

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, March 26, 2025
Regular Board of Trustees Meeting
6:00pm



MCC Board Room, A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

AGENDA

- . CALL TO ORDER
- . ROLL CALL
- . PLEDGE OF ALLEGIANCE
- . COLLEGE MISSION STATEMENT
- . ACCEPTANCE OF AGENDA
- . ACCEPTANCE OF MINUTES: Regular Board of Trustees Meeting, February 27, 2025
- . OPEN FOR RECOGNITION OF VISITORS
 - Three (3) minutes per person or less.***
- . PRESIDENT’S REPORT: Dr. Clinton Gabbard
- . COMMUNICATIONS
 - A. Faculty Report: Ms. Sarah Sullivan
 - B. Adjunct Faculty Report: Mr. Matt Hamater
 - C. Staff Council Report: Mr. David Behrens
 - D. Student Trustee Report: Ms. Adonia Fulk
 - E. Attorney Report
- . APPROVAL OF CONSENT AGENDA
 - For Approval**
 - A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #25-32
 - 2. Treasurer’s Report, Board Report #25-33
 - 3. Ratification for Accounts Payable January Check Register, Board Report #25-34
 - B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 - 1. 2024 MCC Health Sciences Renovations, Board Report #25-35
 - 2. Boiler Replacement – Building E, Board Report #25-36
 - 3. Gas Metal Arc Welding (GMAW) Machine, Board Report #25-37
 - 4. Coordinate Measuring Machine, Board Report #25-38
 - 5. Baileigh RDB-250 Tubing Bender, Report #25-39
 - 6. Computer Numerical Control (CNC) Press Brake, Board Report #25-40
 - 7. Fanuc CRX-10S Welding Robot, Board Report #25-41
 - 8. Laser Cutter, Board Report #25-42
 - 9. DualEnroll Software Platform for Dual Credit Registration, Board Report #25-43
 - C. Personnel
 - 1. Appointment of Replacement Administrator, Director of MCC Store, Board Report #25-44
 - 2. Administrative Appointments for FY 2026, Board Report #25-45
- . ACTION ON ITEMS REMOVED FROM CONSENT AGENDA
- . AUTHORIZATION OF FY 2025 NON-MANDATORY TRANSFERS OF FUNDS, Board Report #25-46
- . REQUEST TO GRANT TITLE AND BENEFITS OF FACULTY EMERITUS, DAVID WHITE, Board Report #25-47

14. FOR INFORMATION

- A. New Employees
- B. Employee Resignations and Retirement Notifications
- C. Friends of McHenry County College Foundation Update
- D. Grants Office Update
- E. Office of Marketing and Public Relations Update
- F. Sustainability Update
- G. Center for Agrarian Learning
- H. Workforce Development Update

15. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

16. CLOSED SESSION

- A. 120/2(c), Exception #21, Review of Closed Session Minutes
- B. Other matters as pertain to the exceptions of the Open Meetings Act

17. ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting of October 24, 2024 and November 21, 2024.

18. ADJOURNMENT

A handwritten signature in black ink, appearing to read "Suzanne Hoban". The signature is written in a cursive, flowing style.

Suzanne Hoban
Chair

Student Trustee Report

Information

This month, there was an event called Countering Myths about Blackness that 29 people attended. In the survey at the end of the event, many people felt it increased their awareness on the topic and would like to see more activities or events like this.

The Black Box Theatre at MCC performed Legally Blonde the musical and did an amazing job. It was an immersive experience that exuded joy while also challenging you to see people for who they are and not who society stereotypes them to be. This fun show was full of diverse characters and brought a whole new meaning to the phrase "Don't judge a book by its cover".

Treats with a Trustee Feedback

The students are excited to see the opening of the food kiosk in the MCC Café and mentioned that they have been using it and find it very helpful.

With the Learning Commons unavailable due to the renovation, students are struggling to find space to study. Student Affairs will develop additional communications in Canvas and the Flush to promote identified quiet study spaces for students. There will also be additional signage posted at the Co/Labs and across campus to direct students to the reservation link for one of the private study rooms.

A few students mentioned that they love the Twofers but wished they would have known about them earlier so they could have taken more of them before they took some of the classes separately.

Recap of Phi Theta Kappa 2024 College Project

Members of Phi Theta Kappa (PTK) explored a 2024 project topic focused on how current students seek out and find information about college events and resources. In initial planning discussions, members met with the College's Vice President of Marketing, Communications, and Development and the Director of Institutional Research to talk through recommended questions to ask students and how to solicit feedback. Two activities were then conducted to generate feedback:

- QR Code Experiment – A series of unique QR codes were used in various campus locations to identify where students looked for information and effectively track student responses. A gift card incentive was used to encourage participation. Results indicated that Canvas and The Flush (restroom stalls) were the two primary sources accessed.
- Feedback Sessions – PTK facilitators recruited student participants in the MCC Café and Commons, then invited them into CO/LAB B to provide feedback. Interactive boards with sticky notes were set up to allow for input, and participants were entered into an Amazon gift card drawing for their input. Refreshments were also provided.

Project Findings: Feedback gathered from over 200 student responses reinforced that Canvas, The Flush, and posters on campus were mentioned as the top locations where students find information. Many participants mentioned that they often learn about activities and attend events because they are invited by a friend or there are incentives, such as food or prizes. In general, feedback indicated that when students do not use resources promoted, it is often due to time constraints, a lack of interest in the specific event, or a lack of need for the highlighted services. PTK members presented project results to members of MCC's Marketing team and Admissions & Recruitment team, along with a collaborative discussion to identify additional opportunities to effectively share information with students in the future.

Upcoming Events

Next month will be the Student Award Ceremony, and many students are looking forward to attending. Most students are also very excited that Spring Break is here and that some are getting a much-needed break. Some are not happy that tests are being scheduled for the Monday after break and that additional homework is being sent with them over Spring Break, and therefore many won't truly have a break.

Executive Summary

Information

Attached is the Executive Summary of financial information with year-to-date results for FY 2025 through the month of February.

Recommendation

It is recommended that the Board of Trustees accepts the Executive Summary as presented.



Clinton E. Gabbard
President

Executive Summary

Fiscal Year 2025 is currently 66.3% complete with the year-to-date results ending February 28, 2025 being reported. In the Operating Funds, total revenue is 53.1% of budget, as compared with 50.7% at the same time last year. Total expenditures are 48.6% of budget, as compared with 45.0% of budget at the same time last year. The Operating Funds include both the Education Fund and the Operations and Maintenance Fund, and together comprise most of the instruction and instructional support activities of the College. The following items relate to the Operating Funds (Fund 01 and Fund 02) as a whole:

Revenue

- Local governmental is 66.3% of budget and down \$128,319 (-0.7%) from last year at this time. FY 2025 revenue is \$19,013,386 vs. FY 2024 revenue of \$19,141,705. For FY 2025, this revenue is derived from 50% of the 2023 tax levy (as approved by the Board in November 2023) and 50% of the 2024 tax levy (as approved by the Board in November 2024).
- State government is 67.2% of budget and up \$3,370,973 (51.5%) from last year at this time. FY 2025 revenue is \$9,910,354 vs. FY 2024 revenue of \$6,539,381.
- Federal government is 0.0% of budget and even \$0 (0%) from last year at this time. FY 2025 revenue is \$0 vs. FY 2024 revenue of 0.
- Student tuition and fees is 80.0% of budget and up \$757,784 (6.8%) from last year at this time. FY 2025 revenue is \$11,873,998 vs. FY 2024 revenue of \$11,116,214. Budgeted tuition and fees revenue is calculated based on a calculated net billable credit hours and not total reported credit hours, which includes dual credit. Dual credit only generates tuition revenue if these classes are held on campus with our instructors.
- Sales and service fee is 69.8% of budget and up \$45,030 (50.1%) from last year at this time. FY 2025 revenue is \$134,990 vs. FY 2024 revenue of \$89,960. Activity in this area is comprised primarily from the Kids and College, Fitness Center, Horticulture Sales, and Sweet Scots.
- Facilities is 87.3% of budget and even \$0 (0.0%) from last year at this time. FY 2025 revenue is \$16,566 vs. FY 2024 revenue of \$16,566. Revenue in this category is comprised of the leasing of the land owned by the College to the radio station and as farmland.
- Investment is 100% of budget and down \$22,227 (-2.6%) from last year at this time. FY 2025 revenue is \$836,076 vs. FY 2024 revenue of \$858,303.
- Nongovernmental gifts, scholarships, grants & bequests is 100% of budget and up \$408,631 (100%) from last year at this time. FY 2025 revenue is \$425,128 vs. FY 2024 revenue of \$16,497. Activity is due to contributions from the Foundation for faculty requested needs (travel, software, etc.).
- Other is 15.2% of budget and up \$178,300 (4.3%) from last year at this time. FY 2025 revenue is \$4,351,914 vs. FY 2024 revenue of \$4,173,614. The main items in this category consists largely of Employee Health Insurance Contributions, which account for \$4,272,422, Retiree Health contributions, which account for \$624, Other Misc. Income, which account for \$41,682 with the remaining balance being made up of smaller accounts such as NSF charges, assorted fines, fees, and miscellaneous income all of which total 37,186. The large variance to budget is the result of the "On-Behalf Payment" for the employer's pension contribution for employees made by the State. For FY 2024 that "On-Behalf Payment" was \$11,055,180.

Expenditures

- Salaries expenditures are 68.6% of budget and up \$1,897,719 (9.7%) from last year at this time. FY 2025 expenditures are \$21,555,013 vs. FY 2024 expenditures of \$19,657,294.
- Employee benefit expenditures are 24.9% of budget and up \$1,451,194 (21.7%) from last year at this time. FY 2025 expenditures are \$8,130,201 vs. FY 2024 expenditures of \$6,679,007. ***This line item is dependent on the health experience or the use of benefits by the employee group and their own independent choice of coverage. Therefore, it will always be difficult to budget in advance to any degree of certainty and will experience good years and bad years as a result.*** This account group will always be significantly below budget until year-end adjustments are made for SURS contributions paid by the State on behalf of the employees. The amount expensed for SURS contributions have ranged from \$11-22 million annually depending on the actuarial tables maintained by the State and the present value interest rate used. However, this expense is offset by an equal amount in “other revenue” and therefore has no effect on the operating performance of the College.
- Contractual services expenditures are 61.8% of budget and up \$166,995 (5.3%) from last year at this time. FY 2025 expenditures are \$3,337,707 vs. FY 2024 expenditures of \$3,170,712. The account includes contractual services for custodial services, legal services, construction management, roads and grounds, and architectural type services.
- Materials and supplies expenditures are 62.9% of budget and up \$231,399 (11.1%) from last year at this time. FY 2025 expenditures are \$2,315,015 vs. FY 2024 expenditures of \$2,083,615.
- Travel and meeting expenditures are 58.6% of budget and up \$85,148 (44.1%) from last year at this time. FY 2025 expenditures are \$278,017 vs. FY 2024 expenditures of \$192,869.
- Fixed charges expenditures are 47.7% of budget and down \$655,672 (-44.8%) from last year at this time. FY 2025 expenditures are \$809,153 vs. FY 2024 expenditures of \$1,464,824. Included in this category are bond principal, interest payments, lease payments, and general insurance.
- Utilities expenditures are 73.6% of budget and up \$297,872 (51.6%) from last year at this time. FY 2025 expenditures are \$875,642 vs. FY 2024 expenditures of \$577,771.
- Capital Outlay expenditures are 25.0% of budget and up \$302,230 (100%) from last year at this time. FY 2025 expenditures are \$475,728 vs. FY 2024 expenditures of \$173,497. ***Please be aware that large projects started in one fiscal year may cross into a new fiscal year and will therefore have an impact on two fiscal years (i.e. one year under budget and the next over budget).***
- Other expenditures are 93.0% of budget and up \$255,556 (39.5%) from last year at this time. FY 2025 expenditures are \$902,178 vs. FY 2024 expenditures of \$646,622. The main category of expenses includes tuition waivers, tuition related refunds, and miscellaneous expense.
- Contingency expenditures are 0.0% of budget and even \$0 (0.0%) from last year at this time. FY 2025 expenditures are \$0 vs. FY 2024 expenditures of \$0.



