

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, January 30, 2025
Regular Board of Trustees Meeting
6:00pm



MCC Board Room, A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

AGENDA

1. CALL TO ORDER
1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. COLLEGE MISSION STATEMENT
4. ACCEPTANCE OF AGENDA
5. ACCEPTANCE OF MINUTES: Regular Board of Trustees Meeting, November 21, 2024
6. OPEN FOR RECOGNITION OF VISITORS
Three (3) minutes per person or less.
7. PRESIDENT'S REPORT: Dr. Clinton Gabbard
8. PRESENTATION
 - A. Refinancing of the 2017 Debt Certificates, Ms. Tammie Schallmo, PMA
9. COMMUNICATIONS
 - A. Faculty Report: Ms. Sarah Sullivan
 - B. Adjunct Faculty Report: Mr. Matt Hamater
 - C. Staff Council Report: Mr. David Behrens
 - D. Student Trustee Report: Ms. Adonia Fulk
 - E. Attorney Report
10. APPROVAL OF CONSENT AGENDA
For Approval
 - A. Executive Summary and Financial Statements
 1. Executive Summary, Board Report #25-01
 2. Treasurer's Report, Board Report #25-02
 3. Ratification for Accounts Payable December Check Register, Board Report #25-03
 4. Ratification for Accounts Payable November Check Register, Board Report #25-04
 - B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 1. Support/Services for Cloud-Based MCC Store POS-AMENDED, Board Report #21-80
 2. Minimum Qualifications for Full-Time Faculty 2025-2026-AMENDED, Board Report #21-170
 3. Foglia CATI HVAC Equipment and Supplies – Johnstone, Board Report #25-05
 - C. Personnel
 1. Extension of Employee's Separation Date, Board Report #25-06
 2. New Faculty Appointment, Board Report #25-07
11. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA
12. HEALTHCARE EQUIPMENT FROM PHILLIPS HEALTHCARE, Board Report #25-08
13. APPROVAL OF COURSE FEES FOR FY 2025, Board Report #25-09
14. FOR INFORMATION
 - A. New Employees
 - B. Friends of McHenry County College Foundation Update
 - C. Grants Office Update

- D. Office of Marketing and Public Relations Update
- E. Sustainability Update
- F. Center for Agrarian Learning
- G. Workforce Development Update

15. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

16. CLOSED SESSION

- A. 120/2(c), Exception #21, Review of Closed Session Minutes
- B. Other matters as pertain to the exceptions of the Open Meetings Act

17. ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting of November 21, 2024.

18. ADJOURNMENT

A handwritten signature in black ink, appearing to read "Suzanne Hoban". The signature is written in a cursive, flowing style.

Suzanne Hoban
Chair

Student Trustee Report

Information

Finals Week

The staff really came together to make Fall Finals Week as stress free and successful as possible for the students. On December 9-11, there was a hot chocolate bar, as well as planetarium meditation events held, and on December 16, the staff was trained in mental health first aid to further support students during the stressful week of finals. Overall finals week was a great success, and I feel that these services went a long way toward helping students succeed; we are all appreciative of the continued support.

Student Government

In December, MCC Student Government gathered together to give back to the community. We gladly chose to support the elderly through decorating holiday cards that we hand wrote greetings and good wishes in. Those were delivered to bring joy to those who need to be remembered the most.

Getting Spring Started

On this first very cold day of the spring semester, bundled-up students are all abuzz as they begin their first day back. To help students get started, there will be another hot chocolate bar, a lounge event that will connect students with resources and each other, and a “show me your apps” event to make sure that students have the apps that will help them on their journey here at the College.

The next Treats with Trustees will be in February, and I look forward to talking with students to gauge how things are going and to help continue to connect them with resources that will help them achieve their goals.

Executive Summary

Information

Attached is the Executive Summary of financial information with year-to-date results for FY 2025 through the month of December.

Recommendation

It is recommended that the Board of Trustees accepts the Executive Summary as presented.



Clinton E. Gabbard
President

Executive Summary

Fiscal Year 2025 is currently 50.1% complete with the year-to-date results ending December 31, 2024 being reported. In the Operating Funds, total revenue is 39.8% of budget, as compared with 38.9% at the same time last year. Total expenditures are 36.1% of budget, as compared with 33.3% of budget at the same time last year. The Operating Funds include both the Education Fund and the Operations and Maintenance Fund, and together comprise most of the instruction and instructional support activities of the College. The following items relate to the Operating Funds (Fund 01 and Fund 02) as a whole:

Revenue

- Local governmental is 49.6% of budget and down \$155,051 (-1.1%) from last year at this time. FY 2025 revenue is \$14,234,682 vs. FY 2024 revenue of \$14,389,732. For FY 2025, this revenue is derived from 50% of the 2023 tax levy (as approved by the Board in November 2023) and 50% of the 2024 tax levy (as approved by the Board in November 2024).
- State government is 49.0% of budget and up \$2,324,312 (47.4%) from last year at this time. FY 2025 revenue is \$7,226,526 vs. FY 2024 revenue of \$4,902,214.
- Federal government is 0.0% of budget and even \$0 (0%) from last year at this time. FY 2025 revenue is \$0 vs. FY 2024 revenue of 0.
- Student tuition and fees is 64.1% of budget and up \$670,928 (7.6%) from last year at this time. FY 2025 revenue is \$9,513,229 vs. FY 2024 revenue of \$8,842,301. Budgeted tuition and fees revenue is calculated based on a calculated net billable credit hours and not total reported credit hours, which includes dual credit. Dual credit only generates tuition revenue if these classes are held on campus with our instructors.
- Sales and service fee is 53.2% of budget and up \$32,127 (45.3%) from last year at this time. FY 2025 revenue is \$102,984 vs. FY 2024 revenue of \$70,857. Activity in this area is comprised primarily from the Kids and College, Fitness Center, Horticulture Sales, and Sweet Scots.
- Facilities is 81.0% of budget and even \$0 (0.0%) from last year at this time. FY 2025 revenue is \$15,366 vs. FY 2024 revenue of \$15,366. Revenue in this category is comprised of the leasing of the land owned by the College to the radio station and as farmland.
- Investment is 132.8% of budget and down \$167,183 (-21.7%) from last year at this time. FY 2025 revenue is \$604,386 vs. FY 2024 revenue of \$771,570.
- Nongovernmental gifts, scholarships, grants & bequests is 86.3% of budget and down \$3,999 (-29.6%) from last year at this time. FY 2025 revenue is \$9,488 vs. FY 2024 revenue of \$13,486. Activity is due to contributions from the Foundation for faculty requested needs (travel, software, etc.).
- Other is 11.2% of budget and up \$59,170 (1.9%) from last year at this time. FY 2025 revenue is \$3,208,105 vs. FY 2024 revenue of \$3,148,935. The main items in this category consists largely of Employee Health Insurance Contributions, which account for \$3,158,255, Retiree Health contributions, which account for \$625, Other Misc. Income, which account for \$18,191 with the remaining balance being made up of smaller accounts such as NSF charges, assorted fines, fees, and miscellaneous income all of which total 31,034. The large variance to budget is the result of the "On-Behalf Payment" for the employer's pension contribution for employees made by the State. For FY 2024 that "On-Behalf Payment" was \$11,055,180.

Expenditures

- Salaries expenditures are 51.5% of budget and up \$1,388,728 (9.4%) from last year at this time. FY 2025 expenditures are \$16,163,684 vs. FY 2024 expenditures of \$14,774,956.
- Employee benefit expenditures are 18.1% of budget and up \$908,168 (18.2%) from last year at this time. FY 2025 expenditures are \$5,905,899 vs. FY 2024 expenditures of \$4,997,731. ***This line item is dependent on the health experience or the use of benefits by the employee group and their own independent choice of coverage. Therefore, it will always be difficult to budget in advance to any degree of certainty and will experience good years and bad years as a result.*** This account group will always be significantly below budget until year-end adjustments are made for SURS contributions paid by the State on behalf of the employees. The amount expended for SURS contributions have ranged from \$11-22 million annually depending on the actuarial tables maintained by the State and the present value interest rate used. However, this expense is offset by an equal amount in “other revenue” and therefore has no effect on the operating performance of the College.
- Contractual services expenditures are 41.7% of budget and up \$231,342 (11.5%) from last year at this time. FY 2025 expenditures are \$2,249,567 vs. FY 2024 expenditures of \$2,018,225. The account includes contractual services for custodial services, legal services, construction management, roads and grounds, and architectural type services.
- Materials and supplies expenditures are 50.7% of budget and up \$189,301 (11.3%) from last year at this time. FY 2025 expenditures are \$1,869,572 vs. FY 2024 expenditures of \$1,680,272.
- Travel and meeting expenditures are 46.9% of budget and up \$93,605 (72.7%) from last year at this time. FY 2025 expenditures are \$222,319 vs. FY 2024 expenditures of \$128,714.
- Fixed charges expenditures are 27.5% of budget and down \$578,145 (-55.3%) from last year at this time. FY 2025 expenditures are \$466,401 vs. FY 2024 expenditures of \$1,044,546. Included in this category are bond principal, interest payments, lease payments, and general insurance.
- Utilities expenditures are 55.1% of budget and up \$213,450 (48.3%) from last year at this time. FY 2025 expenditures are \$655,320 vs. FY 2024 expenditures of \$441,871.
- Capital Outlay expenditures are 32.9% of budget and up \$579,502 (100%) from last year at this time. FY 2025 expenditures are \$626,325 vs. FY 2024 expenditures of \$46,822. ***Please be aware that large projects started in one fiscal year may cross into a new fiscal year and will therefore have an impact on two fiscal years (i.e. one year under budget and the next over budget).***
- Other expenditures are 58.5% of budget and up \$35,071 (6.6%) from last year at this time. FY 2025 expenditures are \$567,173 vs. FY 2024 expenditures of \$532,102. The main category of expenses includes tuition waivers, tuition related refunds, and miscellaneous expense.
- Contingency expenditures are 0.0% of budget and even \$0 (0.0%) from last year at this time. FY 2025 expenditures are \$0 vs. FY 2024 expenditures of \$0.



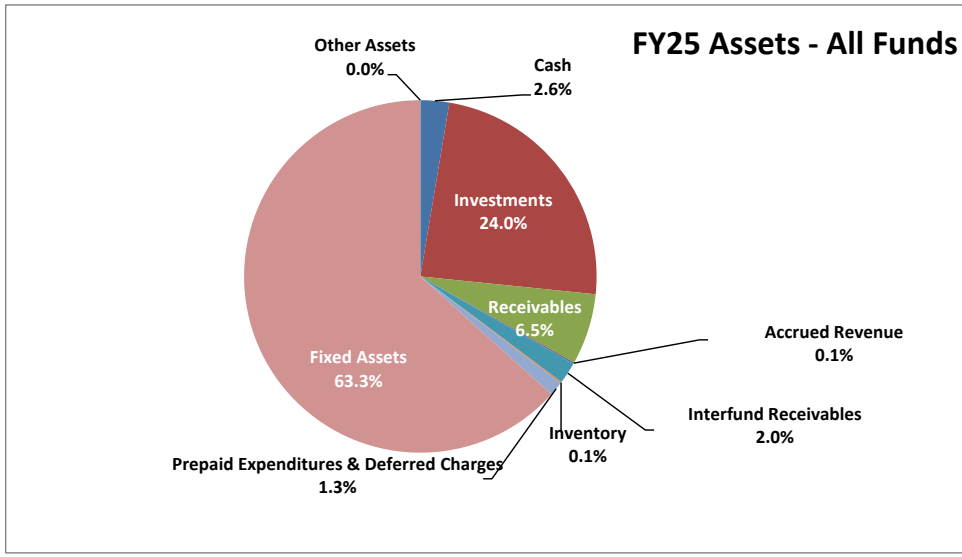
Clinton E. Gabbard
President

All Funds Statement of Net Position (Balance Sheet)
December 31, 2024

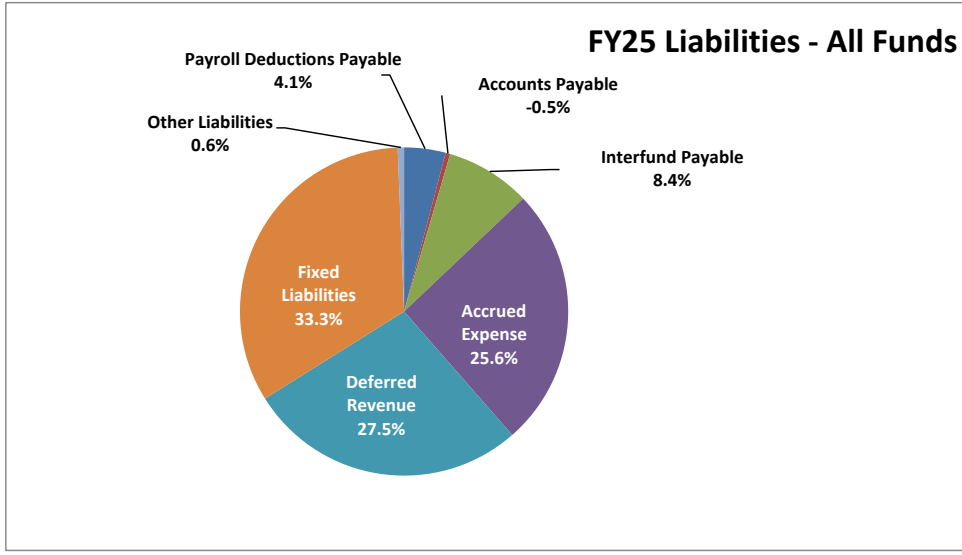
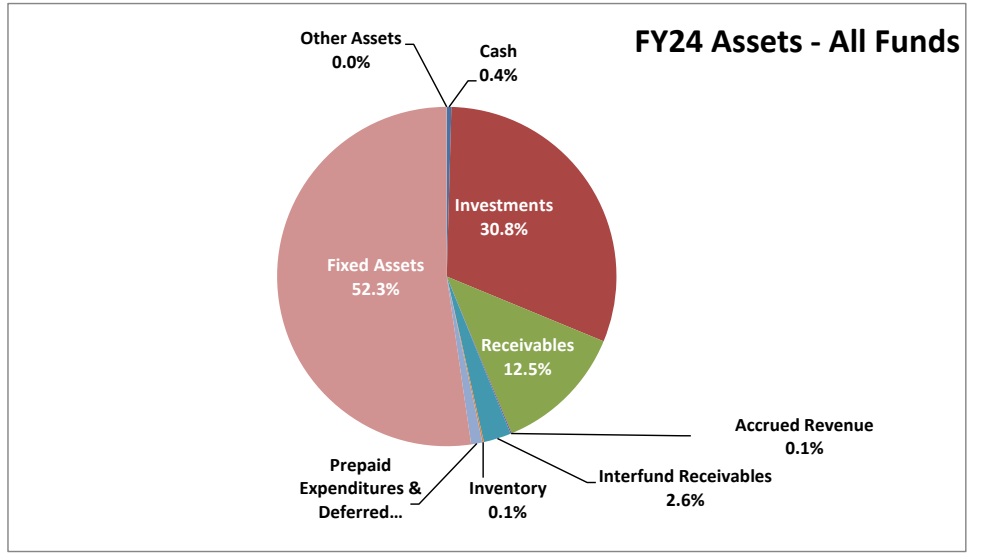
	01	02	03	04	05	06	07	08	09	10	11	12	17	
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund	
Assets														
Cash	4,182,110	284,416.42	-	54,223	813,127.68	333,254	1,324,774	-	-	435,588	36,726	-	900,000	
Investments	38,030,545	19,197,616	5,745,823	7,558,039	-	-	3,231,243	-	-	-	-	2,297,824	-	
Receivables	10,325,289	5,296,464	(671,626)	4,400,000	-	5,378	1,292,427	-	-	-	263	2,382	-	
Accrued Revenue	197,978	89,995	27,211	45,528	-	-	20,116	-	-	-	-	15,128	-	
Interfund Receivables	3,126,959	2,220,125	975,241	1,582,373	-	0	(1,696,032)	-	-	45,253	0	0	-	
Inventory	190,571	-	-	-	-	190,571	-	-	-	-	-	-	-	
Prepaid Expenditures & Deferred Charges	2,075,785	935,257	47,089	-	-	-	57,355	-	183,588	-	-	157,487	695,009	
Fixed Assets	100,460,017	-	-	-	-	-	-	100,460,017	-	-	-	-	-	
Other Assets	12,179	-	-	-	-	-	-	-	12,179	-	-	-	-	
Total Assets	158,601,433	28,023,872	6,123,739	13,640,164	813,128	529,204	978,523	3,251,359	100,460,017	195,767	480,840	36,989	2,472,821	1,595,009
Liabilities														
Payroll Deductions Payable	1,519,670	1,316,209	45,418	-	-	154,360	3,683	-	-	-	-	-	-	
Accounts Payable	(169,784)	(430,051)	-	194,130	-	1,260	64,878	-	-	-	-	-	-	
Interfund Payable	3,126,959	-	-	-	-	-	1,187,847	-	70,349	-	-	1,868,763	-	
Accrued Expense	9,554,038	501,637	-	-	-	-	-	-	15,670	-	-	-	9,036,731	
Deferred Revenue	10,264,321	(1,214,162)	(679,547)	-	-	-	-	-	-	-	-	-	12,158,030	
Fixed Liabilities	12,403,765	-	-	-	-	-	-	-	12,403,765	-	-	-	-	
Other Liabilities	233,631	61,619	-	-	-	172,012	-	-	-	-	-	-	-	
Total Liabilities	36,932,600	235,251	(634,129)	194,130	-	327,632	68,561	1,187,847	-	12,489,785	-	-	1,868,763	21,194,761
Designated Fund Balance	121,668,833	27,788,621	6,757,868	13,446,034	813,128	201,572	909,963	2,063,513	100,460,017	(12,294,017)	480,840	36,989	604,058	(19,599,752)
Assigned Fund Balance														
33% Unassigned for annual budgeted expenditures	20,830,715	18,809,929	2,020,787	-	-	-	-	-	-	-	-	-	-	
Other Designated Reserves	0	-	-	-	-	-	-	-	-	-	-	-	-	
Capital Improvement/Investment in Capital Assets	113,906,051	-	-	13,446,034	0	-	-	100,460,017	-	-	-	604,058	-19,599,752	
Liabilities, Protection, and Settlement	-31,399,460	-	-	-	-	-	-	-	-12,403,765	-	-	-	-	
Working Cash/Other Restricted	3,177,792	-	-	-	-	909,963	1,750,000	-	-	480,840	36,989	-	-	
Remaining Unassigned Balance	15,153,734	8,978,692	4,737,081	0	813,128	201,572	0	313,513	0	109,748	0	0	0	

All Funds Statement of Net Position (Balance Sheet)
December 31, 2024

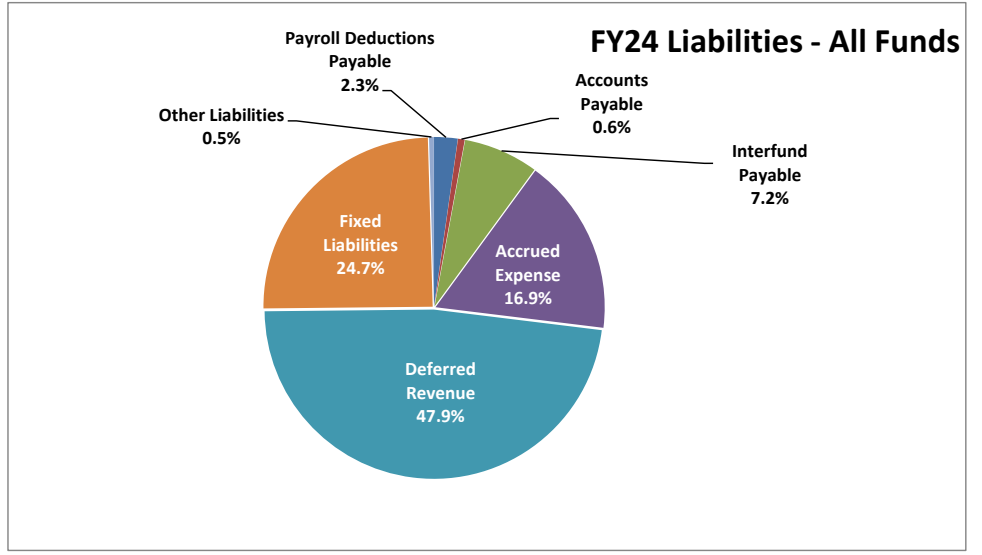
Total Assets = \$ 158,601,433



Total Assets = \$ 146,355,308



Total Liabilities = \$ 36,932,600



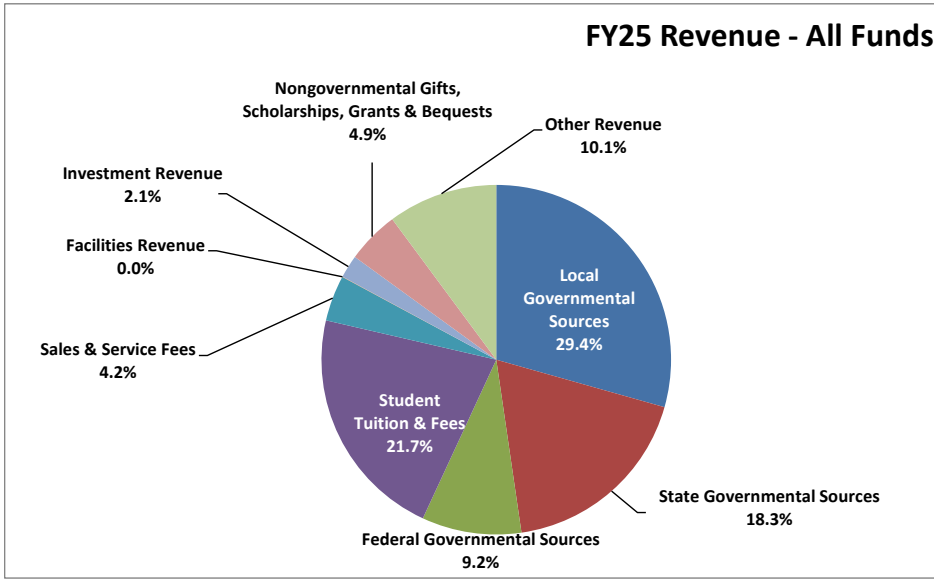
Total Liabilities = \$ 53,727,392

All Funds Statement of Activities (Income Statement)
December 31, 2024

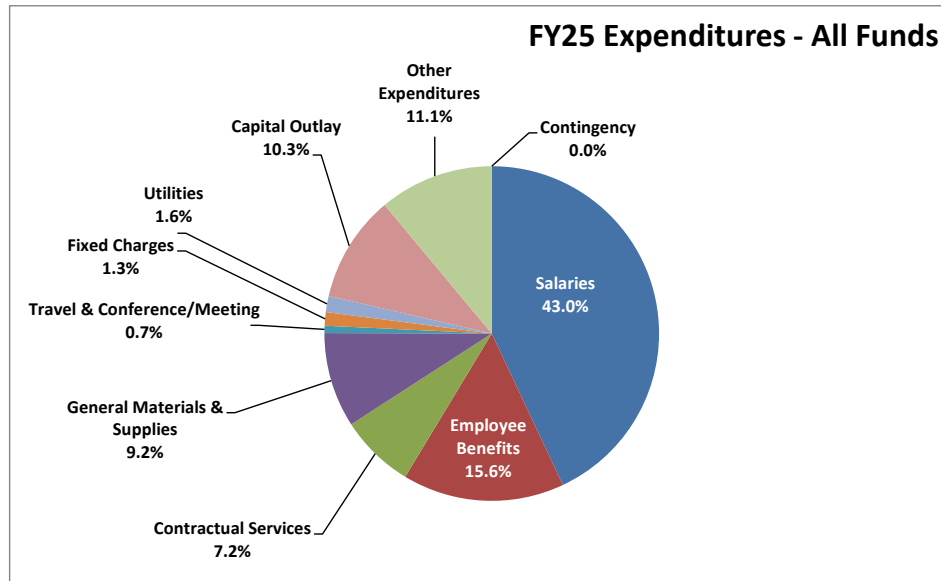
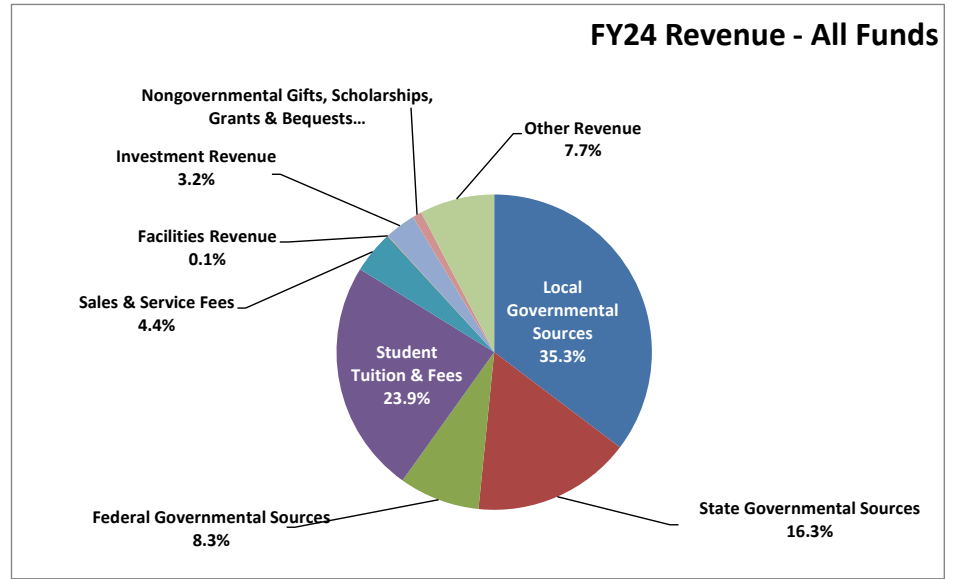
	01	02	03	04	05	06	07	08	09	10	11	12	17	
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
Revenue														
Local Governmental Sources	14,623,431	12,965,254	1,269,428	-	-	-	-	-	-	-	-	37,519	351,230	-
State Governmental Sources	9,116,752	6,546,979	679,547	-	-	-	1,890,225	-	-	-	-	-	-	-
Federal Governmental Sources	4,581,897	-	-	-	-	-	4,581,897	-	-	-	-	-	-	-
Student Tuition & Fees	10,809,902	8,499,074	1,014,156	75,437	704,087	517,149	-	-	-	-	-	-	-	-
Sales & Service Fees	2,107,883	102,984	-	-	-	2,004,899	-	-	-	-	-	-	-	-
Facilities Revenue	15,766	15,366	-	-	-	400	-	-	-	-	-	-	-	-
Investment Revenue	1,054,358	412,712	191,674	265,228	-	-	-	107,950	-	-	-	-	76,794	-
Nongovernmental Gifts, Scholarships, Grants & Bequests	2,416,767	9,488	-	1,900,000	-	-	413,638	-	-	-	93,641	-	-	-
Other Revenue	5,049,126	3,207,887	218	1,788,992	-	-	-	-	-	-	52,029	-	-	-
Total Revenue	49,775,881	31,759,743	3,155,022	4,029,657	704,087	2,522,448	6,885,761	107,950	-	-	145,670	37,519	428,024	-
Expenditures														
Salaries	18,150,955	15,777,003	386,681	-	-	1,149,604	837,667	-	-	-	-	-	-	-
Employee Benefits	6,597,273	5,807,127	98,772	-	-	138,754	164,582	-	-	-	-	-	388,038	-
Contractual Services	3,048,434	1,387,507	862,060	31,959	-	381,369	350,839	-	-	-	-	34,700	-	-
General Materials & Supplies	3,870,117	1,445,194	424,379	839,010	-	918,007	243,527	-	-	-	-	-	-	-
Travel & Conference/Meeting	297,887	216,161	6,158	-	-	40,498	35,070	-	-	-	-	-	-	-
Fixed Charges	550,741	434,570	31,831	3,785	124,800	6,549	-	-	-	(110,852)	-	-	60,058	-
Utilities	657,746	107,945	547,376	-	-	2,426	-	-	-	-	-	-	-	-
Capital Outlay	4,360,219	347,261	279,064	5,080,881	-	-	317,357	-	(1,664,344)	-	-	-	-	-
Other Expenditures	4,665,945	567,173	-	-	-	(28)	3,999,924	-	-	-	98,876	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	42,199,318	26,089,941	2,636,320	5,955,636	124,800	2,637,179	5,948,966	-	(1,664,344)	(110,852)	98,876	34,700	448,096	-
Excess/(deficit) of revenues over expenditures	7,576,564	5,669,802	518,702	(1,925,978)	579,287	(114,731)	936,795	107,950	1,664,344	110,852	46,794	2,819	(20,073)	-
Operating transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	114,186,103	22,419,627	5,939,166	15,372,012	533,586	316,303	(47,392)	1,955,562	98,803,448	(12,598,804)	434,046	34,170	624,131	(19,599,752)
Ending Fund Balance	121,762,667	28,089,429	6,457,868	13,446,034	1,112,873	201,572	889,403	2,063,512	100,467,792	(12,487,952)	480,840	36,989	604,058	(19,599,752)

