

**BOARD OF TRUSTEES**  
**McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, April 27, 2023  
Regular Board Meeting  
6:00pm



MCC Board Room, A217  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. COLLEGE MISSION STATEMENT
5. ACCEPTANCE OF AGENDA
6. ACCEPTANCE OF MINUTES: Regular Board of Trustees Meeting, March 23, 2023
7. OPEN FOR RECOGNITION OF VISITORS  
*Three (3) minutes per person or less.*
8. PRESIDENT'S REPORT: Dr. Clinton Gabbard
9. COMMUNICATIONS
  - A. Faculty Report: Ms. Sarah Sullivan
  - B. Adjunct Faculty Report: Dr. Mark Rockwell
  - C. Staff Council Report: Ms. Tawnja Trimble
  - D. Student Trustee Report: Mr. Chase Filkins
  - E. Attorney Report
10. APPROVAL OF CONSENT AGENDA  
**For Approval**
  - A. Executive Summary and Financial Statements
    1. Executive Summary, Board Report # 23-51
    2. Treasurer's Report, Board Report #23-52
    3. Ratification for Accounts Payable Check Register, Board Report #23-53
  - B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
    1. Leadership Development and Education Retreat, Board Report #23-54
    2. Canvas Software and Support Agreement Renewal, Board Report #23-55
    3. TutorMe Online Education Platform, Board Report #23-56
    4. Student Laptops Purchase, Board Report #23-57
    5. DualEnroll Software Platform, Board Report #23-58
    6. Ellucian Support Services, Board Report #23-59
    7. New Digital Signage System, Board Report #23-60
    8. Interior Restroom Fixture Dividers and Installation Services, Board Report #23-61
    9. Water Service Extension Bid, Board Report #23-62
    10. Foglia CATI Welding Equipment, Board Report #23-63
11. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA
12. REQUEST TO GRANT TITLE AND BENEFITS OF FACULTY EMERITUS, TED HAZELGROVE, Board Report #23-64
13. REQUEST TO GRANT HONORARY LEGACY STATUS, DORI SULLENS, Board Report #23-65
14. REQUEST TO GRANT HONORARY LEGACY STATUS, LAURA DONELLI, Board Report #23-66
15. REQUEST TO GRANT HONORARY LEGACY STATUS, SANDRA JOHNSTON, Board Report #23-67

16. BOARD POLICY MANUAL, Board Report #23-68

- A. 1.9 Reimbursement for Expenses

17. FOR INFORMATION

- A. New Employees
- B. Employee Resignations and Retirement Notifications
- C. Friends of McHenry County College Foundation Update
- D. Grants Office Update
- E. Office of Marketing and Public Relations Update
- F. Center for Agrarian Learning
- G. Sustainability Center Update
- H. Workforce Development Update

18. SPECIAL RECOGNITION:

- A. Outgoing Trustees
  - 1. Carlos Arevalo
  - 2. Mike Smith
- B. Outgoing Student Trustee- Chase Filkins

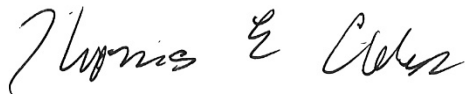
19. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

20. CLOSED SESSION

- A. 120/2(c), Exception #21, Review of Closed Session Minutes
- B. Other matters as pertain to the exceptions of the Open Meetings Act

21. ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting of November 17, 2022 and Regular Board Meeting of January 26, 2023

22. ADJOURNMENT



Thomas E. Allen  
Chair

# FACULTY SPOTLIGHT

April 2023

**Daniela Broderick**, Dean of Arts and Humanities presented with **Kate Midday**, English instructor and Learning Communities Chair the new pilot they they are launching at the college in the Fall 2023 semester at the National Learning Communities Conference, November 17-19 in Chandler, Arizona.

Title of Presentation: *SuperTwofoers: Rejuvenating the LC Program, Faculty Teaching, and Student Learning with Integrative High Impact Practice at the Community College*

Presentation Description: McHenry County College is in Phase II of a high impact practices pilot, centered around student success, faculty excellence, and a rejuvenation of the Learning Communities program. The 2023 launch will offer LCs that fit into specific career pathways, co-taught by two faculty who will also embed the first-year experience course (MCC 101) into the LC. These SuperTwofoers will provide first semester students with a high-touch Twofoer course for classes in their prospective fields, with the goal of increased retention, persistence, achievement, and expedited immersion into their future areas of focus. This session will use the Title III grant initiative and an intense collaboration with Student Affairs to outline this pilot model. They will explain the hows and whys of the process and offer an open discussion about how this model might work for any college that wants to use what already works for students to increase the impact of the pathways movement while bolstering enrollment and interest in Learning Communities and rejuvenating the faculty.

**Kim Tipton**, Reference Librarian, completed two ION courses: Instructional Design for Online Course Development and Universal Design Principles in Online Learning. Library outreach: Kim was available for drop-in research help in the Co Labs during Week 7 of the semester.

On March 28-30 in Champaign, IL, she attended a 2 ½ day intensive orientation for CARLI Counts, a year-long library leadership and assessment program where she will identify existing research and collect and analyze local data that will help us demonstrate the library's value, improve our services, and show how we help the institution meet its goal of student success.

**Elizabeth Nelson**, Library and Kim co-wrote a case study about our library's family study area, which will appear in the ACRL book, *Children are Welcome Here: Designing Spaces, Policies, & Services to Support Student Parents in the Academic Library* by Kelsey Keyes and Ellie Dworak. Anticipated publication is Fall 2023.