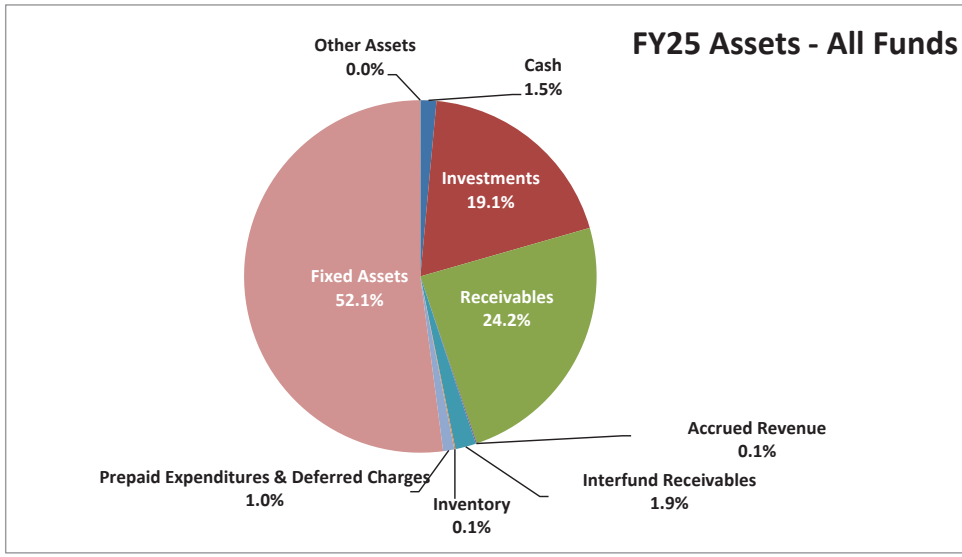
Clinton E. Gabbard
President

All Funds Statement of Net Position (Balance Sheet)
February 28, 2025

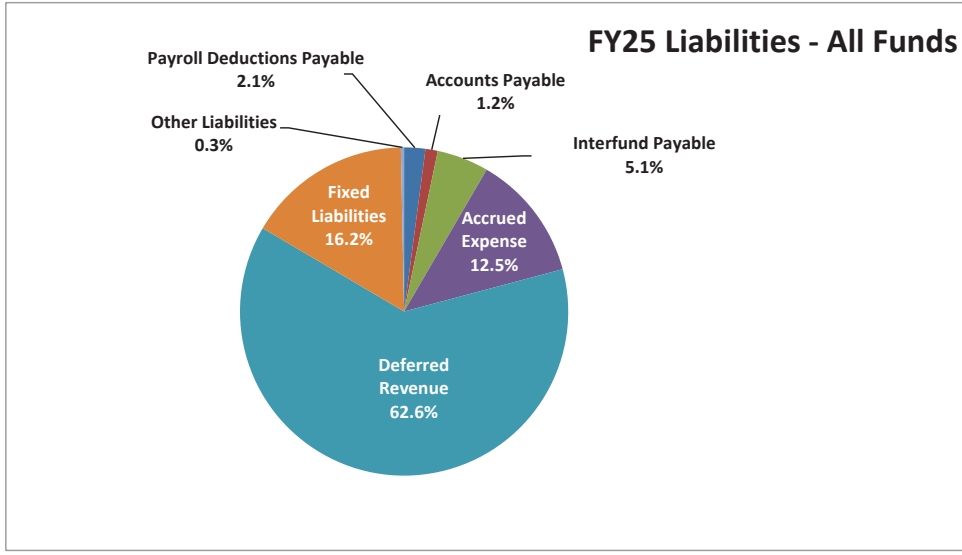
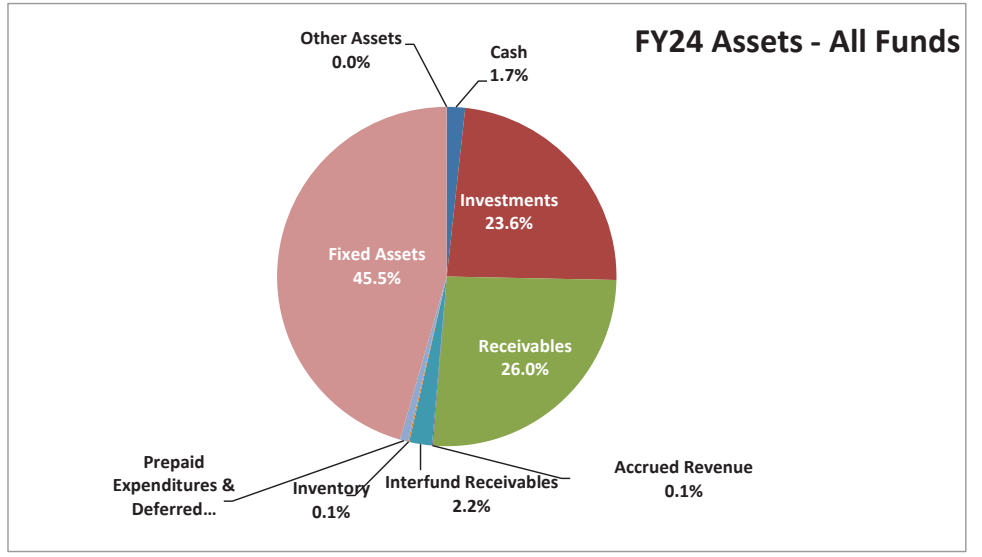
	01	02	03	04	05	06	07	08	09	10	11	12	17	
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund	
Assets														
Cash	2,845,344	(0.00)	83,623	0	813,127.68	280,996	344,246	-	-	412,651	10,701	-	900,000	
Investments	37,032,594	19,475,000	5,826,566	6,124,138	-	-	3,276,717	-	-	-	-	2,330,173	-	
Receivables	47,033,900	40,724,038	2,854,227	1,700,000	-	2,226	938,521	-	-	-	90,000	724,888	-	
Accrued Revenue	187,187	85,063	24,526	44,942	-	-	18,604	-	-	-	-	14,052	-	
Interfund Receivables	3,703,722	1,032,278	417,923	2,305,284	0	70,349	(167,365)	-	-	45,253	0	0	-	
Inventory	190,571	-	-	-	-	190,571	-	-	-	-	-	-	-	
Prepaid Expenditures & Deferred Charges	1,984,779	912,115	42,262	-	-	6,264	40,550	-	183,588	-	-	104,991	695,009	
Fixed Assets	100,997,179	-	-	-	-	-	-	100,997,179	-	-	-	-	-	
Other Assets	12,179	-	-	-	-	-	-	-	12,179	-	-	-	-	
Total Assets	193,987,457	62,228,495	9,249,127	10,174,364	813,128	550,406	1,155,951	3,295,321	100,997,179	195,767	457,904	100,701	3,174,105	1,595,009
Liabilities														
Payroll Deductions Payable	1,515,897	1,308,569	45,418	-	-	154,360	7,550	-	-	-	-	-	-	
Accounts Payable	880,109	674,090	-	194,130	-	2,747	9,142	-	-	-	-	-	-	
Interfund Payable	3,703,722	486,184	-	-	-	-	1,187,847	-	70,349	-	-	1,959,343	-	
Accrued Expense	9,052,401	-	-	-	-	-	-	-	15,670	-	-	-	9,036,731	
Deferred Revenue	45,511,953	30,181,097	2,479,317	-	-	14,435	-	-	-	-	75,000	604,073	12,158,030	
Fixed Liabilities	11,783,765	-	-	-	-	-	-	-	11,783,765	-	-	-	-	
Other Liabilities	229,563	61,204	-	-	-	168,359	-	-	-	-	-	-	-	
Total Liabilities	72,677,411	32,711,144	2,524,735	194,130	-	339,901	16,693	1,187,847	-	11,869,785	-	75,000	2,563,416	21,194,761
Designated Fund Balance	121,310,046	29,517,351	6,724,392	9,980,234	813,128	210,505	1,139,259	2,107,475	100,997,179	(11,674,017)	457,904	25,701	610,688	(19,599,752)
Assigned Fund Balance														
33% Unassigned for annual budgeted expenditures	20,830,715	18,809,929	2,020,787	-	-	-	-	-	-	-	-	-	-	
Other Designated Reserves	0	-	-	-	-	-	-	-	-	-	-	-	-	
Capital Improvement/Investment in Capital Assets	110,977,413	-	-	9,980,234	0	-	-	100,997,179	-	-	-	610,688	-19,599,752	
Liabilities, Protection, and Settlement	-30,772,829	-	-	-	-	-	-	-	-11,783,765	-	-	-	-	
Working Cash/Other Restricted	3,372,864	-	-	-	-	-	1,139,259	1,750,000	-	457,904	25,701	-	-	
Remaining Unassigned Balance	16,901,883	10,707,422	4,703,606	0	813,128	210,505	0	357,475	0	109,748	0	0	0	

