

**BOARD OF TRUSTEES  
McHENRY COUNTY COLLEGE DISTRICT #528**

February 18, 2025  
Committee of the Whole



MCC Board Room A217  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**MINUTES**

1. CALL TO ORDER

Vice Chair Morton called the meeting to order at 6:00 PM.

2. ROLL CALL

Vice Chair Morton asked Secretary Kueffner to take a roll call.

**Trustees Present**

Dale Morton  
Alyssa Kueffner  
Adonia Fulk  
Molly Walsh  
Tom Allen

**Also Present**

Dr. Clinton Gabbard - College President  
Ken Florey - Legal Counsel

**Trustees Not Present**

Elizabeth Speros  
Suzanne Hoban  
Tess Reinhard

3. ACCEPTANCE OF AGENDA

Agenda was accepted as presented.

4. ACCEPTANCE OF MINUTES:

Motion: Move that the Board of Trustees approves the minutes from Committee of the Whole Meeting, January 21, 2025. Trustee Walsh motioned; seconded by Trustee Kueffner. Trustee Allen abstained. Motion approved.

5. OPEN FOR RECOGNITION OF VISITORS

No public comments.

6. PRESIDENT'S REPORT: DR. CLINTON GABBARD

**Renovation Updates for This Week**

Dr. Gabbard updated the Board on the renovation projects around campus.

**Communication and Conflict Resolution Training for Administrators in May**

In Fall 2024, MCC Extended Cabinet piloted a full-day communication and conflict resolution training session, facilitated by the Center for Conflict Resolution (CCR). As a result of the session's success and practical and applicable tools learned by those in attendance, Cabinet is extending a similar opportunity to all administrators. This May, administrators will attend this session to build and strengthen an array of conflict management and communication skills. Based on best practices and information provided by pre-workshop survey results, participants will have the opportunity to actively practice these skills and develop strategies to maintain a positive working environment. Participants will hone their existing communication skills and learn new techniques to decrease instances of dispute. Topics covered here include active and reflective listening, summarizing, and asking effective questions. Participants will also practice using feedback efficiently to help strengthen teams. Participants will have opportunities to practice strategies to navigate internal reactions and sharpen and refine their de-escalation skills.

### **Upcoming Events**

Dr. Gabbard shared upcoming campus events with the Board of Trustees.

#### 7. STRATEGIC PLAN DISCUSSION

Dr. Gabbard presented the proposed 2025-2030 MCC Strategic Plan. Discussion and questions followed.

#### 8. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS AND OTHERS

Trustee Allen shared a company with the group as a possible donor to the Foundation. He suggested that someone from the College reach out.

Trustee Walsh asked for an update on the University Center at MCC. She also visited the CATI building prior to the meeting and saw that tours were being given. Had questions about the FabLab and Dr. Gabbard answered the questions.

Trustee Kueffner was excited about a visit to the planetarium.

Vice Chair Morton congratulated Daniela on her new role as the CAO.

9. CLOSED SESSION – there was no closed session called.

#### 10. ADJOURNMENT

At 7:07 PM, hearing no further business Trustee Allen motioned to adjourn, seconded by Trustee Walsh. All were in favor.

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Denisa J. Shallo, Recording Secretary

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Alyssa Kueffner, Board Secretary