**Tom Vlcian**, Ceramics, hosted 18 Scouts (Pack 131 McHenry & Troop 2019 Huntley) at the ceramics studio and we made fish tiles. They had a blast!T



Tom was also interviewed for a podcast called Teacher's Lounge published March 3rd. Title: From 1,800 Degree Kilns to 3D Printers: A Ceramics Teacher and His Cutting-Edge Classroom

Here is the link: <https://www.npr.org/podcasts/741951884/teachers-lounge>

**Sherry Ridge**, Business, reports that the Business Department held the 7th annual Meals with Moms in Business featuring women in law with several exceptional speakers. To date over 325 participants have attended this annual event. This year we have a goal to add a program outcome to our event survey to help with event assessment. We exceeded the assessment goal for Meals with Moms in Business for 2023. Two goals one from AOM and one from BUS program outcomes were assessed:

Program Outcome Assessment by Student. Goal: 80+% Agree with statement

The Meals with Moms in Business event provided the opportunity for me to appropriately use business terminology in verbal form. (AOM) 81.30%

The Meals with Moms in Business event strengthened my understanding of the business environment. (BUS) 87.5

She also completed two more courses towards her doctorate degree: Analyzing the Dissertation Research and Resource Management in Higher Education. This week she will start a new course gearing her up to present and defend her dissertation; Interpreting the Dissertation Research.

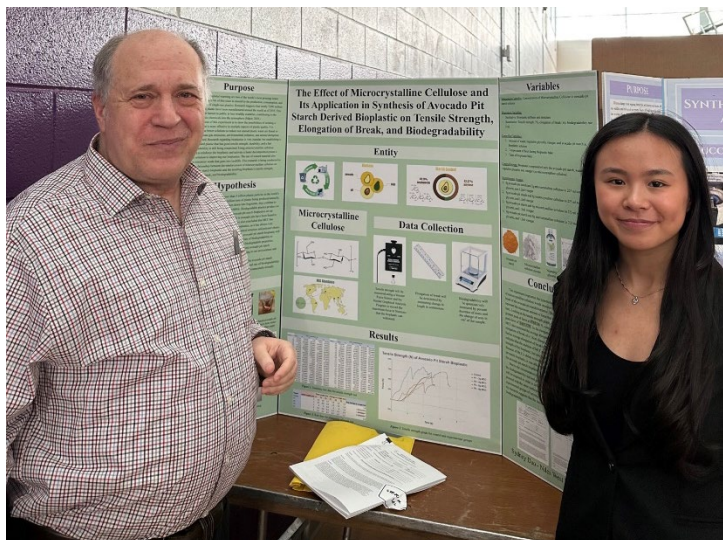
Sherry chaired the scholarship committee for the Round Lake Area Exchange Club where 4 high school students were awarded scholarships.

The Business Department's annual initiative to create a Student of Excellence statement is scheduled to be completed and shared by the end of this school year. For the 2023-24 school year the department initiative will be to review our student events (similar to a program review). We will be conducting a deep dive into department events and initiatives to determine what is working, what is not, what may need a facelift and what may need to be added or retired.

**Jim Stockwell**, Speech/Journalism is working with the Crystal Lake Food Pantry and Dream Riders, a group that helps children with learning challenges through experiences with horses. Both projects are in their pre-production stage and will be completed by mid-to-late May.

The MCC Men's Tennis team beat conference rival Elgin (9 – 0) on April 4th and for the first time in the programs' history, down NCAA Division III Elmhurst University (6 – 3) on April 6th.

Jim retained his seat on the board of trustees at the Johnsburg Library in the election on April 4th.



**Marquardt-Casper and Kelly Barna.**

**Steve Socol**, Chemistry, served as a judge at the Sixth Region Illinois Junior Academy of Science poster competition at Niles West High school in Skokie.

On Saturday, March 11<sup>th</sup> these MCC faculty members assisted with the Science Olympiad competition held at MCC: **Jennifer Carver, Ted Erski, Steven Socol, Donna Davis, Sanju Nath, Lois**

**Sarah Sullivan**, History, is facilitating the last in a series of five book studies on social justice topics. The book: *An African American and Latinx History of the United States* has been well received. There are 22 faculty members participating in this book study.

**Magdalena Farc**, Psychology reports on the most recent Faculty Speaker Series events:



tumultuous social change.

On Thursday, March 2nd, MCC's **Pat Gaughan** and **Nancy Maio** delivered an engaging musical presentation. Community members, MCC students and employees were experienced live music performance that uplifted the soul and carried the audience through time to the beautiful and complex folk music of the 60s and 70s. The music and relevant stories from the lives of Judy Collins, Joni Mitchell, Mary Travers, Joan Baez transported people into a world of folk, feminism, and

On Thursday, March 16th, the Faculty Speaker Series featured **Jim Stockwell** and **Rob Allare**, who invited community members, MCC students and employees alike to explore the magical world of Walt Disney through his theme parks and movies. The audience discovered the history behind the two coastal locations and the rides that inspired (and were inspired by)



the most successful canon of films in American cinema. Disney considered imagination the most valuable creativity tool and the audience was transported into his magical world.