All Funds Statement of Net Position (Balance Sheet)
February 28, 2025

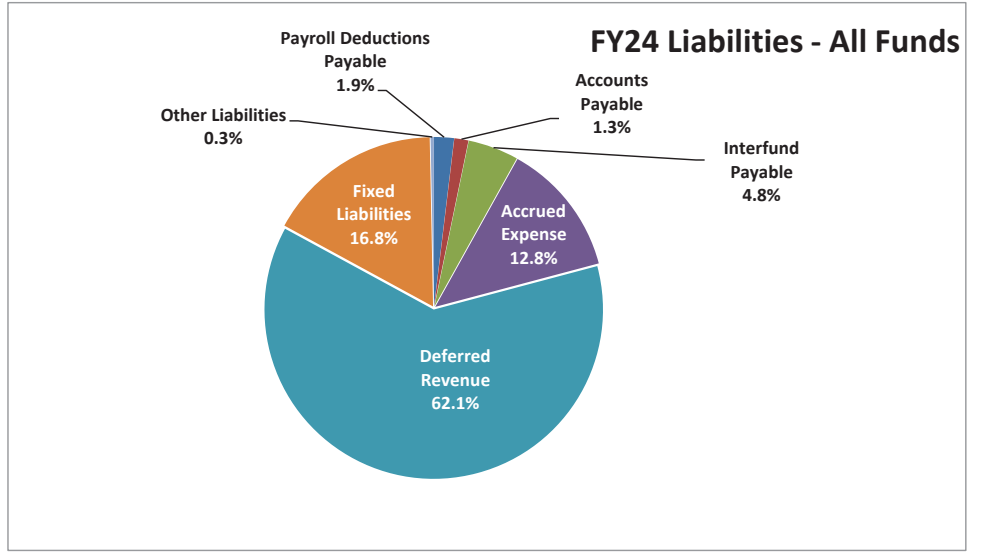
Total Assets = \$ 193,987,457



Total Assets = \$ 167,799,039



Total Liabilities = \$ 72,677,411



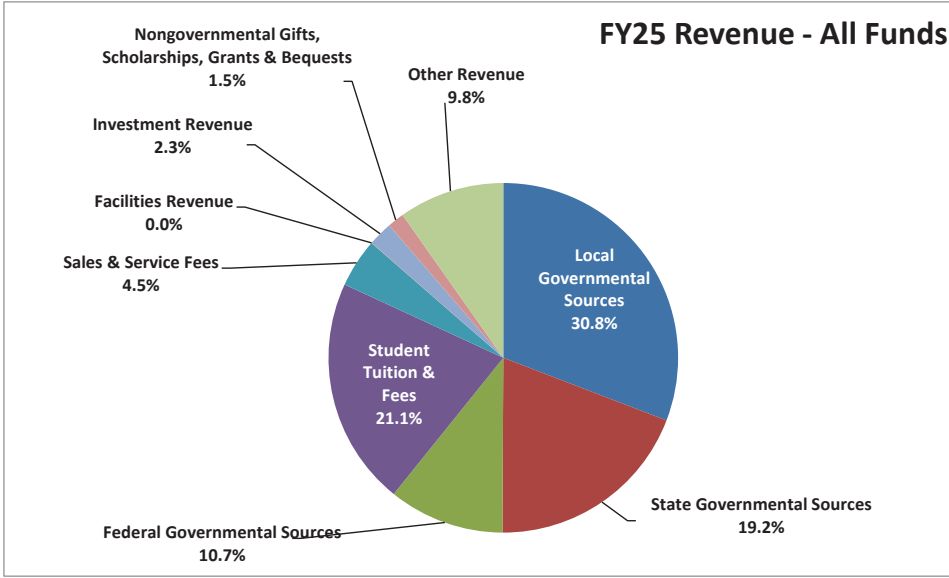
Total Liabilities = \$ 75,021,143

All Funds Statement of Activities (Income Statement)
February 28, 2025

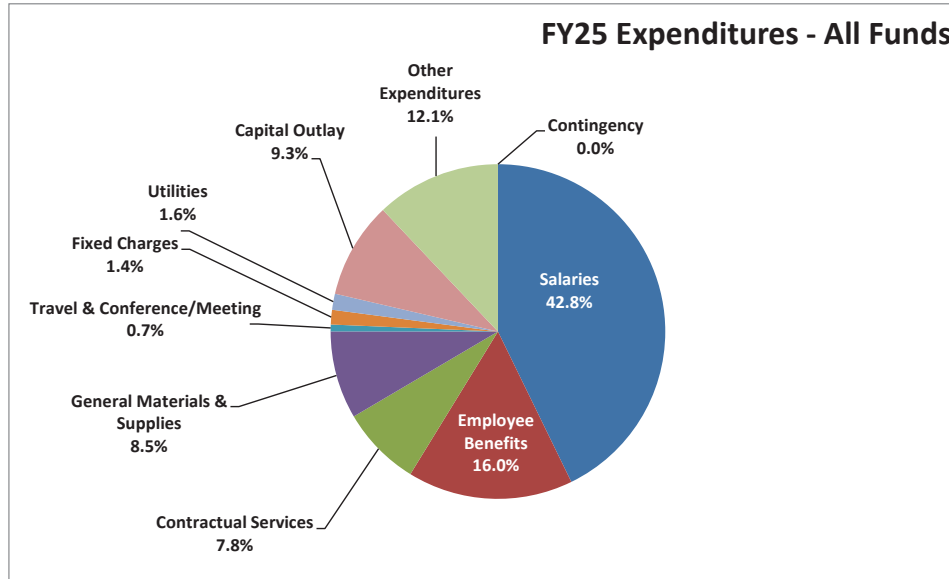
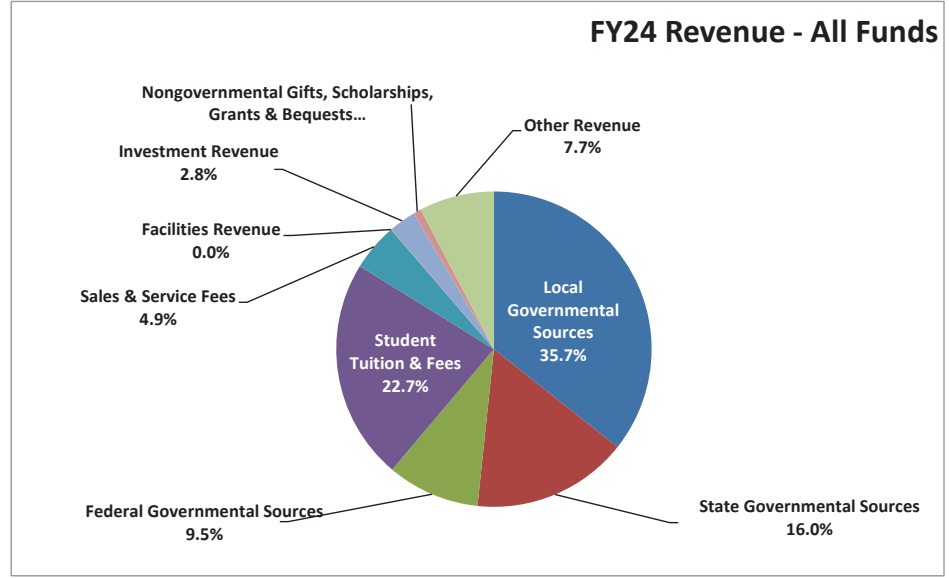
	01	02	03	04	05	06	07	08	09	10	11	12	17	
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
Revenue														
Local Governmental Sources	19,535,305	17,320,046	1,693,341	-	-	-	-	-	-	-	-	52,256	469,662	-
State Governmental Sources	12,197,974	9,004,291	906,063	-	-	-	2,287,620	-	-	-	-	-	-	-
Federal Governmental Sources	6,783,236	-	-	-	-	-	6,783,236	-	-	-	-	-	-	-
Student Tuition & Fees	13,374,611	10,549,277	1,324,720	80,028	746,945	673,640	-	-	-	-	-	-	-	-
Sales & Service Fees	2,861,522	134,990	-	-	-	2,726,533	-	-	-	-	-	-	-	-
Facilities Revenue	17,316	16,566	-	-	-	750	-	-	-	-	-	-	-	-
Investment Revenue	1,425,858	566,344	269,732	329,803	-	-	-	151,912	-	-	-	-	108,067	-
Nongovernmental Gifts, Scholarships, Grants & Bequests	977,111	425,128	-	-	-	-	442,871	-	-	-	109,112	-	-	-
Other Revenue	6,196,137	4,351,696	218	1,788,992	-	-	-	-	-	-	55,231	-	-	-
Total Revenue	63,369,069	42,368,337	4,194,074	2,198,823	746,945	3,400,923	9,513,727	151,912	-	-	164,343	52,256	577,730	-
Expenditures														
Salaries	24,213,005	21,022,958	532,055	-	-	1,523,043	1,134,949	-	-	-	-	-	-	-
Employee Benefits	9,053,128	7,998,900	131,301	-	-	189,412	224,331	-	-	-	-	-	509,184	-
Contractual Services	4,394,958	1,722,701	1,615,006	31,959	-	496,400	468,167	-	-	-	60,725	-	-	-
General Materials & Supplies	4,802,554	1,800,337	514,677	915,223	-	1,234,537	337,780	-	-	-	-	-	-	-
Travel & Conference/Meeting	371,390	268,398	9,618	-	-	50,126	43,247	-	-	-	-	-	-	-
Fixed Charges	798,822	763,688	45,465	3,785	624,600	10,149	-	-	-	(730,852)	-	-	81,987	-
Utilities	878,069	143,384	732,258	-	-	2,426	-	-	-	-	-	-	-	-
Capital Outlay	5,267,700	347,261	128,467	6,639,634	-	-	353,844	-	(2,201,506)	-	-	-	-	-
Other Expenditures	6,828,609	902,178	-	-	-	629	5,785,317	-	-	-	140,486	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	56,608,235	34,969,805	3,708,848	7,590,601	624,600	3,506,721	8,347,636	-	(2,201,506)	(730,852)	140,486	60,725	591,172	-
Excess/(deficit) of revenues over expenditures	6,760,834	7,398,532	485,226	(5,391,778)	122,345	(105,798)	1,166,091	151,912	2,201,506	730,852	23,858	(8,469)	(13,442)	-
Operating transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	114,186,103	22,419,627	5,939,166	15,372,012	533,586	316,303	(47,392)	1,955,562	98,803,448	(12,598,804)	434,046	34,170	624,131	(19,599,752)
Ending Fund Balance	120,946,937	29,818,159	6,424,392	9,980,234	655,931	210,505	1,118,699	2,107,474	101,004,954	(11,867,952)	457,904	25,701	610,689	(19,599,752)

All Funds Statement of Activities (Income Statement)
February 28, 2025

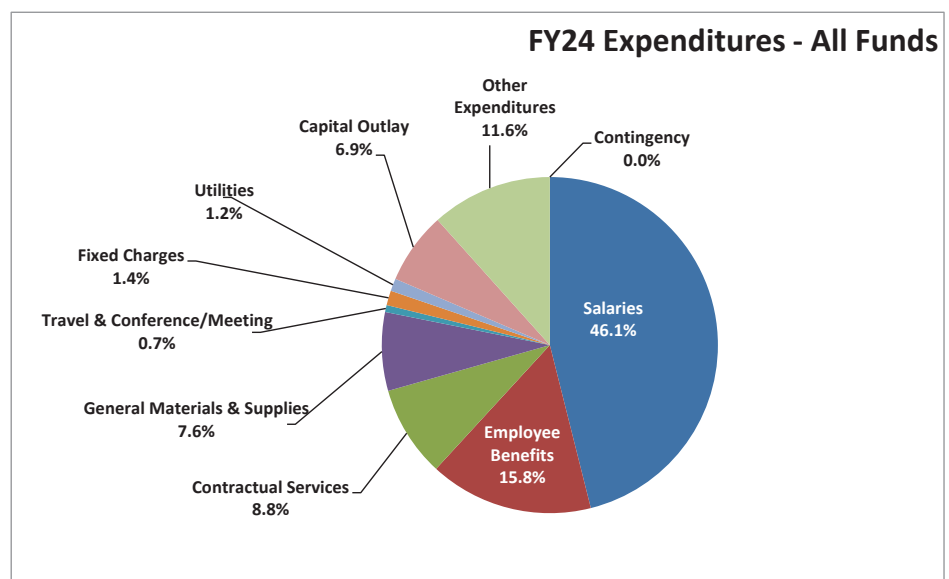
Total Revenue = \$ 63,369,069



Total Revenue = \$ 55,135,321



Total Expense = \$ 56,608,235



Total Expense = \$ 47,758,461

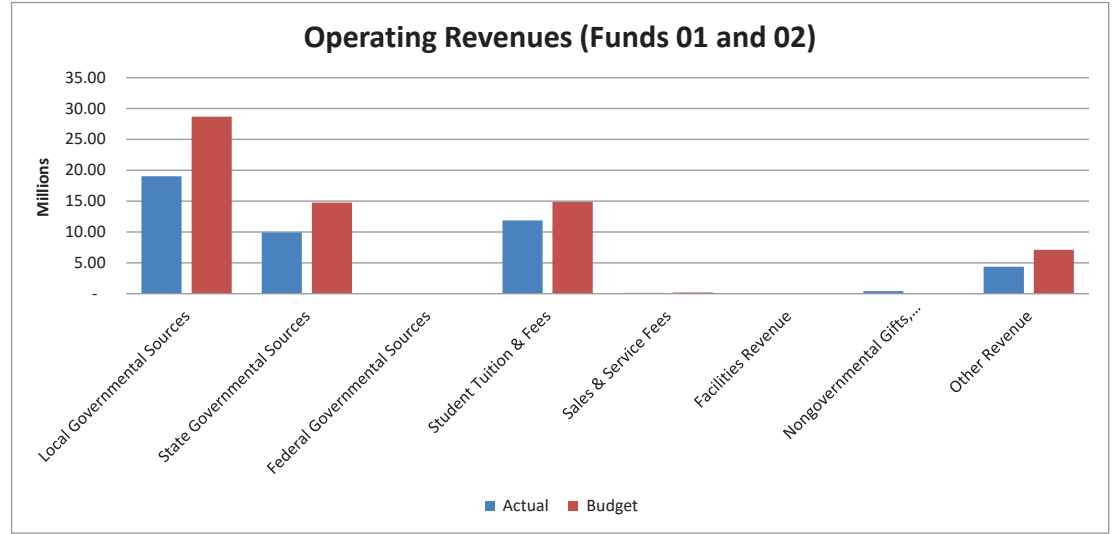
Operating Funds
Net of SURS/Investments

Operating (Funds 01 & 02) Statement of Activities (Net of SURS/Investments)
February 28, 2025