All Funds Statement of Activities (Income Statement)
December 31, 2024

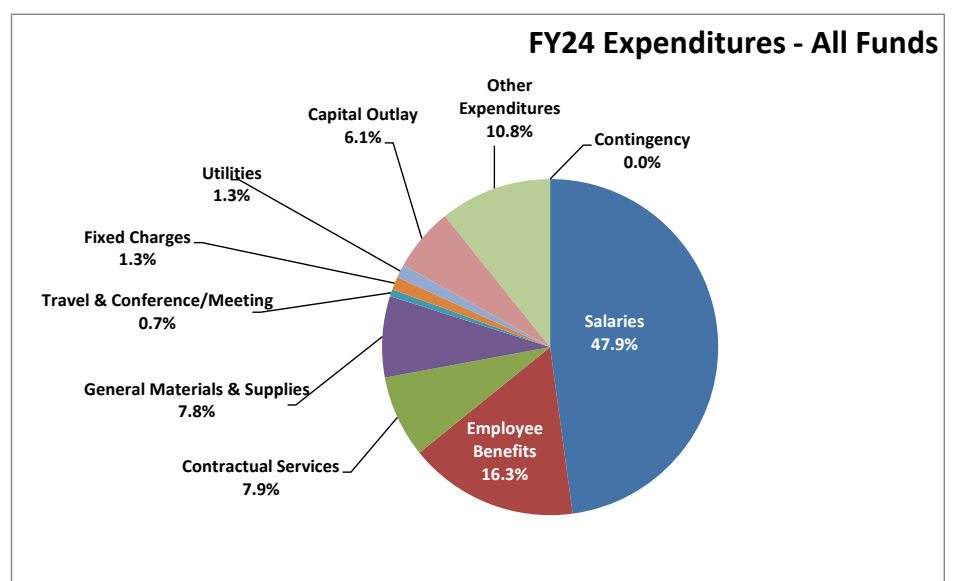
Total Revenue = \$ 49,775,881



Total Revenue = \$ 41,853,586



Total Expense = \$ 42,199,318



Total Expense = \$ 34,626,706

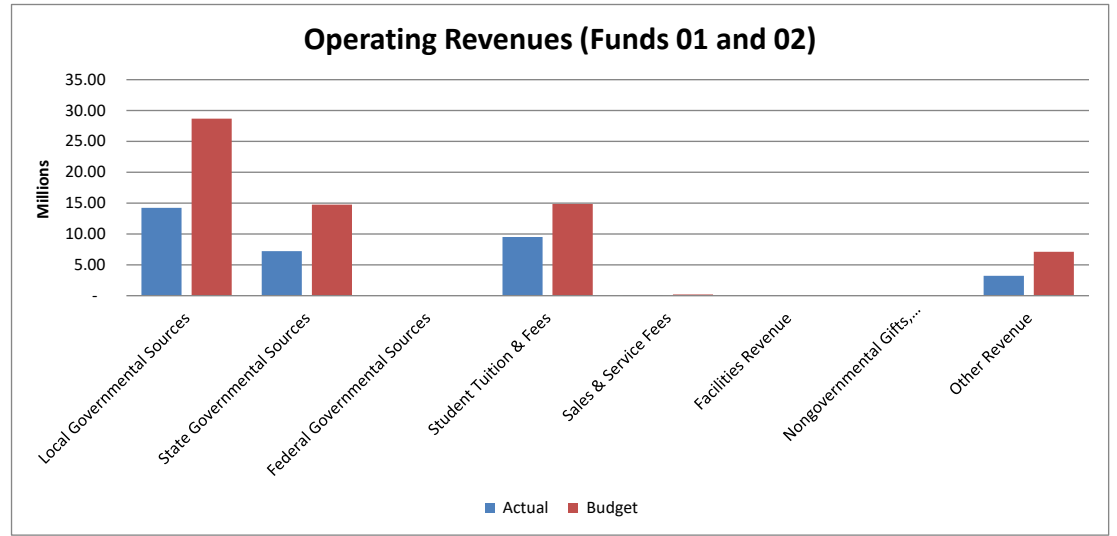
Operating Funds
Net of SURS/Investments

Operating (Funds 01 & 02) Statement of Activities (Net of SURS/Investments)
December 31, 2024

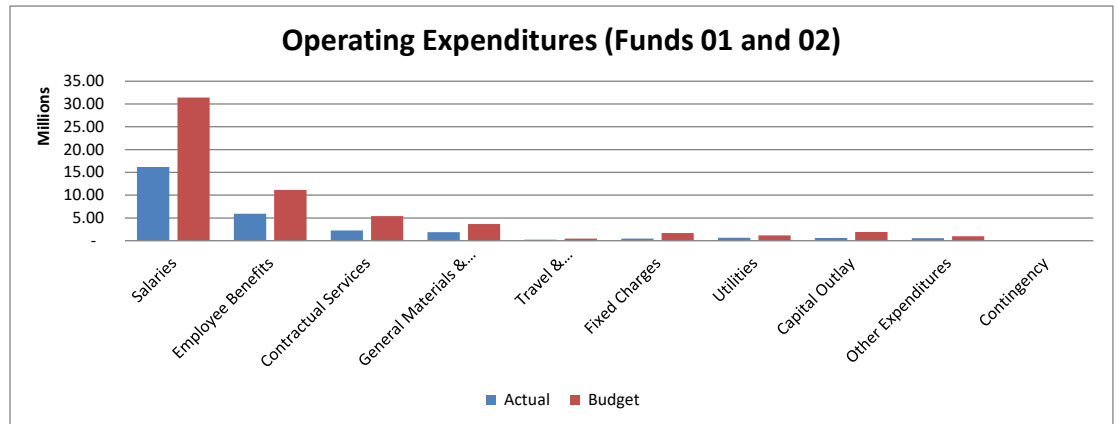
	FY25			FY24		FY24			FY25 Act.	
	YTD Actual	YTD Budget	Full Budget	YTD Actual to:	Full Bud.	YTD Actual	Budget	% Chng	Change Over	% Chng
Revenue										
Local Governmental Sources	\$ 14,234,682	\$ 14,372,306	\$ 28,685,710	99.0%	49.6%	\$ 14,389,732	\$ 28,700,710	50.1%	\$ (155,051)	-1.1%
State Governmental Sources	7,226,526	7,384,612	14,738,960	97.9%	49.0%	4,902,214	10,509,134	46.6%	\$ 2,324,312	47.4%
Federal Governmental Sources	-	-	-	0.0%	0.0%	-	-	0.0%	\$ -	0.0%
Student Tuition & Fees	9,513,229	8,116,995	14,850,663	117.2%	64.1%	8,842,301	14,360,846	61.6%	\$ 670,928	7.6%
Sales & Service Fees	102,984	96,949	193,500	106.2%	53.2%	70,857	175,000	40.5%	\$ 32,127	45.3%
Facilities Revenue	15,366	9,502	18,966	161.7%	81.0%	15,366	18,966	81.0%	\$ -	0.0%
Nongovernmental Gifts	9,488	5,511	11,000	172.1%	86.3%	13,486	11,000	122.6%	\$ (3,999)	-29.6%
Other Revenue	3,208,105	3,568,212	7,121,801	89.9%	45.0%	3,148,935	11,669,393	27.0%	\$ 59,170	1.9%
Total Revenue	\$ 34,310,379	\$ 33,554,089	\$ 65,620,600	102.3%	52.3%	\$ 31,382,891	\$ 65,445,049	48.0%	\$ 2,927,488	9.3%
Expenditures										
Salaries	\$ 16,163,684	\$ 15,739,145	\$ 31,413,785	102.7%	51.5%	\$ 14,774,956	\$ 29,280,648	50.5%	\$ 1,388,728	9.4%
Employee Benefits	5,905,899	5,108,885	10,196,832	115.6%	57.9%	4,997,731	10,837,800	46.1%	\$ 908,168	18.2%
Contractual Services	2,249,567	2,705,328	5,399,568	83.2%	41.7%	2,018,225	5,105,087	39.5%	\$ 231,342	11.5%
General Materials & Supplies	1,869,572	1,845,876	3,684,186	101.3%	50.7%	1,680,272	3,451,994	48.7%	\$ 189,301	11.3%
Travel & Conference/Meeting	222,319	237,749	474,523	93.5%	46.9%	128,714	430,056	29.9%	\$ 93,605	72.7%
Fixed Charges	466,401	849,677	1,695,872	54.9%	27.5%	1,044,546	1,619,985	64.5%	\$ (578,145)	-55.3%
Utilities	655,320	595,861	1,189,280	110.0%	55.1%	441,871	1,197,780	36.9%	\$ 213,450	48.3%
Capital Outlay	626,325	953,757	1,903,605	65.7%	32.9%	46,822	1,553,805	3.0%	\$ 579,502	1237.7%
Other Expenditures	567,173	485,946	969,900	116.7%	58.5%	532,102	965,000	55.1%	\$ 35,071	6.6%
Contingency	-	47,648	95,100	0.0%	0.0%	-	67,225	0.0%	\$ -	0.0%
Total Expenditures	\$ 28,726,261	\$ 28,569,870	\$ 57,022,651	100.5%	50.4%	\$ 25,665,240	\$ 54,509,380	47.1%	\$ 3,061,022	11.9%
Surplus/(deficit)	\$ 5,584,118	\$ 4,984,218	\$ 8,597,949			\$ 5,717,652	\$ 5,660,136		\$ (133,533)	-2.3%
Net Transfers Out/(In)	\$ -		\$ 11,059,267			\$ -	\$ 850,000		\$ -	0.0%
Net Operating Funds Surplus/(Deficit)	\$ 5,584,118	\$ 4,984,218	\$ (2,461,318)			\$ 5,717,652	\$ 4,810,136		\$ (133,533)	-2.3%
<i>Beginning Fund Balance</i>	<i>28,358,793</i>	<i>28,358,793</i>	<i>28,358,793</i>			<i>30,873,031</i>				
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>5,584,118</i>	<i>4,984,218</i>	<i>(2,461,318)</i>			<i>5,717,652</i>				
<i>Add: Contingency (assumption is it is not used)</i>			<i>95,100</i>							
Calculated YTD Ending Fund Balance (b)	\$ 33,942,911	\$ 33,343,011	\$ 25,992,575			\$ 36,590,683				

Operating Funds - Statement of Activities
December 31, 2024

	Actual	Budget
Revenue		
Local Governmental Sources	14,234,681.73	28,685,710.00
State Governmental Sources	7,226,526.23	14,738,960.00
Federal Governmental Sources	-	-
Student Tuition & Fees	9,513,229.18	14,850,663.00
Sales & Service Fees	102,984.10	193,500.00
Facilities Revenue	15,366.00	18,966.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	9,487.50	11,000.00
Other Revenue	3,208,104.71	7,121,801.00
Total Revenue	34,310,379.45	65,620,600.00



Expenditures		
Salaries	16,163,684.08	31,413,785.00
Employee Benefits	5,905,899.25	11,139,811.00
Contractual Services	2,249,567.40	5,399,568.00
General Materials & Supplies	1,869,572.22	3,684,186.00
Travel & Conference/Meeting	222,319.32	474,523.00
Fixed Charges	466,401.13	1,695,872.00
Utilities	655,320.14	1,189,280.00
Capital Outlay	626,324.75	1,903,605.00
Other Expenditures	567,173.08	969,900.00
Contingency	-	95,100.00
Total Expenditures	28,726,261.37	57,965,630.00
Excess/(deficit) of revenues over expenditures	5,584,118.08	7,654,970.00



*#N/A or "-" indicates that there is no activity to record for this category in Fund 01 or 02.

Treasurer's Report

Information

Attached is the Treasurer's Report for the month of December including details regarding the College's investments.

Recommendation

It is recommended that the Board of Trustees approves the Treasurer's Report as presented.



Clinton E. Gabbard
President

McHenry County College
Treasurer's Report
For the Month of December 2024

Bank Name Account	Beginning Balance	Deposits (+) Other Additions	Disbursements (-) Other Subtractions	Ending Balance
Crystal Lake Bank & Trust Credit Cards	\$254,511.72	\$1,108,121.27	\$1,091,539.02	\$271,093.97
Crystal Lake Bank & Trust Direct Pay	(\$1,637,389.53)	\$2,985,633.03	\$1,109,449.31	\$238,794.19
Crystal Lake Bank & Trust Employee Benefits	(\$4,354.71)	\$31,109.59	\$29,701.55	(\$2,946.67)
Crystal Lake Bank & Trust Federal Student Loan	\$10,000.00	\$142,635.00	\$142,635.00	\$10,000.00
Crystal Lake Bank & Trust Funds Holding	\$2,582,789.95	\$7,617,363.91	\$7,472,268.22	\$2,727,885.64
Crystal Lake Bank & Trust Operations	\$1,126,649.40	\$1,842,661.19	\$1,736,762.06	\$1,232,548.53
Crystal Lake Bank & Trust Payroll	\$3,225.22	\$2,607,721.88	\$2,607,129.40	\$3,817.70

McHenry County College
December 31, 2024

Investments

College Fund	Financial Institution	12/31/24	11/30/24	12/31/24	Interest	No. of Days	Maturity
		Investments	Investments	% of Total Investments			
Education	Illinois Funds	\$112,228	\$226,623	0%	see below	N/A	On Demand
Education	PFM Investments	19,175,383	21,136,497	50%	see below	N/A	Various
Operations & Maintenance	PFM Investments	5,773,034	5,751,867	15%	see below	N/A	Various
Operations & Maintenance (Restricted)	PFM Investments	1,759,728	1,753,276	5%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-019)	PFM Investments	5,307,182	5,287,120	14%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-018)	Home State Bank	138,427	139,600	0%	variable	N/A	On Demand
Operations & Maintenance (Restricted CDB Project-810-066-020)	PFM Investments	397,229	395,728	1%	see below	N/A	Various
Working Cash	PFM Investments	3,251,359	3,239,438	9%	see below	N/A	Various
Liability, Protection and Settlement	PFM Investments	2,312,951	2,304,471	6%	see below	N/A	Various
	Total	\$38,227,523	\$40,234,619	100%			

Investment Revenue

Investment Revenue

College Fund	Dec-24	Fiscal YTD
Education	\$42,268	\$407,087
Operations & Maintenance	\$22,010	193,368
Operations & Maintenance (Restricted)	\$6,709	58,942
Operations & Maintenance (Restricted CDB Projects)	\$21,564	204,032
Working Cash	\$12,396	108,905
Liability, Protection and Settlement	\$8,818	77,473
Total	\$113,766	\$1,049,807

Unrealized/Realized

	Dec-24	Fiscal YTD
Investment Revenue Unrealized Gains/-Losses	(29,451)	\$151,062
Investment Revenue Realized Gains/-Losses	134,081	\$889,608
Total	\$104,629	\$1,040,670

Investment Revenue

Total

\$104,629 \$1,040,670

12/31/24

Investments	Interest	No. of Days	Maturity
0%	see below	N/A	On Demand
50%	see below	N/A	Various
15%	see below	N/A	Various
5%	see below	N/A	Various
14%	see below	N/A	Various
0%	variable	N/A	On Demand
1%	see below	N/A	Various
9%	see below	N/A	Various
6%	see below	N/A	Various
100%			

Illinois Fund Rates - December 31, 2024

Annualized rate - Money Market

Low	4.501%
High	4.760%
Average	4.797%

PFM Investment Rates - December 31, 2024

Range of CD Rates

	Short Term*	Long Term*	CDB Trust 019*	CDB Trust 020*
Low	-	-	-	-
High	-	-	-	-

Yield to Maturity of Notes

	Short Term*	Long Term	CDB Trust 019*	CDB Trust 020
At Cost	4.450%	-	-	-
At Market	4.040%	-	-	-

*Currently there are no investments in these categories.

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$1,675,746.60. Please note that the expenses are not segregated into the respective funds.

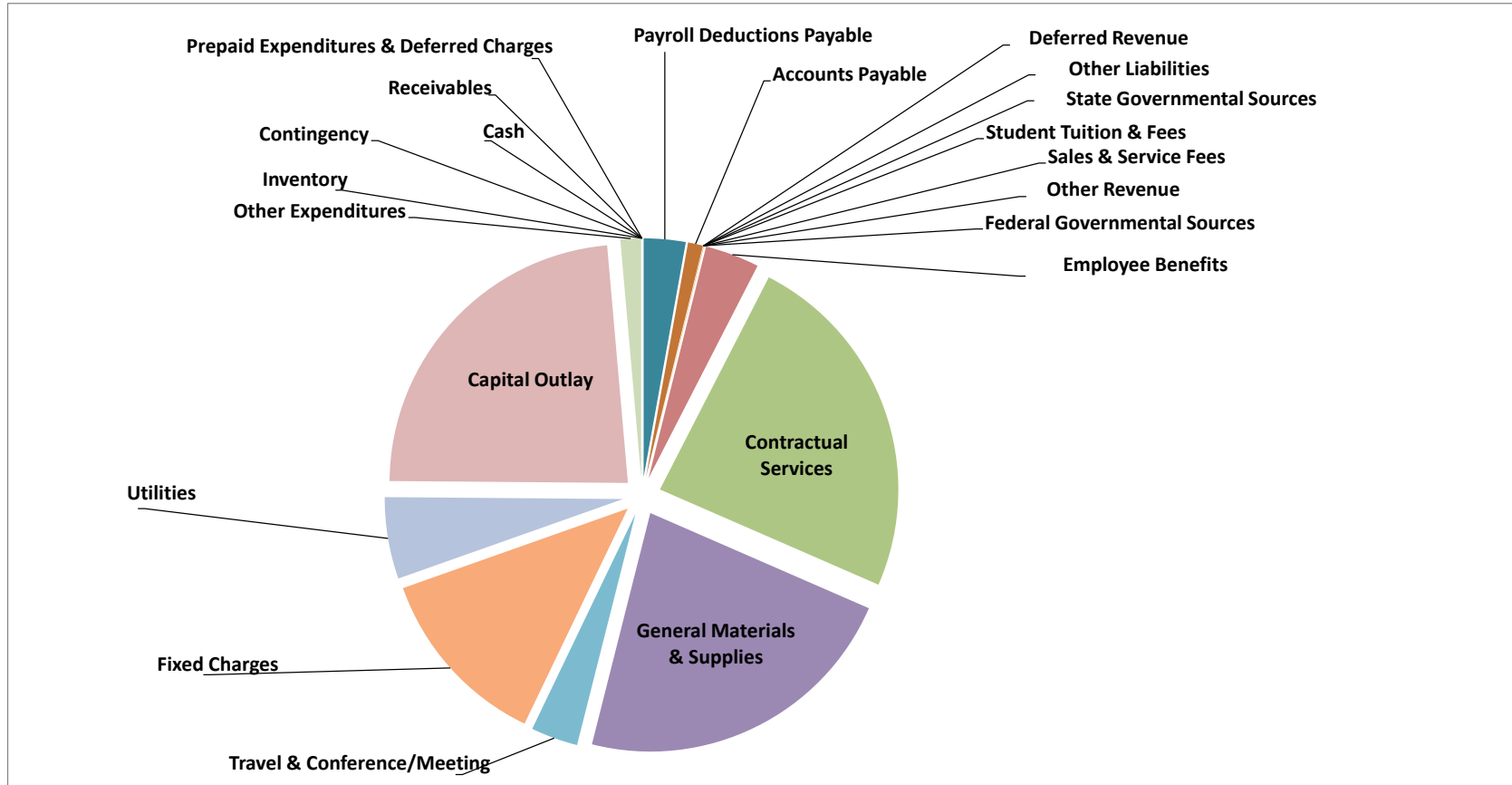
Recommendation

It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of December 1 - December 31, 2024 totaling \$1,675,746.60.



Clinton E. Gabbard
President

Distribution of Monthly Check Register Payments 12/1/24 through 12/31/24



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	-489.87	-0.03%
Receivables	0.00	0.00%	Other Revenue	0.00	0.00%
Inventory	0.00	0.00%	Employee Benefits	61,638.76	3.68%
Prepaid Expenditures & Deferred Charges	0.00	0.00%	Contractual Services	402,146.47	24.00%
Payroll Deductions Payable	47,491.74	2.83%	General Materials & Supplies	375,677.02	22.42%
Accounts Payable	17,000.00	1.01%	Travel & Conference/Meeting	53,426.92	3.19%
Deferred Revenue	0.00	0.00%	Fixed Charges	209,007.33	12.47%
Other Liabilities	0.00	0.00%	Utilities	92,803.91	5.54%
State Governmental Sources	0.00	0.00%	Capital Outlay	393,688.43	23.49%
Federal Governmental Sources	0.00	0.00%	Other Expenditures	23,355.89	1.39%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			Total All Categories	1,675,746.60	100.00%

**Six Month
Select Vendor History Report**

SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	Six (6) Calendar Months					
						FY25: (7-Jul)	FY25: (8-Aug)	FY25: (9-Sep)	FY25: (10-Oct)	FY25: (11-Nov)	FY25: (12-Dec)
Engineering	53	Contractual Services	0402264	HR Green Inc	\$3,353.25			3,353.25			
Engineering Total					\$ 3,353.25	-	-	3,353.25	-	-	-
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$4,048.58	606.03	71.60	703.08	1,367.26	496.17	804.44
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$4,042.79	218.56	268.40	908.20	711.65	805.29	1,130.69
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$11,723.35	140.00	9,614.50		1,968.85		
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$6,067.89			819.87	2,105.85	1,638.70	1,503.47
Food Vendor	55	Travel & Conference/Meeting	0396759	3 CHEFS CATERING SE	\$4,355.50	2,276.50	470.00	1,609.00			
Food Vendor Total					\$ 30,238.11	3,241.09	10,424.50	4,040.15	6,153.61	2,940.16	3,438.60
Landscaping	53	Contractual Services	0395554	INTERIOR TROPICAL G	\$1,260.00	250.00	500.00		510.00		
Landscaping	54	General Materials & Supplies	0394808	COUNTRYSIDE GARDEN	\$175.74					175.74	
Landscaping Total					\$ 1,435.74	250.00	500.00	-	510.00	175.74	-
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$30,923.59		7,502.11			23,421.48	
Legal Total					\$ 30,923.59	-	7,502.11	-	-	23,421.48	-
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$75,097.91	11,007.48	16,894.17	11,377.78	11,199.57	8,780.07	15,838.84
Temporary Staffing Total					\$ 75,097.91	11,007.48	16,894.17	11,377.78	11,199.57	8,780.07	15,838.84
Grand Total					\$ 141,048.60	\$ 14,498.57	\$ 35,320.78	\$ 18,771.18	\$ 17,863.18	\$ 35,317.45	\$ 19,277.44

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the month of November, 2024 in the amount of \$1,801,336.66. Please note that the expenses are not segregated into the respective funds.