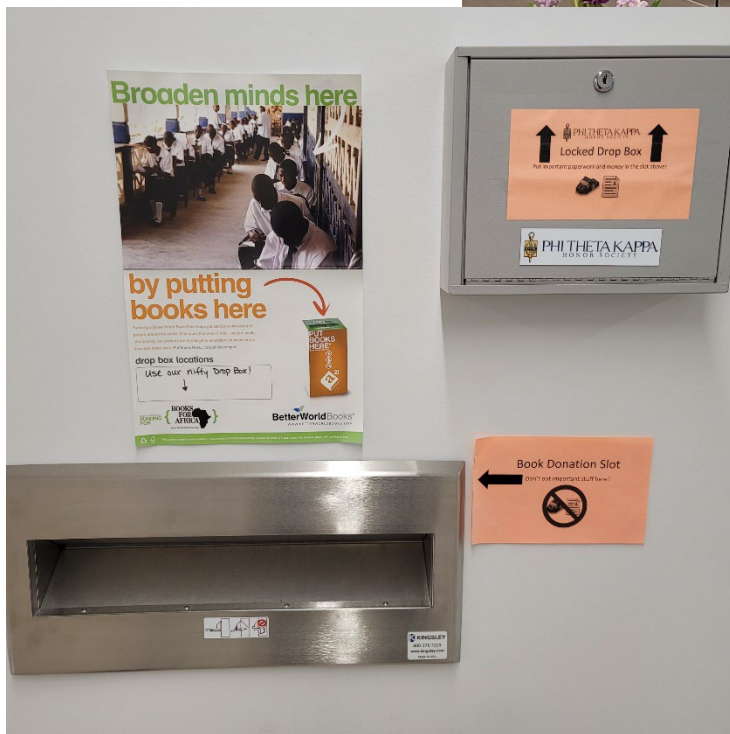
The next Experts and Insights Faculty Speaker Series event will take place on April 20, will be presented by **Jay Geller** and **Ted Hazelgrove** and is titled, “Renewing Shakespeare from the Page to the Stage.” For more information and to register, please visit: <https://www.mchenry.edu/experts/index.html>

You can also find previous program recordings at this link!



**Faculty Sponsors Heidi Boring**, Math, and **Anne Humphrey**, English offer the **Phi Theta Kappa Chi Upsilon Chapter report**

As the culminating action step of the 2022 Honors in Action Project, which focused on public events and maximizing inclusion and participation across the community, the chapter hosted a **Diversity Participation Festival** on November 9. Four dance acts performed, and one student presented on ethnic and traditional roots and rhythms in rock music. The event was held at lunch time in the Commons, and each act featured an audience participation component, which chapter research had indicated is highly beneficial to event attendees.



At the end of the semester, the chapter members sort book donations from across the college and ships books to Books for Africa, a charity promoting global literacy. A small payment returned to the chapter helps fund conference attendance scholarships for our current officers. Please make any donations in the drop slot in the hallway near room A230A!

Chapter president Adonia Fulk campaigned for international office, a highly competitive race to represent Phi Theta Kappa around the world for a year. Adonia has served as a chapter officer and as an officer at the regional level this school year and last and had many other qualifications. The campaign effort involved many steps, including several

speeches. Special thanks to speech instructors Bonnie Gabel and Jim Stockwell, who helped to coach Adonia.



Chapter member and officer Vicky Wozniak won a highly competitive Coca Cola Leaders of Promise scholarship, which awards \$1000 to 200 students nationwide per year. Vicky plans to transfer to Colorado State University in the Fall of 2023 to pursue a bachelor's degree in a pre-optometry track. She is involved in Phi Theta Kappa, the MCC and Me mentorship program, and the Student Mentoring Program.

### Student Trustee Report

To the members of the Board, I say thank you for a tremendous year. Your focus has been on improving the College and the lives of the students of our community. Education is a way out of hardship for people around the world. With the efforts of the relatively few employees at MCC, the lives of many have been impacted greatly. The progression this College has seen over my last year as a student is awe inspiring. When I tell my friends and family that I go to MCC, they always reply, "MCC is a really good school now, way better than it was a long time ago." They have no idea how much better it is going to be in the next few years, and that should be the goal of every organization.

The professors of MCC are passionate, intellectual, and caring. I have learned more in my two years at MCC than I have collectively throughout K-12. In high school I had never earned an A in any subject. Here at MCC, I was upset with earning a singular B amongst all my A's. This is directly caused by the professors' ability to be flexible to all learning types. The adjunct professors I have had classes with are equally as dedicated as the full-time professors because their loyalty lies with the course content. MCC fosters this environment, which is designed to be uplifting, enlightening, and inclusive. I have been blessed by the education and connections I have made in my two years at MCC. Thank you all for your devotion to the students.

As I leave to transfer to my next college, I have a sterling example to hold my next institution up against. I will not be surprised when they pale in comparison to the community centered college of MCC.

Luckily, my replacement is one of the most devoted students I have met during my time here. The role of the Student Trustee is soon to be better than ever, and in collaboration with the honorable members of the Board, there are no bounds to the progress that will be made. While other colleges may have the sky as their limit, MCC is shooting for the stars.

Thank you again and Go Scots.

Sincerely,  
Chase Filkins  
MCC Student Trustee (2022–2023)

Executive Summary

Information

Attached is the Executive Summary of financial information with year-to-date results for FY 2023 through the month of March.

Recommendation

It is recommended that the Board of Trustees accepts the Executive Summary as presented.



