	-	-	-	
Fixed Charges	163,550	276,843	3,287	-	-	-	-	-	(110,852)	-	-	(5,729)	-	
Utilities	100,691	13,142	87,549	-	-	-	-	-	-	-	-	-	-	
Capital Outlay	113,822	-	-	113,822	-	-	-	-	-	-	-	-	-	
Other Expenditures	351,455	66,878	-	-	-	(132)	284,538	-	-	172	-	-	-	
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Expenditures	3,784,841	2,727,021	181,034	127,252	-	419,653	416,174	-	-	(110,852)	172	24,388	-	
Excess/(deficit) of revenues over expenditures	(63,255)	953,682	132,854	212,399	368,911	149,012	(1,993,711)	231	-	110,852	26,738	(24,223)	-	
Operating transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	
Operating transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	
Beginning Fund Balance	93,502,449	23,900,057	5,941,723	11,449,669	533,585	402,886	570,441	1,955,562	80,110,100	(12,856,165)	433,600	34,269	626,474	(19,599,752)
Ending Fund Balance	93,439,194	24,853,739	6,074,577	11,662,068	902,496	551,898	(1,423,270)	1,955,793	80,110,100	(12,745,313)	460,338	34,269	602,251	(19,599,752)

All Funds Statement of Activities (Income Statement)
July 31, 2024

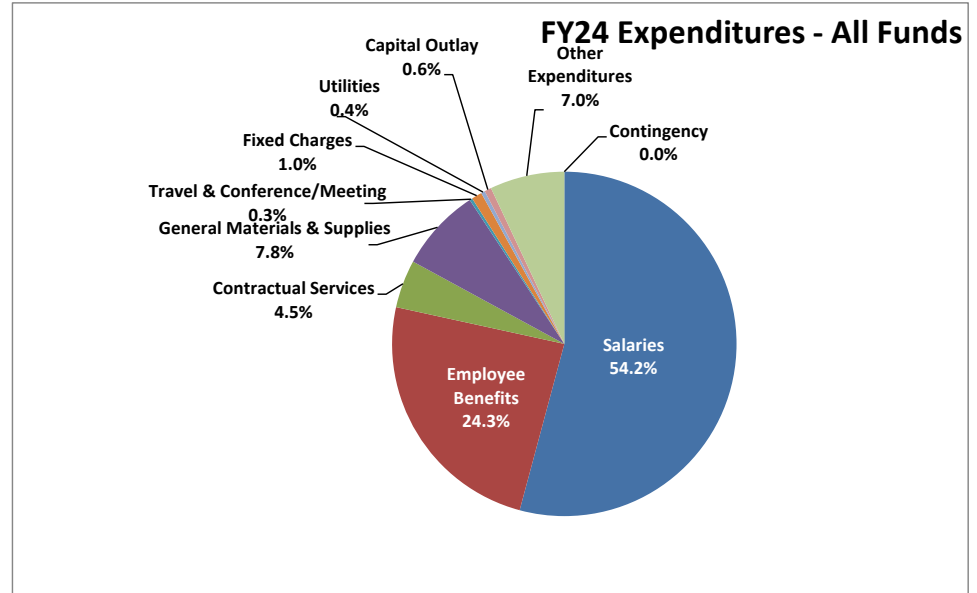
Total Revenue = \$ 3,721,586



Total Revenue = \$ 8,128,766



Total Expense = \$ 3,784,841



Total Expense = \$ 3,775,018

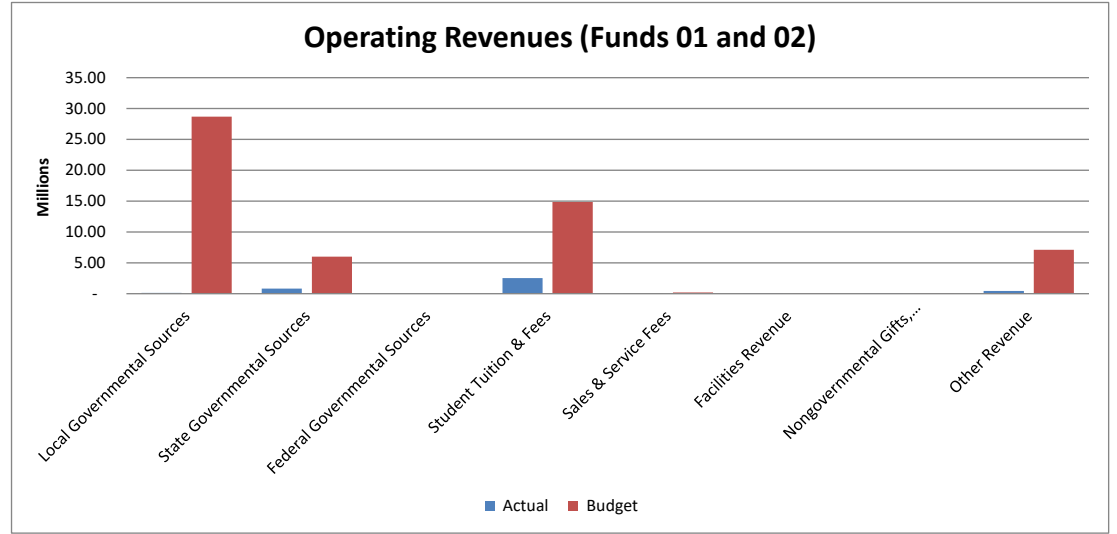
Operating Funds
Net of SURS/Investments

Operating (Funds 01 & 02) Statement of Activities (Net of SURS/Investments)
July 31, 2024

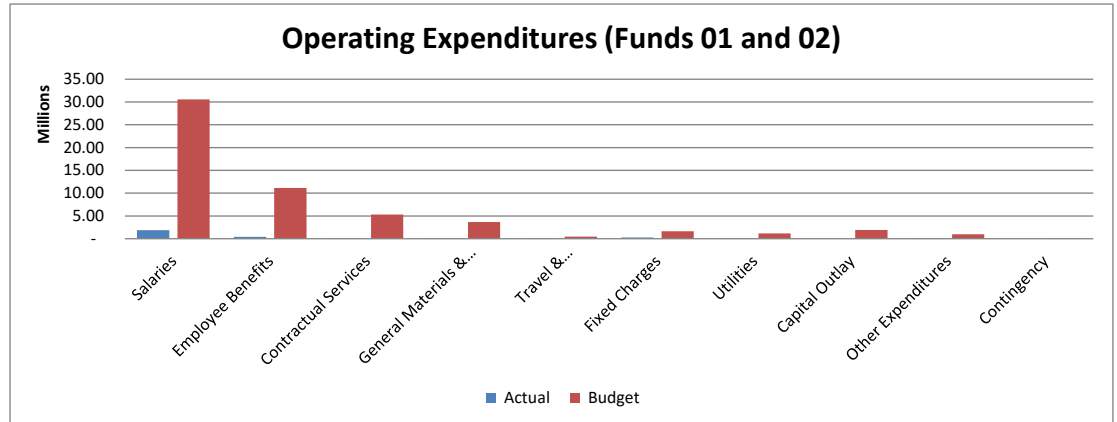
	FY25			FY24		FY24			FY25 Act.	
	YTD Actual	YTD Budget	Full Budget	YTD Actual to:	Full Bud.	YTD Actual	Budget	% Chng	Change Over FY24 Act.	% Chng
Revenue										
Local Governmental Sources	\$ 113,253	\$ 2,356,116	\$ 28,685,710	4.8%	0.4%	\$ 2,500,894	\$ 28,700,710	8.7%	\$ (2,387,641)	-95.5%
State Governmental Sources	822,147	494,175	6,016,582	166.4%	13.7%	826,662	10,509,134	7.9%	\$ (4,516)	-0.5%
Federal Governmental Sources	-	-	-	0.0%	0.0%	-	-	0.0%	\$ -	0.0%
Student Tuition & Fees	2,524,710	1,330,655	14,850,663	189.7%	17.0%	2,418,793	14,360,846	16.8%	\$ 105,917	4.4%
Sales & Service Fees	70,837	15,893	193,500	445.7%	36.6%	39,079	175,000	22.3%	\$ 31,758	81.3%
Facilities Revenue	600	1,558	18,966	38.5%	3.2%	-	18,966	0.0%	\$ 600	0.0%
Nongovernmental Gifts	5,000	903	11,000	553.4%	45.5%	-	11,000	0.0%	\$ 5,000	0.0%
Other Revenue	456,881	507,501	6,178,822	90.0%	7.4%	598,565	11,669,393	5.1%	\$ (141,685)	-23.7%
Total Revenue	\$ 3,993,427	\$ 4,706,801	\$ 55,955,243	84.8%	7.1%	\$ 6,383,993	\$ 65,445,049	9.8%	\$ (2,390,567)	-37.4%
Expenditures										
Salaries	\$ 1,866,744	\$ 2,511,629	\$ 30,579,077	74.3%	6.1%	\$ 1,828,951	\$ 29,279,648	6.2%	\$ 37,793	2.1%
Employee Benefits	410,615	914,974	11,139,811	44.9%	3.7%	817,527	16,402,395	5.0%	\$ (406,912)	-49.8%
Contractual Services	101,112	434,847	5,294,268	23.3%	1.9%	135,027	5,095,087	2.7%	\$ (33,915)	-25.1%
General Materials & Supplies	72,913	300,418	3,657,584	24.3%	2.0%	193,421	3,432,994	5.6%	\$ (120,507)	-62.3%
Travel & Conference/Meeting	8,970	36,853	448,683	24.3%	2.0%	7,488	435,481	1.7%	\$ 1,483	19.8%
Fixed Charges	280,130	133,506	1,625,432	209.8%	17.2%	23,818	1,619,785	1.5%	\$ 256,312	1076.1%
Utilities	100,691	97,682	1,189,280	103.1%	8.5%	13,682	1,197,780	1.1%	\$ 87,009	635.9%
Capital Outlay	-	156,354	1,903,605	0.0%	0.0%	24,347	1,553,805	1.6%	\$ (24,347)	-100.0%
Other Expenditures	66,878	79,663	969,900	84.0%	6.9%	44,085	957,000	4.6%	\$ 22,793	51.7%
Contingency	-	8,214	100,000	0.0%	0.0%	-	100,000	0.0%	\$ -	0.0%
Total Expenditures	\$ 2,908,054	\$ 4,674,139	\$ 56,907,640	62.2%	5.1%	\$ 3,088,345	\$ 60,073,975	5.1%	\$ (180,291)	-5.8%
Surplus/(deficit)	\$ 1,085,373	\$ 32,662	\$ (952,397)			\$ 3,295,648	\$ 5,660,136		\$ (2,210,276)	-67.1%
Net Transfers Out/(In)	\$ -		\$ 970,000			\$ -	\$ 850,000		\$ -	0.0%
Net Operating Funds Surplus/(Deficit)	\$ 1,085,373	\$ 32,662	\$ (1,922,397)			\$ 3,295,648	\$ 4,810,136		\$ (2,210,276)	-67.1%
<i>Beginning Fund Balance</i>	<i>29,841,780</i>	<i>29,841,780</i>	<i>29,841,780</i>			<i>30,873,031</i>				
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>1,085,373</i>	<i>32,662</i>	<i>(1,922,397)</i>			<i>3,295,648</i>				
<i>Add: Contingency (assumption is it is not used)</i>			<i>100,000</i>							
Calculated YTD Ending Fund Balance (b)	\$ 30,927,153	\$ 29,874,442	\$ 28,019,383			\$ 34,168,679				

Operating Funds - Statement of Activities
July 31, 2024

	Actual	Budget
Revenue		
Local Governmental Sources	113,252.56	28,685,710.00
State Governmental Sources	822,146.59	6,016,582.00
Federal Governmental Sources	-	-
Student Tuition & Fees	2,524,710.08	14,850,663.00
Sales & Service Fees	70,836.75	193,500.00
Facilities Revenue	600.00	18,966.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	5,000.00	11,000.00
Other Revenue	456,880.58	7,121,801.00
Total Revenue	3,993,426.56	56,898,222.00



Expenditures		
Salaries	1,866,744.29	30,579,077.00
Employee Benefits	410,614.84	11,139,811.00
Contractual Services	101,112.25	5,294,268.00
General Materials & Supplies	72,913.43	3,657,584.00
Travel & Conference/Meeting	8,970.44	448,683.00
Fixed Charges	280,129.98	1,625,432.00
Utilities	100,691.26	1,189,280.00
Capital Outlay	-	1,903,605.00
Other Expenditures	66,877.56	969,900.00
Contingency	-	100,000.00
Total Expenditures	2,908,054.05	56,907,640.00
Excess/(deficit) of revenues over expenditures	1,085,372.51	(9,418.00)



*#N/A or "-" indicates that there is no activity to record for this category in Fund 01 or 02.