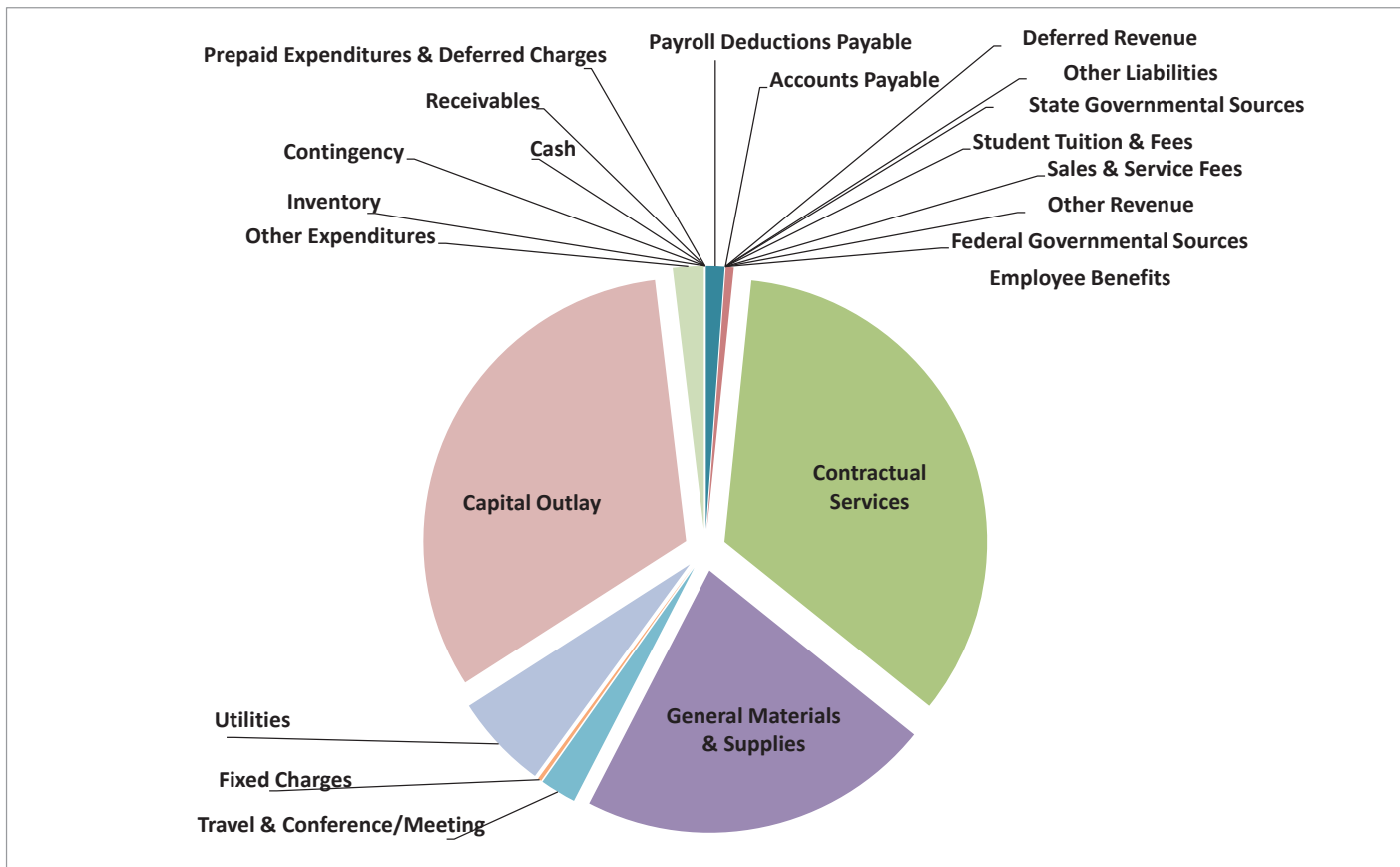
Recommendation

It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of November 1 - November 30, 2024 totaling \$1,801,336.66.



Clinton E. Gabbard
President

Distribution of Monthly Check Register Payments 11/1/24 through 11/30/24



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	0.00	0.00%
Receivables	0.00	0.00%	Other Revenue	0.00	0.00%
Inventory	0.00	0.00%	Employee Benefits	8,909.45	0.50%
Prepaid Expenditures & Deferred Charges	0.00	0.00%	Contractual Services	614,737.75	34.14%
Payroll Deductions Payable	20,615.94	1.14%	General Materials & Supplies	392,894.98	21.82%
Accounts Payable	0.00	0.00%	Travel & Conference/Meeting	40,269.12	2.24%
Deferred Revenue	0.00	0.00%	Fixed Charges	4,152.48	0.23%
Other Liabilities	0.00	0.00%	Utilities	105,790.31	5.87%
State Governmental Sources	0.00	0.00%	Capital Outlay	579,797.07	32.20%
Federal Governmental Sources	0.00	0.00%	Other Expenditures	34,169.56	1.90%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			Total All Categories	1,801,336.66	100.00%

Six Month Select Vendor History Report

SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	Six (6) Calendar Months		
						FY24: (6-Jun)	FY25: (7-Jul)	FY25: (8-Aug)
Engineering	53	Contractual Services	0402264	HR Green Inc	\$3,353.25			
Engineering	53	Contractual Services	0420293	LionHeart Engineeri	\$3,217.49	3,217.49		
Engineering	54	General Materials & Supplies	0420293	LionHeart Engineeri	\$4,096.83	4,096.83		
Engineering Total					\$ 10,667.57	7,314.32	-	-
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$3,675.23	431.09	606.03	71.60
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$3,060.90	148.80	218.56	268.40
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$14,397.35	2,674.00	140.00	9,614.50
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$5,552.58	988.16		
Food Vendor	55	Travel & Conference/Meeting	0396759	3 CHEFS CATERING SE	\$4,355.50		2,276.50	470.00
Food Vendor Total					\$ 31,041.56	4,242.05	3,241.09	10,424.50
Landscaping	53	Contractual Services	0395554	INTERIOR TROPICAL G	\$1,510.00	250.00	250.00	500.00
Landscaping	54	General Materials & Supplies	0394808	COUNTRYSIDE GARDEN	\$175.74			
Landscaping Total					\$ 1,685.74	250.00	250.00	500.00
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$33,380.29	2,456.70		7,502.11
Legal Total					\$ 33,380.29	2,456.70	-	7,502.11
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$64,380.78	5,121.71	11,007.48	16,894.17
Temporary Staffing Total					\$ 64,380.78	5,121.71	11,007.48	16,894.17
Grand Total					\$ 141,155.94	\$ 19,384.78	\$ 14,498.57	\$ 35,320.78

Request to Purchase Support/Services for Cloud-Based MCC Store POS

Information

The MCC Store switched to a cloud-based Point of Sale (POS) system provided through Nebraska PrismRBS in August 2020. The first year of support/services expired in 2021 and the College renewed year two of support/service for \$44,696.00. The annual cost rose two percent for years three and four (\$45,589.92) and in year five (\$46,501.72). The College is now in its fourth year of the contract.

The College seeks to upgrade the system with new and improved templates to allow for better user experience and bank-end management with the current contract. The cost for the one-time template implementation service is \$4,999.00. An additional \$1,000.00 maintenance fee will be added to the existing annual contract costs for years four and five.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the FY 2025 and FY 2026 IT Infrastructure and Security account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the amended annual renewal cost for the fourth year for \$51,588.92 and the fifth year for \$47,501.72 of support/services for cloud-based POS from PrismRBS, LLC of Lincoln, Nebraska.



Clinton E. Gabbard
President

Minimum Qualifications for Full-Time Faculty – Amended
2025-2026

Information

In November 2024, the Board of Trustees approved the Minimum Qualifications for Full-Time Faculty 2025-2026. Since then, three new health care programs (Radiologic Technology, Respiratory Therapy, and Sonography) have been approved by the Curriculum Development and Review Committee.

The attached report contains the minimum qualifications for the courses associated to each of these new programs.

In May 1983, the Board of Trustees adopted a set of Minimum Qualifications required to ensure appropriate faculty preparation for instruction in each of the College's credit courses and comply with accrediting and regulatory agency standards. Developed by faculty and administrative staff, the original document accounted for all credit courses taught to date by full-time faculty, as well as those taught by part-time faculty.

The addition of new courses to the curricula, realignment of existing courses, and the deletion of withdrawn courses necessitates that the Minimum Qualifications document be updated annually. In addition, the opportunity for review and refinement of existing Minimum Qualifications serves as an important means of ensuring that the Minimum Qualifications determined for each course are, in fact, realistic considering actual experience. Changes and new courses are reflected in red.

Recommendation

It is recommended that the Board of Trustees approves the Amended Minimum Qualifications for Full-Time Faculty as listed on the attached report for the 2025-2026 academic year.



Clinton E. Gabbard
President

2025-2026 Faculty Minimum Qualifications - Amended - 01.21.25

COURSE & TITLE	PCS CODE	FACULTY MINIMUM QUALIFICATIONS 2024-2025	TESTED EXPERIENCE 2024-2025	COURSE & TITLE CHANGE FOR 2025-2026	PCS CODE	MINIMUM QUALIFICATION CHANGE FOR 2025-2026	TESTED EXPERIENCE CHANGE FOR 2025-2026
ACCOUNTING							
ACC 110-Basic Accounting Procedures	1.2	Bachelor's degree in Accounting with at least 2,000 hours of related work experience or a Bachelor's degree in Business and a minimum of 18 academic credit hours of accounting coursework and at least 2000 hours of related work experience.					
ACC 151-Financial Accounting	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 152-Management Accounting	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 220-Computer Applications for Accounting	1.2	Bachelor's degree in Accounting with at least 2,000 hours of related work experience or a Bachelor's degree in Business and a minimum of 18 academic credit hours of accounting coursework and at least 2000 hours of related work experience.					
ACC 236-Cost Accounting	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 237-Income Tax Accounting	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 238-Income Tax - Advanced	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 239-IRS Practice & Procedures	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 240-Enrolled Agent - RTRP Review	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 241-Tax Internship	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 245-Principles of Finance	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 250-Intermediate Accounting I	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 251-Intermediate Accounting II	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 255-Accounting Internship	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 260-Auditing and Assurance Services I	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 265-Auditing and Assurance Services II	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 290-Special Topics in Accounting	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
Application Design and Development (ADD)							
ADD 100 Programming Logic	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Python.				
ADD 103 Fundamental Web Development	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Web Development.				
ADD 105 Programming for Android I	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Android Development.				
ADD 107 Programming for iOS I	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in iOS Programming.				
ADD 109 Database Fundamentals	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, experience, or a portfolio of work in Database Management Systems.				
ADD 120 Computer Ethics	1.2	Bachelor's degree or higher in a technology related field, or Bachelor's degree with at least 9 credit hours of programming courses.					
ADD 140 User Interface and Experience Design	1.2	Bachelor's degree with coursework in Usability, Interface Design, or related areas. OR Bachelors degree with Certification in UI/UX or a related area.	Bachelor's degree with at least 2000 hours of related experience.				
ADD 147 JavaScript Programming	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in JavaScript.				
ADD 153 Advanced Web Development	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, course work, certification, or a portfolio of work in Machine Learning, and course work, certification, or a portfolio of work in Web Development.				
ADD 155 Programming for Android II	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Android Programming.				
ADD 157 Programming for iOS II	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in iOS Programming.				
ADD 160 Advanced Python	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Python.				
ADD 175 Content Management Systems for Web	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Content Management Systems.				
ADD 212 PHP and MySQL	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in PHP and MySQL.				
ADD 215 Amazon Web Services	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming and 4 years of related work experience. Plus course work, certification, or a portfolio of work in Amazon Web Services.				
ADD 245 Machine Learning with Python	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Machine Learning.				
ADD 247 Application Development in JavaScript	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in JavaScript and its libraries.				
ADD 280 Software Application Design and Development Capstone	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Programming.				
ENTREPRENEURIAL AGRICULTURE							

AGR 104-Introduction to Agriculture*	1.2	Bachelor's degree in the agricultural area + 2,000 hours of related work experience. Working knowledge of the fundamentals of agriculture science and the industry.	Associate in Applied Science degree in the Agriculture area + 8,000 hours of related work experience. Or, 18,000 hours of related work experience. Working knowledge of the fundamentals of agriculture science and the industry.			
AGR 107-Introductory Agriculture Practicum*	1.2	Bachelor's degree in the agricultural area + 2,000 hours of related work experience. Working knowledge of the fundamentals of vegetable and fruit production.	Associate in Applied Science degree in the Agriculture area + 8,000 hours of related work experience. Or, 18,000 hours of related work experience. Working knowledge of vegetable and fruit production.			
AGR 226-Advanced Agriculture Internship*	1.2	Bachelor's degree in the agricultural area + 2,000 hours of related work experience.	Associate in Applied Science degree in the Agriculture area + 8,000 hours of related work experience. Or, 18,000 hours of related work experience.			
ARCHITECTURAL AND ENGINEERING DESIGN TECHNOLOGY						
				AET 123-AEC Project Delivery	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.
				AET 125-AEC Productivity Software	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.
AET 141-Interior Design I	1.1	Master's degree in Architecture or Interior Design; OR a completed Masters degree with 18 credit hours in the discipline				
AET 142-History of Interiors	1.1	Master's degree in Architecture or Interior Design; OR a completed Masters degree with 18 credit hours in the discipline				
AET 151-Computer Aided Design Graphics I	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 151 Technical Drawing AutoCAD I		
AET 152-Computer Aided Design Graphics II	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 152 Technical Drawing AutoCAD II		
AET 153-Computer Aided Design Graphics III	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 153 Technical Drawing AutoCAD III		
AET 154-Computer Aided Design Graphics IV	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 154 Architectural Drawing AutoCAD		
				AET 165-Civil and Landscape Drawing AutoCAD	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.
AET 159-Geometric Tolerancing	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 132 - Geometric Tolerancing	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.
AET 162-BIM Revit I	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 163 BIM Residential Arch Revit		
AET 162-BIM Revit II	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 162 BIM Commercial Arch Revit		
AET 165-BIM Navisworks I	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 165 BIM Coordination Navisworks		
				AET 167- BIM MEP Systems Revit	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.
				AET 169- BIM Management Revit	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.
AET 171-Parametric Modeling SolidWorks I	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience; or 8,000 hours of CAD work experience.			
AET 172-Parametric Modeling SolidWorks II	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.			
				AET 231 - Engineering Project Analysis	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.
AET 241-Interior Design 2	1.1	Master's degree in Architecture or Interior Design; OR a completed Masters degree with 18 credit hours in the discipline				
AET 251-Design Visualization	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience; or 8,000 hours of CAD work experience.			
AET 261-Technical Portfolio Design I	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience; or 8,000 hours of CAD work experience.	AET 261 - Technical Portfolio Capstone	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.
AET 262-Technical Portfolio Design II	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience; or 8,000 hours of CAD work experience.			
AET 271-Applied Statics	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience; or 8,000 hours of CAD work experience.			
AET 290-Topics in Architecture and Engineering	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.			
AET 299-Independent Study in Drafting	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.			
AUTOMOTIVE						
AMT 100-Introduction to Automotive Technology	1.2	Bachelor's degree in Automotive Technology or related field, and ASE G1, A6, A4 and A5 certification and 2,000 hours of related work experience.	ASE Certifications G1, A6, A4 and A5 and 4,000 hours of automotive related work experience.			
AMT 110-Automotive Customer Service	1.2	Bachelor's degree in Automotive Technology or related field, and ASE Service Consultant certification	ASE Certifications as Service Consultant, and 4,000 hours of automotive related work experience.			
AMT 120-Automotive Electricity Fundamentals	1.2	Bachelor's degree in Automotive or related field, Master certification by ASE in G1 and L1 Advanced, and 8,000 hours of automotive related field work experience.	AAS degree in Automotive Technology, Master certification by ASE in those areas relating to courses to be taught, and 8,000 hours of automotive field related work experience. (Master ASE, including G1 and L1 Advanced certification and 5 years of automotive related field experience preferred); Or, Master Certification by ASE in those areas relating to courses to be taught, and 18,000 hours of automotive related field work experience. (Master ASE, including G1 and L2 Advanced certification preferred).			

AMT 265-Alternate Fuel Vehicles	1.2	Bachelor's degree in Automotive Technology, Master certification by ASE in those areas related to courses to be taught including G1 and L1Advanced and 18,000 hours / 9 years of automotive field work experience.	AAS degree in Automotive Technology, Master certification by ASE in those areas relating to courses to be taught, and 8,000 hours of automotive field related work experience. (Master ASE, including G1 and L1 Advanced certification and 5 years of automotive related field experience preferred); Or, Master Certification by ASE in those areas relating to courses to be taught, and 18,000 hours of automotive related field work experience. (Master ASE, including G1 and L2 Advanced certification preferred).			
AMT 270-Automatic Transmission & Transaxles	1.2	Bachelor's degree in Automotive Technology, Master certification by ASE in those areas related to courses to be taught including G1 and L1Advanced and 18,000 hours / 9 years of automotive field work experience.	AAS degree in Automotive Technology, Master certification by ASE in those areas relating to courses to be taught, and 8,000 hours of automotive field related work experience. (Master ASE, including G1 and L1 Advanced certification and 5 years of automotive related field experience preferred); Or, Master Certification by ASE in those areas relating to courses to be taught, and 18,000 hours of automotive related field work experience. (Master ASE, including G1 and L2 Advanced certification preferred).			
AMT 299-Automotive Independent Study	1.2	Bachelor's degree in Automotive Technology, Master certification by ASE in those areas related to courses to be taught including G1 and L1Advanced and 18,000 hours / 9 years of automotive field work experience.	AAS degree in Automotive Technology, Master certification by ASE in those areas relating to courses to be taught, and 8,000 hours of automotive field related work experience. (Master ASE, including G1 and L1 Advanced certification and 5 years of automotive related field experience preferred); Or, Master Certification by ASE in those areas relating to courses to be taught, and 18,000 hours of automotive related field work experience. (Master ASE, including G1 and L2 Advanced certification preferred).			
ANIMATION						
ANI 100-2D Animation	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)			
ANI 103-Animation Techniques I	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)			
ANI 105-3D Modeling and Animation 1	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)			
ANI 203-3D Animation Techniques II	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)			
ANI 205-3D Modeling and Animation 2	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)			
ANTHROPOLOGY						
ANT 151-Introduction to Anthropology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ANT 155-Introduction to Archaeology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ANT 160-Introduction to Physical Anthropology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.		ANT 160 - Biological Anthropology		
ANT 170-Intro to Cultural Anthropology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ANT 255-Archaeological Field School	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ANT 260-Archaeology of the Ancient Near East	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ANT 290-Topics in Anthropology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ADMINISTRATIVE OFFICE TECHNOLOGIES						
AOT 101-Keyboarding I – Introduction	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.				
AOT 105-Keyboarding Speed & Accuracy	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.				
AOT 120-Word Processing I	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 120-Word Processing I for Windows		
AOT 122-Word Processing II	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 122-Word Processing II for Windows		
AOT 130-Presentation Software	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 130-Presentation Software for Windows		
AOT 131-Spreadsheet Applications I	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 131-Spreadsheet Applications I for Windows		
AOT 132-Database Systems I	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 132-Database Systems I for Windows		
AOT 134-Introduction to Desktop Publishing	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 134-Desktop Publishing I		
AOT 135-Medical Terminology	1.2	Bachelor's degree in Medical, Health, Biological Sciences or Registered Health Information Technician (RHIT), Certified Coding Specialist (CCS) or Certified Professional Coder (CPC) certification and 2,000 hours of related work experience.				
AOT 140-Integrated Office Applications	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 140-Integrated Office Applications for Windows		
AOT 145-Office Practice	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.				
AOT 231-Spreadsheet Applications II	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 231-Spreadsheet Applications II for Windows		
AOT 234-Advanced Desktop Publishing	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 234-Desktop Publishing II		
AOT 250-Administrative Office Procedures	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.				
AOT 255-Administrative Office Management Internship	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 255-Administrative Office Technologies Internship		
AOT 299-Independent Study in Administrative Office Management	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 299-Independent Study in Administrative Office Technologies		
Architectural Technology (ARC)						
				ARC 171 - Introduction to Design I	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.
				ARC 172 - Introduction to Design II	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.
				ARC 210 - History of World Architecture	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture or art history.
				ARC 222 - Architectural Tech and Const I	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.
				ARC 224 - Architectural Tech and Const II	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.
				ARC 232 - Structural Fundamentals	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture or engineering or physics.
				ARC 251 - Design Visualization and Portfolio	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.
				ARC 273 - Fundamentals of Design I	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.
				ARC 274 - Fundamentals of Design II	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.
Automation, Robotics & Mechatronics (ARM)						
ARM-151 Mechanical Assembly and Maintenance	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.			

ARM - 161 Automation and Robotics I	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 210 Motor Controls and Troubleshooting	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 220 Automation and Robotics II	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 275 ARM Capstone I	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 276 ARM Capstone II	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 277 Joint Capstone I	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM 278 Joint Capstone II	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 140 Electrical I	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 141 Electrical II	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 145 Hydraulics and Pneumatics	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 150 PLC I	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ART							
ART 150-Humanities Through the Arts	1.1	Master's degree in the Humanities, Liberal Studies, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the discipline.					
ART 151-Art Appreciation	1.1	Master's degree in Art History, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the fine arts.					
ART 152-Intro to Studio Art	1.1	Master's in Art, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the fine arts.					
ART 153-2D Design	1.1	Master's degree or Master of Fine Arts degree in 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 155-Non-Western Art	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 156-Drawing I	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 157-Drawing II	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 158-Life Drawing	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 159-Introduction to Printmaking	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 160-Painting I	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 165-Ethnic Folk Art	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 166-Digital Tools for Studio Artists	1.1	Master's in Art, Master of Fine Arts degree or Master's degree and 18 graduate credit hours in the fine arts (must be studio).					
ART 167-Graphic Design I	1.1	Master's degree in Art, design, illustration, Publishing or Master's degree and 18 graduate credit hours in Graphic Design.					
ART 168-Computer Art I	1.1	Master's degree in Art, design, illustration, Publishing or Master's degree and 18 graduate credit hours in Graphic Design.					
ART 170-Introduction to Art Education	1.1	Master's degree in Art History, Art Education or Master's degree and 18 graduate credit hours in Art, Art History, and Art Education (must include courses with significant writing components).					
ART 171-Art History I	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components).					
ART 172-Art History II	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 174-Studies in Contemporary Art	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 175-History of Photography	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 176-Fashion and Art	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 180-Sculpture I	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, metals, 3D media or Master's degree and 18 graduate credit hours in 3D media (must be studio).					
ART 184-Jewelry/Metals I	1.1	Master's degree or Master of Fine Arts degree in Sculpture, metals, or Master's degree and 18 graduate credit hours in metals media (must be studio).	Demonstrated competency with the tools of the field.				
ART 185-Fibers I	1.1	Master's degree or Master of Fine Arts degree in Sculpture, fiber, 3D media or Master's degree and 18 graduate credit hours in 3D media including fibers (must be studio).					