Clinton E. Gabbard  
President

## Executive Summary

Fiscal Year 2023 is currently 74.7% complete with the year-to-date results ending March 31, 2023 being reported. In the Operating Funds, total revenue is 53.4% of budget, as compared with 54.7% at the same time last year. Total expenditures are 48.3% of budget, as compared with 48.8% of budget at the same time last year. The Operating Funds include both the Education Fund and the Operations and Maintenance Fund, and together comprise most of the instruction and instructional support activities of the College. The following items relate to the Operating Funds (Fund 01 and Fund 02) as a whole:

### Revenue

- Local governmental is 74.8% of budget and up \$196,723 (0.9%) from last year at this time. FY 2023 revenue is \$21,663,781 vs. FY 2022 revenue of \$21,467,058. For FY 2023, this revenue is derived from 50% of the 2021 tax levy (as approved by the Board in November 2021) and 50% of the 2022 tax levy (as approved by the Board in November 2022).
- State government is 50.5% of budget and down \$566,046 (-18.7%) from last year at this time. FY 2023 revenue is \$2,460,923 vs. FY 2022 revenue of \$3,026,968.
- Federal government is 0.0% of budget and down \$1,328 (-100.0%) from last year at this time. FY 2023 revenue is \$0 vs. FY 2022 revenue of \$1,328.
- Student tuition and fees is 86.5% of budget and down \$224,464 (-1.9%) from last year at this time. FY 2023 revenue is \$11,548,738 vs. FY 2022 revenue of \$11,773,202. Budgeted tuition and fees revenue is calculated based on a calculated net billable credit hours and not total reported credit hours, which includes dual credit. Dual credit only generates tuition revenue if these classes are held on campus with our instructors.
- Sales and service fee is 48.9% of budget and up \$42,758 (114.2%) from last year at this time. FY 2023 revenue is \$80,201 vs. FY 2022 revenue of \$37,443. Activity in this area is comprised primarily from the Kids and College, Fitness Center, Horticulture Sales, and Sweet Scots.
- Facilities is 90.5% of budget and even \$0 (0.0%) from last year at this time. FY 2023 revenue is \$17,166 vs. FY 2022 revenue of \$17,166. Revenue in this category is comprised of the leasing of the land owned by the College to the radio station and as farmland.
- Investment is 116.0% of budget and up \$635,279 (179.8%) from last year at this time. FY 2023 revenue is \$281,880 vs. FY 2022 revenue of \$-353,399.
- Nongovernmental gifts, scholarships, grants & bequests is 25.0% of budget and down \$18,806 (-87.2%) from last year at this time. FY 2023 revenue is \$2,753 vs. FY 2022 revenue of \$21,559. Activity is due to contributions from the Foundation for faculty requested needs (travel, software, etc.).
- Other is 16.3% of budget and up \$197,808 (4.4%) from last year at this time. FY 2023 revenue is \$4,667,282 vs. FY 2022 revenue of \$4,469,475. The main items in this category consists largely of Employee Health Insurance Contributions, which account for \$4,467,371, Retiree Health contributions, which account for \$459, Other Misc. Income, which account for \$140,289 with the remaining balance being made up of smaller accounts such as NSF charges, assorted fines, fees, and miscellaneous income all of which total \$59,163. The large variance to budget is the result of the "On-Behalf Payment" for the employer's pension contribution for employees made by the State. For FY 2022 that "On-Behalf Payment" was \$14,228,829.

## Expenditures

- Salaries expenditures are 73.1% of budget and up \$1,156,619 (6.0%) from last year at this time. FY 2023 expenditures are \$20,590,049 vs. FY 2022 expenditures of \$19,433,431.
- Employee benefit expenditures are 21.8% of budget and up \$8,780 (0.1%) from last year at this time. FY 2023 expenditures are \$7,082,271 vs. FY 2022 expenditures of \$7,073,491. ***This line item is dependent on the health experience or the use of benefits by the employee group and their own independent choice of coverage. Therefore, it will always be difficult to budget in advance to any degree of certainty and will experience good years and bad years as a result.*** This account group will always be significantly below budget until year-end adjustments are made for SURS contributions paid by the State on behalf of the employees. The amount expensed for SURS contributions are about \$14-21 million annually depending on the actuarial tables maintained by the State. However, this expense is offset by an equal amount in “other revenue” and therefore has no effect on the operating performance of the College.
- Contractual services expenditures are 63.4% of budget and down \$134,310 (-4.2%) from last year at this time. FY 2023 expenditures are \$3,056,222 vs. FY 2022 expenditures of \$3,190,532. The account includes contractual services for custodial services, legal services, construction management, roads and grounds, and architectural type services.
- Materials and supplies expenditures are 73.9% of budget and down \$238,178 (-8.9%) from last year at this time. FY 2023 expenditures are \$2,443,788 vs. FY 2022 expenditures of \$2,681,966.
- Travel and meeting expenditures are 52.8% of budget and down \$14,070 (-7.4%) from last year at this time. FY 2023 expenditures are \$175,237 vs. FY 2022 expenditures of \$189,308.
- Fixed charges expenditures are 92.2% of budget and up \$83,559 (6.0%) from last year at this time. FY 2023 expenditures are \$1,467,651 vs. FY 2022 expenditures of \$1,384,092. Included in this category are bond principal, interest payments, lease payments, and general insurance.
- Utilities expenditures are 40.6% of budget and down \$281,389 (-36.2%) from last year at this time. FY 2023 expenditures are \$495,561 vs. FY 2022 expenditures of \$776,949.
- Capital Outlay expenditures are 7.3% of budget and down \$953,917 (-88.6%) from last year at this time. FY 2023 expenditures are \$123,240 vs. FY 2022 expenditures of \$1,077,157. ***Please be aware that large projects started in one fiscal year may cross into a new fiscal year and will therefore have an impact on two fiscal years (i.e. one year under budget and the next over budget).***
- Other expenditures are 74.0% of budget and up \$64,031 (10.4%) from last year at this time. FY 2023 expenditures are \$677,919 vs. FY 2022 expenditures of \$613,888. The main category of expenses includes tuition waivers, tuition related refunds, and miscellaneous expense.
- Contingency expenditures are 0.0% of budget and even \$0 (0.0%) from last year at this time. FY 2023 expenditures are \$0 vs. FY 2022 expenditures of \$0.