Treasurer's Report

Information

Attached is the Treasurer's Report for the month of June including details regarding the College's investments.

Recommendation

It is recommended that the Board of Trustees approves the Treasurer's Report as presented.



Clinton E. Gabbard
President

**McHenry County College
Treasurer's Report
For the Month of June 2024**

Bank Name Account	Beginning Balance	Deposits (+) Other Additions	Disbursements (-) Other Subtractions	Ending Balance
Crystal Lake Bank & Trust Credit Cards	\$174,509.85	\$439,695.74	\$408,001.72	\$206,203.87
Crystal Lake Bank & Trust Direct Pay	\$86,783.21	\$1,156,112.76	\$1,174,262.41	\$68,633.56
Crystal Lake Bank & Trust Employee Benefits	(\$4,376.42)	\$48,409.96	\$47,044.89	(\$3,011.35)
Crystal Lake Bank & Trust Federal Student Loan	\$10,000.00	\$299,874.37	\$299,874.37	\$10,000.00
Crystal Lake Bank & Trust Funds Holding	\$1,383,088.01	\$17,394,450.30	\$7,100,756.06	\$11,676,782.25
Crystal Lake Bank & Trust Operations	\$366,243.45	\$4,121,162.25	\$4,384,151.26	\$103,254.44
Crystal Lake Bank & Trust Payroll	\$2,286.37	\$2,169,536.14	\$2,169,536.14	\$2,286.37

McHenry County College
June 30, 2024

Investments

College Fund	Financial Institution	06/30/24	05/31/24	06/30/24	Interest	No. of Days	Maturity
		Investments	Investments	% of Total Investments			
Education	Illinois Funds	\$1,203,291	\$99,643	4%	see below	N/A	On Demand
Education	PFM Investments	7,824,021	9,770,926	25%	see below	N/A	Various
Operations & Maintenance	PFM Investments	5,581,771	5,552,869	18%	see below	N/A	Various
Operations & Maintenance (Restricted)	PFM Investments	1,701,427	1,692,617	5%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-019)	PFM Investments	8,884,079	8,844,850	29%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-018)	Home State Bank	136,657	135,103	0%	variable	N/A	On Demand
Operations & Maintenance (Restricted CDB Project-810-066-020)	PFM Investments	387,380	385,670	1%	see below	N/A	Various
Working Cash	PFM Investments	3,143,640	3,127,362	10%	see below	N/A	Various
Liability, Protection and Settlement	PFM Investments	2,236,322	2,224,743	7%	see below	N/A	Various
	Total	\$31,098,589	\$31,833,782	100%			

Investment Revenue

Investment Revenue

College Fund	Jun-24	Fiscal YTD
Education	\$57,019	\$725,518
Operations & Maintenance	29,363	370,797
Operations & Maintenance (Restricted)	8,950	113,024
Operations & Maintenance (Restricted CDB Projects)	40,940	470,785
Working Cash	16,537	208,832
Liability, Protection and Settlement	11,764	148,558
Total	\$164,574	\$2,037,514

Illinois Fund Rates - June 30, 2024

Annualized rate - Money Market

Low	5.408%
High	5.455%
Average	5.433%

PFM Investment Rates - June 30, 2024

Range of CD Rates

	Short Term*	Long Term*	CDB Trust 019*	CDB Trust 020*
Low	-	-	-	-
High	-	-	-	-

Yield to Maturity of Notes

	Short Term*	Long Term	CDB Trust 019*	CDB Trust 020
At Cost	4.350%	-	-	-
At Market	4.850%	-	-	-

*Currently there are no investments in these categories.

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$4,130,022.74. Please note that the expenses are not segregated into the respective funds.

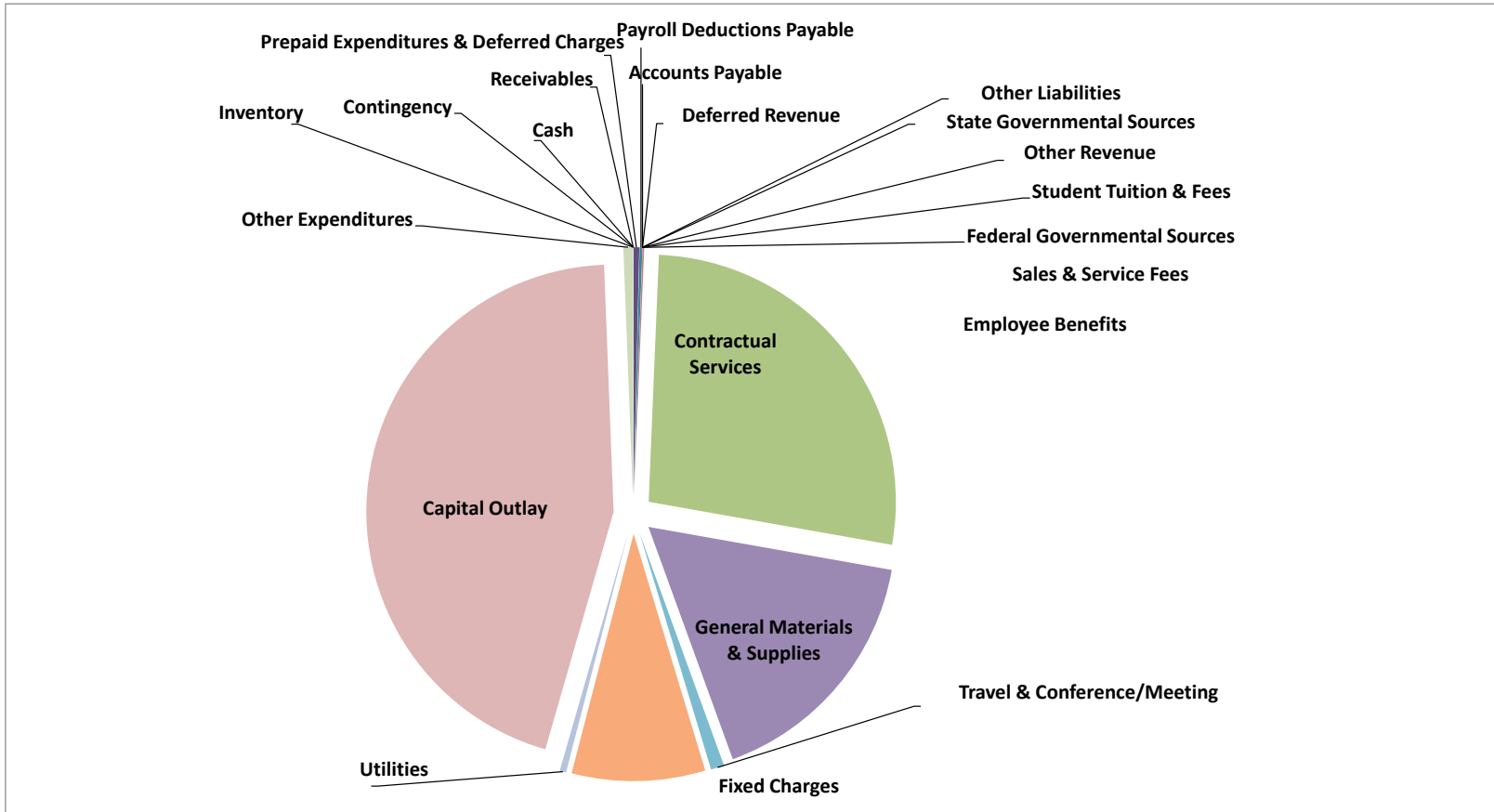
Recommendation

It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of June 1- June 30, 2024, totaling \$4,130,022.74.



Clinton E. Gabbard
President

Distribution of Monthly Check Register Payments 6/1/24 through 6/30/24



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	0.00	0.00%
Receivables	0.00	0.00%	Other Revenue	0.00	0.00%
Inventory	0.00	0.00%	Employee Benefits	4,501.53	0.11%
Prepaid Expenditures & Deferred Charges	15,435.00	0.37%	Contractual Services	1,120,058.53	27.13%
Payroll Deductions Payable	7,313.80	0.18%	General Materials & Supplies	687,952.74	16.66%
Accounts Payable	0.00	0.00%	Travel & Conference/Meeting	35,954.27	0.87%
Deferred Revenue	0.00	0.00%	Fixed Charges	359,794.42	8.71%
Other Liabilities	0.00	0.00%	Utilities	17,314.91	0.42%
State Governmental Sources	0.00	0.00%	Capital Outlay	1,854,871.40	44.93%
Federal Governmental Sources	0.00	0.00%	Other Expenditures	25,444.98	0.62%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			Total All Categories	4,128,641.58	100.00%

**Six Month
Select Vendor History Report**

SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	Six (6) Calendar Months					
						FY24: (1-Jan)	FY24: (2-Feb)	FY24: (3-Mar)	FY24: (4-Apr)	FY24: (5-May)	FY24: (6-Jun)
Engineering	53	Contractual Services	0420293	LionHeart Engineeri	\$11,668.42		697.00			7,753.93	3,217.49
Engineering	54	General Materials & Supplies	0420293	LionHeart Engineeri	\$4,096.83						4,096.83
Engineering Total					\$ 15,765.25	-	697.00	-	-	7,753.93	7,314.32
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$3,370.83	247.76	843.03	499.55	714.10	635.30	431.09
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$2,453.68	49.60	396.80	610.08	342.40	906.00	148.80
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$9,266.00	180.00			2,404.50	4,007.50	2,674.00
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$6,083.36	631.60	861.20	1,201.60	1,371.20	1,029.60	988.16
Food Vendor Total					\$ 21,173.87	1,108.96	2,101.03	2,311.23	4,832.20	6,578.40	4,242.05
Landscaping	53	Contractual Services	0395554	INTERIOR TROPICAL G	\$1,250.00		250.00	500.00		250.00	250.00
Landscaping	59	Other Expenditures	0395554	INTERIOR TROPICAL G	\$525.00	525.00					
Landscaping Total					\$ 1,775.00	525.00	250.00	500.00	-	250.00	250.00
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$39,535.81					37,079.11	2,456.70
Legal Total					\$ 39,535.81	-	-	-	-	37,079.11	2,456.70
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$75,640.53	11,348.45	25,533.11	11,624.92	16,914.58	5,097.76	5,121.71
Temporary Staffing Total					\$ 75,640.53	11,348.45	25,533.11	11,624.92	16,914.58	5,097.76	5,121.71
Grand Total					\$ 153,890.46	\$ 12,982.41	\$ 28,581.14	\$ 14,436.15	\$ 21,746.78	\$ 56,759.20	\$ 19,384.78

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$3,387,226.88. Please note that the expenses are not segregated into the respective funds.