ART 186-Jewelry/Metals II	1.1	Master's degree or Master of Fine Arts degree in Sculpture, metals, or Master's degree and 18 graduate credit hours in metals media (must be studio).	Demonstrated competency with the tools of the field.			
ART 190-Professional Practices	1.1	Master's degree in Art History, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the fine arts.	Tested Experience in displaying art, portfolios/website-making, and demonstrated competency with the tools of the field.		Bachelor's degree in a related creative/technical field and 3 years of tested experience in a creative field. (Teaching is not considered tested experience)	
ART 241-Darkroom Photography I	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.			
ART 242-Darkroom Photography II	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.			
ART 244-Color Photography	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.			
ART 245-Primitive Photography	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.			
ART 246-Alternative Photo Processing	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.			
ART 247-Large Format Photography	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.			
ART 248-Studio Lighting I	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.			
ART 249-Studio Lighting II	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.			
ART 250-Digital Photography I	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.			
ART 251-Audio, Video, New Media I	4.1	Master's degree or Master of Fine Arts degree in Photography, Video, Digital Art Production or Master's degree and 18 graduate credit hours in photography/video (must be studio).	Demonstrated competency with the tools of the field.			
ART 252-Digital Photography II	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).				
ART 253-3D Design	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, 3D media or Master's degree and 18 graduate credit hours in 3D media (must be studio).				
ART 254-Digital Photography III	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).				
ART 255-Digital & Film Photo Exploration	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).				
ART 257-Drawing III	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).				
ART 258-Life Drawing II	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).				
ART 261-Painting II	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).				
ART 262-Painting III	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).				
ART 263-Painting IV	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).				
ART 264-Beginning Watercolor	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).				
ART 265-Advanced Watercolor	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).				
ART 266-Advanced Painting	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).				
ART 271-Ceramics I	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, or Master's degree and 18 graduate credit hours in Ceramics (must be studio).				
ART 272-Ceramics II	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, or Master's degree and 18 graduate credit hours in Ceramics (must be studio).				
ART 273-Ceramics III	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, or Master's degree and 18 graduate credit hours in Ceramics (must be studio).				
ART 274-Ceramics IV	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, or Master's degree and 18 graduate credit hours in Ceramics (must be studio).				
ART 275-Ceramics Studio	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, or Master's degree and 18 graduate credit hours in Ceramics (must be studio).				
ART 280-Sculpture II	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, 3D media or Master's degree and 18 graduate credit hours in 3D media (must be studio).				
ART 290-Topics in Art	1.1	Master's degree in Art History, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the fine arts.				
ART 299-Study in Art	1.1	Master's degree in Art History, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the fine arts.				
Audio Video Production and Editing						
				AVD 105-Audio Video Pre-Production I	1.2	Bachelor's degree in film/video production, digital media, or a related discipline. 3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 150-Audio Video Production	1.2	Bachelor's degree in film/video production, digital media, or a related discipline. 3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 160 Audio Video Post Production I	1.2	Bachelor's degree in film/video production, digital media, or a related discipline. 3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 170 Motion Graphics I	1.2	Bachelor's degree in film/video production, digital media, or a related discipline. 3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 180 Sound Production	1.2	Bachelor's degree in film/video production, digital media, or a related discipline. 3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 250 Audio Video Production II	1.2	Bachelor's degree in film/video production, digital media, or a related discipline. 3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 251 Audio Video Production III	1.2	Bachelor's degree in film/video production, digital media, or a related discipline. 3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 260 Audio Video Post Production II	1.2	Bachelor's degree in film/video production, digital media, or a related discipline. 3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
BIOLOGY						
BIO 110-Introduction to Human Biology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
BIO 130-Environmental Field Biology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
BIO 138-Heredit, Ethics and Society	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
BIO 157-Fundamentals of Biology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
BIO 158-Evolution and Biodiversity	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
BIO 255-Microbiology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				

BIO 263-Human Anatomy and Physiology I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
BIO 264-Human Anatomy and Physiology II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
BUSINESS						
BUS 110-Business Career Skills I	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.				
BUS 145-Business Applications of Mathematics	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.				
BUS 150-Introduction to Business	1.1	Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.				
BUS 155-Business Communication	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.				
BUS 160-Introduction to Entrepreneurship	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.			Bachelor's degree in Business or related field, and 2,000 hours of small business ownership or management.	
BUS 162-Entrepreneurship Business Planning	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.			Bachelor's degree in Business or related field, and 2,000 hours of small business ownership or management.	
BUS 175-Introduction to International Business	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.				
BUS 220-Human Relations and Team Building	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.				
BUS 235-Business Ethics	1.1	Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.				
BUS 241-Business Law	1.1	Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.				
BUS 255-Business Internship	1.1	Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.				
BUS 270-Principles of Exporting & Importing	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.				
BUS 299-Topics/Issues in Business	1.1	Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.			Bachelor's degree in Business or related field, and 2,000 hours of work experience in course topic.	
COMPUTER INFORMATION SYSTEMS						
CDM 090-Introduction to Computer Applications	1.6	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Management Information Systems, Information Technology, or a related field with demonstrated skills in computer applications (teaching demonstration is required)			
CDM 110-Computer Literacy for Windows	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. Bachelors degree in Education with coursework in Microsoft Office Applications and completion of training for the CDM 110 course from MCC.	If no specific coursework in Microsoft Office and Web Development has been taken, the instructor must demonstrate knowledge of: Windows, Word, Excel, Access, PowerPoint, and HTML before teaching the course. Successfully completing the CDM 110 course will be accepted as training / testing in addition to a Bachelors degree and teaching certification.			
CDM 205-Technology in Education	1.1	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.				
CDM 240-Server + Certification Prep	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology and 8,000 hours of related experience.			
CDM 250-Internship in CDM	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology and 8,000 hours of related experience.			
CDM 290-Topics in Computers & Digital Media	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology and 8,000 hours of related experience.			
CHEMISTRY						
CHM 115-Chemistry and Society	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
CHM 164-Elementary Chemistry	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
CHM 165-General Chemistry I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
CHM 166-General Chemistry II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
CHM 170-Survey of Organic and Biochemistry	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
CHM 265-Organic Chemistry I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
CHM 266-Organic Chemistry II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
CRIMINAL JUSTICE						
CIS 101-Introduction to Criminal Justice	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CIS 106-Introduction to Corrections	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CIS 110-Policing	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CIS 115-Criminal Law	1.1	Master's degree in Criminal Justice or Sociology and 2,000 hours of related work experience.				
CIS 120-Juvenile Delinquency	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CIS 125-Principles of Criminal Investigation	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CIS 131-Emergency Dispatching	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.	Bachelor's degree in the criminal justice field or related fields and 10,000 hours work experience or 18 hours towards criminal justice Master's degree or related field and 10,000 hours work experience.			
CIS 140-Criminology	1.1	Master's degree in Criminal Justice or Sociology and 2,000 hours of related work experience.				
CIS 201-Laws of Criminal Evidence	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CIS 206-Community Based Corrections	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CIS 211-Terrorism and Homeland Security*	1.2	Master's degree in the criminal justice field or related fields; to include: sociology, psychology, or management. And 10,000 hours work experience or Juris Doctorate in Law And 10,000 hours work experience.	Bachelor's degree in the criminal justice field or related fields and 10,000 hours work experience or 18 hours towards criminal justice Master's degree or related field and 10,000 hours work experience.			
CIS 215-Community Policing	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CIS 220-Ethics in Criminal Justice	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CIS 225-Criminal Justice Management	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				

CIS 230-Student Police Academy	1.2	1. Master's degree in Criminal Justice or related fields to include: Sociology, Psychology, or Management. Plus 10,000 hours of work experience. Or, Juris Doctorate in law and 10,000 hours of work experience. 2. Bachelor's degree in the Criminal Justice field or related fields and 10,000 hours work experience. Or 18 hours toward a Criminal Justice master's degree or related field and 10,000 hours work experience.				
CIS 250-Criminal Justice Internship	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CIS 275-Criminal Procedures	1.1	Master's degree in Criminal Justice or Sociology and 2,000 hours of related work experience.				
CIS 290-Topics in Criminal Justice	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.				
CULINARY MANAGEMENT						
CLM 100-Intro to Professional Hospitality	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience in Hospitality, travel/tourism or event planning field.			
CLM 101-Culinary Skills I	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CLM 102-Culinary Skills II	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CLM 103-Culinary Skills III	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CLM 105-Sanitation and Safety	1.2	Bachelor's degree in Hospitality, Culinary Arts, Consumer Science or Food Science related field. Illinois Food Service Certification-Instructor level (FSSMC) and ServSafe™ certified instructor and proctor.	Associate degree in Culinary, Pastry, Hospitality or related field, 2,000 hours of work experience and Illinois Food Service Certification-Instructor level (FSSMC) and ServSafe™ certified instructor and proctor.			
CLM 106-Culinary Nutrition	1.2	Bachelor's degree in Hospitality or Nutrition or registered dietician and 2,000 hours of work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CLM 107-Culinary and Hospitality Supervision	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CLM 130-Inventory, Purchasing & Costing	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CLM 140-Garde Manger & Int'l Cuisine	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CLM 160-Menu Planning	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CLM 180-Bar and Beverage Management*	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience in a position related to wine or beverage management.			
CLM 181-Introduction to Wine Culture*	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience in a position related to wine or beverage management.			
CLM 208-Restaurant Operational Skills	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CLM 255-Culinary Internship	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate's degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CLM 290-Topics in Culinary Management	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.			
CONSTRUCTION MANAGEMENT						
CMT 100-Construction Documents	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 3,000 hours of work-related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work-related experience. Or, 18,000 hours of work-related experience.			
CMT 105-Intro. To Building Construction	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience. Or, 18,000 hours of work related experience.	CMT 105 Intro to Residential Construction		
				CMT 107-Intro to Commercial Construction	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.
				CMT 109-Intro to MEP Building Systems	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.
						Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience. Or, 18,000 hours of work related experience.
CMT 110-Mechanical Systems and Codes	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 3,000 hours of work-related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work-related experience. Or, 18,000 hours of work-related experience.			
CMT 115-Electrical Systems and Codes	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 3,000 hours of work-related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work-related experience. Or, 18,000 hours of work-related experience.			
CMT 120-Building Codes and Enforcement	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience. Or, 18,000 hours of work related experience.			

CMT 125-Survey Layout and Measurement	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience; Or, 18,000 hours of work related experience.				
CMT 201-Construction Estimating	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience; Or, 18,000 hours of work related experience.				
CMT 203-Construction Planning and Schedule	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience; Or, 18,000 hours of work related experience.				
CMT 205-Construction Project Management	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience; Or, 18,000 hours of work related experience.				
CMT 250-Construction Management Internship	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience; Or, 18,000 hours of work related experience.				
CMT 261-Technical Portfolio Design I	4.0	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 3,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience; Or, 18,000 hours of work related experience.				
CMT 262-Technical Portfolio Design II	4.0	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience; Or, 18,000 hours of work related experience.				
CMT 290-Topics in Construction	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience; Or, 18,000 hours of work related experience.				
COMPUTER NUMERICAL CONTROL							
CNC-105 - Manual Machining I	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; Or 18,000 hours of machining work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes.				
CNC-106 - Precision Machining I	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				
CNC-115 - Manual Machining II	1.2	Bachelor's degree in Industrial technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; Or 18,000 hours of machining work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				
CNC-155 - Precision Machining II	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes.				
CNC-156 - Precision Machining III	1.2	Bachelor's degree in industrial technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				

CNC-157 - Precision Machining IV	1.2	Bachelor's degree in industrial technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				
				CNC 181 - Mastercam I	1.2	Bachelor's degree in industrial technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).
				CNC 182 - Mastercam II	1.2	Bachelor's degree in industrial technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).
CNC-250 - Precision Machining Internship	1.2	Bachelor's degree in industrial technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				
CNC-277 - Precision Machining Capstone I	1.2	Bachelor's degree in industrial technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				
CNC-278 - Precision Machining Capstone II	1.2	Bachelor's degree in industrial technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				
CANCER REGISTRY MANAGEMENT							
CNM 225 - Cancer Registry Structure & Management	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.				

CRM 245 - Cancer Registry Operations	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.			
CRM 255 - Cancer Disease, Coding and Staging	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.			
CRM 265 - Oncology Treatment and Coding	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.			
CRM 275 - CRM Data Quality & Utilization	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.			
CRM 285 - Abstracting Methods	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.			
CRM 295 - Cancer Registry Clinical Practicum	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.			
COMPUTER SCIENCE						
CSC 121-Computer Science I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
CSC 122-Computer Science II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
DATABASE MANAGEMENT						
DBM 100-Intro to MySQL Database Mgmt. Systems	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.				
DBM 110-SQL/Database Concepts	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.				
DIGITAL MEDIA						
DGM 107-Introduction to Digital Legalities	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.				
DGM 110-Game Design I	1.1	Bachelor's degree in digital media, gaming, animation, computer art, media arts, film/video production, or related discipline.	3 years of tested experience and competency in gaming-field specific technologies. (Teaching is not considered tested experience)			
DGM 152-Interface Design	1.2	Bachelor's degree in a computer design or media-related field with specific coursework and 4 or 3000 hours of experience in the gaming field				
DGM 153-Designing the User Experience	1.2	Bachelor's degree in a computer design or media-related field with specific coursework and 4 or 2000 hours of experience in the gaming field				
DGM 170-Digital Video Production	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or related discipline.	3 years of tested experience and competency in gaming-field specific technologies. (Teaching is not considered tested experience)			
DGM 210-Game Design 2	1.1	Bachelor's degree in digital media, gaming, animation, computer art, media arts, film/video production, or related discipline.	3 years of tested experience and competency in gaming-field specific technologies. (Teaching is not considered tested experience)			
DGM 250-Digital Media Internship	1.1	Bachelor's degree in Arts, Computer Science, or a related field. A minimum of 2,000 hours of related experience				
DGM 256-Digital Freelancing	1.2	Bachelor's degree in a field relating to Digital Media, coursework and 2,000 hours of related experience--	2,000 hours of work experience relating to freelancing, business management, or running their own business--			
DGM 260-3D Game Development 2	1.1	Bachelor's degree in digital media, gaming, animation, computer art, media arts, film/video production, or related discipline.	3 years of tested experience and competency in gaming-field specific technologies. (Teaching is not considered tested experience)			
DGM 265-Agile Project Management	1.2	Bachelor's degree in a field relating to Computer Science, Project Management, or Business; 2,000 hours of work experience, or industry certifications relating to Project Management.				
GRA 275-Portfolio Design	1.2	Bachelor's degree in a computer, graphic, video or animation or a related area with coursework and 2,000 hours of related experience.				
DGM 290-Topics in Digital Media	1.1	Bachelor's degree in a computer, graphic, video or animation or a related area with coursework and 2,000 hours of related experience.				
EARTH SCIENCE						
EAS 101-Introduction to Earth Science*	1.1	Master's degree in the geoscience or Master's degree and 18 graduate credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
EAS 120-Introduction to Meteorology	1.1	Master's degree in the geoscience or Master's degree and 18 graduate credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.			
EAS 180-Introduction to Astronomy	1.1	Master's degree in the geoscience or Master's degree and 18 graduate credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.			
EAS 185-Natural Hazards and Disasters	1.1	Master's degree in the geoscience or Master's degree and 18 graduate credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.			
EARLY CHILDHOOD EDUCATION						
ECE 115-Early Childhood Education	1.1	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 118-The Professional Child Care Provider	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 120-Child Growth and Development	1.1	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 121-Infant/Toddler Development & Care	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 125-Nutrition, Health & Safety	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 131-Early Childhood Guidance & Observation	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 150-Child Study & Observation	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 155-Child, Family & Community Relations	1.1	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				

ECE 204-Early Childhood Language Arts	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 209-Early Childhood Music/Rhythmic Activity	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 214-Early Childhood Art Activities	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 219-Early Childhood Science and Math	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 229-Early Childhood Curriculum & Activity	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 234-Child Care Center Management	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 250-Early Childhood Practicum	1.1	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECE 290-Topics in Early Childhood Education	1.1	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience				
ECONOMICS						
ECO 150-Introduction to Economics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ECO 251-Microeconomics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ECO 252-Macroeconomics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ECO 261-Economic Development Dynamics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
EDUCATION						
EDU 251-Introduction to Education	1.1	Master's degree in Education, specific to K through Grade 12				
EDU 252-Children's Literature	1.1	Master's degree in Education, specific to K through Grade 12				
EDU 253-Children with Exceptionalities	1.1	Master's degree in Education or Special Education, specific to K through Grade 12				
EDU 255-Diversity of Schools	1.1	Master's degree in Education, specific to K through Grade 12				
EDU 257-Language Development	1.1	Master's degree in Education, specific to K through Grade 12				
EDU 261-Intro to Foundations of Reading	1.1	Master's degree in Education, specific to K through Grade 12				
EDU 275-Classroom Observation	1.1	Master's degree in Education, specific to K through Grade 12				
EDU 290-Topics in Education	1.1	Master's degree in Education, specific to K through Grade 12				
ENGINEERING						
EGR 151-Engineering Graphics	1.1	Master's degree in physics or engineering, or Master's degree with 18 graduate semester hours in the discipline.				
EGR 251-Statics	1.1	Master's degree in physics or engineering, or Master's degree with 18 graduate semester hours in the discipline.				
EGR 252-Dynamics	1.1	Master's degree in physics or engineering, or Master's degree with 18 graduate semester hours in the discipline.				
EGR 260-Electrical Circuits Analysis	1.1	Master's degree in physics or engineering, or Master's degree with 18 graduate semester hours in the discipline.				
EMERGENCY MEDICAL SERVICES						
EMS 105-First Responder Emergency Aid	1.2	Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-B, IDPH recognition as an EMS Lead Instructor.	AAS degree in EMS or Fire Science in Health Sciences; Current Illinois licensure as an EMT-B, IDPH recognition as an EMS Lead Instructor, 4,000 hours- (2 years) of work related experience.			
EMS 110-Emergency Medical Technician-Basic	1.2	Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-B, IDPH recognition as an EMS Lead Instructor.	AAS degree in EMS or Fire Science; Current Illinois licensure as an EMT-B, IDPH recognition as an EMS Lead Instructor, 4,000 hours- (2 years) of work related experience.			
EMS 120-EMT Paramedic Module I	1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.			
EMS 121-EMT Paramedic Module II	1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.			
EMS 122-EMT Paramedic Module III	1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.			
EMS 123-EMT Paramedic Internship	1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.			
			EMS 220 Paramedic Module I	1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.
			EMS 221 Paramedic Module II	1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.
			EMS 222 Paramedic Module III	1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.
			EMS 223 Paramedic Module IV	1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.
			EMS 224 Paramedic Module V Internship	1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.
ENGLISH						

ENG 088-Spelling	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)				
ENG 089-Sentence Structure	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)				
ENG 090-Foundations of Writing	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)				
ENG 095-Introduction to College Writing	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)				
ENG 097-Academic Reading and Writing for ELL	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)				
ENG 099-Effective Writing	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)				
ENG 105-Technical Communications	1.2	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 108-Writing for the Web	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 151-Composition I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 152-Composition II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 240-Introduction to Shakespeare	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 250-Creative Writing	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 251-Introduction to Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 252-Studies in Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 253-World Literature to 1650	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 254-World Literature 1650 to Present	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 255-British Literature to 1800	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 256-British Literature 1800 to Present	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 260-American Literature I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 261-American Literature II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 270-The Bible as Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 271-Greek and Roman Mythology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 272-Non-Western Mythologies	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 275-Women's Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 276-Asian Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
ENG 277-Intro to Children's Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
FRENCH						
FRE 151-Beginner French I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and relative fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FRE 152-Beginner French II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and relative fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
			FRE 155 - French for Conversation I	1.1	Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FRE 251-Intermediate French I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and relative fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FRE 252-Intermediate French II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and relative fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
			FRE 255 - French for Conversation II	1.1	Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FRE 261-Advanced French Conv & Comp I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and relative fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FRE 262-Advanced French Conv & Comp II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and relative fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FIRE SCIENCE						
FRS 100-Introduction to Emergency Services	1.2	Bachelors degree in Fire Science, EMS, Criminal Justice or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor I certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience			
FRS 101-Introduction to Fire Science	1.2	Bachelors degree in Fire Science, EMS, Criminal Justice or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor I certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 hours of related work experience			

FRS 250-Fire Science Practicum	1.2	Bachelors degree in Fire Science, or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor II certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience				
FRS 252-Hazardous Materials First Responder Operations	1.2	Bachelors degree in Fire Science, or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor I certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience				
FRS 253-Fire Apparatus Engineer	1.2	Bachelors degree in Fire Science, or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor II certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience				
FRS 270-Legal Aspects of Emergency Services*	1.2	Bachelors degree in Fire Science, or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor I certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience.				
FRS 272-Fire & Emergency Services Admin*	1.2	Bachelors degree in Fire Science, or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor I certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience.				
FRS 278-Safety & Health for Emergency Serv*	1.2	Bachelors degree in Fire Science, or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor I certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience.				
FRS 283-Fire Investigation I*	1.2	Bachelors degree in Fire Science, or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor I certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience.				
FRS 284-Fire Investigation II*	1.2	Bachelors degree in Fire Science, or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor I certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience.				
FRS 290-Topics in Fire Science	1.2	Bachelors degree in Fire Science, or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal Instructor II certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience				
GEOGRAPHY							
GEG 107-Introduction to Physical Geography	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 123-Energy Resources	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				

GEG 124-Energy Resources Lab	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 202-Geography of the Developed World	1.1	Master's degree in geoscience* or any master's degree with 18 credit hours in the discipline.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 203-Geography of the Developing World	1.1	Master's degree in geoscience* or any master's degree with 18 credit hours in the discipline.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 204-Economic Geography	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 220-The Global Environment	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 221-The Global Environment (Lab)	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 290-Topics in Geography	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEOLOGY							
GEL 105-Introduction to Physical Geology	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEL 110-Geology of the National Parks	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GERMAN							
GER 151-Beginner German I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.				Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
GER 152-Beginner German II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.				Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
				GER 155 - German for Conversation I	1.1	Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
GER 251-Intermediate German I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.				Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
GER 252-Intermediate German II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.				Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
				GER 255 - German for Conversation II	1.1	Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
GER 261-Advanced German Conv & Comp I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.				Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
GER 262-Advanced German Conv & Comp II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.				Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
GRAPHIC ARTS							
GRA 100-Adobe Design Suite	1.2	Bachelor's degree in Graphic Arts, Multimedia, or a related creative/technical field and 3 years of tested experience in graphic arts, multimedia, or design.	3 years of tested experience in graphic arts, multimedia, or design (Teaching is not considered tested experience)				
GRA 123-Digital 2D Design	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in 2D Media Studio and Design Studio combined.					
GRA 125-Digital Illustration I	1.1	Master's degree in Art, Design, Animation, Illustration or Master's degree and 18 graduate credit hours in 2D Media Studio and Design Studio combined.					
GRA 167-Graphic Design I	1.1	Master's degree in Art, design, illustration, Publishing or Master's degree and 18 graduate credit hours in Graphic Design.					

GRA 168-Computer Art I	1.1	Master's degree in Art, Design, Animation, Illustration or Master's degree and 18 graduate credit hours in 2D Media Studio and Design Studio combined.				
GRA 180-History of Graphic Design	1.2	Bachelor's degree in Graphic Arts, Multimedia, or a related creative/technical field and 3 years of tested experience in graphic arts, multimedia, or design.	3 years of tested experience in graphic arts, multimedia, or design (Teaching is not considered tested experience)			
GRA 183-Typography	1.2	Bachelor's degree in Graphic Arts, Multimedia, or a related creative/technical field and 3 years of tested experience in graphic arts, multimedia, or design.	3 years of tested experience in graphic arts, multimedia, or design (Teaching is not considered tested experience)			
GRA 185-Color Theory	1.2	Bachelor's degree in Graphic Arts, Multimedia, or a related creative/technical field and 3 years of tested experience in graphic arts, multimedia, or design.	3 years of tested experience in graphic arts, multimedia, or design (Teaching is not considered tested experience)			
GRA 267-Graphic Design 2	1.1	Master's degree in Art, design, Illustration, Publishing or Master's degree and 18 graduate credit hours in Graphic Design.		GRA 280 Graphic Design 3	1.1	Master's degree in Art, design, illustration, Publishing or Master's degree and 18 graduate credit hours in Graphic Design.
HEALTH SCIENCES						
HCE 100-Health Profession Career Exploration	1.2	Bachelor of Science /Bachelor of Art degree required.				
HCE 110-Medication Math	1.2	Bachelor's degree or higher in a related field in healthcare with 6,000 hours of related work experience. Current license as a professional health care provider in Illinois. Knowledge of the integration of technology in the classroom is expected.				
HCE 111-Evidence Based Practice	1.2	Bachelor's degree or higher in a related field in healthcare with 6,000 hours of related work experience. Current license as a professional health care provider in Illinois. Knowledge of the integration of technology in the classroom is expected.				
HEALTH AND FITNESS EDUCATION						
HFE 101-Volleyball I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 8,000 hours of experience. CPR/AED certified.			Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 103-Martial Arts/Self Defense	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 8,000 hours of experience. CPR/AED certified.			Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 105-Yoga I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 8,000 hours of experience. CPR/AED certified.			Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 106-Tai Chi*	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 8,000 hours of experience. CPR/AED certified.			Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 110-Golf I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 8,000 hours of experience. CPR/AED certified.			Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 120-Physical Fitness	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness. CPR/AED certified. 2000 clock hours of related work experience. One year of teaching experience.			
HFE 121-Strength Training I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 122 - Metabolic Conditioning	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 8,000 hours of experience. CPR/AED certified.			Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 123-Fitness Walking	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 8,000 hours of experience. CPR/AED certified.			Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 125-Fencing I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 8,000 hours of experience. CPR/AED certified.			Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 140-Theories of Baseball and Softball	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 141-Theory of Basketball	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 150-Contemporary Health Issues	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 151-First Aid and CPR	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. Current Instructor's certification through American Red Cross.				
HFE 152-Women's Health Issues	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 161-Personal Fitness	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 170-Fitness and Human Performance Professions	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 171-Exercise Science I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 175-Group Exercise Principles	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 176-Strength and Conditioning Principles	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				Certified Strength & Conditioning Specialist (CSCS) or industry equivalent
HFE 202-Lifeguard Training	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. Current instructor's certification through American Red Cross.				