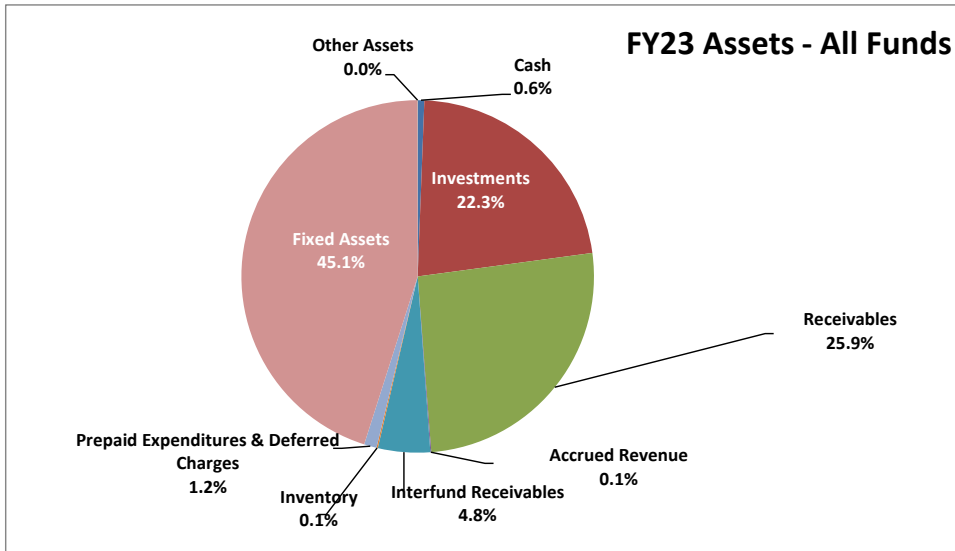
Clinton E. Gabbard  
President

All Funds Statement of Net Position (Balance Sheet)  
 March 31, 2023

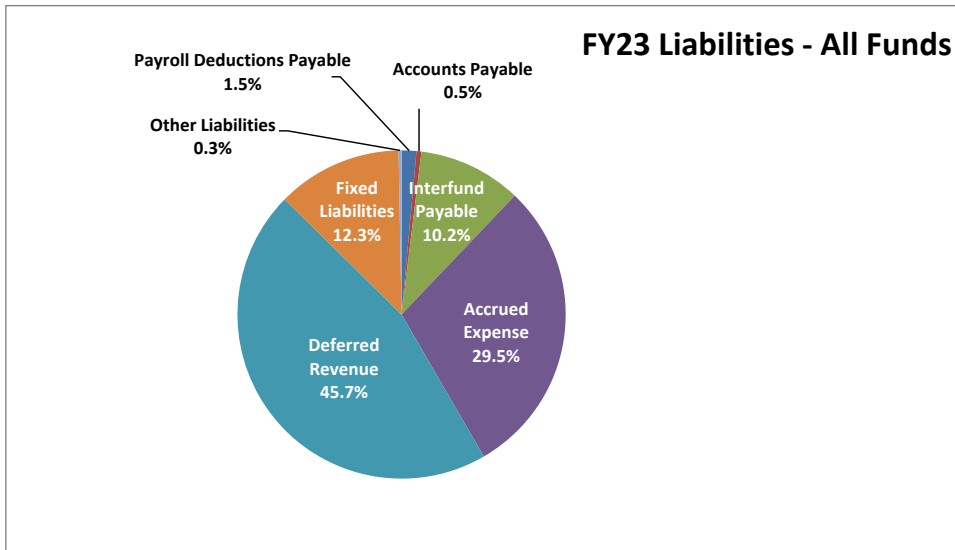
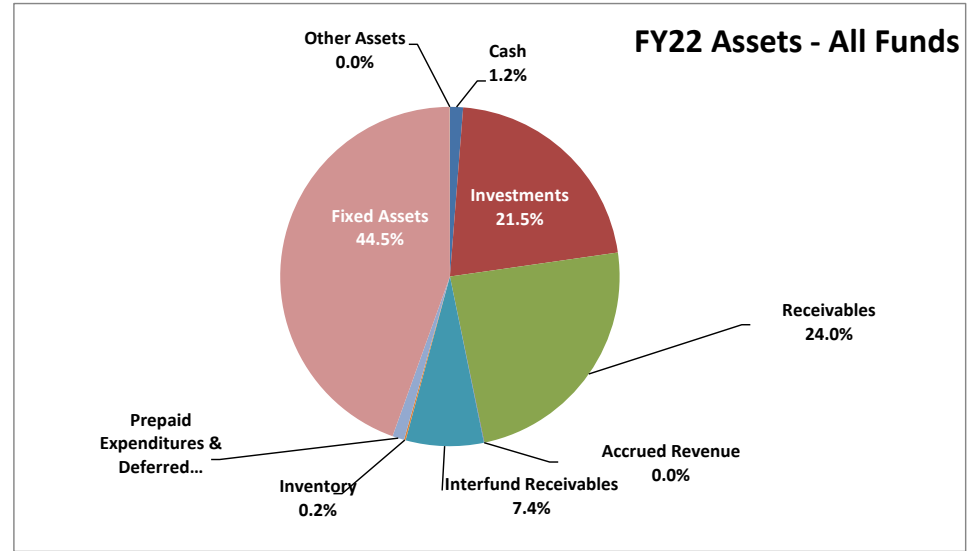
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All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund	
<b>Assets</b>														
Cash	957,011	(0.00)	-	-	486,636.15	0	346,442	95,646	-	-	28,287	-	-	
Investments	35,212,021	13,388,267	1,027,537	15,770,831	-	-	2,937,149	-	-	-	-	2,088,237	-	
Receivables	40,956,922	36,767,314	2,573,497	-	-	19,467	819,200	-	-	-	75,000	702,444	-	
Accrued Revenue	137,447	45,284	3,180	77,003	-	-	6,528	-	-	-	-	5,452	-	
Interfund Receivables	7,556,936	2,074,088	4,264,812	0	(0)	450,618	(303,008)	-	-	420,425	0	(0)	650,000	
Inventory	200,740	-	-	-	-	200,740	-	-	-	-	-	-	-	
Prepaid Expenditures & Deferred Charges	1,819,909	1,179,475	24,061	-	-	15,883	29,079	-	72,084	-	-	71,583	427,744	
Fixed Assets	71,284,027	-	-	-	-	-	-	71,284,027	-	-	-	-	-	
Other Assets	20,298	-	-	-	-	-	-	-	20,298	-	-	-	-	
<b>Total Assets</b>	<b>158,145,311</b>	<b>53,454,429</b>	<b>7,893,087</b>	<b>15,847,834</b>	<b>486,636</b>	<b>686,707</b>	<b>891,712</b>	<b>3,039,324</b>	<b>71,284,027</b>	<b>92,382</b>	<b>420,425</b>	<b>103,287</b>	<b>2,867,716</b>	<b>1,077,744</b>
<b>Liabilities</b>														
Payroll Deductions Payable	1,081,238	930,281	22,274	-	-	125,414	3,269	-	-	-	-	-	-	
Accounts Payable	358,522	352,323	-	-	-	1,372	4,828	-	-	-	-	-	-	