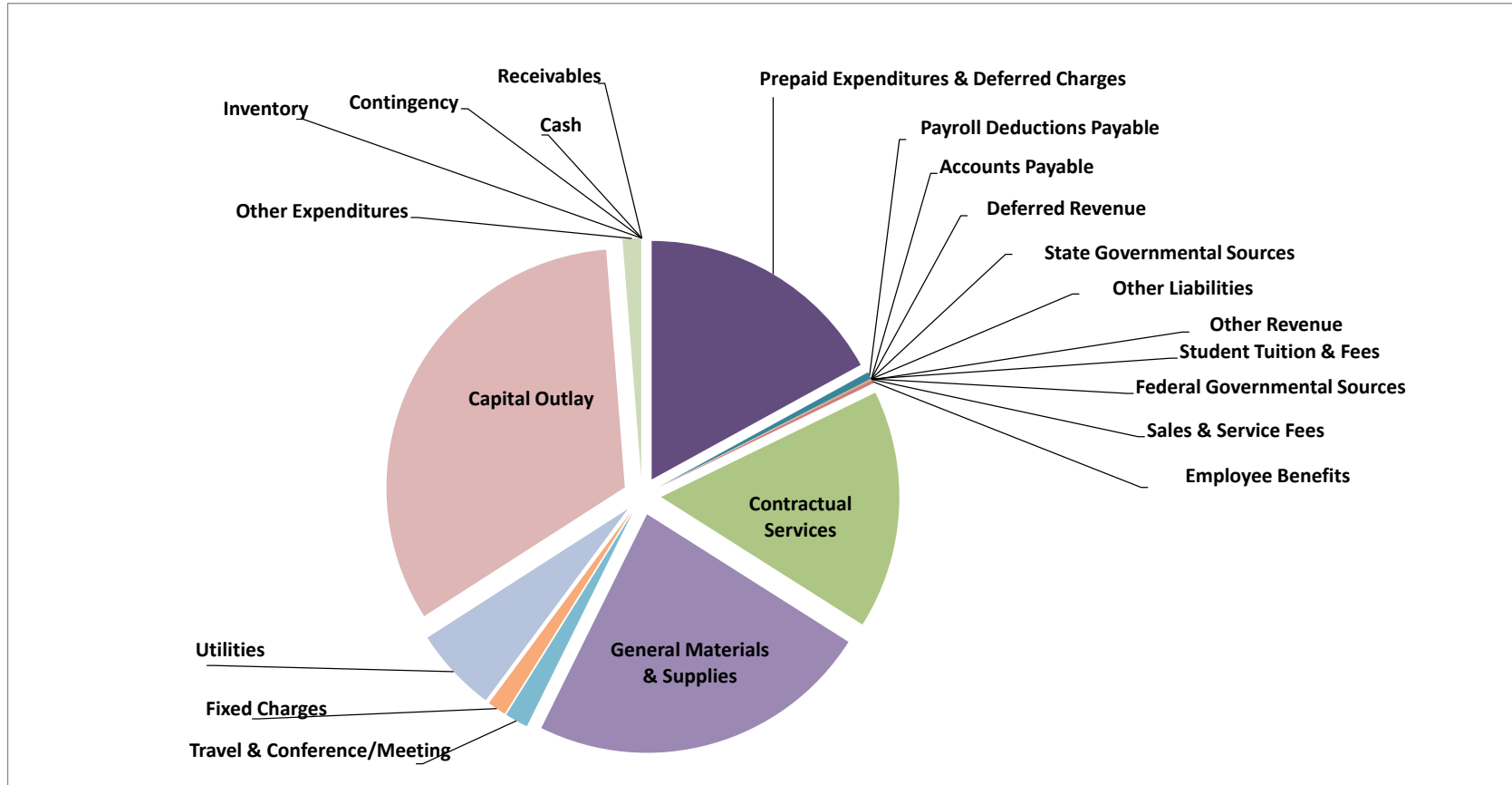
Recommendation

It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of July 1 - July 31, 2024, totaling \$3,387,226.88.



Clinton E. Gabbard
President

Distribution of Monthly Check Register Payments 7/1/24 through 7/31/24



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	-2,129.33	-0.06%
Receivables	0.00	0.00%	Other Revenue	0.00	0.00%
Inventory	0.00	0.00%	Employee Benefits	7,946.21	0.23%
Prepaid Expenditures & Deferred Charges	577,307.16	17.04%	Contractual Services	548,911.62	16.21%
Payroll Deductions Payable	16,265.51	0.48%	General Materials & Supplies	791,462.43	23.37%
Accounts Payable	0.00	0.00%	Travel & Conference/Meeting	53,479.45	1.58%
Deferred Revenue	0.00	0.00%	Fixed Charges	43,362.51	1.28%
Other Liabilities	0.00	0.00%	Utilities	194,875.87	5.75%
State Governmental Sources	0.00	0.00%	Capital Outlay	1,113,222.69	32.87%
Federal Governmental Sources	0.00	0.00%	Other Expenditures	42,522.76	1.26%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			Total All Categories	3,387,226.88	100.00%

**Six Month
Select Vendor History Report**

						Six (6) Calendar Months					
SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	FY24: (2-Feb)	FY24: (3-Mar)	FY24: (4-Apr)	FY24: (5-May)	FY24: (6-Jun)	FY25: (7-Jul)
Engineering	53	Contractual Services	0420293	LionHeart Engineeri	\$11,668.42	697.00			7,753.93	3,217.49	
Engineering	54	General Materials & Supplies	0420293	LionHeart Engineeri	\$4,096.83					4,096.83	
Engineering Total					\$ 15,765.25	697.00	-	-	7,753.93	7,314.32	-
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$3,729.10	843.03	499.55	714.10	635.30	431.09	606.03
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$2,622.64	396.80	610.08	342.40	906.00	148.80	218.56
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$9,226.00			2,404.50	4,007.50	2,674.00	140.00
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$5,451.76	861.20	1,201.60	1,371.20	1,029.60	988.16	
Food Vendor	55	Travel & Conference/Meeting	0396759	3 CHEFS CATERING SE	\$2,276.50						2,276.50
Food Vendor Total					\$ 23,306.00	2,101.03	2,311.23	4,832.20	6,578.40	4,242.05	3,241.09
Landscaping	53	Contractual Services	0395554	INTERIOR TROPICAL G	\$1,500.00	250.00	500.00		250.00	250.00	250.00
Landscaping Total					\$ 1,500.00	250.00	500.00	-	250.00	250.00	250.00
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$39,535.81				37,079.11	2,456.70	
Legal Total					\$ 39,535.81	-	-	-	37,079.11	2,456.70	-
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$75,299.56	25,533.11	11,624.92	16,914.58	5,097.76	5,121.71	11,007.48
Temporary Staffing Total					\$ 75,299.56	25,533.11	11,624.92	16,914.58	5,097.76	5,121.71	11,007.48
Grand Total					\$ 155,406.62	\$ 28,581.14	\$ 14,436.15	\$ 21,746.78	\$ 56,759.20	\$ 19,384.78	\$ 14,498.57

Request to Purchase
CompTIA Software

Information

MCC's Network Security academic program offers a Help Desk Technician AAS degree and a Network Security AAS degree. There are also four certificates in the program. The program uses a software program called CompTIA (The Computing Technology Industry Association, Inc.), formally called TestOut in its courses for instructional purposes.

CompTIA is a leader in network security curriculum, simulations, and certifications for academia and IT professionals. It provides students with a broad range of hands-on experience in a safe, simulated environment, and its exams use the most advanced simulation technology to measure the ability of individuals to perform real-world IT tasks.

MCC Network Security has used the CompTIA (formally TestOut) application for several years to provide MCC students with the curriculum, textbook, hands-on simulation exercises and industry certifications as they complete each course in the Network Security certificates and AAS degrees.

The CompTIA software is budgeted for 2024-2025 academic year under computer software at \$60,000.00. The cost of the CompTIA program is covered through the course fees paid by the students enrolled in the Networking Security courses. If enrollment exceeds, projections, the cost of this software would also increase.

This purchase is exempt from bidding requirements as stated in the Illinois Community College Act Chapter 110 ILCS 805/3-27.1, exemption (I) which reads "contracts for goods and services which are economically procurable from only one source, such as the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph."

Recommendation

It is recommended that the Board of Trustees approves the purchase of the CompTIA software from The Computing Technology Industry Association, Inc. of Downers Grove, IL for \$60,000.00.



Clinton E. Gabbard
President

Request to Approve
Emergency Medical Technician (EMT) Training

For more than twenty-five years, McHenry County College (MCC) has collaborated with Northwestern Medicine-McHenry (formerly known as Centegra NIMC) to provide college credit for the EMT training. Northwestern Medicine-McHenry is approved by the Illinois Department of Public Health, Division of Emergency Medical Services (EMS) to provide Emergency Medical Technician (EMT) training. This is done by having the medical center furnish a lead Paramedic Instructor, curriculum, and clinical training to MCC students on a contracted basis for a fee and MCC granting the college credit. The estimated fee for FY 2025 is \$66,830.00. Students pay tuition and fees to MCC, which covers the fee charged by Northwestern Medicine-McHenry. Each semester, Northwestern Medicine-McHenry bills MCC for services provided.

These services are exempt from the bid process as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (a) which reads, "Contracts for goods or services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part."

This expense is budgeted in the Emergency Medical Technician account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the Emergency Medical Technician (EMT) training for FY 2025 from Northwestern Medicine-McHenry of McHenry, IL, not to exceed \$66,830.00.



Clinton E. Gabbard
President

Request to Lease
Ransomware Protection and Recovery Service

Information

The threat of ransomware continues to plague colleges and universities. Attacks increased by at least 70% in the last year and number in the thousands each year. While many efforts and resources are devoted to preventing a ransomware attack, it is just as important to ensure that if a ransomware attack were to happen, MCC would be able to effectively recover from the attack.

We propose to lease Avalon Technologies, Inc. PowerProtect Backup Services and Ransomware Protection and Recovery services via Dell. These services will help ensure that, in the event of a ransomware attack that affects our data storage environment, we would be able to successfully restore services with ransomware-free backups. This service would allow for the review and cleaning of backups prior to restoration, helping to reduce recovery times.

Total cost of this service for 4 years: \$268,594.56 (\$67,148.64 per year)

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the FY 2025 IT Infrastructure and Security account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves a four-year lease of Ransomware Protection and Recovery Service from Dell, Inc. of Round Rock, TX for \$268,594.56.



