

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, January 30, 2025
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Hoban called the meeting to order at 6:00pm

2. ROLL CALL

Chair Hoban asked Secretary Kueffner to take a roll call.

Trustees Present

Suzanne Hoban
Dale Morton
Tom Allen
Molly Walsh
Tess Reinhard
Alyssa Kueffner
Elizabeth Speros
Adonia Fulk

Also Present

Dr. Clinton Gabbard- College President
Ken Florey– Legal Counsel

3. COLLEGE MISSION STATEMENT

Student Trustee Fulk recited the College Mission Statement.

4. ACCEPTANCE OF AGENDA

The agenda was accepted as submitted.

5. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from the Regular Board of Trustees Meeting, November 21, 2024. Trustee Allen motioned; Trustee Reinhard seconded. Trustee Speros abstained. Motion approved.

6. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No public comments.

7. PRESIDENT’S REPORT: DR. CLINTON GABBARD

Spring 2025 Enrollment Update

Dr. Gabbard shared updated Spring 2025 enrollment comparison information as of January 30, 2025. He informed the Board that as of today, both headcount and credit hour enrollment is up in all categories compared to prior year.

Academic Program Impact on Spring 2025 Enrollment

Dr. Gabbard informed the Board that the MCC’s Office of Institutional Research (OIR) did a thorough analysis of Spring 2025 enrollment to determine the impact of programs offered across all divisions of the College. All divisions saw an enrollment increase for this semester, with those programs offered in Foglia CATI making up the largest percentage of increase. A summary of the program enrollment was shared with the Board.

“You’re Not Alone” Classroom Blitz

During the week of February 3, MCC administrators, faculty, and staff will participate in a “You’re Not Alone” communication blitz in all classes to convey support for the College’s most vulnerable student populations. Over 400 in-person classes will be visited, during which time employees will share a brief statement on how students can get support from an MCC Care Team specializing in different areas. This statement will also be shared via video with all online classes. Students will then be directed to a personalized webpage where they can contact a care team member personally for support.

Strategic Plan Feedback

An electronic draft of the MCC Strategic Plan 2025-2030 was sent to trustees after the January Committee of the Whole meeting. Dr. Gabbard asked the Board to please provide any feedback to Christina Haggerty by Friday, February 14 to prepare for a discussion about the document at the February Committee of the Whole meeting.

Renovation Updates for This Week

MCC continues work on various renovation projects, including finishing touches on Foglia CATI classrooms/labs, as well as work on the Learning Commons, plumbing in the Building D all-gender restroom, and work on Buildings C and D hallways. Flooring installation for Buildings C and D hallways is scheduled for installation during Spring Break. Information for the healthcare renovation/expansion (Radiology Technician, Respiratory Therapy, Sonography) in Building E will be ready to go to bid in early February.

March Board of Trustees Meeting

Because the College is closed the Thursday-Friday of Spring Break, we are proposing that the March Board meeting is changed to be held on Wednesday, 26, 2025. Dr. Gabbard asked the Board to please let Denisa know if they would be available.

MCC Presents Iconic Impressions in Epping Gallery

Iconic Impressions invites you to explore the talent and vision of some of the most celebrated artists featured in the Portrait in Print Collection. This exhibition showcases the rich diversity of our collection and highlights a few of the hidden gems preserved at McHenry County College. Each piece tells a story, employing a broad range of printmaking techniques and innovative approaches that have left a lasting impact on the medium. As you navigate the exhibition, you'll encounter the dynamic interplay between tradition and modernity, offering an experience that celebrates creativity and the subjects portrayed. The exhibition includes works by Chagall, Dali, Degas, Dwight, Grosz, Hockney, Hogarth, Johns, Magritte, Matisse, Medici, Picasso, Renoir, Rivera, Rouault, Toulouse-Lautrec, Whistler, and Yoshitoshi. Join us in honoring these iconic voices and their contributions to the world of art, and be inspired by the profound collection entrusted to our community.

This exhibit would not have been possible without Mary and Charles Liebman's generous donation of the Portrait in Print Collection, which includes over 270 original fine art prints. This exhibit will be up through February 14.

Memorial Exhibit for Former MCC Student

MCC's Art Department has installed a memorial exhibit for former MCC student, Doug Webster, who passed away in the Woodstock fire last November. This exhibit will be displayed in artspace144 through February 9. The show has work from the Permanent Collection and pieces from the collections of Erin Denk (former student), Mary O'Rourke Mariutto (current student), and MCC faculty, Matt Irie, Sarah Ruthven, and Tom Vician.