Interfund Payable	7,556,936	-	-	5,830,191	-	-	-	-	-	-	-	1,726,745	-	
Accrued Expense	21,933,552	-	-	-	-	-	-	-	(16,226)	-	-	-	21,949,778	
Deferred Revenue	33,973,794	24,445,723	2,202,989	4,519	42,175	48,493	-	-	-	-	56,250	526,833	6,646,812	
Fixed Liabilities	9,159,301	-	-	-	-	-	-	-	9,159,301	-	-	-	-	
Other Liabilities	216,901	40,388	-	-	-	176,513	-	-	-	-	-	-	-	
<b>Total Liabilities</b>	<b>74,280,244</b>	<b>25,768,715</b>	<b>2,225,263</b>	<b>5,834,709</b>	<b>42,175</b>	<b>351,791</b>	<b>8,097</b>	<b>-</b>	<b>9,143,075</b>	<b>-</b>	<b>56,250</b>	<b>2,253,578</b>	<b>28,596,590</b>	
<b>Designated Fund Balance</b>	<b>83,865,067</b>	<b>27,685,714</b>	<b>5,667,824</b>	<b>10,013,125</b>	<b>444,461</b>	<b>334,916</b>	<b>883,615</b>	<b>3,039,324</b>	<b>71,284,027</b>	<b>(9,050,693)</b>	<b>420,425</b>	<b>47,037</b>	<b>614,138</b>	<b>(27,518,846)</b>
<b>Assigned Fund Balance</b>														
33% Unassigned for annual budgeted expenditures	19,221,021	17,457,785	1,763,236	-	-	-	-	-	-	-	-	-	-	
Other Designated Reserves	0	-	-	-	-	-	-	-	-	-	-	-	-	
Capital Improvement/Investment in Capital Assets	81,297,151	-	-	10,013,125	0	-	-	71,284,027	-	-	-	614,138	-27,518,846	
Liabilities, Protection, and Settlement	-36,064,009	-	-	-	-	-	-	-	-9,159,301	-	-	-	-	
Working Cash/Other Restricted	3,101,077	-	-	-	-	883,615	1,750,000	-	-	420,425	47,037	-	-	
<b>Remaining Unassigned Balance</b>	<b>16,309,827</b>	<b>10,227,929</b>	<b>3,904,588</b>	<b>0</b>	<b>444,461</b>	<b>334,916</b>	<b>0</b>	<b>1,289,324</b>	<b>0</b>	<b>108,608</b>	<b>0</b>	<b>0</b>	<b>0</b>	