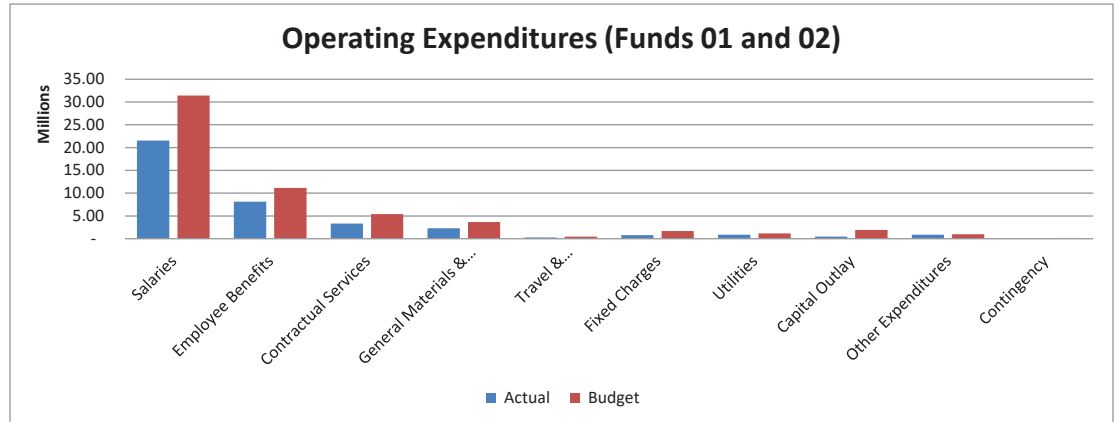
	FY25			FY24		FY24			FY25 Act.	
	YTD Actual	YTD Budget	Full Budget	YTD Actual to:	Full Bud.	YTD Actual	Budget	% Chng	Change Over FY24 Act.	% Chng
Revenue										
Local Governmental Sources	\$ 19,013,386	\$ 19,006,001	\$ 28,685,710	100.0%	66.3%	\$ 19,141,705	\$ 28,700,710	66.7%	\$ (128,319)	-0.7%
State Governmental Sources	9,910,354	9,765,444	14,738,960	101.5%	67.2%	6,539,381	10,509,134	62.2%	\$ 3,370,973	51.5%
Federal Governmental Sources	-	-	-	0.0%	0.0%	-	-	0.0%	\$ -	0.0%
Student Tuition & Fees	11,873,998	10,733,949	14,850,663	110.6%	80.0%	11,116,214	14,360,846	77.4%	\$ 757,784	6.8%
Sales & Service Fees	134,990	128,205	193,500	105.3%	69.8%	89,960	175,000	51.4%	\$ 45,030	50.1%
Facilities Revenue	16,566	12,566	18,966	131.8%	87.3%	16,566	18,966	87.3%	\$ -	0.0%
Nongovernmental Gifts	425,128	7,288	11,000	5833.1%	3864.8%	16,497	11,000	150.0%	\$ 408,631	2477.0%
Other Revenue	4,351,914	4,718,620	7,121,801	92.2%	61.1%	4,173,614	11,669,393	35.8%	\$ 178,300	4.3%
Total Revenue	\$ 45,726,335	\$ 44,372,073	\$ 65,620,600	103.1%	69.7%	\$ 41,093,937	\$ 65,445,049	62.8%	\$ 4,632,398	11.3%
Expenditures										
Salaries	\$ 21,555,013	\$ 20,813,514	\$ 31,413,785	103.6%	68.6%	\$ 19,657,294	\$ 29,280,648	67.1%	\$ 1,897,719	9.7%
Employee Benefits	8,130,201	6,756,012	10,196,832	120.3%	79.7%	6,679,007	10,837,800	61.6%	\$ 1,451,194	21.7%
Contractual Services	3,337,707	3,579,525	5,402,568	93.2%	61.8%	3,170,712	5,105,087	62.1%	\$ 166,995	5.3%
General Materials & Supplies	2,315,015	2,439,006	3,681,186	94.9%	62.9%	2,083,615	3,452,244	60.4%	\$ 231,399	11.1%
Travel & Conference/Meeting	278,017	314,400	474,523	88.4%	58.6%	192,869	429,806	44.9%	\$ 85,148	44.1%
Fixed Charges	809,153	1,123,617	1,695,872	72.0%	47.7%	1,464,824	1,619,985	90.4%	\$ (655,672)	-44.8%
Utilities	875,642	787,969	1,189,280	111.1%	73.6%	577,771	1,197,780	48.2%	\$ 297,872	51.6%
Capital Outlay	475,728	1,261,252	1,903,605	37.7%	25.0%	173,497	1,553,805	11.2%	\$ 302,230	174.2%
Other Expenditures	902,178	642,617	969,900	140.4%	93.0%	646,622	965,000	67.0%	\$ 255,556	39.5%
Contingency	-	63,009	95,100	0.0%	0.0%	-	67,225	0.0%	\$ -	0.0%
Total Expenditures	\$ 38,678,653	\$ 37,780,921	\$ 57,022,651	102.4%	67.8%	\$ 34,646,212	\$ 54,509,380	63.6%	\$ 4,032,441	11.6%
Surplus/(deficit)	\$ 7,047,682	\$ 6,591,152	\$ 8,597,949			\$ 6,447,725	\$ 5,660,136		\$ 599,957	9.3%
Net Transfers Out/(In)	\$ -		\$ 11,059,267			\$ -	\$ 850,000		\$ -	0.0%
Net Operating Funds Surplus/(Deficit)	\$ 7,047,682	\$ 6,591,152	\$ (2,461,318)			\$ 6,447,725	\$ 4,810,136		\$ 599,957	9.3%
<i>Beginning Fund Balance</i>	<i>28,358,793</i>	<i>28,358,793</i>	<i>28,358,793</i>			<i>30,873,031</i>				
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>7,047,682</i>	<i>6,591,152</i>	<i>(2,461,318)</i>			<i>6,447,725</i>				
<i>Add: Contingency (assumption is it is not used)</i>			<i>95,100</i>							
Calculated YTD Ending Fund Balance (b)	\$ 35,406,475	\$ 34,949,945	\$ 25,992,575			\$ 37,320,756				

Operating Funds - Statement of Activities
February 28, 2025

	Actual	Budget
Revenue		
Local Governmental Sources	19,013,386.34	28,685,710.00
State Governmental Sources	9,910,353.96	14,738,960.00
Federal Governmental Sources	-	-
Student Tuition & Fees	11,873,997.54	14,850,663.00
Sales & Service Fees	134,989.60	193,500.00
Facilities Revenue	16,566.00	18,966.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	425,127.50	11,000.00
Other Revenue	4,351,914.02	7,121,801.00
Total Revenue	45,726,334.96	65,620,600.00



Expenditures		
Salaries	21,555,013.33	31,413,785.00
Employee Benefits	8,130,200.70	11,139,811.00
Contractual Services	3,337,706.70	5,402,568.00
General Materials & Supplies	2,315,014.62	3,681,186.00
Travel & Conference/Meeting	278,016.80	474,523.00
Fixed Charges	809,152.60	1,695,872.00
Utilities	875,642.32	1,189,280.00
Capital Outlay	475,727.85	1,903,605.00
Other Expenditures	902,177.93	969,900.00
Contingency	-	95,100.00
Total Expenditures	38,678,652.85	57,965,630.00
Excess/(deficit) of revenues over expenditures	7,047,682.11	7,654,970.00



*#N/A or "-" indicates that there is no activity to record for this category in Fund 01 or 02.

Treasurer's Report

Information

Attached is the Treasurer's Report for the month of February including details regarding the College's investments.

Recommendation

It is recommended that the Board of Trustees approves the Treasurer's Report as presented.



Clinton E. Gabbard
President

**McHenry County College
Treasurer's Report
For the Month of February 2025**

Bank Name Account	Beginning Balance	Deposits (+) Other Additions	Disbursements (-) Other Subtractions	Ending Balance
Crystal Lake Bank & Trust Credit Cards	\$236,237.39	\$450,926.20	\$506,075.99	\$181,087.60
Crystal Lake Bank & Trust Direct Pay	\$255,700.00	\$1,880,290.35	\$1,741,758.56	\$394,231.79
Crystal Lake Bank & Trust Employee Benefits	(\$7,539.49)	\$0.00	\$20,757.04	(\$28,296.53)
Crystal Lake Bank & Trust Federal Student Loan	\$10,000.00	\$149,565.10	\$149,565.10	\$10,000.00
Crystal Lake Bank & Trust Funds Holding	\$3,187,044.60	\$3,045,959.92	\$5,713,779.22	\$519,225.30
Crystal Lake Bank & Trust Operations	\$1,405,769.14	\$1,477,880.56	\$1,312,252.89	\$1,571,396.81
Crystal Lake Bank & Trust Payroll	\$32,286.58	\$2,694,405.65	\$2,691,239.78	\$35,452.45

McHenry County College
February 28, 2025

Investments

College Fund	Financial Institution	02/28/25		02/28/25			
		Investments	Investments	% of Total	Interest	No. of Days	Maturity
Education	Illinois Funds	\$241,283	\$876,488	1%	see below	N/A	On Demand
Education	PFM Investments	19,318,780	19,232,124	52%	see below	N/A	Various
Operations & Maintenance	PFM Investments	5,851,092	5,803,921	16%	see below	N/A	Various
Operations & Maintenance (Restricted)	PFM Investments	1,783,522	1,769,143	5%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-019)	PFM Investments	3,845,928	3,828,311	10%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-018)	Home State Bank	139,427	139,427	0%	variable	N/A	On Demand
Operations & Maintenance (Restricted CDB Project-810-066-020)	PFM Investments	400,202	398,741	1%	see below	N/A	Various
Working Cash	PFM Investments	3,295,321	3,268,755	9%	see below	N/A	Various
Liability, Protection and Settlement	PFM Investments	2,344,225	2,325,326	6%	see below	N/A	Various
	Total	\$37,219,781	\$37,642,236	100%			

Investment Revenue

Investment Revenue

College Fund	Feb-25	Fiscal YTD
Education	\$92,712	\$563,069
Operations & Maintenance	\$47,600	272,706
Operations & Maintenance (Restricted)	\$14,509	83,126
Operations & Maintenance (Restricted CDB Projects)	\$19,079	244,813
Working Cash	\$26,808	153,587
Liability, Protection and Settlement	\$19,071	109,259
Total	\$219,778	\$1,426,559

Unrealized/Realized

	Feb-25	Fiscal YTD
Investment Revenue Unrealized Gains/-Losses	84,617	\$241,368
Investment Revenue Realized Gains/-Losses	135,162	\$1,176,054
Total	\$219,778	\$1,417,422

Investment Revenue

Total	Feb-25	Fiscal YTD
	\$219,778	\$1,417,422

Illinois Fund Rates - February 28, 2025

Annualized rate - Money Market

Low	4.480%
High	4.556%
Average	4.504%

PFM Investment Rates - February 28, 2025

Range of CD Rates

	Short Term*	Long Term*	CDB Trust 019*	CDB Trust 020*
Low	-	-	-	-
High	-	-	-	-

Yield to Maturity of Notes

	Short Term*	Long Term	CDB Trust 019*	CDB Trust 020
At Cost	4.370%	-	-	-
At Market	4.250%	-	-	-

*Currently there are no investments in these categories.

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$1,270,635.28. Please note that the expenses are not segregated into the respective funds.