HFE 210-Golf II	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness, and 2000 clock hours of related coursework. Or, appropriate certification/licensure and 8,000 hours of experience—CPR/AED certified.			Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 221-Strength Training II	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 250-Nutrition for Wellness	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.	Current licensed Registered Dietician. One year of teaching experience			
HFE 251-Drugs in a Contemporary Society	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 252-Issues in Family Violence	1.1	Master's degree in Health Education, Social Work, Criminal Justice, or related field. 2,000 hours of related work experience. Completion of the 80-hour Domestic Violence class at Turning Point.				
HFE 255-Stress Management	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 260-Exercise Psychology and Motivation	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 270-Exercise Program Design	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. 2,000 hours of related work experience. CPR/AED certified.				
HFE 271-Exercise Science II	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.				
HFE 278-Application of Fitness Instruction	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. 2,000 hours of related work experience.				
HFE 279-HFE Internship	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 280-Health Coaching	1.2	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.				
HFE 290-Topics in Health and Fitness Education	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness. CPR/AED certified. 2000 clock hours of related work experience. One year teaching experience.			
HISTORY						
HIS 132-Western Civilization II (from 1500 CE to present)	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
HIS 141-Women's History	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
HIS 165-History of Latin America	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
HIS 170-United States History I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
HIS 172-United States History II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
HIS 180-History of Illinois	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
HIS 290-Topics in History	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
HEALTH INFORMATION TECHNOLOGY						
HIT 137-Basic CPT Coding	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 138-ICD Coding	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 139-Healthcare Reimbursement	1.2	Bachelor's degree in a health related field. Must hold a credential from AHIMA.				
HIT 160-Intro to Health Information Management	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 180-Healthcare Delivery Systems	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 210-Healthcare Law and Ethics	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 220-Quality & Performance Improvement	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 235-HIT Pathophysiology & Pharmacology	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 237-Advanced CPT and ICD Coding	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 240-Electronic Health Records	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 260-Healthcare Management	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 270-Healthcare Statistic and Research	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HIT 280-HIT Practicum	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.				
HORTICULTURE						
HRT 100-Introduction to Horticulture	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience. Working knowledge of the fundamentals of horticulture science and the industry.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience. Or, 18,000 hours of related work experience. Working knowledge of the fundamentals of horticulture science and the industry.			
HRT 103-Introduction to Plant Science	1.1	Master's degree in plant sciences or closely related field (Agronomy, Biology, Botany, Crop Science, Forestry, Horticulture, Plant Science), 18 graduate credit hours in plant science related courses. Knowledge in the fundamentals of plant structure, function, and growth processes; and impact of plants on society.				
HRT 105-Introduction to Soil Science	1.1	Master's degree in soil and plant sciences or closely related field (Agronomy, Crop Science, Forestry, Horticulture, Soil Science); 18 graduate credit hours in soil and plant science related courses. Knowledge in the fundamentals of soil characteristics, development, and management.				
				HRT 107-Woody and Herbaceous Plants	1.2	Bachelor of Science in the horticultural area + 2,000 hours of related work experience; Working knowledge of woody and herbaceous perennials suitable for northern Illinois landscapes, including plant identification, culture, and use.
HRT 112-Horticultural Mechanics	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience. Working knowledge of basic structures and supporting systems, equipment, and tools of the horticulture industry.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience. Or, 18,000 hours of related work experience. Working knowledge of basic structures and supporting systems, equipment, and tools of the horticulture industry.			Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience. Or, 18,000 hours of related work experience. Working knowledge of woody and herbaceous perennials suitable for northern Illinois landscapes, including plant identification, culture, and use.

HRT 120- Basic Floral Design	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; ICFP (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of basic fresh floral designing techniques	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; ICFP (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of basic fresh floral designing techniques	HRT 120 - Introduction to Floral Design		
HRT 125- Intermediate Floral Design	1.2	Bachelor of Science degree in the horticultural area + 3,000 hours of related work experience; ICFP (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of intermediate fresh floral designing techniques	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; ICFP (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of intermediate fresh floral designing techniques			
HRT 130- Fall Greenhouse Production	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of greenhouse structures and systems operation, along with fall greenhouse crop production, including poinsettias.	Or, Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of greenhouse structures and systems operation, along with fall greenhouse crop production, including poinsettias.	HRT 130- Introduction to Greenhouse Management		
HRT 135- Fruit and Vegetable Crops	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of fruit and vegetable crop production specifically in northern Illinois.	Or, Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of fruit and vegetable crop production specifically in northern Illinois.			
HRT 150- Plant Problem Diagnosis & Management	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of major plant problems facing horticulture plantings and crops in northern Illinois; along with current appropriate management practices.	Or, Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Pesticide Applicator Training; Working knowledge of major plant problems facing horticulture plantings and crops in northern Illinois; along with current appropriate management practices.			
HRT 150- Landscape Perennials	3-0	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of herbaceous perennials suitable for northern Illinois landscapes; including plant identification, culture and use	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of herbaceous perennials suitable for northern Illinois landscapes, including plant identification, culture and use			
HRT 160- Trees and Shrubs in the Landscape	3-0	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of trees and shrubs suitable for northern Illinois landscapes; including plant identification, culture and use	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of trees and shrubs suitable for northern Illinois landscapes; including plant identification, culture and use			
HRT 161- Landscape Design	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of landscape design concepts and practices.	Or, Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Certified Landscape Architect.			
HRT 181- Turf Management	3-0	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of turfgrass culture and use; with emphasis on home lawns; in northern Illinois	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience			
HRT 203- Introduction to Hydroponics	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of the design, implementation, and culture of hydroponic and aquaponic crop and plant systems.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of the design, implementation, and culture of hydroponic and aquaponic crop and plant systems.			
HRT 205- Organic and Sustainable Practices	3-0	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of organic systems and practices for growing fruit and vegetable crops in northern Illinois	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Certified Organic Grower; Working knowledge of organic systems and practices for growing fruit and vegetable crops in northern Illinois			
HRT 221- Advanced Floral Design	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Practical experience in retail floral shop; working knowledge of wedding and sympathy design and planning	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; ICFP (Illinois Certified Professional Florist); or AIFD (national); Practical experience in retail floral shop; working knowledge of wedding and sympathy design and planning			
HRT 222- Floral Shop Management	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Practical experience in retail floral shop; working knowledge of floral shop business practices	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; ICFP (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of floral shop business practices	HRT 222- Floral Shop Operations		
HRT 223 - Floral Art		Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; ICFP (Illinois Certified Professional Florist); or AIFD (national) - Practical experience in retail floral shop; working knowledge of fresh and everlasting floral designing techniques.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; ICFP (Illinois Certified Professional Florist); or AIFD (national) - Practical experience in retail floral shop; working knowledge of fresh and everlasting floral designing techniques.			
HRT 229- Silk and Dried Floral Design	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of major floral shop; working knowledge of designing with dry and artificial floral materials.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; ICFP (Illinois Certified Professional Florist); or AIFD (national); Practical experience in retail floral shop; working knowledge of designing with dry and artificial floral materials.			
HRT 231- Spring Greenhouse Production	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of greenhouse structures and systems operation, along with spring bedding plant production practices.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of greenhouse structures and systems operation, along with spring bedding plant production practices.	HRT 231- Greenhouse Production and Scheduling		
HRT 250- Horticulture Internship	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of the horticulture industry in northern Illinois.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of the horticulture industry in northern Illinois.			
HRT 251- Integrated Pest Management	3-0	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of the latest integrated pest management techniques appropriate for northern Illinois horticultural crops and plantings, along with indoor plants and greenhouse crops.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of the latest integrated pest management techniques appropriate for northern Illinois horticultural crops and plantings; along with indoor plants and greenhouse crops.			
HRT 264- Arboriculture	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of tree care and arborist techniques	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Illinois Certified Arborist (ISA); Working knowledge of tree care and arborist techniques			
HRT 265- Landscape CAD	3-0	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of CAD techniques related to landscape design	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of CAD techniques related to landscape design			

HRT 266-Landscape Construction	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience. Working knowledge of landscape design, landscape installation, and care.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience. Or, 18,000 hours of related work experience. Working knowledge of landscape design, landscape installation, and care.			
HRT 283-Golf Course & Sports Turf Management	1.3	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience. Working knowledge of business culture and site, with emphasis on golf courses and athletic fields, in northern Illinois.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience. Or, 18,000 hours of related work experience. Working knowledge of Golf Course Superintendent. Working knowledge of business culture and site, with emphasis on golf courses and athletic fields, in northern Illinois.			
HRT 290-Topics and Issues in Horticulture	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience. Working knowledge of the specific topic addressed in the specific section designed within the parameters of this course.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience. Or, 18,000 hours of related work experience. Working knowledge of the specific topic addressed in the specific section designed within the parameters of this course.			
HRT 299-Horticulture Independent Study	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience. Working knowledge of the specific independent study topic the student is pursuing in the section taught.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience. Or, 18,000 hours of related work experience. Working knowledge of the specific independent study topic the student is pursuing in the section taught.			
HVAC						
HVA - 101 - Introduction to Refrigeration	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.			
HVA - 102 - HVAC Electrical I	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.			
HVA - 103 - Residential Heating Systems	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.			
HVA - 104 - Residential Air Conditioning Systems	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.			
HVA - 106 - Residential Service and Installation	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.			
HVA - 107 - Electrical II	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.			
HVA - 108 - Commercial Refrigeration Systems	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.			
HVA - 109 - Commercial Refrigeration Service	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.			
HVA - 110 - Commercial Heating and Air Condition	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.			

HVA - 120 - Building Insulation	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC Industry with EPA Section 608 Certification and qualified to proctor the exam.				
MANUFACTURING MANAGEMENT							
IMT 100-Introduction to Manufacturing	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, For IMT 100 and IMT 104; 10,000 hours of industrial management work experience.				
IMT 102-Manufacturing Processes	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 103-Materials of Industry	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 104-Blueprint Reading for Manufacturing	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.	AET 131 - Engineering Print Reading	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
IMT 109-Mechanics of Materials	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable Technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				
IMT 110-Supervisory Responsibility	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 112-Training the Trainer	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 116-Industrial Safety Management	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 117- Supply Chain Management I	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 120-Metrology for Quality	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.	AET 133 - Metrology for Quality	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
IMT 121-Quality Practices and Management	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 125-Principles of Personnel and Industrial Relations	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				

IMT 130-Facilities Planning and Design	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 135-Maintenance Management	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 140-Electrical I	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 141-Electrical II	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 145-Hydraulics and Pneumatics	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 150-PLC I	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 151-PLC II	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 200-Computer Integrated Manufacturing I	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; Or 18,000 hours of machining work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes.				
IMT 205-Computer Integrated Manufacturing II	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; Or 18,000 hours of machining work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes.				
IMT 210-Continuous Improvement Practices	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 215-Supply Chain Management II	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology, Supply Chain Management or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 261-Technical Portfolio Design I	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 262-Technical Portfolio Design II	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				

IMT 290-Topics in Manufacturing	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 299-Independent Study in Manufacturing	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
JOURNALISM							
JRN 152-Introduction to Mass Communication	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
JRN 155-Media News Writing	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
JRN 165-Introduction to Broadcasting	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
JRN 170-Media Feature Writing	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
JRN 180-Introduction to Film	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or a masters degree in theatre, film or film studies.					
JRN 290-Topics in Journalism	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
INTERDISCIPLINARY STUDIES							
LAS 290-Topics in Interdisciplinary Studies	1.1						
LAS 250-Leadership Development	1.1	Master's degree in a discipline taught at MCC and Phi Theta Kappa certification.					
LIBRARY							
LIB 110-Information Literacy and Research	1.1	Master's degree from an American Library Association-accredited library and information studies program.					
MOBILE APPLICATION DEVELOPMENT							
MAD 105-Programming for Android I	1.2	Bachelor's degree in a computer related field with specific coursework in app development, or a degree in a computer related field and a published App.					
MAD 107-Programming for iOS I	1.2	Bachelor's degree in a computer related field with specific coursework in app development, or a degree in a computer related field and a published App.					
MAD 155-Programming for Android II	1.2	Bachelor's degree in a computer related field with specific coursework in app development, or a degree in a computer related field and a published App.					
MAD 157-Programming for iOS II	1.2	Bachelor's degree in a computer related field with specific course work in mobile development, or a degree in a computer related field and a published IOS app.					
MAD 255-Programming for Android III	1.2	Bachelor's degree in a computer related field with specific coursework in app development, or a degree in a computer related field and a published App.					
MAD 257-Programming for iOS III	1.2	Bachelor's degree in a computer related field with specific course work in mobile development, or a degree in a computer related field and a published IOS app.					
MATH							
MAT 020-GE Stats Support*	1.4	Master's degree in Mathematics or related course.					
MAT 050-Elements of Math Support*	1.4	Master's degree in Mathematics or related course.					
MAT 061-College Algebra Support	1.4	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 090-Essentials of Mathematics	1.4	Bachelor's degree in Mathematics, or Mathematics Education; Or, Bachelor's degree in Special Education or Learning Disabilities, or related field including calculus; or a bachelor's degree with at least 10 years grade 9-12 math teaching experience.					
MAT 095-Elementary Algebra	1.4	Bachelor's degree in Mathematics, or Mathematics Education; Or, Bachelor's degree in Special Education or Learning Disabilities, or related field including calculus; or a bachelor's degree with at least 10 years grade 9-12 math teaching experience.					
MAT 096-Elementary Geometry	1.4	Bachelor's degree in Mathematics, or Mathematics Education; Or, Bachelor's degree in Special Education or Learning Disabilities, or related field including calculus; or a bachelor's degree with at least 10 years grade 9-12 math teaching experience.					
MAT 097-Technical Mathematics I	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 098-Mathematics for Electronics I	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 099-Intermediate Algebra	1.4	Bachelor's degree in Mathematics, or Mathematics Education; Or, Bachelor's degree in Special Education or Learning Disabilities, or related field including calculus; or a bachelor's degree with at least 10 years grade 9-12 math teaching experience.					
MAT 106-Technical Mathematics II	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 107-Mathematics for Electronics II	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 120-General Education Statistics	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 140-Concepts in Mathematics	1.2	Minimums not set by Mathematics Department					
MAT 150-Elements of Mathematics	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 158-Technical Mathematics III	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 159-Mathematics for Electronics III	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 161-College Algebra	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 165-College Algebra and Trigonometry	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 166-Trigonometry*	1.1	Master's degree in Mathematics or Master's degree in a related field with at least 18 semester hours in graduate level mathematics.					
MAT 170-Finite Mathematics	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 171-Calculus for Business and Social Sciences	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					

MAT 175-Calculus with Analytic Geometry I	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.				
MAT 201-Mathematical Foundations for Elementary Education	1.1	Master's degree in Mathematics or at least five-years 6-12 math teaching experience and a Master's Degree.				
MAT 202-Mathematical Foundations for Elementary Education II	1.1	Master's degree in Mathematics or at least five years grades 9-12 math teaching experience and a Master's degree.				
MAT 220-Statistics	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.				
MAT 245-Calculus with Analytic Geometry II	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.				
MAT 253-Linear Algebra	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.				
MAT 255-Calculus with Analytic Geometry III	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.				
MAT 260-Differential Equations	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.				
THE COLLEGE EXPERIENCE						
MCC 101-College Experience	1.1	Master's degree in any subject area.				
MCC 102-College Success Seminar	1.1	Master's degree in any subject area.				
MANAGEMENT						
MGT 110-Supervisory Responsibility	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience. Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.			
MGT 150-Principles of Management	1.2	Bachelor's degree in Business, Management, or related field, and 2,000 hours of related work experience.			Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.	
MGT 205-Creative Leadership	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience.				
MGT 210-Human Resources Management	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience.				
MGT 225-Cross Cultural Management	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience.				
MGT 230-Experiencing Management Decisions	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience.				
MARKETING						
MKT 110-Principles of Marketing	1.1	Master's degree in Marketing; or MBA; or Master's in related field with 18 graduate hours in the discipline.			Master's degree in Marketing; or MBA with 18 graduate credit hours in marketing, or Master's in related field with 18 graduate credit hours in marketing.	
MKT 120-Principles of Advertising	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.				
MKT 130-Professional Selling	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.				
MKT 140-Principles of Retailing	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.				
MKT 155-Electronic Commerce (E-Commerce)	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.				
MKT 160-Social Media Marketing*	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience, with 8 hours of continuing education in Social Media Marketing annually (and/or actively managing social media marketing campaign(s) that is/are verified).		MKT-160 Introduction to Social Media Marketing		
MKT 225-Consumer Behavior	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.				
MKT 240-Regional Agriculture Marketing	1.2	Bachelor's degree in the agricultural, business or marketing areas 2,000 hours of related work experience. Working knowledge of the fundamentals of agriculture marketing and the industry.	Associate degree in the agricultural, business or marketing areas 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of the fundamentals of agriculture marketing and the industry.			
MKT 249-Marketing Internship	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.				
MKT 264-International Marketing	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.				
MKT 290-Topics & Issues in Marketing	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.				
MUSIC						
MUS 100-Chorus	1.1	Master's degree in Music or Music Education.				
MUS 101-Fundamentals of Music	1.1	Master's degree in Music or Music Education.				
MUS 104-Intro to Electronic Music Processing	1.1	Master's degree in Music or Music Education.				
MUS 111-Class Piano I	1.1	Master's degree in Music or Music Education.				
MUS 140-Music Theory I	1.1	Master's degree in Music or Music Education.				
MUS 141-Musicianship I	1.1	Master's degree in Music or Music Education.				
MUS 145-Music Theory II	1.1	Master's degree in Music or Music Education.				
MUS 146-Musicianship II	1.1	Master's degree in Music or Music Education.				
MUS 151-Music Appreciation	1.1	Master's degree in Music or Music Education.				
MUS 153-Introduction to World Music	1.1	Master's degree in Music or Music Education.				
MUS 154-Introduction to American Music	1.1	Master's degree in Music or Music Education.				
MUS 160-Jazz Ensemble	1.1	Bachelor's degree in Music or Music Education and considerable experience in teaching or conducting.				
MUS 161-Chamber Ensemble	1.1	Master's degree in Music or Music Education.	Bachelor's degree in Music or Music Education. Three years of professional teaching or conducting in choral or instrumental music.			
MUS 162-Concert Band	1.1	Master's degree in Music or Music Education.				
MUS 163-New Orleans Jazz Band	1.1	Master's degree in Music or Music Education.				
MUS 164-Guitar Ensemble	1.1	Master's degree in Music or Music Education.				
MUS 165-Chamber Singers	1.1	Master's degree in Music or Music Education.				
MUS 171-Music History I	1.1	Master's degree in Music or Music Education.				
MUS 172-Music History II	1.1	Master's degree in Music or Music Education.				
MUS 201 to 219-Applied Music	1.1	Bachelor's degree in Music or Music Education and considerable experience in teaching or conducting.				
MUS 240-Music Theory III	1.1	Master's degree in Music or Music Education.				
MUS 241-Musicianship III	1.1	Master's degree in Music or Music Education.				
MUS 245-Music Theory IV	1.1	Master's degree in Music or Music Education.				
MUS 246-Musicianship IV	1.1	Master's degree in Music or Music Education.				
NURSING ASSISTANT EDUCATION						
NAE 100-Basic Nursing Assistant	1.2	BS/BA in a health related field; Registered Nurse with current Illinois license. 2 years' experience as a licensed nurse; one year of experience as a Registered nurse in one or both of the following areas: teaching theory in an accredited nurse training program or providing nursing care; Train the Trainer certificate from the Illinois Dept. of Public Health and or instructor approval from IDPH; current Basic Life Support CPR certification.	Associate of Applied Science in Nursing; Registered Nurse with current Illinois license. 2 years' experience as a licensed nurse; one year of experience as a Registered nurse in one or both of the following areas: teaching theory in an accredited nurse training program or providing nursing care; Train the Trainer certificate from the Illinois Dept. of Public Health and instructor approval; current Basic Life Support and CPR certification.			
NETWORK SECURITY						
NET 100-Computer Ethics	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology and 8,000 hours of related experience.			

NET 252-Windows-Server-III	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 3,000 hours of related work experience. In addition: For NET 252 - passing of Microsoft Certification Exam 70-742 or TestOut Server Pro 2016-Identity Certification Exam (or 2,000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 2,000 hours of related experience. In addition: For NET 252 - passing of Microsoft Certification Exam 70-742 or TestOut Server Pro 2016-Identity Certification Exam (or 2,000 hours of equivalent work-related experience) is required.				
NET 260-Cloud+ Certification Prep	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 260, Cloud+ Certification (or 2000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 260, Cloud+ Certification (or 2000 hours of equivalent work-related experience) is required.				
NET 280-CySA+ Certification Prep	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 280, CySA+ Certification or TestOut CyberDefense Pro Certification Exam (or 2000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 280, CySA+ Certification or TestOut CyberDefense Pro Certification Exam (or 2000 hours of equivalent work-related experience) is required.				
NURSING							
NUR 095-Directed Study in Nursing	1.6	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nursing Act				
NUR 112-Fundamentals of Nursing Theory	1.2	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 115-Fundamentals of Nursing Practice	1.2	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 125-LPN to ADN Transition	1.2	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 130-Concepts of Nursing Practice I	1.2	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 135-Concepts of Nursing Practice II	1.2	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 212-Concepts of Nursing Practice III	1.2	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 215-Concepts of Psychiatric Nursing	1.2	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 222-Concepts of Family Nursing	1.2	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 225-Complex Issues in Healthcare	1.2	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 240-Nursing Leadership	1.2	Master's degree in Nursing; Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
OCCUPATIONAL THERAPY ASSISTANT							
OTA 110-Foundations of Occupational Therapy	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 120-Therapeutic Methods I	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience, with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 130-Occupations Across the Lifespan	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience, with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 140-Dynamics of Human Movement	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience, with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 150-Conditions Disrupting Participation	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 160-Psychosocial Rehab Theory & Methods	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 170-Therapeutic Methods II	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 210-Physical Theory and Rehab Methods	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 220-Therapeutic Methods III	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 230-Professional Analysis in Practice	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				

OTA 240-Health Services Management	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 250-Professional Practice Seminar	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 260-Fieldwork Level IIA	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 265-Fieldwork Level IIB	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 280-Topics in Occupational Therapy	4.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
PARALEGAL							
PAR 101-Introduction to Paralegal Studies	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 102-Legal Research and Writing	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 103-Civil Litigation and Discovery	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 110-Law Office Technology	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 120-Tort and Insurance Law	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 121-Contract Law	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 122-Real Property	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 123-Family Law	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 124-Intellectual Property Law	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 125-Estate Planning and Probate Law	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 255-Paralegal Studies Internship	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PASTRY							
PAS 101-Pastry Skills I	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PAS 102-Pastry Skills II	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PAS 103-Pastry Skills III	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PAS 208-Bakery Operations	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience with direct supervisory experience or 8000 hours work experience and industry certified				
PAS 240-Decorative Pastry Skills	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PAS 250-Confections & Chocolates	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PAS 255-Pastry Business Internship	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience with direct supervisory experience or 8000 hours work experience and industry certified				
PAS 260-Baking for Restricted Diets	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PERSONAL DEVELOPMENT							
PDV 100-Personal Development	1.1	Master's degree in Counseling to include 15 hours of counseling theories, career counseling, testing, group counseling and a supervised practicum. 2,000 hours of counseling experience.					
PDV 105-Lifelong Learning Skills	1.1	Master's degree in Counseling to include 15 hours of counseling theories, career counseling, testing, group counseling and a supervised practicum. 2,000 hours of counseling experience.					
PDV 110-Career Development	1.1	Master's degree in Counseling to include 15 hours of counseling theories, career counseling, testing, group counseling and a supervised practicum. 2,000 hours of counseling experience.					
PHILOSOPHY							
PHI 151-Introduction to Philosophy	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 155-Introduction to Logic	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 158-Feminist Philosophy	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 160-Eastern Philosophy	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 240-Philosophy of Religion	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 251-Introduction to Ethics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 252-Medical Ethics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 255-Living with Death	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 261-Religions of the World	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 262-Religious Texts	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					

PHI 290-Topics in Philosophy	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHYSICS							
PHY 280-General Physics I	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
PHY 281-General Physics II	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
PHY 291-Principles of Physics I	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
PHY 292-Principles of Physics II	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
PHY 293-Principles of Physics III	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
PHY 294-Thermal Physics	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
POLITICAL SCIENCE							
PLT 150-Introduction to Political Science	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 151-United States Government	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 155-State and Local Government	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 160-The Constitution: That Delicate Balance	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 251-International Relations	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 255-Comparative Government	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 261-Modern Latin America	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 281-Introduction to Asia	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PSYCHOLOGY							
PSY 151-Introduction to Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 175-Human Sexuality	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 250-Human Development Over the Life Span	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 251-Child Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 260-Introduction to Gerontology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 265-Social Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 270-Introduction to Forensic Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 271-Educational Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 275-Abnormal Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 280-Theories of Personality	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 290-Topics in Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PHYSICAL THERAPY ASSISTANT							
PTA 101-Introduction to PTA	1.2	Bachelor degree in Physical Therapy or related healthcare or science field; Licensed Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.	Associate of Applied Science in Physical Therapy Assistant; Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) who are licensed with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.				
PTA 120-Patient Interventions I	1.2	Bachelor degree in Physical Therapy or related healthcare or science field; Licensed Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.	Associate of Applied Science in Physical Therapy Assistant; Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) who are licensed with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.				
PTA 130-Patient Assessment I	1.2	Bachelor degree in Physical Therapy or related healthcare or science field; Licensed Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.	Associate of Applied Science in Physical Therapy Assistant; Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) who are licensed with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.				
PTA 141-Kinesiology	1.2	Bachelor degree in Physical Therapy or related healthcare or science field; Licensed Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.	Associate of Applied Science in Physical Therapy Assistant; Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) who are licensed with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.				
PTA 142-Pathophysiology	1.2	Bachelor degree in Physical Therapy or related healthcare or science field; Licensed Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.	Associate of Applied Science in Physical Therapy Assistant; Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) who are licensed with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.				
PTA 145-Introduction to Clinical Education	1.2	Bachelor degree in Physical Therapy or related healthcare or science field; Licensed Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.	Associate of Applied Science in Physical Therapy Assistant; Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) who are licensed with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.				
PTA 151-PTA Clinical Experience I	1.2	Bachelor degree in Physical Therapy or related healthcare or science field; Licensed Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.	Associate of Applied Science in Physical Therapy Assistant; Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) who are licensed with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.				

				RAD 117-Fundamentals of Radiation Physics		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 150-Radiologic Clinical Practicum I		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 160-Radiologic Clinical Practicum II		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 170-Radiologic Clinical Practicum III		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 222-Radiologic Procedures III		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 242-Radiologic Procedures IV		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 243-Radiologic Pathology		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 253-Digital Radiography		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 263-Radiologic Special Procedures		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 273-Radiologic Seminar		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 280 -Radiologic Clinical Practicum IV		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
				RAD 290-Radiologic Clinical Practicum V		Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.
Respiratory Therapy	1.2					
				RSP 101-Introduction to Respiratory therapy		Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 103-Respiratory Therapy Procedures		Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 105-Pharmacology for Respiratory Therapy		Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.