Clinton E. Gabbard
President

Request to Purchase
Comcast Dedicated Internet Connection for MCC Planetarium

Information

A new Digistar7 4K projector system is being installed in the MCC Planetarium. In support of this new system, a dedicated Internet connection is needed to support planetarium shows. MCC currently uses Comcast connections in several different applications throughout the College, so a proposal for a new dedicated Internet connection was obtained. As part of this request, Comcast completed several site surveys and determined a fiber line was needed for this application.

The proposed service contract for an MCC Planetarium circuit is for three years, with an estimated total cost of \$32,580.00, excluding taxes.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the IT Infrastructure and Security account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the purchase of the Comcast Dedicated Internet Connection for the MCC Planetarium from Comcast Business Communications Inc. of Philadelphia PA for \$32,580 (excluding taxes and fees), for a period of thirty-six months beginning August 2024 through July 2027.



Clinton E. Gabbard
President

Request to Purchase
Culinary and Baking & Pastry Department Food and Supplies

Information

Since April 2007, MCC has been participating in the Entegra Procurement Services group purchasing program made available through the College's participation in the Illinois Community College System Procurement Consortium (ICCSPC), now known as National IPA. Gordon Food Service (GFS) has been Entegra's approved primary distributor of food and supplies for food service operations. The MCC Culinary Management and Baking and Pastry Management departments obtain much of the food and beverages used in the Culinary Teaching Lab, Tartan Bistro student-run restaurant, and Sweet Scots Bakery from GFS.

The estimated FY 2025 cost of food and supplies purchased from GFS for use within the culinary and baking & pastry departments is \$70,000.00.

These purchases are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (n) which reads, "contracts for the purchase of perishable foods and perishable beverages."

These expenses are budgeted in the Culinary: Food Purchases account.

Recommendation

It is recommended that the Board of Trustees approves the continued non-binding purchase of Culinary and Baking & Pastry Department food and supplies from Gordon Food Service of Grand Rapids, MI, and the Entegra Procurement Program, not to exceed \$70,000.00.



Clinton E. Gabbard
President

Food Services Purchases from Prime Vendor Distributors

Information

The MCC Café uses various distributors and consortiums for acquiring the goods and services for its continued operation of the College cafeteria and related food services. Since 2007, the Food Services Department has been participating in the Entegra Procurement Services group purchasing program, made available through the College’s participation with the Illinois Community College system Procurement Consortium (ICCSPC), now known as National IPA. Gordon Food Service (GFS) has been Entegra’s approved primary distributor of food and supplies for food service operations. Gordon Food Service provides the cafeteria with food and supplies for food service operations, while Great Lakes Coca-Cola Distribution, LLC provides the majority of beverages.

These purchases are for resale in the MCC Café and catering units.

Estimated Annual Purchases by Vendor	
Gordon Food Service – food (not to exceed)	\$350,000.00
Gordon Food Service – supplies (not to exceed)	\$90,000.00
Great Lakes Coca-Cola Distribution LLC - beverages (not to exceed)	45,000.00
Total	\$485,000.00

These specific purchases are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (n) which reads, “contracts for the purchase of perishable foods and perishable beverages.”

This expense is budgeted in the Food Services account in the Auxiliary Enterprises Fund 05.

Recommendation

It is recommended that the Board of Trustees approves the continued non-binding purchase of Food and Supplies for resale from Gordon Food Service (GFS) of Grand Rapids, Michigan for \$440,000.00, and the purchase of beverages for resale from Great Lakes Coca-Cola Distribution, LLC for \$45,000.00.



Clinton E. Gabbard
President

Request to Purchase
Library Online Database ServicesInformation

The McHenry County College Library uses the services of the Consortium of Academic Research Libraries in Illinois (CARLI) to provide our students and employees access to online database services, electronic resources, membership, and professional development.

This is the annual renewal for CARLI, which consolidates three existing Illinois Academic Library consortia: the Illinois Cooperative Collection Management Program (ICCMP); the Illinois Digital Academic Library (IDAL); and the Illinois Library Computer Systems Organization (ILCSO).

Vendor	Database	Cost
Chronicle of Higher Education	<i>Chronicle of Higher Education</i>	1,634.00
EBSCO	<i>PsycArticles</i>	5,909.73
	<i>CINAHL Ultimate</i>	14,331.61
	<i>EBSCO eBooks Community College Subscription Collection</i>	4,158.07
Gale Group	<i>Gale OneFile: Fine Arts</i>	1,354.16
	<i>Gale Interactive: Human Anatomy</i>	3,047.20
Modern Language Association	<i>MLA Handbook Plus</i>	1,080.00
Oxford University Press	Oxford English Dictionary	700.50
	Very Short Introductions Online	2,187.43
	Grove Music Online	3,155.89
	Oxford Handbooks Online - Philosophy	446.28
	Oxford Handbooks Online – Religion	446.28
ProQuest	<i>American History in Video Annual Access Fee</i>	250.00
	<i>Criminal Justice and Public Safety in Video Annual Access Fee</i>	250.00
	<i>Ethnographic Video Online Annual Access Fee</i>	250.00
	<i>Women & Social Movements Annual Access Fee</i>	250.00
	<i>Black Thought & Culture Annual Access Fee</i>	250.00
	<i>LGBT Studies in Video Annual Access Fee</i>	250.00
	<i>Total</i>	\$ 39,951.15

These services and supplies are exempt from the bid process as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (k) which reads, "Contracts for goods or services procured from another governmental agency."

This expense is budgeted in the Library Account.

Recommendation

It is recommended that the Board of Trustees approves a one-year contract for Library Online Database Services from CARLI of Champaign, IL for \$39,951.15.

A handwritten signature in black ink, appearing to read 'CEG', written in a cursive style.

Clinton E. Gabbard
President

Request to Renew
KnowBe4 Training Subscriptions

Information

McHenry County College uses KnowBe4 online services for Security Awareness Training, Email Phishing reporting, and HR Compliance Plus. These subscriptions are all expiring in September or October of this year, and it is time to renew. Since 2017, MCC has successfully used the Security Awareness portion for staff, faculty, and administrator mandatory information security training and phishing simulations. The Email Phishing reporting and HR Compliance Plus modules were added last fiscal year. The Email Phishing reporting module allows for everyone to report phishing emails to a central location and helps to block malicious messages by participating in a global block program. The HR Compliance Plus module was added to replace existing annual HR employee training with an updated version for HIPPA/FERPA and Preventing Sexual Harassment.

The annual renewal cost for the three KnowBe4 modules is \$32,976.00.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the IT Infrastructure and Security account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the renewal of three KnowBe4 training subscriptions with KnowBe4 of Clearwater, FL for \$32,976.00.



Clinton E. Gabbard
President

Request to Purchase
Foglia CATI Fowler Metrology Equipment

Information

MCC will be moving its Precision Machining Program from its current lab to the Foglia Center for Advanced Technology and Innovation (CATI) in Fall 2024. The College is seeking to purchase additional precision measuring tools and equipment for use in the Foglia CATI Precision Machining Lab and the Industrial Maintenance metrology program. Students will learn to use these precision measuring tools and measure their projects to verify that they are within acceptable tolerances.

The cost for the Fowler Metrology equipment is \$39,461.34 and is provided by Colmar Industrial Supplies of Elk Grove Village, IL. This pricing was obtained by completing a public bid process. The public bid was published in the Northwest Herald and a statewide public notice website on July 23, 2024. This was the only quote received.

This expense is budgeted in Fund 03 for the Foglia Center for Advanced Technology and Innovation.

Recommendation

It is recommended that the Board of Trustees approves the purchase of Fowler metrology equipment from Colmar Industrial Supplies of Elk Grove Village, IL for \$39,461.34.



Clinton E. Gabbard
President

Request to Approve
Instructional Design Consultant Service Agreement

Information

In an academic institution, the role of an instructional designer is critical for aligning learning objectives with assessments, enhancing course design, and improving student outcomes across various modalities.

During Fall 2023 and Spring 2024, our Instructional Design Consultant has demonstrated exceptional expertise in course enhancement, pedagogical best practices, and Universal Design for Learning (UDL). The Instructional Designer's consultation with the Center for Teaching and Learning on integrating High-Impact Practices and ACUE best practices has elevated the quality of instruction and learning experiences across our institution.

Given the consultant's proven track record and the positive feedback received, we are requesting continued funding for their services. For a total cost of not exceeding \$86,000.00, the consultant will work no more than 20 hours a week in Summer 2024, Fall 2024, and in Spring 2025. The Center for Teaching & Learning will collaborate closely with the consultant to offer faculty one-on-one consultations, trainings, and workshops on instructional design, effective teaching, and technology integration.

This initiative is directly linked to the objectives of the Title III grant, Pathways to Persistence and Graduation. The grant outlines that the Instructional Designer will help faculty in redesigning gateway courses, incorporating co-requisite curriculum, and developing co-curricular activities to support classroom learning, especially work-based learning.

This expense will not exceed \$86,000.00 and will be allocated as follows: Title III grant funding not to exceed \$64,000.00 (\$14,000 from FY 2024 and \$50,000 from FY 2025 no-cost extension) and CAO budget not to exceed \$22,000.00.

Recommendation

It is recommended that the Board of Trustees approves a service agreement with an independent instructional design consultant with a cost not to exceed \$86,000.00.



Clinton E. Gabbard
President

Request to Purchase
Duplication Center Print Services

Information

MCC's Duplication Center equipment is currently leased from Gordon Flesch, Inc. A separate cost incurred is a per-print cost, which fluctuates based on the usage of the Duplication Center by faculty, staff, and administrators.

- Cost per grayscale page: \$0.0035
- Cost per color page: \$0.045

It is estimated that the total cost for prints made in the Duplication Center during FY 2025 would not exceed \$75,000.00.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the IT Client Technology Services account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves Duplication Center Print Services incurred from Gordon Flesch, Inc. of Madison, WI, not to exceed \$75,000.00.



Clinton E. Gabbard
President

Request to Purchase
Jostens Graduation and Commencement Supplies

Information

MCC partners with Jostens yearly to support Graduation and Commencement activities. Increased student degree and certificate completion and student participation in Commencement ceremonies have resulted in the need to expand the number of materials and services purchased through Jostens. The following items are purchased through Jostens:

- Diplomas for degrees and certificates are mailed to all students who complete their academic programs successfully using the Jostens Homeship Program
- Diploma covers for those attending a Commencement ceremony
- Graduate honor cords for those attending a Commencement ceremony
- Faculty regalia for those attending a Commencement ceremony

The College seeks approval to contract with Jostens to continue providing the services and materials listed. Pricing is obtained through the Illinois Community College System Procurement Consortium (ICCSPC) which offers the best possible pricing. This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (k) which reads: "contracts for goods or services procured from another governmental agency."

The funds to purchase these supplies are budgeted in the Graduation Account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the purchase of Graduation and Commencement supplies from Jostens of Woodridge, IL for a total cost not to exceed \$40,000.00.