All Funds Statement of Net Position (Balance Sheet)  
 March 31, 2023

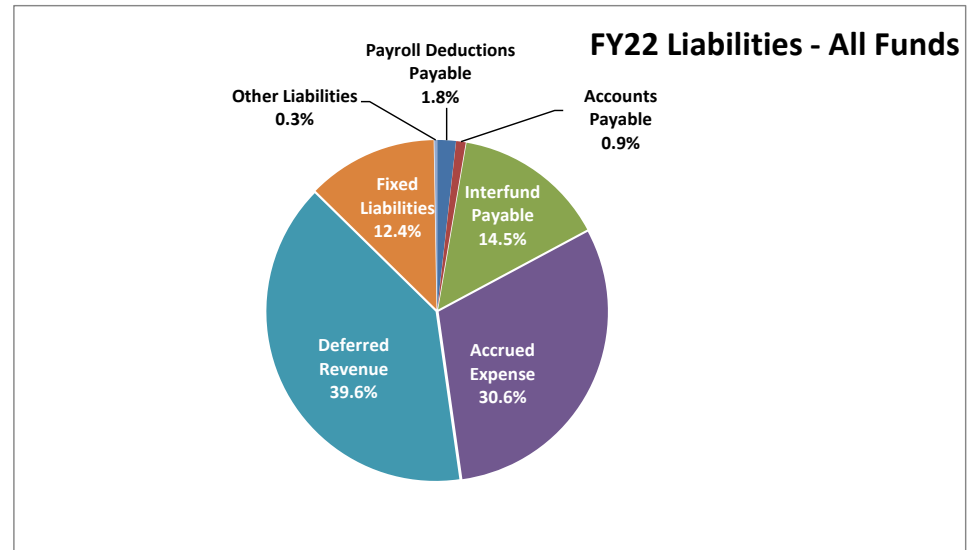
Total Assets = \$ 158,145,311



Total Assets = \$ 159,356,990



Total Liabilities = \$ 74,280,244



Total Liabilities = \$ 79,141,415

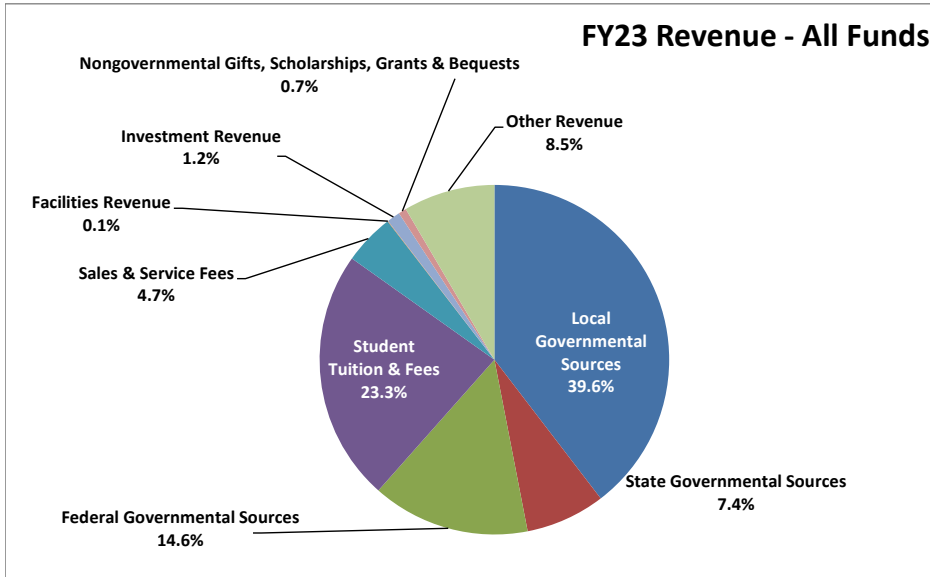


All Funds Statement of Activities (Income Statement)  
 March 31, 2023

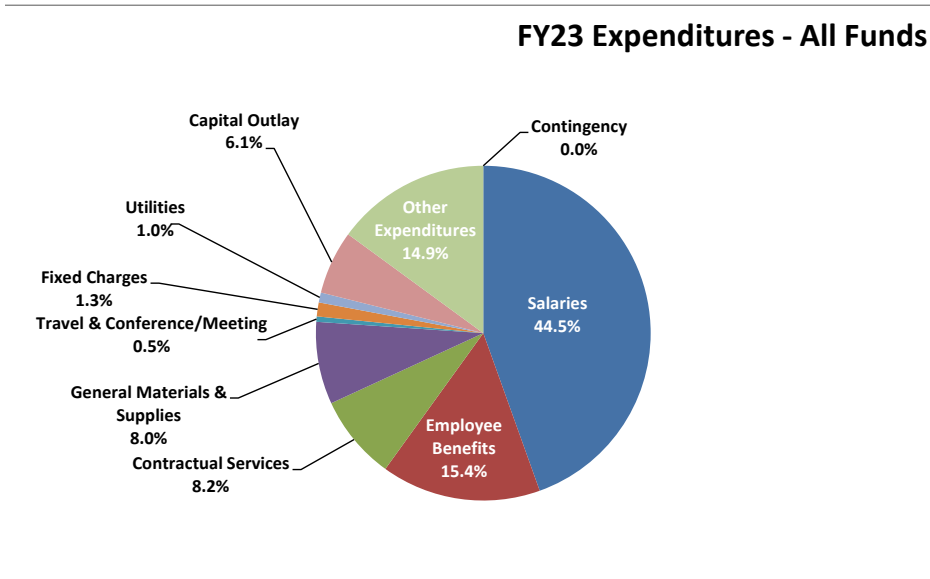
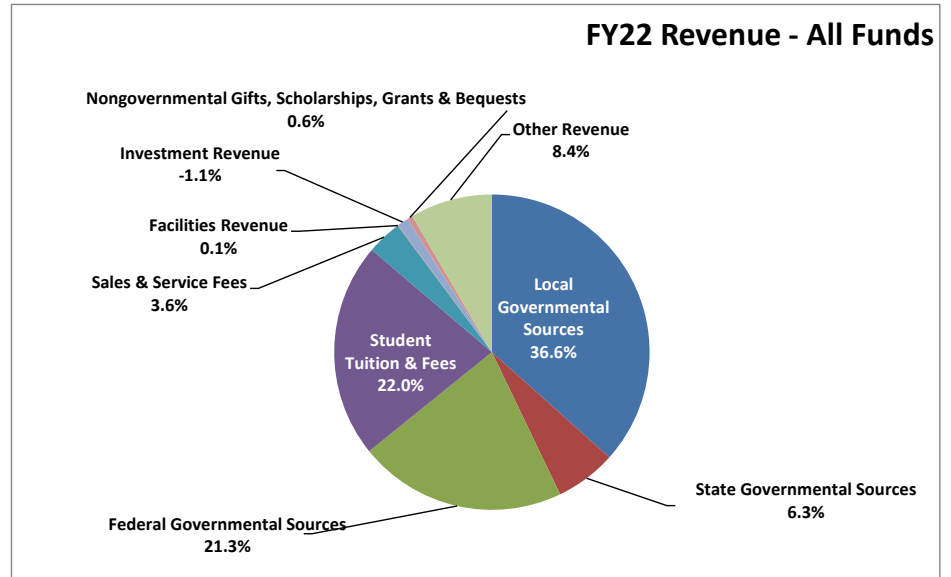
	01	02	03	04	05	06	07	08	09	10	11	12	17	
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
<b>Revenue</b>														
Local Governmental Sources	22,245,419	19,600,499	2,063,281	-	-	-	-	-	-	-	-	56,118	525,520	-
State Governmental Sources	4,133,058	2,024,337	436,586	-	-	-	1,672,135	-	-	-	-	-	-	-
Federal Governmental Sources	8,203,755	-	-	-	-	-	8,203,755	-	-	-	-	-	-	-
Student Tuition & Fees	13,080,013	10,263,986	1,284,752	78,482	732,517	720,276	-	-	-	-	-	-	-	-
Sales & Service Fees	2,645,762	80,201	-	-	-	2,565,561	-	-	-	-	-	-	-	-
Facilities Revenue	28,144	17,166	-	-	-	10,978	-	-	-	-	-	-	-	-
Investment Revenue	684,964	267,944	13,936	350,584	-	-	-	28,607	-	-	-	-	23,893	-
Nongovernmental Gifts, Scholarships, Grants & Bequests	407,951	2,753	-	29,184	-	2,006	294,938	-	-	-	79,071	-	-	-
Other Revenue	4,755,826	4,542,107	125,176	359,597	-	9,689	-	-	-	(359,597)	78,855	-	-	-
<b>Total Revenue</b>	<b>56,184,892</b>	<b>36,798,992</b>	<b>3,923,731</b>	<b>817,847</b>	<b>732,517</b>	<b>3,308,510</b>	<b>10,170,829</b>	<b>28,607</b>	<b>-</b>	<b>(359,597)</b>	<b>157,925</b>	<b>56,118</b>	<b>549,413</b>	<b>-</b>
<b>Expenditures</b>														
Salaries	22,957,531	20,162,095	427,955	-	-	1,364,185	1,003,296	-	-	-	-	-	-	-
Employee Benefits	7,949,929	6,975,887	106,383	-	-	220,427	154,856	-	-	-	-	-	492,375	-