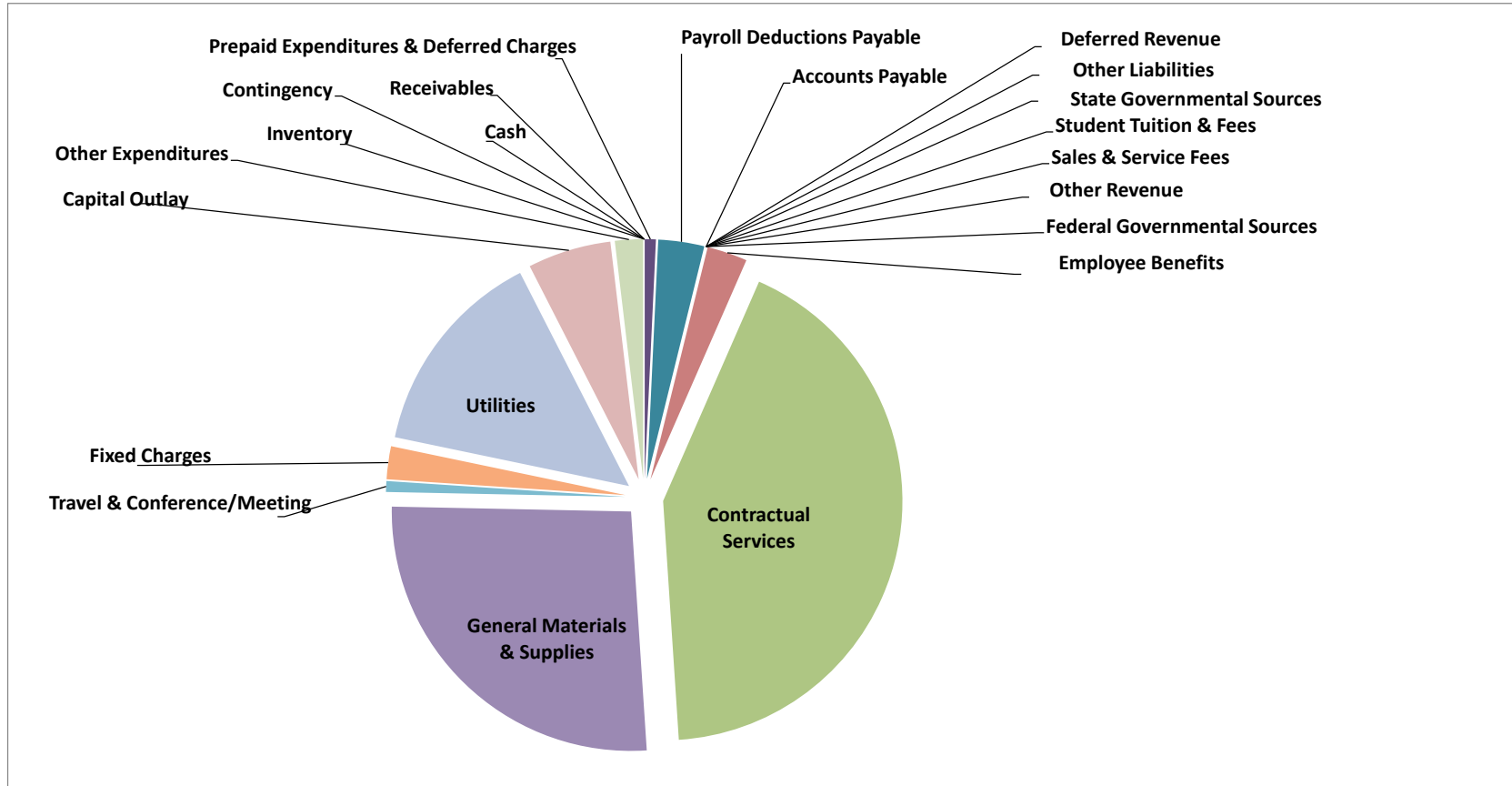
Recommendation

It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of February 1 – February 28, 2025 totaling \$1,270,635.28.



Clinton E. Gabbard
President

Distribution of Monthly Check Register Payments 2/1/25 through 2/28/25



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	0.00	0.00%
Receivables	0.00	0.00%	Other Revenue	0.00	0.00%
Inventory	0.00	0.00%	Employee Benefits	34,529.83	2.72%
Prepaid Expenditures & Deferred Charges	9,516.00	0.75%	Contractual Services	538,545.57	42.38%
Payroll Deductions Payable	39,415.96	3.10%	General Materials & Supplies	335,094.89	26.37%
Accounts Payable	0.00	0.00%	Travel & Conference/Meeting	9,270.22	0.73%
Deferred Revenue	0.00	0.00%	Fixed Charges	28,218.36	2.22%
Other Liabilities	0.00	0.00%	Utilities	180,433.22	14.20%
State Governmental Sources	0.00	0.00%	Capital Outlay	71,573.17	5.63%
Federal Governmental Sources	0.00	0.00%	Other Expenditures	24,038.06	1.89%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			Total All Categories	1,270,635.28	100.00%

**Six Month
Select Vendor History Report**

SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	Six (6) Calendar Months					
						FY25: (9-Sep)	FY25: (10-Oct)	FY25: (11-Nov)	FY25: (12-Dec)	FY25: (1-Jan)	FY25: (2-Feb)
Engineering	53	Contractual Services	0402264	HR Green Inc	\$ 3,353.25	3,353.25					
Engineering	53	Contractual Services	0420293	LionHeart Engineeri	\$ 491.00						491.00
Engineering Total					\$ 3,844.25	3,353.25	-	-	-	-	491.00
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$ 4,530.97	703.08	1,367.26	496.17	804.44	329.38	830.64
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$ 4,310.30	908.20	711.65	805.29	1,130.69	340.11	414.36
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$ 2,331.85		1,968.85			333.00	30.00
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$ 7,384.79	819.87	2,105.85	1,638.70	1,503.47	459.45	857.45
Food Vendor	55	Travel & Conference/Meeting	0396759	3 CHEFS CATERING SE	\$ 1,609.00	1,609.00					
Food Vendor Total					\$ 20,166.91	4,040.15	6,153.61	2,940.16	3,438.60	1,461.94	2,132.45
Landscaping	53	Contractual Services	0395554	INTERIOR TROPICAL G	\$ 510.00		510.00				
Landscaping	54	General Materials & Supplies	0394808	COUNTRYSIDE GARDEN	\$ 175.74			175.74			
Landscaping Total					\$ 685.74	-	510.00	175.74	-	-	-
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$ 23,421.48			23,421.48			
Legal Total					\$ 23,421.48	-	-	23,421.48	-	-	-
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$ 61,722.78	11,377.78	11,199.57	8,780.07	15,838.84	8,788.01	5,738.51
Temporary Staffing Total					\$ 61,722.78	11,377.78	11,199.57	8,780.07	15,838.84	8,788.01	5,738.51
Grand Total					\$ 109,841.16	\$ 18,771.18	\$ 17,863.18	\$ 35,317.45	\$ 19,277.44	\$ 10,249.95	\$ 8,361.96

Request to Approve
 2024 MCC Health Sciences Interior Renovations

Information

Due to several programs being moved into the new Foglia CATI, the College made plans to start new programs and to renovate those vacated spaces to make better use for the new programs: Respiratory Therapy, Radiology, and Sonography. The Board has already approved the equipment purchases for these programs. This bid for MCC 2024 Health Sciences Renovations included four interior renovations in Building E on the first and second floor. The spaces to be renovated includes the following interior areas:

- Storage Area – HVAC
- E213 Nursing Lab
- Respiratory Lab, Class
- Radiology Suite, X-Ray room
- E218A Offices

A request for bids for these renovations was posted by the College on February 18, 2025. Notification of the bid was published in the Northwest Herald on February 20, 2025. A pre-bid meeting was held at the College on February 27, 2025.

Company	Total Base Bid
Arlington Construction Services, Inc	\$827,195.00
Bear Construction Company	\$759,452.00
Boller Construction Company Inc	\$665,300.00
Carmichael Construction Inc	\$730,000.00
Industria Construction Services	\$773,127.00
Lo Destro Construction Company	\$608,000.00
Pacific Construction Services LLC	\$763,787.00
Stuckey Construction	\$668,000.00
Troop Contracting Inc	\$835,800.00

The bids received, listed above, for renovating the spaces to house the programs and equipment were opened on March 18, 2025 with nine companies bidding. The low bid was from Lo Destro Construction Company from Chicago, Illinois in the amount of \$608,000.00.

This expense is budgeted in the Operations and Maintenance (Restricted) Fund 03.

Recommendation

It is recommended that the Board of Trustees approves the expenditure for the MCC 2024 Health Sciences Renovations from Lo Destro Construction Company of Chicago, IL for \$608,000.00.



Clinton E. Gabbard
President

Boiler Replacement in Building E

Information

After several emergency repairs over the 2024/2025 winter season, it was determined that the efforts made to continue repairing the boilers in building E was no longer cost efficient. 20/10 Engineering Group was retained by the College to provide engineering services to design the most economical and appropriate replacement systems. Consideration was taken when designing the new systems to limit downtime of the boiler during replacement. The new systems will include units with the latest efficiency upgrades, monitoring and control systems, and all related electrical work.

An invitation to bid for the boiler replacement and bid specifications was posted by the College on March 7, 2025. Notification of the bid was published in the Northwest Herald on March 11, 2025. Nine companies bid on the ITB. On March 21, 2025, the nine bid submittals were opened. The results of those bids are listed below:

Company	Total Base Bid Amount
AMS Industries, Inc	\$376,300.00
Bee Liner Lean Services	\$269,350.00
Carter 1 Enterprises Inc	\$59,000.00
F.E. Moran, Inc	\$304,000.00
HR Stewart	\$329,850.00
Ideal Heating Company	\$309,888.00
Kirwan Mechanical Service	\$332,520.00
Oak Brook Mechanical Services, Inc	\$267,800.00
Sherman Mechanical	\$384,000.00

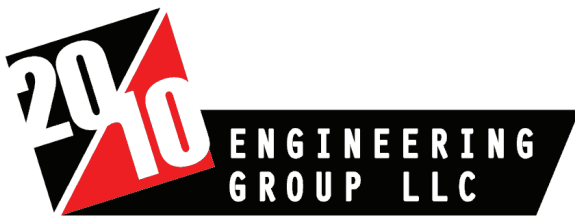
The expense for this project is budgeted in the Deferred Maintenance account in the Operations and Maintenance Fund.

Recommendation

It is recommended that the Board of Trustees award the bid to the lowest responsible bidder and approve the project for Boiler Replacement in Building E from Oak Brook Mechanical Services, Inc. of Elmhurst, IL for \$267,800.00.



Clinton E. Gabbard
 President



March 21, 2025

Mr. Patrick Sullivan
Director of Capital Projects
McHenry County College
8900 US Highway 14
Crystal Lake, IL 60012

Re: Letter of Recommendation
2025 Boiler Replacements Building "E"
McHenry County College
8900 US Highway 14
Crystal Lake, IL 60012

Dear Mr. Sullivan and Members of the Board:

On March 21, 2025 at 8:00 am, bids were received electronically for the 2025 Boiler Replacements at Building "E" project. The bid release was advertised in local publications more than 10 days prior to the bid opening. Attached for your reference is the bid tabulation sheet.

The Building "E" hydronic heating boilers are 29 years old, original to the building, and at the end of their normal service life. The building "E" domestic water heater is approximately 10 years old and at the end of its normal service life. 20/10 Engineering Group recommends that both the boilers and the domestic water heater be replaced with new high efficiency equipment as described in the project documents.

There were nine bidders that submitted bids for this project. The low bidder is Carter 1 Enterprises, LLC of Atlanta, Georgia. Their Bid was in the amount of \$59,000 and was stated to include only the replacement of the domestic water heater. Their bid submission did not carry the required bid bond. Carter 1 Enterprises, LLC bid does not carry the scope of the project and is not complete. Carter 1 Enterprises, LLC has been notified their bid is rejected.

The second low bidder for the work is Oak Brook Mechanical Services, Inc. of Elmhurst, Illinois in the amount of \$267,800. We have contacted Oak Brook Mechanical Services to review the scope of the project and are confident that they have included the work indicated on the drawings and in the specifications in their bid. We have worked successfully with Oak Brook Mechanical Services on similar projects in the past. They are a reputable contractor capable of completing this project. We recommend that the McHenry County College accept the Bid for a project cost of \$267,800.

Sincerely,
20/10 Engineering Group, LLC

A handwritten signature in black ink, appearing to read 'Keith Christian', is written over a light blue horizontal line.

Keith G. Christian, P.E.

20/10 Engineering Group, LLC

1216 Tower Rd, Schaumburg, IL 60173 847.882.2010 fax 847.882.2201

Sustainable Designs

Better Engineering Vision



Request to Purchase
Gas Metal Arc Welding (GMAW) Machine

Information

MCC has moved its Welding and Fabrication program from the current lab in Woodstock to the Foglia Center for Advanced Technology and Innovation (CATI). The College is seeking to increase the number of Gas Metal Arc Welding (GMAW) welders from 12 to 24, which will provide one welder for each welding booth and allow MCC to run two courses concurrently. A Department of Education grant provided funding for six of the planned additional 12 welders. These welders match the current welding MIG / Arc and TIG welding machines with the new equipment. This equipment is also the latest digital technology and is more energy efficient.