Clinton E. Gabbard
President

Request for Renewal
Illinois Community College Risk Management Consortium

Information

The Illinois Community College Risk Management Consortium (ICCRMC) is a cooperative agency voluntarily established by contracting Illinois community colleges as defined in the Illinois Constitution of 1970 pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois, and various sections of the Illinois Compiled Statutes for the purpose of seeking the prevention or lessening of risks or claims against members of the Consortium. The purpose of the ICCRMC is to provide all necessary property, casualty, liability, and workers compensation insurance needs for each of its members. Currently, the ICCRMC is comprised of 13 Illinois Community Colleges throughout the state. The Board of Trustees voted to join the ICCRMC June 26, 2014.

The benefit of joining the ICCRMC lies within the purchasing power of the members. Each college pools their respective resources to negotiate favorable coverage for all of the consortium’s insurance needs. The objective of “risk management” is to mitigate the liability exposure of an entity. By joining the consortium, each member also benefits from the experience of the other colleges in order to enhance its risk management capabilities. Additionally, after five years of membership, individual members are eligible for dividends based on the performance of the ICCRMC and individual claims experience. The dividend is applied against the annual renewal for insurance thereby reducing the annual cost, and MCC will participate in the dividend declaration this year.

Since joining the consortium in FY 2015, McHenry County College has saved a cumulative total of \$1,149,758.64 vs. the cost of the FY 2014 non-ICCRMC year (not adjusted for inflation). The College has also seen its rates decline in six of the ten years of being a member.

The table below illustrates the avoided annual cost since joining ICCRMC when compared to the FY 2014 renewal, the benchmark. Prior to joining, the College individually brokered out general liability coverage and was unable to enjoy the purchasing power of a consortium.

	Renewals	Dividends	Net Premium	Cumulative Savings/Avoidance vs FY14 Non-ICCRMC	ICCRMC Cost/(Savings) Year Over Year Change
FY14 (non-ICCRMC)	\$495,624.50		\$495,624.50	-	-
FY15 (ICCRMC)	\$382,466.00		\$382,466.00	(\$113,158.50)	(\$113,158.50)
FY16 (ICCRMC)	\$365,074.00		\$365,074.00	(\$130,550.50)	(\$17,392.00)
FY17 (ICCRMC)	\$334,692.00		\$334,692.00	(\$160,932.50)	(\$30,382.00)
FY18 (ICCRMC)	\$344,774.00		\$344,774.00	(\$150,850.50)	\$10,082.00
FY19 (ICCRMC)	\$342,725.00		\$342,725.00	(\$152,899.50)	(\$2,049.00)
FY20 (ICCRMC)	\$326,443.00		\$326,443.00	(\$169,181.50)	(\$16,282.00)
FY21 (ICCRMC)	\$382,681.00		\$382,681.00	(\$112,943.50)	\$56,238.00
FY22 (ICCRMC)*	\$413,371.00	\$34,455.00	\$378,916.00	(\$116,708.50)	(\$3,765.00)
FY23 (ICCRMC)	\$471,566.28	\$62,689.00	\$408,877.28	(\$86,747.22)	\$29,961.28
FY24 (ICCRMC)	\$527,746.58	\$26,030.00	\$501,716.58	\$6,092.08	\$92,839.30
FY25 (ICCRMC)	\$558,043.00	\$24,297.00	\$533,746.00	\$38,121.50	\$32,029.42
Total FY15 to FY25	\$4,945,206.36	\$97,144.00	\$3,762,272.78	(\$1,149,758.64)	

** First year participation in dividends*

The expense for insurance coverage is budgeted in the General Institutional account in the Education Fund 01 and in the General Institutional account in the Liability, Protection, and Settlement Fund 12.

Recommendation

It is recommended that the Board of Trustees approves the FY 2025 renewal with the Illinois Community College Risk Management Consortium for property, casualty, liability, and worker compensation insurance coverage for a net premium of \$533,746.00 after application of Dividend offset of \$24,297.00.



Clinton E. Gabbard
President

Request to Approve
Worldwide Instructional Design System (WIDS)

Information

The goal of the Title III Pathways to Persistence grant is to increase student success in gateway courses at MCC. A “Gateway course,” which students must pass early in their studies to continue along their pathway, oftentimes represents roadblocks for many students. These courses can have both high enrollments and high failure rates. Without high-impact educational practices, the chance that students will struggle, drop out, or take much longer to graduate increases.

The MCC Pathways Office is seeking approval to contract with Worldwide Instructional Design System (WIDS), in partnership with academic affairs leadership and faculty, to redesign up to five gateway courses. The consulting services will include the review of quantitative and qualitative course feedback, analysis of programs that require gateway courses, and define course outcomes, including competencies, performance standards and learning objectives, and discuss metrics for improvement measurement (pass rates, assignment grades, etc.). The WIDS consultants will share best practices, plan supplementary improvements, select and document course enhancements for development, and assist faculty in the design of course syllabi, which will incorporate course improvement strategies. This project will begin in the Fall 2024 semester.

Below you will see a list of consultants we researched and met with for the project.

Consultant Organization	Number of Courses	Total Cost
Ruffalo Noel Levitz (RNL)	2	\$54,000.00
The Gardner Institute	1	\$67,500.00
Worldwide Instructional Design System (WIDS)	5	\$60,000.00

This expense is budgeted in the Title III grant account.

Recommendation

It is recommended that the Board of Trustees approves the partnership with WIDS, an initiative that is one of the objectives of the Title III grant, Pathways to Persistence and Graduation, at a cost of \$60,000.00 for five courses.



Clinton E. Gabbard
President

Request to Approve
Transportation Services for Athletics

For several years, it has been challenging to find an adequate number of drivers willing to transport MCC's Athletics teams to away games and tournaments, especially when games are in different states spanning several days. Outsourcing this transportation service will alleviate the scheduling challenges for the Athletics Department and coaches, allowing them to better focus on the games ahead.

MCC submitted a Request for Proposal, RFP#08162024 for Transportation Services for Athletics for charter bus service for its Athletics teams away games and tournaments. The bid was issued on July 25, 2024 on McHenry County College's Bid website and was listed in the Northwest Herald on July 26, 2024. Three bids were received as listed below. Of the three bids, two were compliant and one bidder was non-compliant.

Bidder Name	Bid Proposal Total
Peoria Carter Coach	\$98,697.00
Ideal Charter, LLC	\$67,067.60
Olson Transportation, Inc.	N/A

This expense is budgeted in the Athletics account in the Auxiliary Fund 05.

Recommendation

It is recommended that the Board of Trustees approves Transportation Services for Athletics from Ideal Charter, LLC of Chicago Ridge, IL for \$67,067.60.



Clinton E. Gabbard
President

Ratification of Hires
Replacement Administrators
Director of Student Engagement & Support | Manager of the Illinois Small Business Center

➤ **Information**

At the June 2024 Board Meeting, the Board of Trustees authorized MCC President, Dr. Gabbard, to approve full-time administrative and faculty personnel appointments prior to the August 29, 2024 regular Board meeting.

Director of Student Engagement & Support

The departure of Rachel Boldman created a vacancy for the full-time position of Director of Student Engagement and Support. Daryl (Dee) Williams obtained his Master of Business Administration, Master of Human Resource Management and Development, and a Bachelor of Business Management from National Louis University. Mr. Williams has been recommended to fill this position beginning August 5, 2024. Mr. Williams' experience is as follows:

April 2023 – April 2024	Director, Student Academics Oak Point University Oak Brook, IL
August 2022 – April 2023	Program Success Manager & Career Coach Merit America Chicago, IL
June 2021 – May 2022	Senior Development Specialist American Continental University Schaumburg, IL
August 2019 – May 2021	Career Services Manager National Louis University Chicago, IL
July 2018 – August 2019	Associate Director of Online Student Support Services Pearson Elk Grove Village, IL
May 2017 – July 2018	Student Recruiter and Re-Enroll Coordinator Herzing University Kenosha, WI
December 2015 – May 2017 August 2013 – January 2015 February 2012 – August 2013	Manager – Student Success Advising Manager – Student Services Contact Center Career Coach Colorado Technical University Schaumburg, IL

61 applications were received, 58 met the position minimum requirements, and the search committee interviewed 4 candidates.

Below is a summary of the Director of Student Engagement and Support position:

Pay Grade	Minimum Salary	Midpoint Salary	Maximum Salary	Benefit Value	Salary of Replaced Employee	Salary Offer
A3	\$78,297.84	\$107,660.69	\$137,023.54	\$26,435.64	\$95,374.72	\$90,000.00

Classification: Administrator | Full-Time, Pay Grade A3, Exempt

Position Summary: Provides leadership and direction in the development, execution, and evaluation of campus-wide programs aimed at supporting the engagement and support of MCC’s diverse student body. Promotes student success and retention efforts by overseeing student life, student support and assistance, and student wellness services and partnering closely with student diversity and inclusion. Oversees and provides care, support services, and programming that address students’ overall wellbeing and development. Oversees the daily operations of student mental health services, student engagement, student conduct, and student support programs and services. Serves as the College’s Title IX Coordinator.

Qualifications:

- Bachelor’s degree from a regionally accredited institution
- Two years’ prior experience successfully leading and building a team
- Experience in serving diverse student populations
- A minimum of 3 years of experience in higher education with specific experience in Student Affairs areas that promote student engagement, success, and support.

Desired Qualifications:

- Bilingual communication skills
- Doctorate from a regionally accredited college or university
- Certified Title IX Investigator and Coordinator, or willingness to achieve certification within two years
- Licensed Professional Counselor, Licensed Clinical Professional Counselor, or Licensed Clinical Social Worker eligible to practice independently in the state of Illinois. Clinical supervision is not provided.

Manager of the Illinois Small Business Center

The departure of Mark Piekos created a vacancy for the full-time position of Director of the Illinois Small Business Center. Mr. Mink obtained his MBA with Distinction from DePaul University; his major was Marketing Management. He earned a Bachelor of Science degree in Marketing from Northern Illinois University. John Mink has been recommended to fill this position beginning August 19, 2024. John Mink’s experience is as follows:

June 2023 - present	Founder John Mink SC Consulting, LLC Crystal Lake, IL
March 2021 – June 2023	VP, Global Chain Supply HydraForce Inc. Lincolnshire, IL
August 2020 – March 2021	Executive Consultant

	Chainsequence, Inc. Barrington, IL
August 2019 – July 2020	VP Supply Chain North America Orica LTD Centennial, CO
August 2012 – April 2019	VP Global Planning Zebra Technologies Lincolnshire, IL
June 1990 – January 2008	Motorola Sr Director, Global Planning, Mobile Devices Business Chicago, IL

13 applications were received, 13 met the position minimum requirements, and the search committee interviewed 5 candidates.

Below is a summary of the Manager of the Illinois Small Business Center:

Pay Grade	Minimum Salary	Midpoint Salary	Maximum Salary	Benefit Value	Salary of Replaced Employee	Salary Offer
A1	\$58,724.15	\$88,086.23	\$117,448.2	\$26,435.64	\$68,824.67	\$75,000.00

Classification: Administrator | Full-Time, Pay Grade A1, Exempt

Position Summary: Responsible for management of the Illinois Small Business Development Program and administration of the Illinois Small Business Development Center Grant as part of the Workforce and Development Division.