				RSP 107-Advanced Respiratory Procedures	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 109-Respiratory Disease and Diagnostic I	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 111-Respiratory Therapy Clinical Practice I	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 201-Respiratory Therapy Clinical Practice II	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 203-Respiratory Disease and Diagnostic II	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 205-Intensive Respiratory Care	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 207-Pulmonary Function Testing	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 209-Hemodynamic Monitoring	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 211-Respiratory Therapy Clinical Practice III	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 213-Neonatal and Pediatric Respiratory Care	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 215-Critical Care and Emergency Respiratory Therapy	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 217-Respiratory Therapy Clinical Practice IV	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
				RSP 219-Respiratory Therapy Board Review	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.
READING					
RDG 089-Basic Reading Skills	1.4	Bachelor's degree in Reading or English; Master's degree in Reading or related field (e.g., Linguistics), or Master's degree with at least 18 graduate Reading hours preferred.			
RDG 090-Reading Improvement	1.4	Bachelor's degree in Reading or English; Master's degree in Reading or related field (e.g., Linguistics), or Master's degree with at least 18 graduate Reading hours preferred.			
RDG 092-Concentration and Note-Taking	1.4	Bachelor's degree in Reading or English; Master's degree in Reading or related field (e.g., Linguistics), or Master's degree with at least 18 graduate Reading hours preferred.			
RDG 093-Test-Taking	1.4	Bachelor's degree in Reading or English; Master's degree in Reading or related field (e.g., Linguistics), or Master's degree with at least 18 graduate Reading hours preferred.			
RDG 110-Critical Reading Skills	1.1	Master's degree in Reading or related field (e.g., Linguistics), or Master's degree with at least 18 graduate Reading hours.			
ROBOTICS					
ROB 110-Introduction to Robotics	1.2	Bachelor's degree with at least 12 credits in Programming or Robotics, Bachelor of Science degree in Computer Science, or a related field with 2,000 hours of related experience.			
ROB 200-Cyber-Physical Systems	1.2	Bachelor's degree with at least 12 credits in Programming or Robotics, Bachelor of Science degree in Computer Science, or a related field with 2,000 hours of related experience.			
ROB 211-Distributed Robotic Systems	1.2	Bachelor's degree with at least 12 credits in Programming or Robotics, Bachelor of Science degree in Computer Science, or a related field with 2,000 hours of related experience.			
ROB 220-Artificial Intelligence	1.2	Bachelor's degree with at least 12 credits in Programming or Robotics, Bachelor of Science degree in Computer Science, or a related field with 2,000 hours of related experience.			
SOCIOLOGY					

SPA 102- Spanish for the Workplace II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 151-Beginner Spanish I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 152-Beginner Spanish II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 155-Spanish for Conversation I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 251-Intermediate Spanish I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 252-Intermediate Spanish II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 255- Spanish for Conversation II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 261-Advanced Spanish Conv & Comp I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 262-Advanced Spanish Conv & Comp II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 271-Proficient Communicators I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 272-Proficient Communicators II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPA 290-Topics in Spanish	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or masters degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where Spanish is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
SPEECH						
SPE 151-Introduction to Speech	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
SPE 155-Interpersonal Communication	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
SPE 161-Small Group Discussion	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
SPE 251-Intercultural Communication	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
SPE 265-Fundamentals of Oral Interpretation	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
SPE 290- Topics in Speech	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
THEATER						
THE 151-Introduction to Theatre	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				
THE 153-Theatre Practice	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.	A bachelor of Fine Arts degree plus 4,000 hours of related experience.			
THE 157-Acting I-Preparation	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.	A bachelor of Fine Arts degree plus 4,000 hours of related experience.			
THE 158-Acting II-The Actor at Work	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.	A bachelor of Fine Arts degree plus 4,000 hours of related experience.			
THE 159-Stagecrafts	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.	A bachelor of Fine Arts degree plus 4,000 hours of related experience.			
WELDING						
WLD 106-Welding Basics and Weldment Prints	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience. Or 10,000 hours of welding work experience.			
WLD-121 - SMAW Flat and Horizontal	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience. Or 10,000 hours of welding work experience.			

Request to Purchase
Foglia CATI HVAC Equipment and Supplies

Information

MCC launched the Heating, Ventilation, and Air Conditioning (HVAC) program in the Foglia Center for Advanced Technology and Innovation (CATI) in Fall 2024. The College is seeking to purchase additional HVAC equipment and supplies for use in the Foglia CATI HVAC Lab for classes starting in Spring 2025. Students will learn to work with sheet metal and residential and commercial HVAC equipment in this program. The tools and equipment that will be in this lab will provide hands-on experience in forming sheet metal duct work and the operation, troubleshooting, diagnosis, and repair of residential and commercial HVAC equipment.

The equipment and supplies included in this order are required for courses (sheet metal, residential heating, and residential air conditioning) launching in Spring 2025. Due to ordering lead time, we made the purchase in December and are asking for retroactive Board approval. The cost for these HVAC equipment and supplies is \$38,578.85 and is provided by Johnstone Supply – The Heartland Group of Cary, IL.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act for purchases made under State negotiated contracts and associated purchasing consortiums.

This expense is funded by the Advance McHenry County grant and the MCC CATI budget.

- Advanced McHenry County Grant = \$20,000.00
- CATI MCC Expense = \$18,578.85

Recommendation

It is recommended that the Board of Trustees approves the purchase of HVAC equipment and supplies from Johnstone Supply – The Heartland Group of Cary, IL for \$38,578.85.



Clinton E. Gabbard
President

Extension of Employee's Separation Date

Information

The Director of the MCC Store, Alma Wilhelm, initially separated from employment with the College effective October 3, 2024, as identified in the Employee Resignations and Retirement Notifications Report at the October 24, 2024 regular Board meeting. Ms. Wilhelm and the College Administration seek to extend the effective date of her separation from October 3, 2024 to a resignation effective at the close of business on May 31, 2025.

Recommendation

It is recommended that the Board of Trustees extend Alma Wilhelm's October 3, 2024 separation from employment to a resignation effective at the close of business on May 31, 2025.



Clinton E. Gabbard
President

Ratification of Hires
New and Replacement Administrative and Faculty Appointments

Information

The following is a new full-time faculty position created within the Mathematics, Sciences, and Health Services division.

Instructor, Radiologic Technology – Program Chair

Rhonda Knaack has been approved to fill this position effective February 3, 2025. Ms. Knaack has a Master of Science in Radiologic Technology and is working towards completing her Master of Healthcare Administration from Southern Illinois University. She also holds a Bachelor of Science – Imaging Science – Computed Tomography degree from Rush University. She holds the following licenses: ARRT/CT; ARDMS – Abdomen, OB/GYN, Vascular; IEMA, Wisconsin Radiology License and is CPR certified. Her experience is as follows:

July 2022 - Present	Radiology Supervisor – MHCL Mercy Health McHenry, IL
November 2016 – August 2022	Vascular Technologist Vein Specialist of Illinois Chicago, IL
Jan 2020 – December 2020	CT Technologist St. Alexius Medical Center Hoffman Estates, IL
August 2018 – September 2019	Registry CT Technologist Advocate Sherman Hospital Elgin, IL
June 2011 – August 2018	Part-Time CT Technologist St. Alexius Medical Center Hoffman Estates, IL
June 1987 – November 2009	Medical Imaging Quality Workflow Coordinator (March 2000 – November 2009) Clinical Instructor (August 2006 – August 2008) CT Technologist (June 1990 – March 2000) Radiographer/Angiographer (June 1987 – June 1990) Centegra Hospital Woodstock, IL

One application was received; one met the position’s minimum requirements. The search committee interviewed this one candidate and selected Ms. Knaack.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane IV, Step 12	\$26,233.14	N/A	\$91,074.50

Classification: Faculty/Full-time, 9-month, Exempt

Position Summary: MCC instructors are higher education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies to reach a variety of learners. They assess student learning to ensure student success, staying abreast of current and emerging trends in the discipline. Our instructors collaborate within the College as discipline experts, helping the College to reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

Qualifications/Desired Qualifications:

- Master’s degree from an accredited institution recognized by the US Department of Education
- American Registry of Radiologic Technologists (ARRT) certification in Radiography
- Minimum of three years of clinical experience as a radiologist
- Two years of experience as an instructor in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program

Information

The following are new full-time faculty positions created within the Manufacturing & Advanced Technology division.

Instructor, Welding

Samuel Long has been approved to fill this position effective January 16, 2025. Mr. Long holds an Associate of Welding degree from Harper College in 2016. His experience is as follows:

June 2021 – December 2024	Welding Instructor Universal Technical Institute Lisle, IL
September 2014 – June 2021	Welder/Fabricator Palatine Welding Company Rolling Meadows, IL
November 2016 – October 2017	Welder Ace Metal Craft Bensenville, IL
June 2014 – September 2014	Welder/Fabricator Ascent Manufacturing Elk Grove Village, IL

Thirteen applications were received; seven met the position’s minimum requirements. The search committee interviewed seven candidates and selected Mr. Long.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane I, Step 12	\$26,233.14	N/A	\$79,943.17

Classification: Faculty/Full-time, 9-month, Exempt

Position Summary: MCC instructors are higher education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies to reach a variety of learners. They assess student learning to ensure student success, staying abreast of current and emerging trends in the discipline. Our instructors collaborate within the College as discipline experts, helping the College to reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

Qualifications/Desired Qualifications:

- Bachelor’s degree in a technology related area and one-year work experience in welding or an Associate of Applied Science in Welding and four-year’s work experience in welding
- Demonstrated experience in technology enhanced instruction
- A desire to interact with students, peers, and industry to develop and maintain a growing welding department
- Demonstrated commitment to professional growth
- Commitment to the mission of the community college and to teaching and motivating community college students in ways appropriate to their diverse backgrounds and learning styles
- Commitment to working with beginning students

Instructor, Engineering

Atulya Ashokan has been approved to fill this position effective January 16, 2025. Ms. Ashokan has a Master of Engineering with a focus on Mechanical and Aerospace Engineering degree and a Master of Engineering with a focus on Manufacturing Engineering, both from Illinois Institute of Technology. She also has a Bachelor of Aeronautical Technology from Hindustan Institute of Technology and Science. Her experience is as follows:

October 2019 – June 2022	Program Manager – C-130J Empennage Lockhead Martin (India Joint Venture) Hyderabad, IT
August 2018 – February 2019	Manager – Polyurethane Casting Rotation Dynamics Corporation Romeoville, IL
October 2017 – August 2018	Mechanical Engineer, Process Improvement, Roll Group Rotation Dynamics Corporation Romeoville, IL
May 2016 – October 2017 Rotation Dynamics Corporation Chicago, IL	Mechanical Engineer, Moded Products Division

August 2012 – July 2013

Mechanical Engineer
Shreekrishna Engineers
Mumbai, IN

Fourteen applications were received; four met the position's minimum requirements. The search committee interviewed two candidates and selected Ms. Ashokan.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane VI, Step 12	\$26,233.14	N/A	\$100,181.95

Classification: Faculty/Full-time, 9-month, Exempt

Position Summary: MCC instructors are higher education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies to reach a variety of learners. They assess student learning to ensure student success, staying abreast of current and emerging trends in the discipline. Our instructors collaborate within the College as discipline experts, helping the College to reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

Qualifications/Desired Qualifications:

- Master's degree from a regionally accredited institution in Physics or Engineering with 18 graduate credit hours in the discipline.

Recommendation

It is recommended that the Board of Trustees ratifies the full-time faculty personnel appointments as listed above.



Clinton E. Gabbard
President

Request to Approve
Purchase and Installation of Healthcare Equipment

In planning for the healthcare program expansion, the College was able to secure a quote to purchase X-ray equipment at 2024 pricing which will be delivered in 2025. A purchase order was created in December and submitted to Phillips Healthcare for the purchase of one portable X-ray (Radiography) machine, one standup x-ray machine, and two portable diagnostic ultrasound (Sonogram) systems, as well as the associated support contracts and training.

We request approval of the purchase and installation of the X-ray and sonography equipment to be provided by Phillips Healthcare. This will be completed in May of 2025.

This equipment is exempt from the bidding requirement under Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1

...(f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services;

This is also a sole source provider of this healthcare equipment.

Name	Total Purchase
Phillips Healthcare	\$853,617.62

This expense is budgeted in the Operations and Maintenance (Restricted) Fund 03.

Recommendation

It is recommended that the Board of Trustees approves the purchase and installation of the X-ray equipment in the healthcare expansion for \$853,617.62.



Clinton E. Gabbard
President

Approval of Course Fees for FY 2025-2026

Information

Attached is a list of additional fees for credit courses offered at McHenry County College. Courses with changes are identified with red text and include a brief rationale for the changes occurring. Courses with black text are unchanged.

Recommendation

It is recommended that the Board of Trustees approves the attached list of course fees and that these fees be assessed effective Summer 2025.



Clinton E. Gabbard
President

COURSE FEES - 2025-2026

COURSE #	COURSE TITLE	CURRENT FEE \$ 2024-2025	New Fee \$ 2025-2026	Comments (Justification)	What Fee Covers
ACC - 220	COMPUTERIZED APPLICATIONS FOR ACCOUNTING	\$115.00			QuickBooks Online Exam Fee, 1 Re-take, Study guide
ADD - 100	Programming Logic	\$0.00			Now using Open Education Resource textbook
ADD - 103	Fundamental Web Development	\$0.00			
ADD - 105	Programming for Android I	\$100.00			Laptop rental
ADD - 107	Programming for iOS I	\$100.00			Laptop rental
ADD - 109	Database Fundamentals	\$0.00			
ADD - 140	User Interface and Experience Design	\$0.00			
ADD - 147	JavaScript Programming	\$0.00			
ADD - 153	Advanced Web Development	\$0.00			
ADD - 155	Programming for Android II	\$100.00			Laptop rental
ADD - 157	Programming for iOS II	\$100.00			Laptop rental
ADD - 160	Intermediate Python	\$60.00	\$0.00	removed materials	Practice-Certification-Exams
ADD - 175	Content Management Systems for the Web	\$0.00			
ADD - 212	Content Management Systems for the Web	\$0.00			
ADD - 212	PHP and MySQL	\$0.00			
ADD - 215	Amazon Web Services	\$0.00			
ADD - 245	Machine Learning with Python	\$0.00			
ADD - 247	Application Development in JavaScript	\$0.00			
ADD - 280	Software Application Design and Development Capstone	\$100.00	\$0.00	Fee to be charged to only those using the rental laptop program	Laptop rental
AET-123	AEC PROJECT DELIVERY	\$25.00	\$25.00	New course to department moved from CMT.	Technology and lab supplies
AET-125	AEC PRODUCTIVITY SOFTWARE		\$25.00	New course.	Technology and lab supplies
AET-141	INTERIOR DESIGN I	\$25.00			Technology and lab supplies
AET-142	HISTORY OF INTERIORS	\$25.00			Technology and lab supplies
AET-151	TECHNICAL DRAWING AUTOCAD I	\$25.00			Technology and lab supplies
AET-152	TECHNICAL DRAWING AUTOCAD II	\$25.00			Technology and lab supplies
AET-153	TECHNICAL DRAWING AUTOCAD III	\$25.00			Technology and lab supplies
AET-154	ARCHITECTURAL DRAWING AUTOCAD	\$25.00			Technology and lab supplies
AET-161	BIM RESIDENTIAL ARCH REVIT	\$25.00			Technology and lab supplies
AET-162	BIM COMMERCIAL ARCH REVIT	\$25.00			Technology and lab supplies
AET-165	BIM COORDINATION NAVISWORKS	\$25.00			Technology and lab supplies
AET-167	BIM MEP SYSTEMS REVIT		\$25.00	New course.	Technology and lab supplies
AET-169	BIM MANAGEMENT REVIT		\$25.00	New course.	Technology and lab supplies
AET-171	PARAMETRIC MODELING SOLIDWORKS I	\$25.00			Technology and lab supplies
AET-172	PARAMETRIC MODELING SOLIDWRKS II	\$25.00			Technology and lab supplies
AET-181	MASTERCAM I	\$25.00			Technology and lab supplies
AET-182	MASTERCAM II	\$25.00			Technology and lab supplies
AET-241	INTERIOR DESIGN II	\$25.00			Technology and lab supplies
AET-253	DESIGN VISUALIZATION	\$25.00		Course deleted as part of Program of Study	Technology and lab supplies
AET-274	APPLIED STATICS	\$25.00		Course deleted as part of Program of Study	Technology and lab supplies
AET-290	TOPICS IN ARCHITECTURE/ENGINEERING	\$25.00			Technology and lab supplies
AET-299	INDEP STUDY IN DESIGN TECH	\$30.00			Technology and lab supplies
AGR-107	INTRO AGRICULTURE PRACTICUM	\$30.00			Greenhouse Supplies
AMT-100	PRINCIPLES OF AUTOMOTIVE TECHNOLOGY	\$60.00			Lab Supplies
AMT-120	AUTOMOTIVE ELECTRICITY FUNDAMENTALS	\$120.00	\$140.00	Change in price of digital multimeter provided to the students in the course.	Lab Supplies/ Digital Multimeter
AMT-140	AUTOMOTIVE ENGINE TECHNOLOGY	\$60.00			Lab Supplies
AMT-160	AUTOMOTIVE ELECTRONIC FUNDAMENTALS	\$60.00			Lab Supplies
AMT-170	MANUAL DRIVE TRAIN AND AXLES	\$60.00			Lab Supplies
AMT-180	AUTO STEERING-CHASSIS-SUSPENSION	\$60.00			Lab Supplies
AMT-200	COMPUTERIZED AUTOMOTIVE SYSTEMS	\$60.00			Lab Supplies
AMT-220	AUTOMOTIVE BRAKE SYSTEMS	\$60.00			Lab Supplies
AMT-230	HIGH PERFORMANCE ENGINE FUNDAMENTALS	\$60.00			Lab Supplies
AMT-240	AUTOMOTIVE CLIMATE CONTROL SYSTEMS	\$60.00			Lab Supplies
AMT-260	ADVANCED DIAGNOSTICS & DRIVEABILITY	\$60.00			Lab Supplies
AMT-270	AUTOMATIC TRANSMISSIONS & TRANSAXLES	\$60.00			Lab Supplies
ANI-100	2D ANIMATION	\$75.00			
ANI-103	ANIMATION TECHNIQUES 1	\$75.00			
ANI-105	3D MODELING AND ANIMATION 1	\$75.00			
ANI-203	ANIMATION TECHNIQUES 2	\$75.00			
ANI-205	3D MODELING AND ANIMATION 2	\$75.00			
ANT-160	INTRO TO PHYSICAL ANTHROPOLOGY	\$10.00			Lab Supplies
ANT-255	ARCHAEOLOGICAL FIELD SCHOOL	\$450.00	\$10.00	No longer using third party provider. New fee covers lab supply cost.	Lab Supplies
AOT-110	OUTLOOK	\$99.00			MOS Exam at new Certiport rate
AOT-120	WORD PROCESSING I	\$20.00			Skyepack
AOT-122	WORD PROCESSING II	\$119.00			Skyepack & MOS exam
AOT-130	PRESENTATION SOFTWARE	\$99.00			MOS exam
AOT-134	INTRODUCTION TO DESKTOP PUBLISHING	\$0.00			
AOT-231	SPREADSHEET APPLICATIONS II	\$99.00			MOS exam
AOT-234	ADVANCED DESKTOP PUBLISHING	\$0.00			
ARC-171	INTRODUCTION TO DESIGN I		\$80.00	New course.	Technology and lab supplies
ARC-172	INTRODUCTION TO DESIGN II		\$80.00	New course.	Technology and lab supplies
ARC-210	HISTORY OF WORLD ARCHITECTURE		\$25.00	New course.	Technology and lab supplies
ARC-222	ARCHITECTURAL TECH AND CONST I		\$25.00	New course.	Technology and lab supplies
ARC-224	ARCHITECTURAL TECH AND CONST II		\$25.00	New course.	Technology and lab supplies
ARC-232	STRUCTURAL FUNDAMENTALS		\$25.00	New course.	Technology and lab supplies
ARC-251	DESIGN VISUALIZATION AND PORTFOLIO		\$25.00	New course to department moved from AET.	Technology and lab supplies
ARC-273	FUNDAMENTALS OF DESIGN I		\$80.00	New course.	Technology and lab supplies
ARC-274	FUNDAMENTALS OF DESIGN II		\$80.00	New course.	Technology and lab supplies
ARM-151	Mechanical Assembly and Maintenance	\$85.00			Lab Supplies
ARM-275	ARM Capstone I	\$25.00			Lab Supplies
ARM-276	ARM Capstone II	\$25.00			Lab Supplies
ARM-277	Joint Capstone I	\$25.00			Lab Supplies
ARM-278	Joint Capstone II	\$25.00			Lab Supplies
ARM-250	ARM Internship I	\$25.00			Lab Supplies
ARM-161	Automation and Robotics I	\$25.00			Lab Supplies
ARM-220	Automation and Robotics II	\$25.00			Lab Supplies
ART-150	HUMANITIES THROUGH THE ARTS	\$10.00			
ART-151	ART APPRECIATION	\$10.00			
ART-152	INTRODUCTION TO STUDIO ART	\$25.00			Lab supplies
ART-153	2D DESIGN	\$25.00			Lab supplies
ART-155	NON-WESTERN ART	\$10.00			
ART-156	DRAWING I	\$25.00			Lab supplies
ART-157	DRAWING II	\$25.00			Lab supplies
ART-158	LIFE DRAWING	\$50.00			Lab supplies
ART-160	PAINTING I	\$25.00			Lab supplies
ART-165	ETHNIC FOLK ART	\$10.00			
ART-166	INTRODUCTION TO DIGITAL TOOLS	\$50.00			Lab supplies, including technology (software subscription)
ART-170	INTRODUCTION TO ART EDUCATION	\$10.00			
ART-171	ART HISTORY I	\$10.00			
ART-172	ART HISTORY II	\$10.00			
ART-174	STUDIES IN CONTEMPORARY ART	\$10.00			
ART-175	HISTORY OF PHOTOGRAPHY	\$10.00			
ART-176	FASHION AND ART	\$10.00			
ART-180	SCULPTURE I	\$45.00			Lab supplies
ART-184	JEWELRY/METALS I	\$75.00			Lab supplies
ART-185	FIBERS I	\$45.00			Lab supplies
ART-186	JEWELRY/METALS II	\$75.00			Lab supplies
ART-190	PROFESSIONAL PRACTICES	\$15.00			
ART-241	DARKROOM-PHOTOGRAPHY I	\$60.00			Lab supplies including chemicals
ART-242	DARKROOM PHOTOGRAPHY II	\$60.00			Lab supplies including chemicals
ART-244	COLOR PHOTOGRAPHY	\$50.00			Lab supplies including chemicals
ART-245	PRIMITIVE PHOTOGRAPHY	\$20.00			Lab supplies
ART-246	ALTERNATIVE PHOTO PROCESSING	\$50.00			Lab supplies including chemicals
ART-247	LARGE FORMAT PHOTOGRAPHY	\$50.00			Lab supplies including chemicals
ART-248	STUDIO LIGHTING I	\$45.00			Lab supplies
ART-249	STUDIO LIGHTING II	\$45.00			Lab supplies
ART-250	DIGITAL PHOTOGRAPHY I	\$60.00			Lab supplies including technology (software subscription)
ART-251	Audio, Video, New Media I	\$60.00			Lab Supplies including technology (software subscription)
ART-252	DIGITAL PHOTOGRAPHY II	\$60.00			Lab supplies including technology (software subscription)
ART-253	3D DESIGN	\$45.00			Lab supplies
ART-254	DIGITAL PHOTOGRAPHY III	\$60.00			Lab supplies including technology (software subscription)
ART-255	DIGITAL & FILM PHOTO EXPLORATION	\$60.00			Lab supplies including technology and chemicals
ART-257	DRAWING III	\$25.00			Lab supplies
ART-258	LIFE DRAWING II	\$50.00			Lab supplies
ART-261	PAINTING II	\$25.00			Lab supplies
ART-262	PAINTING III	\$25.00			Lab supplies

