

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, May 23, 2024
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:00pm

2. ROLL CALL

Chair Allen asked Secretary Morton to take a roll call.

Trustees Present

Tom Allen
Suzanne Hoban
Dale Morton
Molly Walsh
Elizabeth Speros
Tess Reinhard
Alyssa Kueffner
Adonia Fulk

Also Present

Dr. Clinton Gabbard- College President
Ken Florey– Legal Counsel

PLEDGE OF ALLEGIANCE

3. Chair Hoban led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT

Student Trustee Fulk recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as amended.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Final Meeting of the Retiring Board, April 25, 2024, Organizational Meeting, April 25, 2024 and First Meeting of the Newly Organized Board, April 25, 2024. Trustee Allen motioned, seconded by Vice Chair Morton. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No public comments.

8. PRESIDENT'S REPORT: DR. CLINTON GABBARD

FY 2025 Congressional Community Project Funding (CPF) Update

Community Project Funding (CPF) allows members of Congress to request funding for projects that provide benefit to area communities and their citizens. In late April, the MCC Grants Office applied for FY 2025 Community Project Funding to Congressman Bill Foster's office, with a request to consider funding MCC Healthcare Programs, in the amount of \$1,495,00.00. If received, this funding will be used for remodeling costs and to purchase state-of-the-art equipment for MCC training labs so MCC may begin offering programs in Respiratory Therapy and Radiological Imaging. On May 16, the College was notified that the application was selected for Congressman Foster's top projects funding list, and was submitted to the House Appropriations Committee for FY 2025. This announcement is at <https://foster.house.gov/services/community-project-funding-selections>.

MCC Planetarium Upgrade

MCC is upgrading its planetarium with a new projection system over the coming months. Upon completion of this installation, new shows with the latest quality and visuals will be offered to the community. We are thrilled to share that the cost of this new system will be fully funded by a generous donation from a private donor – we are extremely grateful for their contribution and their support of MCC and its programs. Our community truly is amazing.

Upcoming MCC Events

Dr. Gabbard gave an overview of upcoming events of the College.

9. STUDENT TRUSTEE REPORT

Student Trustee Fulk gave an overview of her student trustee report that was submitted to the Board of Trustees.

10. STAFF COUNCIL REPORT

Mr. David Behrens informed the Board that Staff Council held a vote and 90% of membership voted and 82% voted in favor of ratification of the staff council contract. The Staff Council team appreciated the process. Also, a lot of staff was present at commencement ceremony. They were able to celebrate the success of our students. As Staff Council President he wanted to publicly thank all staff for their amazing work during commencement.

11. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Trustee Walsh motioned; Trustee Allen seconded. Questions and discussion followed. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #24-79
2. Treasurer's Report, Board Report #24-80
3. Ratification for Accounts Payable Check Register, Board Report #24-81

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. Audiovisual Equipment for University Center at MCC, Board Report #24-82
2. Luecht Auditorium Laser Projector, Board Report #24-83
3. Ellucian Annual Support Services Fee, Board Report #24-84
4. Sealing, Repair and Striping of Parking Lots, Board Report #24-85
5. Foglia CATI Compressed Air System, Board Report #24-86
6. Foglia CATI Fabrication Lab Equipment, Board Report #24-87
7. Foglia CATI HVAC Equipment Johnstone, Board Report #24-88
8. Foglia CATI Surface Grinders, Board Report #24-89
9. Foglia CATI Workbenches and Storage Cabinets, Board Report #24-90
10. LinkedIn Recruiter, Board Report #24-91

C. Personnel

1. Appointment of Replacement Administrator, Director of Employee Development, Board Report #24-92

12. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

13. REQUEST TO APPROVE CUSTODIAL SERVICES CONTRACT, Board Report #24-93

Motion: Move that the Board of Trustees approve approves the five-year contract for custodial services from RJB Properties Inc. of Chicago, IL for \$5,223,030.00. Trustee Reinhard motioned; Trustee Walsh seconded. Motion approved.

14. AUTHORIZATION OF FY 2024 NON-MANDATORY TRANSFER OF FUNDS, Board Report #24-94

Motion: Move that the Board of Trustees approves the non-mandatory transfer of funds of \$6,127,851.00. Trustee Allen motioned; Trustee Morton seconded. Motion approved.

15. COMPENSATION ADJUSTMENT FOR CONTINGENT EMPLOYEES FOR ACADEMIC YEAR 2024-2025,
Board Report #24-95

Motion: Move that the Board of Trustees approves a 3.0% increase for contingent employees at MCC, effective for the next Academic Year 2024-2025. Trustee Reinhard motioned; Trustee Allen seconded. Motion approved.

16. ADMINISTRATIVE COMPENSATION ADJUSTMENT FOR FY 2025, Board Report #24-96

Motion: Move that the Board of Trustees approves a 3.0% compensation adjustment for eligible administrators for FY 2025. Trustee Allen motioned; Trustee Morton seconded. Motion approved.

17. APPROVAL OF RING ROAD REPAVEMENT, Board Report #24-97

Motion: Move that the Board of Trustees approves the Trust and use of funds for record keeping and for audit support, the Trust and subsequent release of trust funds for the Ring Road Repavement Project, and the use of the 25% match of \$359,375 for CDB Project 810-066-020. Trustee Speros motioned; Trustee Walsh seconded. Motion approved.

18. AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF MCHENRY COUNTY COLLEGE AND THE MCHENRY COUNTY COLLEGE STAFF COUNCIL, Board Report #24-98

Motion: Move that the Board of Trustees approves the contract with the McHenry County College Staff Council, effective July 1, 2024 through June 30, 2028. Trustee Reinhard motioned; Trustee Walsh seconded. Motion approved.

19. FOR INFORMATION REPORT

Chair Hoban commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

20. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Allen asked for information on the Eagle transportation contract and how well it is with industry standards. He thanked the staff council and board team for the great negotiation process.

Trustee Reinhard really enjoyed the marketing update. She appreciated the update on the potential project schedule. She would welcome a deeper dive of that. Trustee Reinhard commented on how impressed she is with CAL.

Trustee Walsh commented on the Board reports and how great they are, all the staff puts them together and it is greatly appreciated by Board. She also enjoyed the student trustee report and is looking forward to more.

Trustee Speros would like results on the student satisfaction survey. Dr. Gabbard responded that we only got 24 results but we can look at results from 2022. She really likes the gray brick on the CATI building.

21. CLOSED SESSION

At 6:35pm Chair Hoban asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c), Exception # 6 Sale of Property #21-Review of Closed Session Minutes. Trustee Allen moved; Vice Chair Morton seconded. On a roll call all were in favor.

22. ACCEPTANCE OF CLOSED SESSION MINUTES: April 25, 2024 Regular Board Meeting Closed Session Minutes.

Motion: Move that the Board of Trustees approve the closed session minutes from April 25, 2024, Regular Board Meeting. Trustee Allen motioned; Trustee Morton seconded. Motion approved.

23. ADJOURNMENT

Hearing no further business, Trustee Reinhard motioned to adjourn, seconded by Trustee Allen All voiced aye and the meeting adjourned at 6:45 p.m.