The equipment went to public bid and was posted in the Northwest Herald on February 25, 2025. The following are vendors who submitted quotes:

Vendor	Price per Machine	Total
Weldstar Company	\$12,185.80	\$73,114.80
TII USA	\$16,767.00	\$100,602.00
Tiles in Styles LLC	\$16,944.49	\$103,166.94

This expense is budgeted in the Perkins Grant.

Recommendation

It is recommended that the Board of Trustees approves the purchase of six Fronius TPS320i C GMAW welding machines from Weldstar Company of Aurora, Illinois at a cost of \$73,114.80.



Clinton E. Gabbard
President

Request to Purchase
Coordinate Measuring Machine

Information

The College is requesting to purchase one Fowler Venture 3030CNC XT Coordinate Measuring Machine (CMM) for use in the Foglia CATI Metrology, Precision Machining, Engineering and Welding and Fabrication labs. A CMM is a device used in manufacturing and assembly processes to accurately measure the geometry of objects, ensuring they meet design specifications and tolerances. MCC students can also use this equipment to measure critical dimensions and create 3D models for reverse engineering, allowing for the analysis and improvement of existing designs.

The equipment went to public bid and was posted in the Northwest Herald on February 25, 2025. The following are vendors who submitted quotes:

Vendor	Total
Colmar Industrial Supplies, Inc.	\$66,166.75
Tiles in Styles LLC	\$74,543.00

This expense is budgeted through the US Department of Education – MCC Foglia CATI Grant.

Recommendation

It is recommended that the Board of Trustees approves the purchase of a Fowler Venture 3030CNC XT Coordinate Measuring Machine (CMM) from Colmar Industrial Supplies, Inc. from Elk Grove Village, IL at a cost of \$66,166.75.



Clinton E. Gabbard
President

Request to Purchase
 Baileigh RDB-250 Tubing Bender

Information

The College is requesting to purchase one Baileigh RDB-250 tubing bender for use in the Foglia CATI Welding and Fabrication lab. A tubing bender is a tool used to shape metal tubes or pipe into desired configurations and shapes, and it prevents the tube or pipe from collapsing during bending by forcing the tube to conform to a die's shape. Its purpose is to create bends in tubing for various applications, including automotive and industrial fabrication.

The equipment went to public bid and was posted in the Northwest Herald on February 25, 2025. The following are vendors who submitted quotes:

Vendor	Total
Weldstar Company	\$26,112.48
TII USA	\$25,500.00
Sierra Victor Industries	\$27,180.00
Taza Supplies	NOT COMPLETE – Bid Invalid

Due to the unacceptable shipping delay of four (4) to six (6) months with TII USA, the College had to go with the second lowest bidder.

This expense is budgeted through the US Department of Education – MCC Foglia CATI Grant.

Recommendation

It is recommended that the Board of Trustees approves the purchase of the Baileigh RDB-250 Tubing Bender from Weldstar Company of Aurora, Illinois at a cost of \$26,112.48.



Clinton E. Gabbard
 President

Request to Purchase
Computer Numerical Control (CNC) Press Brake

Information

The College is requesting to purchase one Bystronic ByBend Star 120 Computer Numerical Control (CNC) press brake for use in the Foglia CATI Welding and Fabrication lab. A CNC press brake is a type of press brake machine that utilizes computer numerical control (CNC) technology to automate and precisely control the bending process. MCC students will use this equipment during their fabrication projects, providing them with experience in both manual and CNC sheet bending. Having experience with this technology will increase MCC students' employability skills.

The equipment went to public bid and was posted in the Northwest Herald on February 25, 2025. The following vendor who submitted a quote:

Vendor	Total
Bystronic, Inc.	\$256,407.00

This expense is budgeted through the US Department of Education – MCC Foglia CATI Grant.

Recommendation

It is recommended that the Board of Trustees approves the purchase of the Bystronic ByBend Star 120 Computer Numerical Control (CNC) press brake from Bystronic, Inc. from Hoffman Estates, IL at a cost of \$256,407.00.



Clinton E. Gabbard
President

Request to Purchase
Fanuc CRX-10S Welding Robot

Information

The College is requesting to purchase one Fanuc CRX-10S welding robot for use in the Foglia CATI Welding and Fabrication lab. A welding robot, also called a robotic welder, is a programmable robotic arm that automates the welding process by moving a GMAW (MIG) welding torch along a predefined path to create welds with precision and consistency. Its purpose is to increase efficiency, improve quality, and enhance safety in welding operations. This equipment will provide students in both the Welding and Fabrication and Automation, Robotics, and Mechatronics programs experience in programming, set-up, and operation of equipment found in the manufacturing industry.

The equipment went to public bid and was posted in the Northwest Herald on February 25, 2025. The following are vendors who submitted quotes:

Vendor	Total
Weldstar Company	\$116,644.45
Tiles in Styles LLC	\$117,860.96

This expense is budgeted through the US Department of Education – MCC Foglia CATI Grant.

Recommendation

It is recommended that the Board of Trustees approves the purchase of the Fanuc CRX-10S Welding Robot from Weldstar Company of Aurora, Illinois at a cost of \$116,644.45.



Clinton E. Gabbard
President

Request to Purchase
Laser Cutter

Information

The College is requesting to purchase one laser cutter for use in the Foglia CATI Welding and Fabrication lab. Laser cutting is a fabrication process that uses a tiny, focused laser beam to burn through and cut materials like sheet metal, creating designs that are high-quality and dimensionally accurate. Laser cutters are used for many industrial manufacturing applications.

The equipment went to public bid and was posted in the Northwest Herald on February 25, 2025. The following are vendors who submitted quotes:

Vendor	Total
TII USA	\$102,500.00
MTT	\$120,415.91
Sierra Victor	\$179,995.00
Tiles in Styles LLC	\$85,120.00
Kent Industrial	\$99,000.00
Numerically Automated Cutting Systems, LLC (ShopSabre)	\$74,995.00

This expense is budgeted through the US Department of Education – MCC Foglia CATI Grant.

Recommendation

It is recommended that the Board of Trustees approves the purchase of the FiberSabre Fiber Laser 510 Laser Cutter from Numerically Automated Cutting Systems, LLC. (ShopSabre) of Lakeville, MN at a cost of \$74,995.00.



Clinton E. Gabbard
President

Request to Renew
DualEnroll Software Platform for Dual Credit Registration

Information

The DualEnroll software platform has been used for dual credit registration since Spring 2024. The system is managed by the College and Career Readiness department, in collaboration with IT and Records and Registration. To date, more than 20,000 College in High School dual credit registrations have processed through this platform. DualEnroll facilitates collaboration and efficiency by enabling college staff and high schools to manage dual credit programs and automate related processes. It has been specifically tailored to meet the College's operational needs, with ongoing workflow adjustments available as part of the contractual agreement with DualEnroll.

The transition to this system has streamlined the dual credit registration process, providing flexibility for college departments to effectively manage workloads at the beginning of each term, as compared to prior methods. System implementation has also been positive for high schools. Students are actively engaged in their registration process, and high school counselors, teachers, and administrators can assist via roster viewing and management permissions. Additional benefits include improved communication with students and parents via text and email. Feedback from the high school partners remains positive and confirms that it has been a smooth process for students.

The previous service agreement will expire on April 30, 2025, so it is time to renew. The annual license fee increased from \$39,044.00 to \$41,966.00 to account for the College's increase in dual credit registrations.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "*purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services.*"

A portion of the expense is budgeted in the Department of Education Dual Credit Expansion Grant funds, which will pay a prorated amount through the end of FY 2025. The remaining expense will be institutionalized in the FY 2026 IT operating budget.

Recommendation

It is recommended that the Board of Trustees approves the renewal of the DualEnroll software platform from CourseMaven, Inc. of Atlanta, GA, for \$41,966.00 from May 2025 through April 2026.



Clinton E. Gabbard
President

Appointment of Replacement Administrator
Director of the MCC Store

Information

The departure of Alma Wilhelm created a vacancy for the full-time position of Director of the MCC Store. William Hoeks has been recommended to fill this position, effective March 31, 2025. Mr. Hoeks studied Liberal Arts and General Studies at Elgin Community College. His experience is as follows:

June 2024 – present	Retail Manager The Peaceful Project, Cary, IL
September 2022 – June 2024	Co-Manager Ollies, Crystal Lake, IL
January 2019 – August 2022	Assistant Manager Office Max, Crystal Lake, IL
January 2015 – December 2017	Store Manager My Happy Place Comics, Crystal Lake, IL
January 2013 – December 2019	Pro Services Specialist Lowe's, Lake in the Hills, IL

Eighty-three applications were received, 44 candidates met the minimum qualifications, and the search committee interviewed four candidates.

Below is a summary for the Director of the MCC Store position.

Pay Grade	Minimum Salary	Midpoint Salary	Maximum Salary	Benefit Value	Salary of Replaced Employee	Salary Offer
A2	\$67,481.00	\$97,872.29	\$127,233.58	\$26,435.64	\$74,161.23	\$90,000.00

Classification: Administrator | Full-Time, Pay Grade A2, Exempt

Position Summary: This vital brand ambassador for McHenry County College provides overall management for the MCC Store. Use your merchandising and marketing savvy to take our college retail and bookstore to the next level, focusing on new strategies that attract and retain student, employee, and community customers. Create a team culture of creativity and service excellence to ensure the best customer experience and provide an inventory that is relevant and responsive in the shifting college bookstore landscape. The Director is responsible for the administration, general management, and supervision of the MCC Store and for operating a competitive and sustainable business model with an entrepreneurial spirit that contributes to the overall success of the College in meeting its mission, vision, values, and goals in its service to the students and the greater campus community. Services offered include textbook, trade books, college and art supplies, gifts and sundries, computers, software, specialty items, and campus branded apparel.

Qualifications:

- Associate's degree from a regionally accredited institution, preferably in Business Administration, Retail Management, or related field or equivalent experience
- Five years of general management experience in a college store environment or equivalent amount of training in a similar area of retailing
- General knowledge of and experience with accepted business and retailing practices
- The ability to analyze profit and loss statements
- The ability to develop marketing and business plans
- Experience with online sales and online marketing
- Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, ethnic, and disability backgrounds of the MCC Store and college patrons
- Experience running point-of-sale system

Desired Qualifications:

- Bachelor's Degree from a regionally accredited institution, preferably in Business Administration, Retail Management, or related field or equivalent experience

Recommendation

It is recommended that the Board of Trustees approves the appointment of William Hoeks to the full-time administrative position of Director of the MCC Store effective March 31, 2025, with a 12-month salary of \$90,000.00.



Clinton E. Gabbard
President

Administrative Appointments for FY 2026

Information

Administrators are an important employee group of the College, carrying out the policies, procedures, and initiatives as established by the Board of Trustees. It is recommended that the appointments of the College Administrators holding the positions listed below be extended through FY 2026:

Assistant Vice President of Academic Affairs	Director of Grants
Assistant Vice President of Belonging	Director of Infrastructure and Security
Assistant Vice President of Enrollment Services	Director of Innovation - Center for Agrarian Learning
Assistant Vice President of Facilities, Safety and Security	Director of Innovation – Liebman Science Center
Assistant Vice President of Finance	Director of Institutional Research
Assistant Vice President of Human Resources	Director of Nursing Program
Assistant Vice President of Student Affairs	Director of Pathways
Associate Vice President of Belonging	Director of Registration Services & Student Accounts
Associate Vice President of Human Resources	Director of Student Engagement and Support
Associate Vice President of Workforce Development	Director of Teaching and Learning
Chief Financial Officer/Treasurer	Director of the MCC Store
Chief Information Officer	Director of Upward Bound Program
Chief of Police	Executive Director of Adult Education
Chief People Officer	Executive Director of Friends of MCC Foundation
Dean of Arts and Humanities	Executive Director of Library & Learning Resources
Dean of Business, Social Sciences and Public Services	Executive Director of Marketing and Creative Services
Dean of Manufacturing & Advanced Technology	Executive Director of the University Center
Dean of Math, Science and Health Services	Executive Director of Workforce Development
Director of Academic Advising and Orientation	Fire Science Chief
Director of Access and Disability Services	Information Security Officer
Director of Admissions & Recruitment	Manager of IL Small Business Development Center
Director of Athletics, Intramurals & Recreation	President
Director of Capital Projects & Improvement	Vice President of Academic Affairs
Director of Client Technology Services	Vice President of Marketing, Communications and Development
Director of College and Career Readiness	
Director of Conference and Event Services	
Director of Employee Development	
Director of Enterprise Applications	
Director of Financial Aid	
Director of Food Services	

Recommendation

It is recommended that the Board of Trustees ratifies the above appointment actions as presented.