Qualifications:

- Bachelor’s degree from a regionally accredited institution in Business, Economics or other relevant field
- Five years’ experience in small business management or business consulting
- Two years of leadership experience either in directly managing employees or in a project management role
- Budget and program management experience
- Public relations experience involving public contact and public speaking engagements
- Demonstrated ability to get results within a team environment and foster productive working relationships at all levels of the organization

Desired Qualifications:

- Master’s degree from a regionally accredited institution

Recommendation

It is recommended that the Board of Trustees ratifies the full-time administrative appointments as listed above.

A handwritten signature in black ink, appearing to read 'CEG', with a stylized flourish at the end.

Clinton E. Gabbard
President

Ratification of Hires
New Faculty Appointment

➤ **Information**

At the June 2024 Board Meeting, the Board of Trustees authorized MCC President, Dr. Gabbard, to approve full-time administrative and faculty personnel appointments prior to the August 29, 2024 regular Board meeting.

The following is a new full-time faculty position created within the Business, Social Sciences, and Public Services division of the Mathematics, Sciences and Health Services department.

Instructor, Accounting:

Maggie Ayush has been approved to fill this position effective August 15, 2024. Ms. Ayush has a Master of Accountancy and a Bachelor of Computer Science in Software Development from Northern Illinois University. Her experience is as follows:

November 2021 - Present	Realtor Suburban Life Realty Maple Park, IL
June 2023 – August 2023	Tax Intern Grant Thornton Chicago, IL

Ten applications were received, four met the position’s minimum requirements. The search committee interviewed three candidates and selected Ms. Ayush.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane IV, Step 1	\$26,233.14	N/A	\$59,704.39

Classification: Faculty/Full-time, 9-month, Exempt – Non-Tenure

Position Summary: MCC instructors are higher education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies to reach a variety of learners. They assess student learning to ensure student success, staying abreast of current and emerging trends in the discipline. Our instructors collaborate within the College as discipline experts, helping the College to reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

Qualifications/Desired Qualifications:

- Master’s Degree in Accounting from a regionally accredited institution, or a Master’s Degree in Business with 18 graduate credit hours in Accounting
- 2,000 hours of experience in the field of accounting
- Demonstrated experience in technology enhanced instruction
- Understanding of and commitment to community college mission and students

Recommendation

It is recommended that the Board of Trustees ratifies the full-time faculty personnel appointment as listed above.

A handwritten signature in black ink, appearing to read 'C. Gabbard', written in a cursive style.

Clinton E. Gabbard
President

Request to Grant Title and Benefits of Faculty Emeritus

Information

Ann Esarco, Instructor of Accounting, has submitted her intent to retire, with her last date worked being August 5, 2024. Ann has been a valuable member of the College community and at her leaving will have over 24 years of full-time service to the College.

Recommendation

In appreciation for her many contributions to the College, it is recommended that she be granted the title and benefits of Faculty Emeritus.



Clinton E. Gabbard
President

Salary Adjustment

Information

The Administrative Advanced Placement Program includes a salary adjustment of \$1,400.00 for full-time administrative staff members upon completion of 15 credit hours of pre-approved coursework. In accordance with this program, the following administrator qualifies for a salary adjustment currently. The salary adjustment takes effect for the fiscal year noted.

	<u>Current Salary</u>	<u>Adjusted Salary</u>
Kristen Mueller – 1 st Adjustment – FY 2025 Director of Admissions and Recruitment	\$88,065.00	\$89,465.00

Recommendation

It is recommended that the Board of Trustees ratifies the salary adjustment as stated above.



Clinton E. Gabbard
President

Request to Approve
Bid Package One for 2024 Interior Renovations

Information

Select spaces on MCC's Crystal Lake main campus will be available because of moving several academic programs into the new Foglia CATI. So, there is an opportunity to reallocate classrooms, offices, and programs, as well as to expand existing programs. The following areas are part of this initiative:

- Center for Agrarian Learning (CAL) will move from Room A229 to remodeled Room D154 (former Robotics Lab), creating a closer proximity to Horticulture and the Student Farm
- Room A229 office area will be renovated to optimize space and expand use
- Fire Science Department and EMS Program will move from Classroom E203 and Office E205 to remodeled Classroom E103 and Office E104, creating updated learning and office space

The renovation scope includes labor and materials to construct five new offices, install new flooring, framing, drywall, paint, insulation, lighting, and ceilings in these areas. A public bid for this work was released by the College on July 24, 2024. The bids were opened on August 20, 2024, with the lowest bid coming from Stuckey Construction Company of Waukegan, Illinois at \$479,900.00.

This expense is budgeted in the Operations and Maintenance Fund (Restricted).

Recommendation

It is recommended that the Board of Trustees approves the expenditure for interior renovations from Stuckey Construction Company of Waukegan, IL for \$479,900.00.



Clinton E. Gabbard
President

New Employees

Information

The following list identifies new employees or those who have transferred to another position at McHenry County College.

Classification	Start Date	Employee Name	Primary Position	Position Status
STA	7/1/2024	Maricella Garza	Coordinator of Purchasing	T
POLICE	7/8/2024	Mike Barber	Campus Police Officer	R
CON	7/15/2024	John Rice	Emergency Medical Science Trainer	S
STA	7/22/2024	Matthew Dafcik	Laboratory Assistant – Biology	R
STA	8/5/2024	Mario Garcia	Food Production Server	R
ADM	8/5/2024	Daryl Williams	Director of Student Engagement and Support	R
STA	8/7/2024	Amanda Woo	MCC Store Web Specialist	R
STA	8/12/2024	Hannah Potter	Preschool Teacher Assistant	R
STA	8/12/2024	Chris Fleming	Maintenance Generalist III	T
STA	8/12/2024	Luis Aquino	Career & Technical Education Lab Coordinator	N
ADJ	8/15/2024	Barbara Katchmar	Instructor - Math, Science, and Health Services	R
ADJ	8/15/2024	Eric Busby	Instructor - Business, Social Sciences, and Public Services	R
ADJ	8/15/2024	Robert Peck	Instructor - Business, Social Sciences, and Public Services	R
ADJ	8/15/2024	Scott DuBay	Instructor - Business, Social Sciences, and Public Services	R
ADJ	8/15/2024	Suzanne Huntemann	Instructor - Math, Science, and Health Services	R
ADJ	8/15/2024	Rajiv Desai	Instructor - Math, Science, and Health Services	R
ADJ	8/15/2024	Steven Lenz	Instructor - Manufacturing and Advanced Technology	R

ADJ	8/15/2024	John Bucci	Instructor - Manufacturing and Advanced Technology	R
ADJ	8/15/2024	Keirstin Ammaturo	Instructor - Business, Social Sciences, and Public Services	R
ADJ	8/15/2024	Devin Palmer	Instructor - Math, Science, and Health Services	N
ADJ	8/15/2024	Timothy Murmann	Instructor – Math, Science, and Health Services	R
ADJ	8/15/2024	Shannen Cashman	Instructor – Arts & Humanities	R
ADJ	8/15/2024	John Lee	Instructor – Arts & Humanities	R
FAC	8/15/2024	Maggie Ayush	Instructor of Accounting – One-Year – Non-Tenure	N
FAC	8/15/2024	Deborah Martin	Instructor of Nursing – Pysch	R
ADJ	8/15/2024	Adriano De Matteo	Instructor – Manufacturing and Advanced Technology	R
ADJ	8/15/2024	Lecedrick Garrett	Instructor – Manufacturing and Advanced Technology	R
ADJ	8/15/2024	Ali Malik	Instructor – Math, Science, and Health Services	R
ADJ	8/15/2024	Marcus Koscek	Instructor of Manufacturing and Advanced Technology	R
ADJ	8/15/2024	Hector Hernandez	Instructor of Manufacturing and Advanced Technology	R
ADJ	8/15/2024	Raevenne Zackery	Instructor of Arts & Humanities	R
ADJ	8/15/2024	Rich Fiore	Instructor of Arts & Humanities	R
ADJ	8/15/2024	Corey Sansolo	Instructor of Arts & Humanities	R
ADJ	8/15/2024	Rajiv Desai	Instructor of Math, Science, and Health Services	R
ADJ	8/15/2024	Sue Harrawood	Instructor of Business, Social Sciences, and Public Services	R
ADJ	8/15/2024	Naquincia Burnett	Instructor of Business, Social Sciences and Health Services	R
ADJ	8/15/2024	Maggie Wu	Instructor of Business, Social Sciences, and Public Services	R
CON	8/19/2024	Maicon Benvenuti	Math Tutor – Access and Disability Services	N
CON	8/19/2024	Emily Dotson	Embedded Math Tutor	R
CON	8/19/2024	Margaret Pedersen	Embedded Math Tutor	R

CON	8/19/2024	Lucas Barrett	Embedded Math Tutor	R
ADM	8/19/2024	John Mink	Manager of the Illinois Small Business Center	R
CON	8/23/2024	Brandon Jensen	Tutor – Mathematics	R
CON	8/23/2024	Jason Thurow	Tutor – Mathematics	R
CON	8/23/2024	Katie Palek	Tutor – Nursing Assistant Education	R
STA	8/26/2024	Octavio Brindis	New Student Enrollment Coach	R
STA	8/26/2024	Rachel Seidner	Librarian Specialist	N

Through August 26, 2024

Position Status Key: R=Replacement; N=New; RC=Retitled/Reclassified; T=Transfer to New Position; A=Additional Position; S=Seasonal

Employee Resignations and Retirement Notifications

Information

The following list identifies employees who have served their last day of employment, have retired, or resigned from their position at McHenry County College.

Classification	End Date	Employee Name	Primary Position
STA	7/3/2024	Nelly Ortiz	Dishwasher, Warewashing, and Sanitation
STA	7/10/2024	Julia Baser	CTE Development Coordinator
ADJ	8/1/2024	Carmen Terselic	Instructor of Adult Education
STA	8/8/2024	Brooke Phillips	Cashier, Food Preparation

The following list identifies employees who have submitted their intent to retire from their position at McHenry County College.

Classification	Retirement Date	Employee Name	Primary Position
FAC	8/5/2024	Ann Esarco	Instructor of Accounting

Through August 16, 2024

Friends of MCC Foundation Update

Fall 2024 Scholarships Update

A Foundation record 443 scholarships were awarded for Fall 2024 totalling a record \$336,000. Applications for the Spring 2025 semester will open September 10, 2024.

New Scholarships

The Friends of MCC Foundation awarded its first MCC Employee Holiday Giving Scholarship for the Fall semester. This \$500 scholarship was created through the generosity of MCC employees who donated their holiday gift back to the Foundation in support of students.

The Carl Martens Workforce Career Training Scholarship was established to support students in the trades or those students pursuing a training or course that will create an immediate job. This \$1,000 scholarship may be awarded at any time during the school year.

The Green Gate Garden Club of Crystal Lake created a scholarship to assist a student studying horticulture, entrepreneurial agriculture, farming, or a similar area of study. The scholarship is for \$1,000 and will be awarded in the Spring semester.

Education to Empowerment

Education to Empowerment (E2E) held its Summer Scholarship Event on July 31 at the Courthouse Square in Woodstock. 120 guests attended the event including 13 of our past E2E alumni. The record crowd celebrated the 10 new 2024 E2E scholarship recipients. The new recipients include Abigail Branecki, Sydney Ceralde, Castidie Creighton, Vivienne Green, Paris Lotito, Angelina Oplt, Khyleen Price, Aspen Rado, Jinessa Rivas, and Emily Willis. To date, Education to Empowerment has awarded \$720,000 to 77 women.