MCC Employee Passing

It is with great sadness to share that a very recent MCC employee, Barbara Shinabarger, died last week. Barbara was a valued member of our MCC community for over 19 years and just recently announced her retirement. Her commitment, dedication, and service to our Adult Education efforts – and the College in general – left a positive and profound impact on her students, as well as faculty and staff who worked with her.

In loving memory of Barbara, the Adult Education team is planning to have a notebook available where students, faculty, and staff can leave memories, tributes, and notes. They will share that book with her family at a later date. Our caring thoughts go out to Barbara's loved ones at this time, as well as to the MCC Adult Education team and all those at the College who knew her well.

Upcoming MCC Events

Dr. Gabbard gave an overview of upcoming events of the College.

8. PRESENTATION-REFINANCING THE 2017 DEBT CERTIFICATES

Ms. Tammie Schallmo from PMA presented on refinancing the 2017 debt certificates.

9. ADJUNCT FACULTY ASSOCIATION REPORT

Mr. Matt Hamater, President of the MCC Adjunct Faculty Association updated the Board on activities of the association.

10. STAFF COUNCIL REPORT

Mr. David Behrens, President of MCC Staff Council updated the Board on MCC Staff Council activities.

STUDENT TRUSTEE REPORT

11. Student Trustee Fulk gave an overview of her student trustee report that was submitted to the Board of Trustees.

12. ATTORNEY REPORT

Mr. Ken Florey updated the Board on the IL General Assembly session.

13. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Trustee Allen motioned; Trustee Walsh seconded. Questions and discussion followed. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #25-01
2. Treasurer's Report, Board Report #25-02
3. Ratification for Accounts Payable December Check Register, Board Report #25-03
4. Ratification for Accounts Payable November Check Register, Board Report #25-04

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. Support/Services for Cloud-Based MCC Store POS-AMENDED, Board Report #21-80
2. Minimum Qualifications for Full-Time Faculty 2025-2026-AMENDED, Board Report #21-170
3. Foglia CATI HVAC Equipment and Supplies – Johnstone, Board Report #25-05

C. Personnel

1. Extension of Employee's Separation Date, Board Report #25-06
2. New Faculty Appointment, Board Report #25-07

14. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

15. HEALTHCARE EQUIPMENT FROM PHILLIPS HEALTHCARE, Board Report #25-08

Motion: Move that the Board of Trustees approves that the Board of Trustees approves the purchase and installation of the X-ray equipment in the healthcare expansion for \$853,617.62. Trustee Allen motioned; Vice Chair Morton seconded. Motion approved.

16. APPROVAL OF COURSE FEES FOR FY 2025, Board Report #25-09

Motion: Move that the Board of Trustees approves the list of course fees and that these fees be assessed effective Summer 2025. Trustee Walsh motioned; Trustee Allen seconded. Motion approved.

17. FOR INFORMATION REPORT

Chair Hoban commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

18. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Speros attended the People in Need event with the food pantry and it was a great event.

Student Trustee Fulk stated that it's really encouraging that everyone is still welcome at the college and that administration plans to go to classrooms to talk to students about it.

Trustee Walsh asked what kind of funds we receive in terms of staffing. In light of what has happened this past week, we should know where we stand. Dr. Gabbard responded that administration has that information but wouldn't want to cause any alarm right now.

Trustee Kueffner thanked administration for the tour of the Luecht Historical Collection and is looking forward to a longer visit there.

Vice Chair Morton did a tour of the CATI on Tuesday evening and really enjoyed the set up of the classes. He also attended the PIN event as a hall monitor. It was a great event and noted that we are unique as no other county does this event.

Trustee Reinhard congratulated the college on the enrollment numbers. She also appreciated the 2025 President's goals and liked the format.

Trustee Allen stated that he reached out to Dr. Koronkiewicz on a question and she took care of it. He thanked her and staff for the prompt response.

Chair Hoban thanked Dr. Gabbard and all of the staff for the classroom visits. She also appreciated the adjunct faculty report.

19. ADJOURNMENT

Hearing no further business, Trustee Allen motioned to adjourn, seconded by Trustee Speros. All voiced aye and the meeting adjourned at 7:18 p.m.

Denisa J. Shallo, Recording Secretary

Alyssa Kueffner, Board Secretary