Clinton E. Gabbard
President

Authorization of FY 2025 Non-Mandatory
Transfers of Funds

Information

In the FY 2025 Budget, approved by the Board of Trustees on September 26, 2024, there was a budgeted non-mandatory transfer of funds as follows:

<u>Transfer Out</u>	<u>Transfer In</u>	<u>Amount</u>
Education Fund (01) Operations & Maintenance Restricted Fund (03)		\$ 10,329,267.00
Education Fund (01)	Auxiliary Fund (05)	<u>\$730,000.00</u>
	Total of Transfers	\$ 11,059,267.00

A portion of this transfer included a proposed addition for an Engagement Hall of \$4,331,130, but this project has yet to receive approval, so this amount will not be part of the initial transfer. Another transfer will be presented if feasibility, designs, and eventually actual bids come in with costs to determine whether the project will be supported.

For this transfer, the College is requesting the following amounts:

<u>Transfer Out</u>	<u>Transfer In</u>	<u>Amount</u>
Education Fund (01) Operations & Maintenance Restricted Fund (03)		\$ 5,998,137.00
Education Fund (01)	Auxiliary Fund (05)	<u>\$730,000.00</u>
	Total of Transfers	\$ 6,728,137.00

The proposed initial partial transfer of \$6,728,137.00 is necessitated in order properly fund the third annual payment for the Catalyst Campus building in Woodstock for \$300,000.00 in Fund (03), the support for Auxiliary Fund (05) of \$730,000.00, and for projects and current renovations underway totaling \$5,698,137.00, all budgeted in Fund (03).

The FY 2025 Budget is expected to perform well and will have the capacity this year to allow the initial partial recommended transfer of \$6,728,137.00 due to the equalization funding due to be fully received in FY 2025.

Recommendation

It is recommended that the Board of Trustees approves the following non-mandatory transfer of funds of \$6,728,137.00.



Clinton E. Gabbard
President

Request to Grant Title and Benefits of Faculty Emeritus

Information

David White, Instructor of History, submitted his intent to retire, with his last date worked being February 28, 2025. David was a valuable member of the College community and at his leaving had over 25 years of full-time service to the College.

Recommendation

In appreciation for his many contributions to the College, it is recommended that he be granted the title and benefits of Faculty Emeritus.



Clinton E. Gabbard
President

New Employees

Information

The following list identifies new employees or those who have transferred to another position at McHenry County College.

Classification	Start Date	Employee Name	Primary Position	Position Status
CON	3/4/2025	Colin Stark	Adjunct Pool - Instructor, Math, Science, And Health Services	R
CON	3/5/2025	James O'Hara	Adjunct Pool - Instructor, Math, Science, And Health Services	R
STA	3/10/2025	Lisa Friedle	Preschool Teacher Assistant PT	R
ADJ	3/13/2025	Patrick O'Brian	Adjunct Pool – Instructor, Business, Social Services, and Public Safety	R
ADJ	3/13/2025	Patrick Frutiger	Adjunct Pool – Instructor, Business, Social Services, and Public Safety	R
CON	3/13/2025	William Mannaberg	Adjunct Pool – Instructor, Business, Social Services, and Public Safety	R
ADJ	3/13/2025	Sarah Shefcik	Adjunct Pool – Instructor, Math, Science, and Health Services	R
STA	3/17/2025	Kelly Pohle	Events Manager	R
STA	3/17/2025	Alexander Eagle	Senior Network Engineer	R
ADJ	3/17/2025	Daniel Billings	Adjunct Pool – Instructor, Manufacturing and Advanced Technology - HVAC	R
CON	3/24/2025	Madelyn O'Neil	Emergency Medical Trainer	R
CON	3/24/2025	Jeremy Roman	Emergency Medical Trainer	R
ADM	3/31/2025	William Hoeks	Director, The MCC Store	
ADJ	6/12/2025	Kyle Lieberman	Instructor, Math, Science, And Health Services	R
ADJ	8/14/2025	Paul Ring	Adjunct Pool – Instructor, Manufacturing and Advanced Technology - Network Security	R
ADJ	8/14/2025	Sean Rains	Adjunct Pool – Instructor, Manufacturing and Advanced Technology - Architectural Technology	R

Through March 14, 2025

Position Status Key: R=Replacement; N=New; RC=Retitled/Reclassified; T=Transfer to New Position; A=Additional Position; S=Seasonal

Employee Resignations and Retirement Notifications

Information

The following list identifies employees who have served their last day of employment, have retired, or resigned from their position at McHenry County College.

Classification	End Date	Employee Name	Primary Position
FAC	2/28/2025	David White	Instructor, History
STA	3/3/2025	Neil Ramon	Dishwasher
STA	3/6/2025	Jim Elwart	Campus Police Officer

The following list identifies employees who have submitted their intent to retire from their position at McHenry County College.

Classification	Retirement Date	Employee Name	Primary Position
STA	4/4/2025	Leslie Krebs	Academic Advisor

Through March 14, 2025

Friends of MCC Foundation Update

Fall 2025 Scholarship Update

Scholarship applications for the Fall 2025 semester are open now through April 1, 2025. Currently, over 300 applications have already been submitted. Students may apply online at www.mchenry.edu/scholarships.

New Scholarships

The Ervin J. LeCoque University Center Scholarship was established for students who attend two years at MCC and then go on to pursue a bachelor's degree at the University Center at MCC in Woodstock. This is a full tuition scholarship for one student that requires a 3.0 GPA, two reference letters, and a video statement articulating their career ambition and goals.

New Friends of MCC Foundation Board Members

On February 26, 2025, the Friends of MCC Foundation Board of Directors elected and welcomed two new individuals to serve on the Board.

Kristina Whitmore is the Vice President of Operations for Northwestern Medicine in McHenry and Woodstock. She holds a Master of Science in Nursing with an emphasis in leadership in health care systems. Kristina is an MCC alumnus. She was part of Leadership Greater McHenry County in 2020 and received the Nurse of the Year - Transformational Leadership Award in 2016. She has a vested interest in MCC's continued success and growth and looks forward to contributing to the college's mission and its positive impact on the community.

Mike Smith is the Co-Founder and Managing Partner of Insight Financial Partners, LLC, an independent Registered Investment Advisory firm. He has over 30 years of experience in the employer sponsored retirement plan and financial services industry. Mike served for six years as a member of the McHenry County College Board of Trustees, five of those years as Chairman of the Board. He was named Trustee Emeritus in 2021. Mike is returning to the Friends of McHenry County College Foundation Board after serving from 2009 to 2013. He also serves on the board of NAMI of McHenry County and the Bounce Children's Foundation. Mike received his MBA from DePaul University.

Annual Scholarship Donor Appreciation Breakfast

The annual Scholarship Donor Appreciation Breakfast was held on Friday, February 28 in the MCC Café/Commons. This special event recognized and honored those individuals and organizations who establish scholarships at MCC. Over 160 scholarship donors and recipients were in attendance, and four student panelists shared their stories of impact. It was a wonderful morning witnessing the gratitude amongst scholarship recipients and many connections were made between recipients and donors.



Education to Empowerment

Winter Connection Event

The Education to Empowerment (E2E) Winter Connection event was held on Wednesday, March 5 from 5:30–7:30 p.m. in the Liebman Science Center. This was the first time E2E has held a winter event, and it was a huge success with over 45 attendees. The event featured tours of the Portrait in Print Collection and Hall of Human Origins exhibit by Marla Garrison, Director of the Liebman Institute for Science Innovation. Guests were also treated to a special planetarium show by MCC Instructor of Earth Science, Paul Hamill. E2E received an overwhelming amount of positive feedback from attendees and will continue to schedule a winter event annually.



Recipient Breakfast with Advisory Committee

On Friday, March 14, E2E scholarship recipients and advisory committee members gathered for breakfast at Richard Walker’s Pancake House in Crystal Lake. The breakfast was a memorable opportunity for recipients to connect with donors and share updates on their semester and future plans after MCC. It was an enjoyable morning for all, and the recipients expressed their gratitude and appreciation for the scholarship and mentoring program.

Spring Dinner and Membership Meeting

Invitations have been sent for the annual E2E Spring Dinner and Membership Meeting, which will be held on Tuesday, April 22 in the Scot Room at MCC. This annual event provides an opportunity for members to hear from current recipients regarding their future plans after MCC. The advisory committee will also share E2E updates at this event. It is sure to be another engaging and memorable event.

Save the Date – Friends of MCC Foundation Golf Invitational

The Foundation continues planning for the 38th annual Friends of MCC Foundation Golf Invitational, which will be held on Monday, June 9 at Bull Valley Golf Club. Save the dates have been sent, and tickets and sponsorships are currently available for purchase. The Invitational includes 18 holes with cart along with all-inclusive food and drink. Through this event, the Foundation will raise funds to provide financial support to MCC students. Thank you to our presenting sponsor, Foglia Family Foundation.



Save the Date – MCC Community Block Party

Please save the date for the 3rd annual MCC Community Block Party, which will be held on Sunday, July 27 on MCC’s Crystal Lake main campus. The event will focus on MCC alumni in the community and will also feature fundraising opportunities, food and drink, and many other surprises. Live music lineup includes: The Double Standard, HILLBILLY ROCKSTARZ, and MockStar. Several food trucks have also been secured, including Del Toro Street Taco and Kona Ice. Sew Hop’d Brewery and Kishwaukee Brewing will also be onsite serving beverages. A special thank you to Comcast, Foglia Family Foundation, and Snap-on for sponsoring this event.

Save the Date - IRON 7 Ride for Student Success

A date has been established for the annual IRON 7 Ride for Student Success. This fundraiser, organized by IRON 7 motorcycle club, will take place on Saturday, August 23, 2025. All proceeds from this event will support scholarships for MCC students.

This report highlights recent MCC Grants Office activity, including grant awards or denials, submitted applications pending a decision from the funder, and planned future submissions.

GRANTS AWARDED: None.