E2E will host the 4th annual Women's Fall Luncheon, EmpowHER, on Thursday, October 3 at The District in Richmond, IL. This event is open to the public and raises funds for the E2E scholarship. Individual tickets are \$55 and available at www.mchenry.edu/rsvp.



Pictured above: 2024 E2E scholarship recipients.

Friends of MCC Foundation Board

The Foundation Board will host a Board and Committee Appreciation Event on Thursday, September 12 from 5-7 p.m. at Kishwaukee Brewing in Woodstock. This event is a fun evening solely to recognize and celebrate all those people who serve on the Foundation Board of Directors and Foundaton Committees. It's also an opportunity to introduce people interested in serving on the Board or a committee to the College and Foundation.

MCC Community Block Party

The second annual MCC Community Block Party was held on Sunday, July 28 at Sew Hop'd Brewery in Huntley. This community event raised funds for the Student Success Fund and celebrated the many MCC alumni in our community. The event featured live music by the Double Standard, Shukin and the Ramblers, and HILLBILLY ROCKSTARZ. A special thank you to Kevin Krak for donating his time and talent to coordinate and organize all the music. Food trucks from Del Toro Tacos, Big E BBQ, and Kona Ice provided delicious food. Children's activities were presented by MCC's Kids and College program, and a market stand was hosted by MCC's Center for Agrarian Learning with all proceeds being donated to the Foundation. Three anonymous community donors generously sponsored the event. Thank you to Snap-on for sponsoring the raffles. Hundreds of guests attended, and over \$7,000 was raised to support students. In addition to raising funds, the MCC Alumni Association hosted an information table and connected with many local alumni. Every MCC alumni received a newly designed alumni t-shirt.



Save the date for the Third Annual MCC Community Block Party to be held on Sunday, July 27, 2025. This event will continue to grow bigger and better!

2024 President's Dinner

Save the date for the MCC President's Dinner, which will take place on Friday, October 25 on MCC's Crystal Lake main campus. Additional details will be shared soon.

This report highlights recent MCC Grants Office activity, including grant awards or denials, submitted applications pending a decision from the funder, and planned future submissions.

GRANTS AWARDED

Funding Source	Brief Description	Amount Funded	Project Director
ICCB Adult Education and Family Literacy (AEFLA)	This grant provides operational support for MCC’s Adult Education program, including classes in Adult Basic Education, Adult Secondary Education, High School Equivalency, and English as a Second Language classes.	\$605,545	Jared List, Executive Director of Adult Education
Adult Volunteer Literacy – Illinois Secretary of State	The Adult Volunteer Literacy program provides high-quality literacy services to students throughout the county. Trained volunteer tutors assist approximately 200 students each year with English, reading, or math skills, positively impacting their quality of life and ability to find gainful employment.	\$80,312	Jared List, Executive Director of Adult Education
ICCB Perkins/Career and Technical Education Postsecondary Grant	The Perkins Career and Technical Education Improvement Act improves the academic performance of CTE students by funding program development, tutoring, training equipment, and supplies.	\$334,821	Daniela Broderick, Associate Vice President of Academic Affairs
ICCB Pipeline for the Advancement of the Healthcare Workforce (PATH)	This project is designed to support and expand healthcare training opportunities by helping marginalized individuals enroll in and successfully complete training, while also addressing the shortage of healthcare workers caused by the COVID-19 pandemic.	\$376,194	Daniela Broderick, Associate Vice President of Academic Affairs
IBHE Illinois Cooperative Work Study Program	The Illinois Cooperative Work Study program helps underwrite the cost of wages for students completing internships. Funding allows a broad range of employers to participate, providing students with the opportunity for career-based work experience.	\$44,500	Cory Vlahos, Coordinator of Career Services
Motorola Solutions Foundation	MCC was awarded a fourth year of funding to provide scholarships for marginalized students in MCC’s Criminal Justice, Fire Science, and Emergency Medical Services programs. The goal is to increase representation within these fields to better reflect the demographics of the communities served.	\$35,000	Dawn Britton, Dean of Business, Social Sciences, and Public Services

Funding Source	Brief Description	Amount Funded	Project Director
U.S. Department of Education Foglia CATI	MCC’s previous request for funding for Foglia CATI equipment was supported by Senator Durbin and Congressman Foster and included in the federal government budget. MCC has now received official notice of grant award from the U.S. Department of Education, which will administer the award.	\$1,060,000	Tom McGee, Dean of Manufacturing and Advanced Technology

PENDING APPLICATIONS

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
ICCB Integrated English Literacy and Civics Education (IELCE)	This grant provides operational support for Spanish language instruction and citizenship preparation classes and is designed to support successful entry into the United States workforce.	\$50,000	Pending	June
Illinois Department of Agriculture Resilient Food Systems Infrastructure Program	This initiative offers funding for the middle of the food supply chain – aggregation, processing, storing, and other activities to support the distribution of local and regional food products. MCC submitted an application to establish a shared kitchen and storage space for small farmers in the area.	\$593,975	Pending	September
Illinois Green Economy Network (IGEN) – Renewable Energy Competitive Grant Request (HVAC)	MCC has requested funding to update the HVAC curriculum to comply with new EPA standards, as well as developing and providing training to current HVAC professionals operating in compliance with EPA Section 608 certification. In addition, a personal development course for interested homeowners will share information about how the new standards may impact energy efficiency and home heating/cooling costs.	\$47,946	Pending	October
IGEN – Renewable Energy Competitive Grant Request (LED)	With funding from this project, MCC will continue to update lighting throughout the College by installing more efficient LED bulbs. In addition, the Sustainability Department will help instructors incorporate energy-efficiency information in their curricula and will update MCC’s sustainability walking tour,	\$24,000	Pending	October

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
	available to students and the general public.			
IGEN Lead Member Project	As a Lead IGEN Member, MCC receives \$15,000 in funding each year - \$10,000 is used as a salary offset for the Director of Sustainability, and the remaining \$5,000 will fund student/employee travel to conferences, as well as supplies for Earth Month events.	\$15,000	Pending	October
Gene Haas Foundation	The Foundation’s primary goal is to build skills in the machining industry by providing scholarships for credit and noncredit students in CNC machine technology and other related fields.	Award amount determined by funder	Pending	October
IRS Volunteer Income Tax Assistance (VITA)	The VITA grant provides funding to run a clinic to prepare tax returns for low-income or limited English proficient county residents, ensuring county taxpayers receive the refunds to which they are entitled.	\$50,231	Pending	October
U.S. Department of Education Student Support Services	The Student Support Services program provides academic and other support to help increase the number of low-income college students, first-generation college students, and college students with disabilities who successfully complete a postsecondary program of study.	\$273,000 per year for five years	Pending	May

APPLICATIONS IN DEVELOPMENT

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
Gerry and Bill Cowlin Foundation	The Friends of MCC Foundation is seeking continued support for the Student Success Fund (SSF). The SSF helps MCC students by providing immediate financial support to help address emergency expenses.	\$10,000	In development	August 30
Chicago Community Trust	Food:Land:Opportunity, funded through Searle Funds at the Chicago Community Trust, will provide continued operational	\$200,000	In development	September 9

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
	support to the Center for Agrarian Learning.			
Greater Chicago Area Manufacturing Partnership (GCAMP)	GCAMP provides funding to help develop the future of manufacturing through innovative career exploration programs, particularly for children in middle school and younger, with a focus on promoting diversity, equity, and inclusion. MCC is developing a request for the Kids and College program.	TBD	In development	September 30
ICCB Innovative Bridge and Transition Grant	The IBT program supports the seamless transition of students to and through postsecondary education (to the baccalaureate level) and into employment, with a particular focus on programs that support transitions for individuals with disabilities and those that promote equity and diversity among those served.	TBD	Under consideration	October 8

APPLICATIONS DENIED

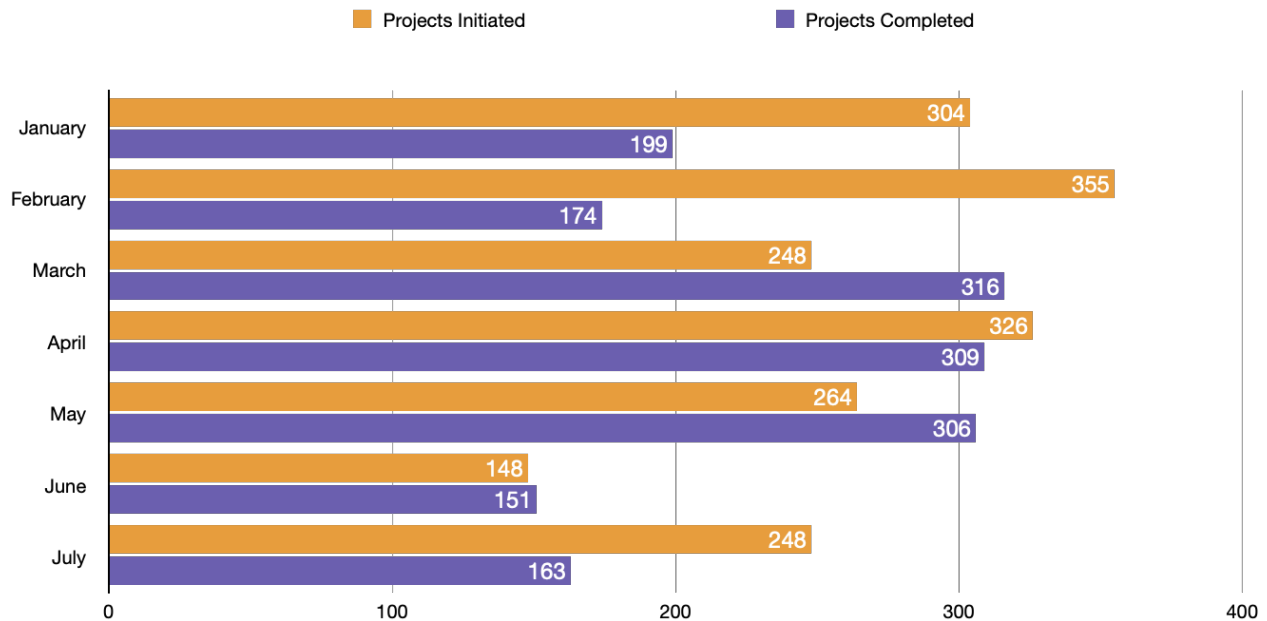
Funding Source	Brief Description	Amount Requested	Follow Up
Illinois State Library Open Educational Resources	Funding will support the development and/or revision of Open Educational Resources (OER), including texts and ancillary course materials, to reduce student costs while increasing academic success. This project will be led by the library and faculty and supported by the expertise of others across the College.	\$117,323	MCC continues to explore options to increase the creation and adoption of Innovative Course Materials (ICM) throughout the College.
AACC All Within My Hands – Metallica Scholars	This initiative supports students in Career and Technical Education programs. MCC requested funding for direct support for students in healthcare, EMS, and Fire Science programs, as well as marketing to grow future enrollment.	\$75,000	Though this project was not funded, MCC is committed to supporting students with funding and other services.

