

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, February 29, 2024
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:00pm

2. ROLL CALL

Chair Allen asked Secretary Morton to take a roll call.

Trustees Present

Tom Allen
Suzanne Hoban
Liza Smith
Dale Morton
Molly Walsh
Elizabeth Speros
Tess Reinhard

Also Present

Dr. Clinton Gabbard- College President
Kevin Knoll– Legal Counsel

Trustees Not Present

Alyssa Kueffner

PLEDGE OF ALLEGIANCE

3. Chair Allen led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT

Student Trustee Smith recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Regular Board of Trustees Meeting, January 25, 2024. Vice Chair Hoban motioned, seconded by Trustee Reinhard. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

Ms. Abbey Nicholas addressed the Board to encourage a positive vote for the Mental Health referendum.

8. FY 2023 AUDIT PRESENTATION

Mr. Anthony Cervini and Mr. Ray Krouse from Sikich presented the FY 2023 Audit to the Board of Trustees.

9. RECOGNITION OF ICCTA OUTSTANDING FACULTY OF THE YEAR

Dr. Magdalena Farc was recognized as the ICCTA Outstanding Full-Time Faculty member award winner. The Board congratulated her on this achievement.

10. RECOGNITION OF ICCTA OUTSTANDING ADJUNCT FACULTY OF THE YEAR

Ms. Anne Meny was recognized as the ICCTA Outstanding Adjunct Faculty member award winner. The Board congratulated her on this achievement.

11. PRESIDENT'S REPORT: DR. CLINTON GABBARD

Meet MCC 2024

Dr. Gabbard informed the Board of Trustees of the upcoming Meet MCC 2024 on Wednesday, March 20, 2024. He encouraged the Trustees to attend this wonderful event.

MCC 2024 Employee Awards

Dr. Gabbard informed the Board of Trustees that MCC employees will gather on Tuesday, April 30 for the College's annual Employee Awards Ceremony and Reception. Those celebrating milestone anniversaries and retirements will be honored; various employees will also be recognized for their work on select committees and for special accomplishments. Trustees are invited to attend this recognition event, beginning at 2:30 p.m. in the Luecht Auditorium.

Upcoming MCC Events

Dr. Gabbard gave an overview of upcoming events of the College.

12. STAFF COUNCIL REPORT-Mr. David Behrens

Mr. Behrens updated the Board of Trustees on MCC staff activities.

13. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Hoban motioned; Trustee Walsh seconded. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #24-19
2. Treasurer's Report, Board Report #24-20
3. Ratification for Accounts Payable Check Register, Board Report #24-21

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. CATI Amitrol Hydraulic Trainer, Board Report #24-22
2. CATI Swift CNC Plasma Table, Board Report #24-23
3. Rave Mass Notification, Board Report #24-24
4. Panopto Software and Support Agreement, Board Report #24-25
5. SoftDocs, Board Report #24-26
6. Microsoft Unified Enterprises Support, Board Report #24-27
7. Computers for CATI and University Center, Board Report #24-28
8. Computer Equipment for CATI and University Center, Board Report #24-29
9. Rev UP EV Grant Vehicle, Board Report #24-30
10. Appointment of Campus Realtor, Board Report #24-31
11. Uninterruptible Power Supply for University Center at MCC, Board Report #24-32

C. Personnel

1. Salary Adjustment, Board Report #24-33

D. 2024 ICCTA Awards

1. 2024 ICCTA Outstanding Full-Time Faculty Member Award, Board Report #24-34
2. 2024 ICCTA Outstanding Adjunct Faculty Member Award, Board Report #24-35

14. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

15. APPROVAL OF CONTRACT EXTENSION FOR AUDITING SERVICES, Board Report #24-36

Motion: Move that the Board of Trustees approves a contract extension of one year for auditing services with Sikich LLP of Naperville, IL, to perform the audits for FY 2024 for a fee of \$86,750.00. Trustee Speros motioned; Trustee Reinhard seconded. Motion approved.

16. APPROVAL OF FACULTY FOR TENURE APPOINTMENT IN 2024-205, Board Report #24-37

Motion: Move that the Board of Trustees ratifies the aforementioned MCC faculty members for tenure appointment, effective in the academic year 2024-2025. Trustee Speros motioned; Trustee Walsh seconded. Motion approved.

17. APPROVAL OF CONTINUATION OF EMPLOYMENT OF PROBATIONARY NON-TENURED FACULTY, Board Report #24-38

Motion: Move that the Board of Trustees approve a continuation of employment of probationary non-tenured MCC faculty members through the academic year 2024-2025. Trustee Reinhard motioned; Trustee Walsh seconded. Motion approved.

18. ACCEPTANCE OF FISCAL YEAR 2023 AUDIT, Board Report #24-39

Motion: Move that the Board of Trustees accepts the FY 2023 Audit as presented. Trustee Speros motioned; Trustee Walsh seconded. Motion approved.

19. OUT OF DISTRICT AND OUT OF STATE TUITION AND FEES, Board Report #24-40

Motion: Move that the Board of Trustees approves the 2025 out of district and out of state tuition and fees rates, effective Summer 2024. Trustee Reinhard motioned; Trustee Walsh seconded. Motion approved.

20. FOR INFORMATION REPORT

Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

21. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Speros congratulated everyone on a clean audit. She was impressed with the attention to detail on a daily basis. She also congratulated the ICCTA faculty and adjunct faculty nominees and the tenured faculty. She enjoyed the student trustee's report.

Student Trustee Smith congratulated the team on the audit coming back with no comments. She also congratulated the tenured faculty. She informed the Board on a SVA event to be held on March 14, 2024 at 6:00pm and encouraged everyone to attend.

Trustee Walsh would like a presentation on the library remodeling as an agenda item in an upcoming meeting. She enjoyed the information reports. She was very pleased that the cafeteria is green. Trustee Walsh congratulated the tenured faculty as well.

Trustee Morton congratulated the ICCTA award nominees and the tenured faculty. He would like to know how many out-of-state students we have.

Trustee Reinhard thanked the Audit team for a clean audit and congratulated the tenured faculty.

Vice Chair Hoban congratulated the tenured faculty and the ICCTA award nominees. Kudos to the farm tech program. She had dinner at the Tartan Bistro and enjoyed it.

Chair Allen congratulated the tenured faculty.

22. ADJOURNMENT

Hearing no further business, Vice Chair Hoban motioned to adjourn, seconded by Trustee Walsh All voiced aye and the meeting adjourned at 7:14 p.m.