PENDING APPLICATIONS

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
ICCB Access and Equity in Dual Credit	This program assists colleges in scaling equitable access and enhanced delivery of dual credit to high schools with significant populations of underrepresented students. If funded, MCC will expand its existing project of improving dual credit advising and incorporate new financial support for low-income students.	\$133,172	Pending	March
Motorola Solutions Foundation	MCC is developing an application for a fifth year of funding to provide scholarships for marginalized students in MCC’s Criminal Justice, Fire Science, and Emergency Medical Services programs. This is stage one of a two-stage application process; MCC will be notified in April if invited to submit a full application.	\$40,000	Pending	April
Arts Midwest The Big Read	The Big Read provides matching funds to bring the community together around the shared activity of reading and discussing the same book. MCC’s application focuses on the book <i>Bite by Bite: Nourishments and Jamborees</i> by Aimee Nezhukumatathil and includes activities about the interrelatedness of food and culture.	\$14,450	Pending	April
Illinois Small Business Development Center	This grant provides operating support for the Illinois Small Business Development Center. The ISBDC offers no-cost counseling and noncredit courses to help small business owners in McHenry County succeed.	\$80,000	Pending	April
U.S. Department of Education Student Support Services	The Student Support Services program provides academic and other support to help increase the number of low-income college students, first-generation college students, and college students with disabilities who successfully complete a postsecondary	\$273,000 per year for five years	Pending	May

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
	program of study.			
Illinois Law Enforcement and Training Standards Board Camera Grant	This grant provides reimbursement funding to law enforcement agencies for body-worn cameras as well as related data storage costs. MCC requested funding for 10 new cameras and cloud data storage.	\$24,930	Pending	June
Adult Volunteer Literacy	The Adult Volunteer Literacy program provides high-quality literacy services to students throughout the county. Trained volunteer tutors assist students with English, reading, or math skills, positively impacting their quality of life and ability to find gainful employment.	\$82,478	Pending	June

APPLICATIONS IN DEVELOPMENT

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
U.S. Department of Education - Title III and Title V Eligibility Waiver	Eligibility for Title III/V is required for certain grant applications through the Department of Education, including Title V Developing Hispanic-Serving Institutions. Because MCC is not automatically eligible to apply for Title V based on our percentage of Pell recipients, a waiver application is necessary.	N/A	In development	April 7, 2025
The Community Foundation for McHenry County Mission Grant	Mission grants provide \$25,000 in unrestricted funding to nonprofit organizations in McHenry County.	\$25,000	Under consideration	April 30, 2025
ICCB Perkins/Career and Technical Education Postsecondary Grant	The Perkins Career and Technical Education Improvement Act improves the academic performance of CTE students by funding program development, tutoring, training equipment, and supplies.	Formula allocation determined by the ICCB	Planned	May 16, 2025
ICCB Adult Education and Family Literacy (AEFLA)	This grant provides operational support for MCC’s Adult Education program, including classes in Adult Basic Education, Adult Secondary Education, High School Equivalency, and English as a	Formula allocation determined	Planned	May 2025

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
	Second Language classes.	by the ICCB		
ICCB Integrated English Literacy and Civics Education (IELCE)	This grant provides operational support for contextualized English language courses leading to citizenship and is designed to support successful entry into the United States workforce.	Formula allocation determined by the ICCB	Planned	May 2025
IBHE Illinois Cooperative Work Study Program	The Illinois Cooperative Work Study program helps underwrite the cost of wages for students completing internships. Funding allows a broad range of employers to participate, providing students with the opportunity for career-based work experience.	\$50,000	Planned	May 2025
IRS Volunteer Income Tax Assistance (VITA) Program	The VITA grant provides funding to run a clinic to prepare tax returns for low-income or limited English proficient county residents, ensuring county taxpayers receive the refunds to which they are entitled.	\$50,000	Planned	May 2025
ICCB Pipeline for the Advancement of the Healthcare Pathway (PATH)	This project is designed to support and expand healthcare training opportunities by helping marginalized individuals enroll in and successfully complete training, while also addressing the shortage of healthcare workers caused by the COVID-19 pandemic.	Formula allocation determined by the ICCB	Planned	June 2025

APPLICATIONS DENIED

Funding Source	Brief Description	Amount Requested	Follow Up
Illinois Department of Agriculture Resilient Food Systems Infrastructure Program	This initiative offers funding for the middle of the food supply chain to support the distribution of local and regional food products. MCC submitted an application to establish a shared kitchen and storage space for small farmers in the area.	\$593,975	MCC was notified by the IL Dept. of Agriculture that the USDA has suspended funding for this program. Officially, MCC's grant was neither denied nor awarded. No funds are expected at this point.

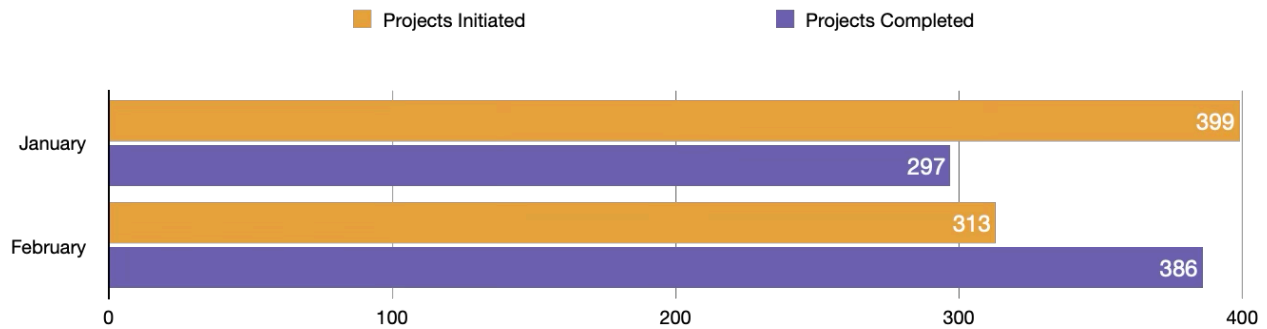
Office of Marketing and Public Relations Update

Information

The goal of MCC’s Office of Marketing and Public Relations (OMPR) is to grow MCC’s student enrollment, strengthen MCC’s identity in the community, and share MCC’s stories. Services that OMPR provides to the College:

- Brand development
- Copywriting and editing
- Event marketing and support
- Graphic Design
- Illustration
- Information campaigns
- Interactive content
- Photography
- Video production and motion graphics
- Publicity
- Script development
- Social media
- Web design and programming

Marketing Project Statistics



Current High-level College Marketing Initiatives:

- Summer and Fall 2025 registration communications
- Meet MCC community showcase promotion and event support
- Career Quest event support and promotion
- Creative and launch of new 2025 tagline and promotional campaign
- Annual Employee Awards collaboration, planning, and support
- University Center at MCC promotional efforts for Fall 2025
- Nursing and PTA program Spring 2025 cohort promotional efforts
- New Health Professions program materials development
- Foglia Center for Advanced Technology and Innovation (CATI) recruitment efforts and support; virtual tour efforts
- Make It in Illinois/Manufacturing Matters State Grant promotional efforts
- Liebman Institute for Science Innovation (LISI) branding and promotion
- Tartan Bistro student restaurant promotion and support

Monthly Releases and Features*

The following releases and feature stories were submitted to local and regional media outlets from February 25 —March 18, 2025.

- McHenry County College Names Fall 2024 Dean's List Recipients
- McHenry County College Names Fall 2025 President's List Recipients
- Two New Exhibits Now on Display in MCC Art Galleries
- Registration Now Open for McHenry County Gardenfest
- McHenry County College to Host Concert Celebrating Irish Music
- MCC Speech and Debate Celebrates Wins at Harper Tournament
- McHenry County College to Host Open House for Prospective Students, Community on March 19
- McHenry County College Awards Tenure Status to Seven Faculty Members
- MCC's New Partnership Helps Paramedic Students Expand Their Skills
- Friends of MCC Foundation Welcomes Scholarship Donors, Recipients for Appreciation Event

**Note: The above list does not include all interviews/stories initiated by the press, or sponsored content stories. Press clippings about McHenry County College can be found at the following link:*

www.mchenry.edu/press.

Sustainability Center Update

Current Initiatives and Community Connections

Tradition Energy was selected to partner with MCC to research and implement the acquisition of community solar energy bill credits. MCC will receive a significant energy savings once appropriate community solar capacity has been identified for MCC. This will only be a small portion of MCC's energy costs.

As part of one of the IGEN grants received this year, the Sustainability Center team has been working with Allan Lewandowski, MCC HVAC instructor, to develop and publicize workshops this spring for HVAC professionals on refrigeration regulation changes. Ozone depleting substances are being phased out, and Dr. Lewandowski is teaching four workshops focused on the intricacies of planning for and working with the proposed replacements. The first two workshops were held on January 24 and February 7, and two additional workshops are scheduled in April and May.

Ongoing waste reduction efforts:

- Sustainability Center provided compost collection for Bagel Wednesday at MCC's Testing Center. Coordinator Emily Akin requested compost collection and offered prizes (supplied by Sustainability) for those who brought their own mug. Other changes include phasing out single-use creamers in favor of the thermos of cream for coffee. Remaining food waste from the event was collected and composted.
- Sustainability Center met Catering and Food Services team members to discuss waste reduction ideas for MCC events, such as reusable mugs, utensils, and plates for small gatherings. This will be ongoing as time and resources allow for implementation.

The Sustainability Center hosted a lunch and learn for the McHenry Chapter of the American Association of Women in Community Colleges (AAWCC). MCC has had an AAWCC chapter for several years. The event offered a chance for staff to hear more about the organization and brainstorm ways to grow engagement.

Planning is underway for McHenry County's first Repair Fair to be held at MCC on April 15 as part of Earth Month offerings. A Repair Fair is a free opportunity to connect local experts who specialize in repairing and reusing everyday items. By extending the lifespans of our possessions, we can reduce waste and minimize environmental impact. Experts will be available onsite to help repair: lamps and light fixtures; small household appliances (toasters, blenders, etc.); clothing repair (no tailoring); and bicycle repair.

The student Environmental Action Club President Dan Cosgray has created an excellent resource for club members and other interested MCC students. On the club's Canvas page, there are several tabs with restoration and conservation opportunities, as well as events in the community, internship opportunities, and upcoming field trips.

The MCC/MCRide Program had 265 trips in February 2025.

The ReUse It Corner repurposed approximately \$2,079.41 worth of gently used office and school supplies in February 2025. Ninety-three found uses for over 840 items this month.

Workforce Development Update

This month's Workforce Development Update provides an update on recent and upcoming opportunities for the division teams to share best practices with colleagues from other community colleges and the launch of the Talent Impact Center's Inspiration for Action Conference.

Strategies at Work

The inaugural Illinois Community College Board's STRATEGIES AT WORK conference was held in Normal, IL on February 25-26. The conference was designed to share best practices among community colleges related to the training programs provided to employers, students, and community members as well as promote greater awareness of the available services. During the conference, attendees explored topics such as: strategies at work with employers; strategies at work within your community; and strategies at work within your college. MCC was invited to provide two conference presentations:

- *Unmasking the Gray Work* – Jake Homuth, Raizel Herrera, and Melissa Freundt partnered to present a session that highlighted ways that MCC's Workforce Development program teams identify and eliminate costly and inefficient gray work. They shared ways to increase the value of interactions and improve the learner experience through automating workflows internally and externally, with an emphasis on working together collaboratively with shared visibility.
- *Goosechasing for Enrollment* – This interactive session, presented by Pat Kallaus and Tressman Goode, highlighted the many ways that the division collaborates with our community to deliver new and innovative programs for our learners. Pat and Tressman began with the story of a division retreat that was built using the Goosechase online scavenger hunt platform and explored the community relationships that were built or strengthened as a result along with the deeper internal collaborations.

**National Council for Continuing Education and Training (NCCET)**

The 54th annual NCCET Conference and Partner Exhibition is returning to the Chicagoland area April 7-9 with the College of DuPage serving as the host college. NCCET is dedicated to equipping its members with insights into emerging trends, facilitating a strong network, and providing access to groundbreaking programming. Attendees at this conference benefit from shared best practices, actionable insights, and opportunities to enhance their educational programs. Both Tressman Goode and Pat Kallaus have been asked to participate in the conference. Tressman, based on his experience growing MCC's Kids and College program, is serving on a panel discussing youth programming. Pat will be co-presenting Winning Strategies for Selling Contract Training with Sue Mulvey, Account Executive with Harper Business Solutions at Harper College.

Inspiration for Action Conference Recap

On March 6-7, the Talent Impact Center hosted the Inspiration for Action Conference. This inaugural event was designed as a getaway for attendees – an opportunity to gather with colleagues, engage in reflection and learning, and return to their workplaces with renewed energy.

The conference kicked off on Thursday evening with a welcome reception and the keynote presentation, Revive, Thrive, and Lead. Andy Kaufman, President of the Institute for Leadership Excellence & Development Inc, provided the keynote address. Andy is a nationally known leadership speaker, author, and the host of the People and Projects Podcast which provides interviews and insights for his global listeners. Andy also teaches the Talent Impact Center's Project Management Professional Series which prepares attendees to obtain PMP certification.

The conference continued Friday morning with breakfast roundtable discussions, which were followed by three rounds of breakout sessions. There were 17 available breakout sessions for participants to select from. Session presenters were drawn from the Talent Impact Center's instructional team. Among the topics included were Work-Life Balance, Leading Former Peers, Negotiation Skills, AI for HR, AI for Supply Chain, Continuous Improvement, Goal Setting, Mental Health in the Workplace, Stress Management, Performance Evaluation, and more. The MCC Resource Zone was available during the networking break and meals. Internal partners represented in the Resource Zone included the Friends of MCC Foundation, Recruitment, University Center, Community Enrichment Center, Talent Impact Center, Illinois Small Business Development Center, Career Spark Center, and Career Services.