McHenry County College
Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$ 2024-2025	New Fee \$ 2025-2026	Comments (Justification)	What Fee Covers
ART-263	PAINTING IV	\$25.00			Lab supplies
ART-264	BEGINNING WATERCOLOR	\$25.00			Lab supplies
ART-265	ADVANCED WATERCOLOR	\$25.00			Lab supplies
ART-266	ADVANCED PAINTING	\$34.00			Lab supplies
ART-271	CERAMICS I	\$60.00			Lab supplies including clay
ART-272	CERAMICS II	\$60.00			Lab supplies including clay
ART-273	CERAMICS III	\$60.00			Lab supplies including clay
ART-274	CERAMICS IV	\$60.00			Lab supplies including clay
ART-275	CERAMICS STUDIO	\$60.00			Lab supplies including clay
ART-280	SCULPTURE II	\$45.00			Lab supplies
ART-290	TOPICS IN ART	\$25.00			
ART-299	INDEP STUDY IN ART	\$25.00			Lab supplies
AVD-105	Audio Video Pre-Production I		\$25.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-150	Audio Video Production I		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-160	Audio Video Post-Production I		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-170	Motion Graphics I		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-180	Sound Production I		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-250	Audio Video Production II		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-251	Audio Video Production III		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-260	Audio Video Post Production II		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-270	Motion Graphics II		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-280	Sound Production II		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
BIO-110	INTRODUCTION TO HUMAN BIOLOGY	\$40.00			Lab supplies
BIO-130	ENVIRONMENTAL FIELD BIOLOGY	\$40.00			Lab supplies
BIO-157	FUNDAMENTALS OF BIOLOGY	\$40.00			Lab supplies
BIO-158	EVOLUTION AND BIODIVERSITY	\$40.00			Lab supplies
BIO-230	HUMAN STRUCTURE AND FUNCTION	\$53.00			Lab supplies
BIO-255	MICROBIOLOGY	\$53.00			Lab supplies
BIO-263	HUMAN ANATOMY AND PHYSIOLOGY I	\$53.00			Lab supplies
BIO-264	HUMAN ANATOMY AND PHYSIOLOGY II	\$53.00			Lab supplies
BUS-145	BUSINESS APPLICATIONS OF MATH	\$20.00			
BUS-155	BUSINESS COMMUNICATIONS		\$35.00	Lumen Learning Course Material/Access	Access to course materials
BUS-175	INTERNATIONAL BUSINESS	\$32.95	33.95	Vendor Price Increase	Access to e-book
CDM-090	INTRODUCTION TO COMPUTER APPLICATION	\$26.00	\$0.00		
CDM-110	COMPUTER LITERACY FOR WINDOWS	\$0.00	\$110.00	CompTIA software	CompTIA software
CDM-290	TOPICS IN COMPUTERS & DIGITAL MEDIA	\$36.00	\$0.00		
CHM-115	CHEMISTRY AND SOCIETY	\$40.00			Lab supplies
CHM-164	INTRODUCTORY CHEMISTRY	\$40.00			Lab supplies
CHM-165	GENERAL CHEMISTRY I	\$40.00			Lab supplies
CHM-166	GENERAL CHEMISTRY II	\$40.00			Lab supplies
CHM-170	SURVEY OF ORGANIC AND BIOCHEMISTRY	\$40.00			Lab supplies
CHM-265	ORGANIC CHEMISTRY I	\$53.00			Lab supplies
CHM-266	ORGANIC CHEMISTRY II	\$53.00			Lab supplies
CJS-131	EMERGENCY DISPATCHER	\$25.00	\$0.00	No longer needed.	Dispatcher Simulator
CJS-230	STUDENT POLICE ACADEMY	\$25.00			Uniform shirts
CLM-101	CULINARY SKILLS I	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
CLM-102	CULINARY SKILLS II	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
CLM-103	CULINARY SKILLS III	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
CLM-105	SANITATION AND SAFETY	\$76.50			ServSafe Book
CLM-180	BAR AND BEVERAGE MANAGEMENT	\$100.00	\$175.00	Increase in supply cost	Tasting supplies for class
CLM-208	RESTAURANT OPERATIONAL SKILLS	\$200.00			Lab supplies and ServSafe Alcohol Book
CLM-290	TOPICS IN CULINARY MANAGEMENT	\$100.00			Lab Supplies
CMT-120	BUILDING CODES AND ENFORCEMENT	\$25.00			ICC membership and industry certificate
CNC-105	Manual Machining I	\$50.00			Lab Supplies
CNC-106	Precision Machining I	\$50.00			Lab Supplies
CNC-115	Manual Machining II	\$50.00			Lab Supplies
CNC-155	Precision Machining II	\$50.00			Lab Supplies
CNC-156	Precision Machining III	\$50.00			Lab Supplies
CNC-157	Precision Machining IV	\$50.00			Lab Supplies
CNC-250	Precision Machining Internship				Lab Supplies
CNC-277	Precision Machining Capstone I	\$50.00			Lab Supplies
CNC-278	Precision Machining Capstone II	\$50.00			Lab Supplies
DBM-100	INTRO TO MYSQL DATABASE MGMT SYSTEMS	\$50.00			
DBM-110	SQL/DATABASE CONCEPTS	\$36.00			
DGM-107	INTRODUCTION TO DIGITAL LEGALITIES	\$25.00			
DGM-110	GAME DESIGN 1	\$25.00			
DGM-152	INTERFACE DESIGN	\$25.00			
DGM-153	DESIGNING THE USER EXPERIENCE	\$25.00			
DGM-160	3D GAME DEVELOPMENT 1	\$25.00			
DGM-168	COMPUTER ART I	\$50.00			
DGM-170	DIGITAL VIDEO PRODUCTION	\$100.00			
DGM-210	GAME DESIGN 2	\$25.00			
DGM-250	DIGITAL MEDIA INTERNSHIP	\$75.00			
DGM-256	DIGITAL FREELANCING	\$25.00			
DGM-260	3D GAME DEVELOPMENT 2	\$25.00			
DGM-265	AGILE PROJECT MANAGEMENT	\$25.00			
DGM-290	TOPICS IN DIGITAL MEDIA	\$25.00			
EAS-101	INTRODUCTION TO EARTH SCIENCE	\$10.00			Lab supplies
EAS-120	INTRODUCTION TO METEOROLOGY	\$28.00			Lab supplies
EAS-180	INTRO ASTRONOMY	\$28.00			Lab supplies
ECE-115	EARLY CHILDHOOD EDUCATION	\$25.00			Lab supplies
ECE-120	CHILD GROWTH AND DEVELOPMENT	\$25.00			Lab supplies
ECE-121	INFANT/TODDLER DEVELOPMENT AND CARE	\$25.00			Lab supplies
ECE-131	EARLY CHILD GUIDANCE & OBSERVATION	\$25.00			Lab supplies
ECE-150	CHILD STUDY AND OBSERVATION	\$35.00			Lab supplies, SD cards and flash drives for observations
ECE-204	EARLY CHILDHOOD LANGUAGE ARTS	\$30.00			Lab supplies
ECE-209	EARLY CHILD MUSIC/RHYTHMIC ACTIV	\$30.00			Lab supplies
ECE-214	EARLY CHILDHOOD ART ACTIVITIES	\$30.00			Lab supplies
ECE-219	EARLY CHILDHOOD SCIENCE AND MATH	\$30.00			Lab supplies
ECE-229	EARLY CHILD CURRICULUM & ACTIVITIES	\$35.00			Lab supplies
ECE-250	EARLY CHILDHOOD PRACTICUM	\$60.00			Lab supplies, t-shirts
ECE-290	TOPICS IN EARLY CHILDHOOD EDUCATION	\$35.00	\$0.00	All materials are now OER.	
EDU-257	LANGUAGE DEVELOPMENT	\$10.00	\$0.00	Language assessment tool is now free.	
EGR-151	ENGINEERING GRAPHICS	\$25.00			Supplies and online resources
EGR-251	STATICS	\$25.00			Equipment and supplies
EGR-252	DYNAMICS	\$25.00			Equipment and supplies
EGR-260	ELECTRICAL CIRCUITS ANALYSIS	\$25.00			Equipment and supplies
EMS-105	FIRST RESPONDER EMERGENCY AID	\$35.00			Medical Supplies used in Skills Labs
EMS-110	EMERGENCY MEDICAL TECHNICIAN-BASIC	\$225.00			Medical Supplies used in Skills Labs, EMT Polo
EMS-120	EMT-PARAMEDIC-MODULE I	\$420.00			Medical Supplies used in Skills Labs, ACLS Fee
EMS-121	EMT-PARAMEDIC-MODULE II	\$230.00			Medical Supplies used in Skills Labs, PALS Fee
EMS-122	EMT-PARAMEDIC-MODULE III	\$190.00			Medical Supplies used in Skills Labs, ITLS Fee
EMS-123	EMT-PARAMEDIC-INTERNSHIP	\$0.00			
EMS 220	PARAMEDIC MODULE I		\$250.00	EMS Testing, Platinum Planner, Medical Supplies, Required Clinical Shirts	Software, medical supplies used in skills labs, shirts
EMS 221	PARAMEDIC MODULE II		\$200.00	Fee, Medical Supplies	Heartcode ACLS, medical supplies used in skills labs
EMS 222	PARAMEDIC MODULE III		\$200.00	International Trauma Life Support (ITLS) Registration & Credentialing Fee, Medical Suppl	ITLS, Medical supplies used in skills labs
EMS 223	PARAMEDIC MODULE IV		\$200.00	Heartcode Pediatric Advanced Life Support (PALS) Registration & Credentialing Fee, Med	Heartcode PALS, Medical supplies used in skills labs
EMS 224	PARAMEDIC MODULE V INTERNSHIP		\$0.00		
ENG-095	INTRODUCTION TO COLLEGE WRITING	\$10.00			
ENG-097	ACADEMIC READING AND WRITING FOR ELL	\$10.00			
ENG-105	TECHNICAL COMMUNICATIONS	\$10.00			
ENG-108	WRITING FOR THE WEB	\$10.00			
ENG-151	COMPOSITION I	\$10.00			
ENG-152	COMPOSITION II	\$10.00			
FRS-101	INTRODUCTION TO FIRE SCIENCE	\$52.00			Background check
FRS-150	BASIC OPERATIONS FIREFIGHTER	\$225.00			Equipment and supplies
FRS-250	FIRE SCIENCE PRACTICUM	\$52.00			Background check
FRS-252	HAZ-MAT FIRST RESPONDER-OPERATIONS	\$25.00			Specialized lab equipment
FRS-253	FIRE APPARATUS ENGINEER	\$100.00			Specialized lab equipment
GEG-107	INTRODUCTION TO PHYSICAL GEOGRAPHY	\$28.00			Lab supplies
GEG-124	ENERGY RESOURCES LAB	\$10.00			Lab supplies
GEG-221	THE GLOBAL ENVIRONMENT LAB	\$25.00			Lab supplies
GEG-290	**TOPICS IN GEOGRAPHY**	\$10.00			Lab supplies
GEL-105	INTRODUCTION TO PHYSICAL GEOLOGY	\$28.00			Lab supplies
GRA 123	DIGITAL 2D DESIGN	\$25.00			Lab supplies including technology (software subscription)
GRA 125	DIGITAL ILLUSTRATION	\$50.00			Lab supplies including technology (software subscription)
GRA-100	ADOBE DESIGN SUITE	\$25.00			Lab supplies including technology (software subscription)
GRA-167	GRAPHIC DESIGN I	\$60.00			Lab supplies including technology (software subscription)

McHenry County College
Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$ 2024-2025	New Fee \$ 2025-2026	Comments (Justification)	What Fee Covers
GRA-180	HISTORY OF GRAPHIC DESIGN	\$10.00			
GRA-183	TYPOGRAPHY I	\$50.00			Lab supplies including technology (software subscription)
GRA-185	COLOR THEORY	\$50.00			Lab supplies including technology (software subscription)
GRA-267	GRAPHIC DESIGN II	\$60.00			Lab supplies including technology (software subscription)
GRA-275	PORTFOLIO DESIGN	\$50.00			Lab supplies including technology (software subscription)
HCE-100	INTRODUCTION TO HEALTH CAREERS	\$15.00			
HCE-110	MEDICATION MATH	\$25.00			
HCE-111	EVIDENCE BASED PRACTICE	\$25.00			
HFE-110	GOLF I	\$80.00			Fee for Golf Balls paid to Terra Cotta Golf
HFE-125	FENCING I	\$12.00			Sterilization for fencing masks
HFE-151	FIRST AID AND CPR	\$50.00			CPR Supplies (gloves, wipes, disposable masks, etc.)
HFE-161	PERSONAL FITNESS	\$20.00			Specialized sanitization supplies
HFE-175	GROUP EXERCISE PRINCIPLES	\$20.00			Specialized sanitization supplies
HFE-202	LIFEGUARD TRAINING	\$0.00			
HFE-210	GOLF II	\$80.00			Fee for Golf Balls paid to Terra Cotta Golf
HFE-270	EXERCISE TESTING & PROGRAM DESIGN	\$20.00			Specialized sanitization supplies
HIT-137	BASIC CPT CODING	\$25.00			medical record software
HIT-138	ICD CODING	\$25.00			medical record software
HIT-139	HEALTHCARE REIMBURSEMENT	\$25.00			medical record software
HIT-160	HEALTH INFORMATION MANAGEMENT	\$25.00			medical record software
HIT-180	HEALTHCARE DELIVERY SYSTEMS	\$25.00			medical record software
HIT-210	HEALTHCARE LAW AND ETHICS	\$25.00			medical record software
HIT-220	QUALITY & PERFORMANCE IMPROVEMENT	\$25.00			medical record software
HIT-235	HIT PATHOPHYSIOLOGY & PHARMACOLOGY	\$25.00			medical record software
HIT-237	ADVANCED CPT AND ICD CODING	\$25.00			medical record software
HIT-240	ELECTRONIC HEALTH RECORDS	\$25.00			medical record software
HIT-260	HEALTHCARE MANAGEMENT	\$25.00			medical record software
HIT-270	HEALTHCARE STATISTICS AND RESEARCH	\$25.00			medical record software
HIT-280	Practicum	\$50.00			Background check + drug screen
HRT-100	INTRODUCTION TO HORTICULTURE	\$15.00			Greenhouse Supplies
HRT-103	INTRODUCTION TO PLANT SCIENCE	\$30.00			Greenhouse and Lab Supplies
HRT-105	INTRODUCTION TO SOIL SCIENCE	\$30.00			Lab Supplies
HRT-107	WOODY AND HERBACEOUS PLANTS	n/a	\$30.00	Plant Materials and Greenhouse Supplies	
HRT-112	HORTICULTURAL MECHANICS	\$15.00			Lab Supplies
HRT-120	INTRODUCTION TO FLORAL DESIGN	\$100.00		New Course title	Flowers and Floral Supplies
HRT-125	INTERMEDIATE FLORAL DESIGN	\$150.00		Course inactivated	Flowers and Floral Supplies
HRT-130	INTRODUCTION TO GREENHOUSE MANAGEMENT	\$45.00		New Course title	Greenhouse Supplies
HRT-135	FRUIT AND VEGETABLE CROPS	\$30.00			Greenhouse Supplies and Plants
HRT-150	PLANT PROBLEM DIAGNOSIS & MANAGEMENT	\$30.00			Greenhouse and Lab Supplies
HRT-159	LANDSCAPE PERENNIALS	\$50.00		Course inactivated	Plant Materials
HRT-160	TREES & SHRUBS IN THE LANDSCAPE	\$15.00		Course inactivated	Lab Supplies
HRT-161	LANDSCAPE DESIGN	\$200.00			Drawing Supplies
HRT-181	TURF & LAWN MANAGEMENT	\$15.00		Course inactivated	Greenhouse and Lab Supplies
HRT-203	INTRODUCTION TO HYDROPONICS	\$30.00			Greenhouse and Lab Supplies
HRT-205	ORGANIC AND SUSTAINABLE PRACTICES	\$15.00		Course inactivated	Greenhouse Supplies
HRT-221	ADVANCED FLORAL DESIGN	\$195.00			Flowers and Floral Supplies
HRT-223	FLORAL ART	n/a	\$150.00	New Course with lab	Flowers and Floral Supplies
HRT-231	GREENHOUSE PRODUCTION AND SCHEDULING	\$45.00			Greenhouse Supplies
HRT-264	ARBORCULTURE	\$15.00			Lab Supplies
HRT-265	LANDSCAPE CAD	\$20.00		Course inactivated	Computer Programming
HRT-266	LANDSCAPE CONSTRUCTION	\$15.00			Landscape Materials
HRT-282	GOLF COURSE & SPORTS TURF MANAGEMENT	\$15.00		Course inactivated	Lab Supplies
HVA-101	Introduction to Refrigeration	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-102	HVAC Electrical I	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (wire, electrical componets, etc.)
HVA-103	Residential Heating Systems	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-104	Residential Air Conditioning Systems	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-106	Residential Service and Installation	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-107	Electrical II	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (wire, electrical componets, etc.)
HVA-108	Commercial Refrigeration Systems	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-109	Commercial Refrigeration Service	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-110	Commercial Heating and Air Condition	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-111	Sheet Metal I	\$85.00	\$95.00	Increase in the cost of sheet metal	Equipment and supplies (sheet metal, etc.)
HVA-112	EPA Section 608 Certification	\$85.00	\$95.00	New class with lab / Covers the cost of refrigerant and EPA Exam	EPA Exam
HVA-113	Domestic Refrigeration Systems	\$85.00	\$95.00	Covers the cost of copper, refrigerant, and Employment Ready Exam	Equipment and supplies
HVA-114	HVAC Codes	\$85.00	\$0.00	This class is being retired to make room for the new EPA class	
HVA-115	Energy Audit	\$85.00	\$90.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies
HVA-116	Sheet Metal II	\$85.00	\$95.00	Covers the cost of sheet metal	Equipment and supplies
HVA-117	Direct Digital Controls	\$85.00	\$90.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies
HVA-118	Air Movement and Ventilation	\$85.00	\$90.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies
HVA-119	Hydronic Heating Systems	\$85.00	\$90.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies
HVA-120	Building Insulation	\$85.00	\$90.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies
IMT-104	BLUEPRINT READING FOR MANUFACTURING Engineering Print				
AET-131	Reading	\$25.00		Change course number and name - no change in fee	Spatial Vis App
IMT-145	Hydraulics and Pneumatics	\$25.00			Lab Supplies
IMT-150	PLC I	\$25.00			Lab Supplies
MAD-105	PROGRAMMING FOR ANDROID I	\$100.00			laptop rental
MAD-107	PROGRAMMING FOR IOS I	\$100.00			laptop rental
MAD-155	PROGRAMMING FOR ANDROID II	\$100.00			laptop rental
MAD-157	PROGRAMMING FOR IOS II	\$100.00			laptop rental
MAT-161	COLLEGE ALGEBRA	\$25.00			
MGT-150	PRINCIPLES OF MANAGEMENT	\$0.00			
MGT-225	CROSS CULTURAL MANAGEMENT	\$32.95	\$33.95	Vendor price increase	Access to e-book
MGT-230	EXPERIENCING MANAGEMENT DECISIONS	\$54.00			
MKT-110	PRINCIPLES OF MARKETING	\$32.95	\$0.00	e-book is now free	Access to e-book
MKT-120	PRINCIPLES OF ADVERTISING	\$32.95	\$33.95	Vendor price increase	Access to e-book
MKT-130	PROFESSIONAL SELLING	\$32.95	\$33.95	Vendor price increase	Access to e-book
MKT-160	SOCIAL MEDIA MARKETING	\$10.00			
MKT-225	CONSUMER BEHAVIOR	\$32.95	\$33.95	Vendor price increase	Access to e-book
MUS-104	INTRO TO ELECTRONIC MUSIC PROCESSING	\$20.00			
MUS-201	APPLIED MUSIC - OBOE	\$210.00			Individual instruction
MUS-202	APPLIED MUSIC - ORGAN	\$210.00			Individual instruction
MUS-203	APPLIED MUSIC - PIANO	\$210.00			Individual instruction
MUS-204	APPLIED MUSIC - FRENCH HORN	\$210.00			Individual instruction
MUS-205	APPLIED MUSIC - VOICE	\$210.00			Individual instruction
MUS-206	APPLIED MUSIC - VIOLIN	\$210.00			Individual instruction
MUS-207	APPLIED MUSIC - SAXOPHONE	\$210.00			Individual instruction
MUS-208	APPLIED MUSIC - CLARINET	\$210.00			Individual instruction
MUS-209	APPLIED MUSIC - STRING & ELECTRIC BASS	\$210.00			Individual instruction
MUS-210	APPLIED MUSIC - TRUMPET	\$210.00			Individual instruction
MUS-211	APPLIED MUSIC - TROMBONE	\$210.00			Individual instruction
MUS-212	APPLIED MUSIC - BARITONE HORN	\$210.00			Individual instruction
MUS-213	APPLIED MUSIC - GUITAR	\$210.00			Individual instruction
MUS-214	APPLIED MUSIC - FLUTE	\$210.00			Individual instruction
MUS-215	APPLIED MUSIC - VIOLA	\$210.00			Individual instruction
MUS-216	APPLIED MUSIC - CELLO	\$210.00			Individual instruction
MUS-217	APPLIED MUSIC - PERCUSSION	\$210.00			Individual instruction
MUS-218	APPLIED MUSIC - BASSOON	\$210.00			Individual instruction
MUS-219	APPLIED MUSIC-TUBA	\$210.00			Individual instruction
NAE-100	BASIC NURSING ASSISTANT	\$100.00			
NET-100	Computer Ethics				
NET-105	IT Fundamentals	\$135.00	\$155.00	Updated price list from CompTIA	TestOut License / New Course
NET-110	Network+ Certification Prep	\$135.00	\$185.00	Updated price list from CompTIA	TestOut License / New Course
NET-125	A+ Certification Prep	\$135.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-145	Linux+ Certification Prep	\$135.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-151	Windows Client I	\$135.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-152	Windows Server I	\$135.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-175	CCNA Certification Prep	\$135.00	\$185.00	Updated price list from CompTIA	TestOut License / New Course
NET-183	Security+ Certification Prep	\$135.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-185	Ethical Hacking	\$185.00			TestOut License
NET-251	Windows Server II	\$135.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-260	Cloud+ Certification Prep	\$185.00			TestOut License / New Course
NET-280	CySA+ Certification Prep	\$185.00			TestOut License / New Course
NUR-095	DIRECTED STUDY IN NURSING	\$25.00			
NUR-112	FUNDAMENTALS OF NURSING THEORY	\$140.00			
NUR-115	FUNDAMENTALS OF NURSING PRACTICE	\$75.00			simulated medications, foley catheter (\$16 x 2-4 per student)
NUR-125	LPN TO ADN TRANSITION	\$110.00			
NUR-130	NURSING PRACTICE I	\$100.00			Angiocaths (\$7 x 4-5), IV lines (\$14 x 3-5), IV fluids and Demo Meds
NUR-135	NURSING PRACTICE II	\$100.00			Tracheostomy and central line supplies

McHenry County College
Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$ 2024-2025	New Fee \$ 2025-2026	Comments (Justification)	What Fee Covers
NUR-212	NURSING PRACTICE III	\$100.00			IV supplies, simulated medications, catheter supplies, simulation meds, IV fluids
NUR-215	PSYCHIATRIC NURSING	\$50.00			
NUR-222	FAMILY NURSING CONCEPTS	\$50.00			
NUR-225	COMPLEX ISSUES IN HEALTHCARE	\$50.00			
NUR-240	NURSING LEADERSHIP	\$50.00			
OTA-120	THERAPEUTIC METHODS I	\$52.00			Cost of Background Check
OTA-130	OCCUPATIONS ACROSS THE LIFESPAN	\$10.00			
OTA-140	DYNAMICS OF HUMAN MOVEMENT	\$25.00			
OTA-160	PSYCHOSOCIAL REHAB THEORY & METHODS	\$100.00			
OTA-170	THERAPEUTIC METHODS II	\$60.00			
OTA-210	PHYSICAL THEORY AND REHAB METHODS	\$75.00			
OTA-220	THERAPEUTIC METHODS III	\$85.00			
OTA-250	PROFESSIONAL PRACTICE SEMINAR	\$57.00			OTKE exam & Drug Screen
PAR-101	INTRO TO PARALEGAL STUDIES	\$120.00			WestLaw Subscription Fee
PAS-101	PASTRY SKILLS I	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
PAS-102	PASTRY SKILLS II	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
PAS-103	ADVANCED PASTRY SKILLS	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
PAS-208	BAKERY OPERATIONS	\$200.00			Lab Supplies
PAS-250	CONFECTIONS AND CHOCOLATES	\$200.00			Lab Supplies
PDV-100	PERSONAL DEVELOPMENT	\$3.00			
PDV-105	LIFELONG LEARNING SKILLS	\$3.00			
PDV-110	CAREER DEVELOPMENT	\$20.00			
PHY-280	GENERAL PHYSICS I	\$25.00			Lab supplies
PHY-281	GENERAL PHYSICS II	\$25.00			Lab supplies
PHY-291	PRINCIPLES OF PHYSICS I	\$25.00			Lab supplies
PHY-292	PRINCIPLES OF PHYSICS II	\$25.00			Lab supplies
PHY-293	PRINCIPLES OF PHYSICS III	\$25.00			Lab supplies
PRG-105	PROGRAMMING LOGIC	\$45.00			
PTA-101	INTRODUCTION TO PTA (was PTA 140)	\$115.00			
PTA-120	PTA PATIENT INTERVENTIONS I	\$136.00			
PTA-130	PTA PATIENT ASSESSMENT I (was PTA 110)	\$20.00			
PTA-141	PTA KINESIOLOGY	\$35.00			
PTA-142	PTA PATHOPHYSIOLOGY	\$20.00			
PTA-145	INTRO CLINICAL EDUCATION	\$20.00			
PTA-151	PTA CLINICAL EXPERIENCE I	\$20.00			
PTA-210	PTA PATIENT ASSESSMENT II	\$20.00			
PTA-220	PTA PATIENT INTERVENTIONS II	\$35.00			
PTA-240	PTA ADMINISTRATION	\$115.00			
PTA-242	PTA REHABILITATION STRATEGIES	\$35.00			
PTA-250	PTA CLINICAL EXPERIENCE II	\$20.00			
PTA-251	PTA CLINICAL EXPERIENCE III	\$20.00			
PTA-252	PTA CLINICAL SEMINAR	\$100.00	\$175.00	To cover the purchase of the Licensure exam text book. Unable to purchase through the book store with the 25% discount. Also with the lost of the \$20 from PTA 151 Clinical Exp I, they are only increasing \$55 total over the program.	
WLD-121	SMAW Flat and Horizontal	\$80.00			Lab supplies and materials
WLD-122	SMAW Vertical and Overhead	\$80.00			Lab supplies and materials
WLD-124	SMAW Basic Pipe	\$100.00			Lab supplies and materials
WLD-131	GMAW Flat and Horizontal	\$80.00			Lab supplies and materials
WLD-132	GMAW Vertical and Overhead	\$80.00			Lab supplies and materials
WLD-133	FCAW, Spray and Pulse Spray	\$80.00			Lab supplies and materials
WLD-141	GTAW Ferrous	\$80.00			Lab supplies and materials
WLD-142	GTAW Non-Ferrous	\$80.00			Lab supplies and materials
WLD-151	Introduction to Steel Fabrication	\$80.00			Lab supplies and materials
WLD-152	Advanced Steel Fabrication	\$80.00			Lab supplies and materials
WLD-250	Weld Internship I	\$0.00			
WLD-251	Weld Internship II	\$0.00			
WLD-275	Weld Capstone I	\$80.00			Lab supplies and materials
WLD-276	Weld Capstone II	\$80.00			Lab supplies and materials

New Employees

Information

The following list identifies new employees or those who have transferred to another position at McHenry County College.