Office of Marketing and Public Relations Update

The goal of MCC’s Office of Marketing and Public Relations (OMPR) is to grow MCC’s student enrollment, strengthen MCC’s identity in the community, and share MCC’s stories. Services that OMPR provides to the College:

- Brand development
- Copywriting and editing
- Event marketing and support
- Graphic Design
- Illustration
- Information campaigns
- Interactive content
- Photography
- Video production and motion graphics
- Publicity
- Script development
- Social media
- Web design and programming

Marketing Project Stats



Current High-level College Marketing Initiatives:

- Fall enrollment campaign mailings and communications
- Catalyst Campus location and program renaming, promotion, and support
- Foglia Center for Advanced Technology and Innovation (CATI) recruitment efforts and support
- Liebman Institute for Science Innovation (LISI) branding, promotion, and special event support
- Griffin Museum of Science and Industry (MSI) at MCC branding, promotion, and launch support
- University Center at MCC branding, promotion, and recruitment support

Monthly Releases and Features*

The following releases and feature stories were submitted to local and regional media outlets from June 26, 2024—August 20, 2024.

- Explore Careers in the Skilled Trades at MCC's Foglia CATI Open House July 10
- Friends of McHenry County College Foundation Golf Invitational Raises \$115,000 for Student Scholarships
- MCC to Host Community Block Party July 28 at Sew Hop'd
- Registration Open for Fall Classes at MCC
- MCC Offers High School Students Construction Management Experience Through Internships, Camp
- University Center at McHenry County College Celebrates Grand Opening and Ribbon Cutting Ceremony
- McHenry County College Art Galleries Welcome Two Exhibits in August
- McHenry County College Names 2024 Education to Empowerment Scholarship Recipients
- Manufacturing Internship Program Celebrates Third Successful Year; Benefits Local Students, Employers, Economy
- Applications Open for MCC's Spring 2025 Nursing Cohort
- Friends of McHenry County College Foundation Welcomes New Board Members
- MCC Block Party Brings Community Together, Raises Money for Students
- Petitions for MCC Trustee Election Available August 20

**Note: The above list does not include all interviews/stories initiated by the press, or sponsored content stories. Press clippings about McHenry County College can be found at the following link: www.mchenry.edu/press.*

Center for Agrarian Learning (CAL) Update

CAL Partnerships and Community Work

Food:Land:Opportunity: 10th Anniversary Listening Session

“FLO” is part the Kinship Foundation at the Chicago Community Trust and has funded two of the primary staff positions for the Center for Agrarian Learning, for five years. FLO held its first listening session with agriculture, land access, and food professionals across northern Illinois in early August. CAL hosted this all-day event at MCC, with 54 in attendance, and with little lead time (the MCC Conference and Event Services team was amazing). The goal was to glean input on the vision for the next 10 years, where the funding should be focused, or re-focused. MCC is really becoming known as an influential “player” in the farm and food space across northern Illinois, and our ability to host this type of event is a huge service to the industry.

Raices Latinas: Agriculture in McHenry County

The second farm tour is being planned in Marengo, IL, on a farm owned by Mary Witt and Antonio Delgado. They also own Isabel’s Restaurant in Woodstock, where they use some of the produce grown on their farm. The date is set for Tuesday evening August 27. www.raiceslatinasmc.org



McHenry County Farm Stroll

Scheduled for Sunday September 29, this will be the fourth farm stroll with CAL on the Executive Committee along with MC Farm Bureau and U of I Extension. Also, this will be the second year that the MCC Student Farm is included as a stop on the Farm Stroll. This is an annual, free event that is very well attended, featuring 11 local farms.

CAL Programs

Technical Workshops (new) on the MCC Student Farm

The second of three technical workshops for the community “Tomato Care for Increased Yields” was held on August 13, with 11 people registered, and nine attending. The final technical workshop, “Season Extension Up Close” is October 6.



Why Organic? How to Transition and Succeed

We are collaborating with Farmer's Rising (Caledonia, IL based non-profit) to delivery this full-day program on November 15 at MCC. The USDA is funding the event through their Transition to Organic Production Program (TOPP).



WHY ORGANIC? HOW TO TRANSITION AND SUCCEED

Friday November 15 | McHenry County College | 9:45 a.m.–3 p.m.



Sustainability Center Update

Current Initiatives and Community Connections

The MCC Sustainability Center was a co-sponsor for the IL Recycling Foundations annual conference held this year at the Holiday Inn in Crystal Lake on June 3-4, 2024. Director Hankins participated in the panel “Campus Sustainability & Zero Waste Initiatives” and coordinated a field trip to the Crystal Lake Waste Management transfer station.

Fourteen children from the daycare center next to the Shah Center came to see the solar panels and talk about electricity on June 18, 2024. After building renewable energy vehicles with Legos, the children played a game about electrons with Pam King, Executive Director for the McHenry County Schools Environmental Education program (MCSEEP). Before they left, Director Hankins took the children outside to look at the panels and answer questions.

Pollinator week kicked off at MCC on June 18, 2024. Attendees enjoyed a talk by Small Waters Education titled “Pollinators in the Neighborhood”. The mayors of twenty-four cities and towns were recognized for their role in the 2024 Mayors Monarch Pledge. Pollinator week continued with talks on native landscaping, building your own garden, restoration days and several walks and tours of monarch gardens in McHenry County.

The student Environmental Action Club sponsored three trips for students and staff to the Foodshed Coop for lunch on June 20, July 9, and July 24, 2024. Foodshed staff met students and talked with them about the coop structure and local food options.

Director Hankins met with Naina Richards, Director of Access, and Disability Services on July 9, 2024, to review and discuss an information piece for students related to transportation options through MCRide. MCDOT has launched a new on demand program called MCRide Connect that may offer transportation assistance to some MCC students. The MCRide/MCC partnership had 110 riders in June and 148 in July 2024.

The Sustainability Center co-sponsored and tabled at the third annual Planet Palooza on July 14, 11am-4pm, on the Woodstock square. This community event had over forty sustainability focused organizations and businesses as well as county and regional social service agencies and resources. Student volunteers helped collect food scraps and compostable items from the food trucks which used compostable containers.

The Sustainability Center was honored to participate in all the new student orientations this past summer. Director Hankins and Sustainability center Student assistant Paris Lotito enjoyed talking with hundreds of students and sharing information about sustainability on campus. We are grateful to Amy Neff, Coordinator of New Student Orientation, for these opportunities. Sustainability also collected compostable items for all the volunteer luncheons on orientation days.

Director Hankins participated in the AASHE Community and Technical College Focus group over the last few months. From these meetings, Director Hankins along with sustainability professionals from Johnson County Community College and Hillsborough Community College have created the Community and

Technical College Sustainability Network. This network will reside on the AASHE connect page however anyone is able to participate with a free AASHE membership. The intent is to provide a place for people working to advance sustainability in community and technical colleges to share and learn from each other.

The ReUse It Corner repurposed approximately \$3,866.10 worth of gently used office and school supplies in June and July 2024. Eighty people found uses for over 1,812 items this month. Over \$15,000 worth of supplies were reused/repurposed in FY 2024.

On June 5, 2024, Director Hankins was honored as one of the Shaw Media 2024 Women of Distinction for her work to advance and educate about sustainability both on campus and in the community.

Catalyst Campus Update

This month's Catalyst Campus Update celebrates the program growth, success stories, and connections to career pathways made by the Summer 2024 Kids and College program, part of MCC's Community Enrichment Center.

Kids and College Summer 2024 Recap

The Kids and College program, now in its third year under the guidance of Community Enrichment, successfully conducted its annual summer program from June 3 to August 9. This eight-week program connects McHenry County students in grades K-9 with the MCC campus community, while exposing them to career pathway opportunities in various fields, including science, technology, art, manufacturing, writing, culinary, and more.

Enrollment and Class Offerings

The program welcomed over 1,000 registrations this summer, reflecting a 19% increase from 2023 and an impressive 111% increase compared to 2022. This rise in registrations can be attributed to enhanced advertising and marketing efforts that included radio, social media, direct mail, email campaigns, word of mouth from current and past campers, families, and MCC employees, sponsorships at special community events, participation in multiple family events at local schools by the Kids and College team, and the introduction of new class offerings.

Families selected from nearly 90 classes, a 35% increase in class offerings this year. The introduction of new classes engaged students with specific career interests, such as culinary, where instructors from the MCC Culinary program provided a variety of classes, including cupcakes, breakfast, pasta and pizza, and more. Other new offerings included Watercolor, Acrylic Painting, Junior Small Engine Repair (in partnership with Woodstock High School), Fun with Words, Optical Illusions, Drawing, Crazy Clay Creations, and a First Responders Camp hosted by MCC's Fire Science, Criminal Justice, and EMT programs. Several popular classes returned, including Welding Camp, Game Design, Junior Science, Rocket Science, Week with the Honey Bees, Sewing, Flipbook Animation, and Theatre Camp, among others.

Partnerships

The Kids and College program welcomed a new partner this summer, Sweeps and Sculls Rowing of Crystal Lake. Twenty-seven campers participated in a five-day rowing camp, where they learned the fundamentals of rowing, various types of rowing, proper handling of rowing equipment, and water safety. Each day, campers engaged in training on land before entering the waters of the Fox River. This new collaboration between the Kids and College program and Sweeps and Sculls Rowing was established through the existing partnership between the Personal Development program and Sweeps and Sculls Rowing, which offers adult RowFit classes and Discover Rowing for Adults.





For the third consecutive year, MCC continued its partnership with the National Inventors Hall of Fame by offering Camp Invention®, a nationwide STEM program for students in grades K-6. Camp Invention® is a four-day creative and inquiry-based learning camp that included a rotation of four adventures: In The Game™, Let's Glow™, Operation Hydrodrop™, and Prototyping Studio™. Camp Invention® took place at the MCC Shah Center and welcomed over 70 campers.

This year's Welding Camp received financial support from the Foundation of the Fabricators and Manufacturers Association, International (FMA) through a Nuts, Bolts, and Thingamajigs (NBT) grant. This funding enhanced the camp by allowing for the addition of more welding camp counselors and the purchase of new welding tools and supplies. Campers had the opportunity to learn welding techniques and create their own metal roses and metal dice. MCC appreciates

its longstanding and continued partnership with FMA and NBT.

Instructor Highlight

The Kids and College program welcomed new instructor and honey bee expert Stephanie Slater, who joined the program this summer to lead the Week with the Honey Bees class. Campers enjoyed the unique opportunity to learn from an award-winning beekeeper and honey producer. Stephanie is a former board director of the Northern Illinois Beekeepers Association and currently holds positions on the board of directors for the Walworth County Beekeepers Association, Wisconsin Honey Producers Association, and the American Beekeeping Federation. She was honored as the 2022 Wisconsin Beekeeper of the Year, received the Best of Show award at the 2023 American Honey Show, and is a certified honey judge through the American Honey Show Training Council. In addition to educating campers about honey bees, Stephanie also taught them how to create their own lip balm using bee wax. She thoroughly enjoyed her first year with the Kids and College Program and looks forward to teaching again next summer.



Expanded Programming Year-Around

The Kids and College program is eager to continue expanding class offerings and increasing enrollment for Summer 2025. To support this growth, new year-round offerings will be available. This Fall, families will have the opportunity to keep their campers engaged throughout the school year by enrolling in a select number of weekend classes, including culinary knife skills, Minecraft, flipbook animation, and more. Additionally, campers will be welcomed back for the second year of Kids and College Spring Break.