Classification	Start Date	Employee Name	Primary Position	Position Status
CON	12/2/2024	Benjamin Campbell	Emergency Medical Science Trainer	R
STA	12/9/2024	Vanessa Vazquez	Benefits & Wellness Partner	N
STA	1/6/2025	Shannon Havenhill	Manager of Nursing Laboratory	T
FAC	1/16/2025	Atulya Ashokan	Instructor of Engineering	N
ADJ	1/16/2025	Samantha Schultz	Instructor of MCC 101	A
ADJ	1/16/2025	Kevin Joly	Instructor, Math, Science, and Health Services	R
ADJ	1/16/2025	Sawsan Alzukaimi	Instructor, Math, Science, and Health Services	R
ADJ	1/16/2025	Christopher Broach	Instructor, Arts & Humanities	R
ADJ	1/16/2025	Abigail Navarro Munoz	Instructor, Arts & Humanities	R
ADJ	1/16/2025	Julie Kukreja	Instructor, Arts & Humanities	R
ADJ	1/16/2025	Rachel Varghese	Instructor, Math, Science, and Health Services	R
FAC	1/16/2025	Atulya Ashokan	Instructor of Engineering	N
ADJ	1/16/2025	Jamison Pearce	Instructor, Business, Social Sciences, and Public Services	R
ADJ	1/16/2025	Kevin Costello	Instructor, Business, Social Sciences, and Public Services	R
ADJ	1/16/2025	Emily Trommater	Instructor, Math, Science, and Health Services	R
FAC	1/16/2025	Samuel Long	Instructor of Welding	N
ADJ	1/16/2025	Greg Lamp	Instructor, Manufacturing and Advanced Technology	N

ADJ	1/16/2025	Joseph Karas	Instructor, Business, Social Sciences, and Public Services	R
ADJ	1/16/2025	Scott Martin	Instructor, Business, Social Sciences, and Public Services	R
CON	1/16/2025	Sara Swanson	Embedded Math Tutor	R
FAC	1/16/2025	Angela Wallace	Instructor of Physical Therapy Assistant	T
ADJ	1/16/2025	Joseph Cooper	Instructor, Manufacturing and Advanced Technology	N
ADJ	1/16/2025	Joanne Ramirez-Polifka	Instructor, Math, Science and Health Services	R
ADJ	1/16/2025	Kelene Rousey	Instructor, Math, Science, and Health Services	R
ADJ	1/16/2025	Heather Harmon	Instructor, Math, Science, and Health Services	R
ADJ	1/16/2025	Vincent O'Leary	Instructor, Manufacturing and Advanced Technology	N
ADJ	1/16/2025	Chris Cosnowski	Instructor, Arts & Humanities	R
ADJ	1/16/2025	Elizabeth Forkan	Instructor, Arts & Humanities	R
ADJ	1/16/2025	Aloys Rutagwibira	Instructor, Math, Science, and Health Services	R
ADJ	1/16/2025	Jennifer Saldana	Instructor, Math, Science, and Health Services	R
ADJ	1/28/2025	Melissa Beetstra	Instructor, Adult Education	R
FAC	2/3/2025	Rhonda Knaack	Instructor of Radiologic Technology – Program Chair	N

Through January 21, 2025

Position Status Key: R=Replacement; N=New; RC=Retitled/Reclassified; T=Transfer to New Position; A=Additional Position; S=Seasonal

Friends of MCC Foundation Update

Spring 2025 Scholarship Update

Scholarship applications for the Spring 2025 semester closed on October 11, 2024 with 493 students submitting applications. In December, a total of 354 Foundation scholarships were awarded totaling \$247,000.

Fall 2025 Scholarship Update

Scholarship applications for the Fall 2025 semester are open now through April 1, 2025. Students may apply online at www.mchenry.edu/scholarships.

New Scholarship Donations**Follett Educational Foundation**

The Follett Educational Foundation has partnered with the Friends of McHenry County College (MCC) Foundation to establish ten annual full-tuition scholarships for students graduating from McHenry County high schools and attending MCC. The Follett Educational Foundation Four Brothers Scholarship is one of the College's High Impact Scholarships, a series of high-value scholarships awarded to a select group of students each spring. Recipients will receive up to \$5,000 per school year toward tuition, fees, and books at MCC (maximum of \$10,000 total per student). The scholarship is open to students who graduate from a McHenry County high school with a minimum 2.5 GPA. Students must enroll full-time in an MCC associates or technical program and demonstrate a high probability of career success through their essays and recommendation letters. The Friends of MCC Foundation is grateful for the tremendous support from the Follett Family.

**Comcast**

For the third consecutive year, Comcast donated \$5,000 to support Friends of MCC Foundation scholarships. Comcast continues to be impressed by the work of the College and enjoys helping our students. The Foundation will be working with Comcast to determine how to best impact students with this significant contribution. We again thank Comcast for its generosity and for continuing to be a strong advocate of MCC and our students.

Education to Empowerment Winter Event

Education to Empowerment (E2E) will hold its first Winter Connections event on Wednesday, February 12 from 5:30–7:30 p.m. in the Liebman Science Center. The event will feature tours of the Portrait in Print Collection and the Hall of Human Origins from MCC Curator, Trevor Power, and Liebman Director of Innovation, Marla Garrison, as well as refreshments. Guests will also be treated to a special

planetarium show by MCC Instructor of Earth Science, Paul Hamill. The event is free to Education to Empowerment members, and all members are encouraged to bring a guest who may be interested in learning more about MCC and E2E.

End-of-Year Giving Update

Giving Tuesday 2024

Giving Tuesday was hosted on Tuesday, December 3. It is a global generosity movement to encourage charitable giving. On this day, MCC Alumni were encouraged to make a gift to the Foundation, and over \$1,000 was received to support student scholarships.

2024 Annual Appeal

The Foundation's annual appeal letter was mailed at year-end to individuals who have donated to the Foundation in the past five years. The appeal included information about the College, Foundation, and Scholarships. The Foundation saw another strong response in year-end donations. Over \$178,000 was received, including a notable anonymous gift of \$40,000 to an existing scholarship fund and a \$15,000 gift to support Areas of Greatest Need.

Save the Date – Annual Scholarship Donor Appreciation Breakfast

The annual Scholarship Donor Appreciation Breakfast will be held on Friday, February 28 in the MCC Café/Commons. This special event recognizes and honors those individuals and organizations who establish scholarships. It's also a wonderful opportunity for scholarship recipients to meet scholarship donors and thank them for their generosity.

Save the Date – MCC Community Block Party

Planning has already started for the 3rd annual MCC Community Block Party, which will be held on Sunday, July 27 from Noon–5 p.m. The College and Foundation are excited to announce that this year's Block Party will be held on MCC's Crystal Lake main campus. The event will focus on MCC Alumni in the community and will feature live music, food trucks, local breweries, fundraising opportunities, and many other surprises.

This report highlights recent MCC Grants Office activity, including grant awards or denials, submitted applications pending a decision from the funder, and planned future submissions.

GRANTS AWARDED

Funding Source	Brief Description	Amount Funded	Project Director
Gerry and Bill Cowlin Foundation	The Friends of MCC Foundation received continued support for various programs, including student scholarships and the Student Success Fund (SSF). The SSF helps MCC students by providing immediate financial support to help address emergency expenses.	\$15,000	Brian DiBona, Executive Director of the Friends of MCC Foundation
ICCB Innovative Bridge and Transition Grant	The IBT program supports the seamless transition of students to and through postsecondary education and into employment, with a particular focus on programs that promote equity and diversity among those served. MCC's project will provide scholarships and other support to students transferring to the University Center or other four-year institution.	\$264,317	Daniela Broderick, Associate Vice President/Interim Vice President of Academic Affairs
IBHE Nursing School Grant	This grant provides funding to institutions of higher education offering nurse training programs in the state of Illinois, with a focus on supporting equitable outcomes in nursing education. MCC's project will fund training equipment to support an additional cohort of students in the program.	\$46,092	Betsy Schnowske, Director of Nursing Program
ICCB Noncredit Workforce Training Initiative	The goals of this initiative are to strengthen noncredit offerings by increasing responsiveness to employer needs and workforce shortages through building capacity and strengthening the impact of noncredit workforce training at community colleges.	\$105,000	Catherine Jones, Associate Vice President of Workforce Development
ICCB Mental Health Early Action on Campus Support Expansion Project	This project is a competitive addition to the automatic allocations that all community colleges received. MCC requested funding for virtual and peer-to-peer mental health support programs, as well as to expand training and awareness events.	\$118,788	Dee Williams, Director of Student Engagement and Support
ICCB Taking Back the Trades!	This grant is designed to provide access and strengthen pathways to careers in the trades for young adults aged 16-24. This is the	\$150,000	Catherine Jones, Associate Vice President of Workforce

Funding Source	Brief Description	Amount Funded	Project Director
	third round of funding; MCC will expand upon its previous projects in Construction and Manufacturing to include selected healthcare programs.		Development
American Psychological Association/ APA Committee of Teachers of Psychology in Secondary Schools (TOPSS)	This program supports high-impact professional development opportunities for high school psychology teachers, especially through summer workshops. MCC will organize and offer a one-day workshop, targeting high school instructors but open to any interested MCC or other college instructor as well.	\$4,100	Christine Grela, Instructor of Psychology
ICCB Adult Education/ Integrated English Literacy and Civics Education (IELCE)	This grant provides operational support for Spanish language instruction and citizenship preparation classes and is designed to support successful entry into the United States workforce. MCC received a supplemental award to support additional classes.	\$37,641	Jared List, Executive Director of Adult Education
SparkForce (formerly Nuts, Bolts, and Thingamajigs)	The SparkForce Foundation awards grants to host summer manufacturing camps that introduce middle and high school students to modern manufacturing career choices. MCC submitted four applications to support Kids and College offerings: two welding camps, one colorful chemical coatings camp, and one fabrication camp.	\$8,000 for four camps	Tressman Goode, Coordinator of Community Enrichment Programs

PENDING APPLICATIONS

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
ICCB Expansion of ESL Services	The intent of this project is to expand capacity for English language services for Adult Education providers, specifically to support new arrivals to the U.S. and aid their transition. Programs will offer technology for students to access remote learning and provide wraparound services to retain new learners.	\$50,000	Pending	January
ICCB Digital Instruction	This grant provides funding for Adult Education providers to	\$75,000	Pending	January

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
for Adult Education	improve their technology infrastructure, support technology integration in the classroom, and improve distance learning options for adult learners.			
Illinois Department of Agriculture Resilient Food Systems Infrastructure Program	This initiative offers funding for the middle of the food supply chain – aggregation, processing, storing, and other activities to support the distribution of local and regional food products. MCC submitted an application to establish a shared kitchen and storage space for small farmers in the area.	\$593,975	Pending	February
ICCB Homelessness and Housing Insecurity Support Pilot Project	The objective of this grant is to support colleges as they create pilot programs to develop and expand campus-level supports for student experiencing homelessness or housing insecurity and/or to increase collaboration with local resources. MCC’s project will focus specifically on creating direct support programs to provide additional resources to students to meet their basic needs.	\$25,000	Pending	February
Illinois Small Business Development Center	This grant provides operating support for the Illinois Small Business Development Center. The ISBDC is an advocate and resource for small businesses in McHenry County and offers no-cost counseling to small business owners as well as noncredit courses designed to help business owners succeed.	\$80,000	Pending	April
U.S. Department of Education Student Support Services	The Student Support Services program provides academic and other support to help increase the number of low-income college students, first-generation college students, and college students with disabilities who successfully complete a postsecondary program of study.	\$273,000 per year for five years	Pending	May

APPLICATIONS IN DEVELOPMENT

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
Motorola Solutions	MCC is developing an application for a fifth year of funding to	\$40,000	In	January 23

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
Foundation	provide scholarships for marginalized students in MCC's Criminal Justice, Fire Science, and Emergency Medical Services programs.		development	
Arts Midwest The Big Read	The Big Read provides matching funds of up to \$20,000 to bring the community together around the shared activity of reading and discussing the same book. Programming for the current grant cycle is focused on the theme <i>OUR NATURE: How Our Physical Environment Can Lead Us to Seek Hope, Courage, and Connection.</i>	\$20,000	In development	January 30
ICCB Access and Equity in Dual Credit	This program assists colleges in scaling equitable access and enhanced delivery of dual credit to high schools with significant populations of underrepresented students. If funded, MCC will expand its existing project of improving dual credit advising and incorporate new tuition support for low-income students.	Up to \$150,000	In development	January 31
ICCB Area Planning Council (APC)	MCC's Adult Education program must submit APC documents to the ICCB each year to comply with regulations and maintain eligibility for future funding. The APC coordinates services throughout the state to identify and reduce service gaps.	No associated funding	In development	February 1
Adult Volunteer Literacy	The Adult Volunteer Literacy program provides high-quality literacy services to students throughout the county. Trained volunteer tutors assist students with English, reading, or math skills, positively impacting their quality of life and ability to find gainful employment.	\$80,000	Planned	March 15
Developing Hispanic-Serving Institutions – U.S. Department of Education	The Developing Hispanic-Serving Institutions (DHSI) Program provides grants to assist HSIs to expand educational opportunities for, and improve the attainment of, Hispanic students. These grants also enable HSIs to expand and enhance their academic offerings, program quality, and institutional stability. MCC anticipates achieving HSI status in spring 2025.	TBD	In development	Anticipated Spring/ Summer 2025

APPLICATIONS DENIED: None.

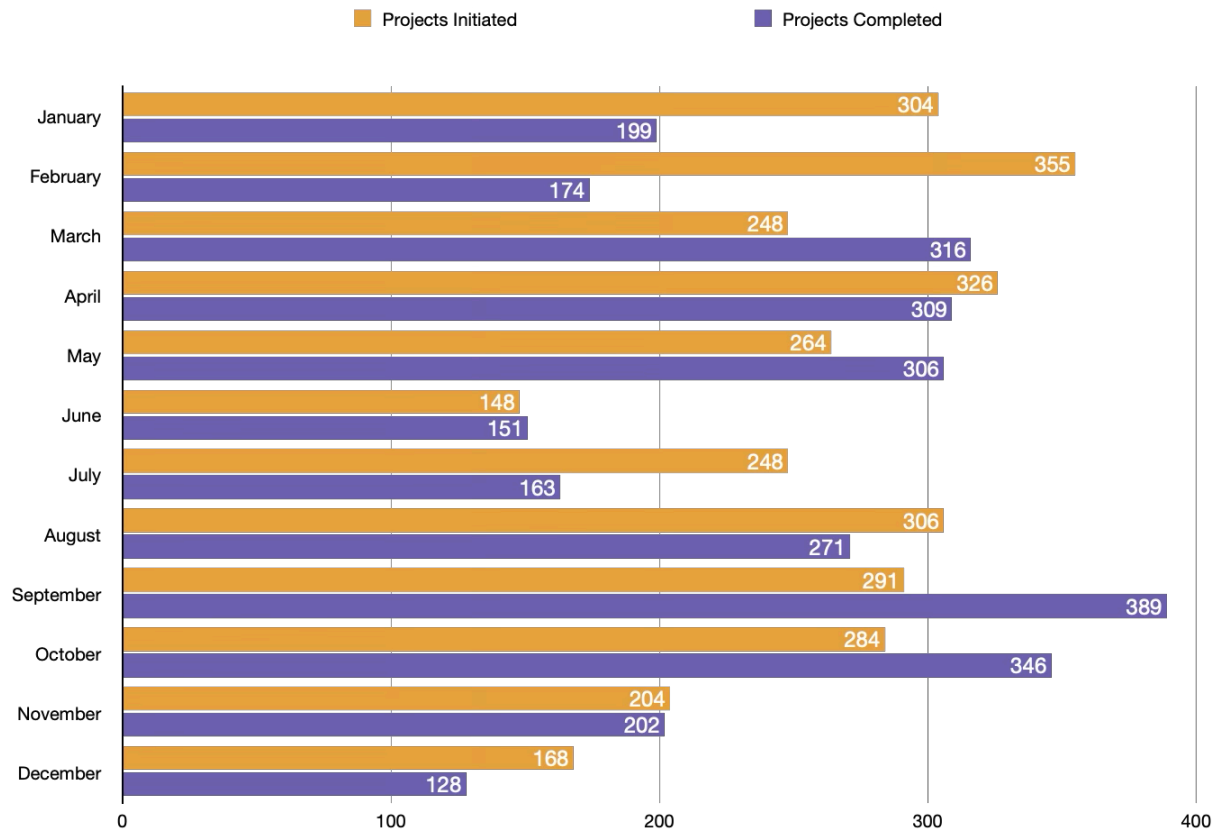
Office of Marketing and Public Relations Update

Information

The goal of MCC’s Office of Marketing and Public Relations (OMPR) is to grow MCC’s student enrollment, strengthen MCC’s identity in the community, and share MCC’s stories. Services that OMPR provides to the College:

- Brand development
- Copywriting and editing
- Event marketing and support
- Graphic Design
- Illustration
- Information campaigns
- Interactive content
- Photography
- Video production and motion graphics
- Publicity
- Script development
- Social media
- Web design and programming

Marketing Project Stats



Total # Projects Initiated in 2024: 3,146

Total # Projects Completed in 2024: 2,954

Current High-level College Marketing Initiatives:

- Spring 2025 student communications
- Creative and launch of new 2025 tagline and promotional campaign
- The Luecht Historical Collection (TLHC) publicity and promotional support
- “You’re Not Alone” student assistance support promotion
- University Center at MCC promotional efforts for Fall 2025
- Nursing program Spring 2025 cohort promotional efforts
- Foglia Center for Advanced Technology and Innovation (CATI) recruitment efforts and support; virtual tour efforts
- Make It in Illinois/Manufacturing Matters State Grant promotional efforts
- Liebman Institute for Science Innovation (LISI) branding and promotion
- Griffin Museum of Science and Industry (MSI) at MCC branding, promotion, and launch support
- Tartan Bistro student restaurant promotion and support

Monthly Releases and Features*

The following releases and feature stories were submitted to local and regional media outlets from November 14, 2024—January 22, 2025.

- Revisit Holiday Favorite “A Christmas Carol” and Enjoy Festive Music at McHenry County College December 11
- Update for McHenry County College Trustee Election
- Two New Exhibits on Display at McHenry County College Art Galleries
- MCC Concert Band to Perform November 24 at Woodstock High School
- MCC Tartan Student Writers Win Awards at Statewide Conference
- Spring Registration Now Open at MCC
- MCC Students Receive Recognition in Recent Writer's Competition
- McHenry County College Partners with McHenry County Economic Development Corporation to Expand Business Support with On-Site Location
- A 'Prime Opportunity': McHenry County College Delivers ESL Classes to Amazon Employees (Feature Story)
- McHenry County College Recognizes Winter 2024 Graduates in Commencement Ceremony
- MCC Announces Q1 Schedule of Catalyst Campus Classes
- McHenry County College Names Fall 2024 Recipient of Joseph A. Blanco Award
- MCC Speech and Debate Team Triumphs in Tournament
- People in Need Forum Returns to McHenry County College January 25
- McHenry County College Welcomes the Luecht Historical Collection, Expanding Educational Opportunities for Community
- MCC Offers Free Tax Preparation Assistance
- MCC Opens Registration for Spring Break and Summer 2025 Kids and College Program

**Note: The above list does not include all interviews/stories initiated by the press, or sponsored content stories. Press clippings about McHenry County College can be found at the following link:*

www.mchenry.edu/press.

Sustainability Center Update

Current Initiatives and Community Connections

Campus Sustainability Week was held on November 11-15, 2024. During this week, various engagement activities took place. MCC students enjoyed a thrifting field trip to several stores. A free, low-impact, vegan, vegetarian fast-food lunch was available for staff and students, with information about the advantages and challenges of choosing to eat vegan or vegetarian. The Sustainability Center tabled and shared information on how to lessen impact as a commuter, including free and low-cost public transportation options. Zoom lunch-and-learns were held for staff and students, including a focus on Food Labels and More and Sustainability Initiatives at MCC.



The McHenry County Public Transportation Advisory Committee met on November 7, 2024, when they discussed the Pace ReVision Plan and its impact on McHenry County riders and communities. MCC provided comments on the plan as part of the request for public and stakeholder feedback in December 2024. The MCC/MCRide Program had 328 riders in November and 167 in December 2024.

The Sustainability Center partnered with MCC's Fire Science department to supply all fire science students with branded, heavy duty reusable water bottles. The students had been relying on single-use plastic water bottles, so this effort will reduce the impact of waste.

Instructor Carol Gerber invited Dr. Hankins to speak at the Principles of Management 150 class, both online and in person. Dr. Hankins spoke about the impact of greenwashing on consumers and businesses. This was part of Instructor Gerber's unit on environmental social and governance (ESG) standards. Dr. Hankins also spoke to Instructor Mary Van Opstal's Chemistry 115-Chemistry and Society class about plastics and recycling.

IGEN held its monthly meeting for member colleges in November, which focused on new technical assistance options available from the University of Illinois Smart Energy Design Assistance Center (SEDAC) including comprehensive energy assessments, net zero reporting and additional webinars available to IGEN members. The Green Building Alliance has also launched a Building Energy Resource hub now available to IGEN members for sharing resources and information.

Dr. Hankins participated in the Crystal Lake Green Drinks celebration of area local eco-accomplishments in December, during which she presented highlights on MCC Sustainability Center 2024 initiatives.

The ReUse It Corner repurposed approximately \$741.78 worth of gently used office and school supplies in November and \$1,574.92 in December. One hundred twenty-two people found uses for over 1,031 items during that timeframe.

Workforce Development Update

This month's Workforce Development Update provides an update on recent and upcoming activities related to workforce and economic development partnerships in McHenry County.

Manufacturing Pathways Consortium

Manufacturing Industry Job Fair – The Consortium's Career Exploration and Preparation Team partnered with MCC Career Services and the McHenry County Workforce Network to provide a manufacturing-specific industry job fair that was held at MCC on Wednesday, January 29. Ten member companies recruited for full-time, part-time, and internship positions. This is the second industry-specific job fair sponsored by the Consortium with plans in place for the fair to become an annual event. In addition to the in-person job fairs, member companies also recruit talent year-round through the Common Hiring Application that is available to community members via the Consortium's website.



January Strategy Review – Each January, the members of the Consortium meet in-person to review the strategic initiatives and prepare for the activities of the coming year. This year's strategy review meeting took place on Wednesday, January 29 at MCC and included a visioning exercise that invited members to create a 2045 headline that expressed the Consortium's impact on the McHenry County manufacturing workforce, the introduction of 6 new members, and the announcement that Reagan Tillman from BTM Industries and Riley Schumucker from Scot Forge will step into the leadership of the Marketing and Communications Team.

MPC High School Internship Summer 2025 – Student applications for the 2025 internship program are set to open on February 1. Funding to offset 50% of the internship wage expense will be funded by the Illinois Community College Board Taking Back the Trades! Trades School grant program. To date, 12 Consortium member firms have committed to hosting students this summer. In-person and virtual info sessions for parents and students will be offered throughout February and March.

MPC Member Connect – On Tuesday, February 18 the Marketing and Communications Team will host a Member Connect at AFC Materials Group headquarters in Lake in the Hills. Member Connects support relationship building, new member recruitment, and sharing of best practices in manufacturing.

Strong Transitions

Catherine Jones, AVP Workforce Development, John Mink, Manager of the Illinois Small Business Development Center (ISBDC), and Mark Piekos, Executive Director of the McHenry County Economic Development Corporation (MCEDC) presented the Strong Transitions program at the Thursday, January 16 McHenry County Board's Committee of the Whole. A joint project of the MCEDC and the ISBDC, Strong Transitions is funded by a grant from Advance McHenry County ARPA and provides advising and education to support successful business transition. Business owners anticipating business exit in the next 5-10 years are eligible to participate in



confidential advising services provided by industry experts. These advising resources are designed to help a business owner position for a successful sale that maximizes value and retains jobs. Strong Transitions also provides cohort-based education for individuals considering the potential purchase of a business. Participants will learn the basics of the Entrepreneurship Through Acquisition (ETA) process that includes fundamentals of entrepreneurship, deal structure and funding, and skills for becoming a CEO and growing the business. An ETA info session featuring the successful business transition of General Assembly and Manufacturing Corp. in Cary, and a preview of the business acquisition curriculum will take place on Tuesday evening, February 25. Special guests presenters for the info session will include Steve Vivian, Principal and Founder of Kestrel Capital Group and Kellogg School of Management Adjunct Instructor, and Alexander Nadtochiy, General Manager at General Assembly.

Griffin MSI @ MCC Partnership

A Griffin MSI Educator Open House is planned for Monday, February 3 and will be held in the Foglia Center for Advanced Technology and Innovation (CATI). This event will introduce local K-12 educators to the classroom support resources available through MSI. Participants will also enjoy refreshments, tour the Foglia CATI, and learn more about the Maker Space and Fab Lab opportunities.

Griffin MSI is actively collaborating with MCC's Kids and College program to offer a series of Young Makers Camps. These camps will be introduced during Spring Break and continue through the Summer 2025 camp season. Campers will learn 3D printing and modeling, vinyl cutting, digital embroidery, laser cutting, and more in a hands-on format.