Contractual Services	4,220,080	2,039,247	1,016,976	123,242	-	495,537	483,313	-	-	-	-	61,766	-	-
General Materials & Supplies	4,100,090	2,022,964	420,825	18,055	-	1,194,533	443,713	-	-	-	-	-	-	-
Travel & Conference/Meeting	268,040	168,459	6,779	-	-	50,073	42,729	-	-	-	-	-	-	-
Fixed Charges	692,217	1,441,379	26,272	-	622,800	12,409	416	-	-	(1,489,287)	-	-	78,228	-
Utilities	495,561	135,959	359,602	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	3,168,856	52,686	70,554	478,300	-	27,803	265,606	-	2,273,907	-	-	-	-	-
Other Expenditures	7,707,652	677,919	-	-	-	6,432	6,881,938	-	-	-	141,363	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>51,559,955</b>	<b>33,676,594</b>	<b>2,435,345</b>	<b>619,597</b>	<b>622,800</b>	<b>3,371,400</b>	<b>9,275,868</b>	<b>-</b>	<b>2,273,907</b>	<b>(1,489,287)</b>	<b>141,363</b>	<b>61,766</b>	<b>570,603</b>	<b>-</b>
<b>Excess/(deficit) of revenues over expenditures</b>	<b>4,624,937</b>	<b>3,122,398</b>	<b>1,488,386</b>	<b>198,250</b>	<b>109,717</b>	<b>(62,890)</b>	<b>894,961</b>	<b>28,607</b>	<b>(2,273,907)</b>	<b>1,129,690</b>	<b>16,563</b>	<b>(5,648)</b>	<b>(21,190)</b>	<b>-</b>
Operating transfers in	2,130,279	-	-	1,900,000	-	230,279	-	-	-	-	-	-	-	-
Operating transfers out	2,130,279	530,279	1,600,000	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	79,240,141.00	25,093,593	5,779,438	7,914,874	334,743	167,528	(11,346)	3,010,717	73,557,934	(10,180,383)	403,874	52,685	635,329	(27,518,845)
Ending Fund Balance	83,865,078	27,685,712	5,667,824	10,013,124	444,460	334,917	883,615	3,039,324	71,284,027	(9,050,693)	420,437	47,037	614,139	(27,518,845)

All Funds Statement of Activities (Income Statement)  
 March 31, 2023

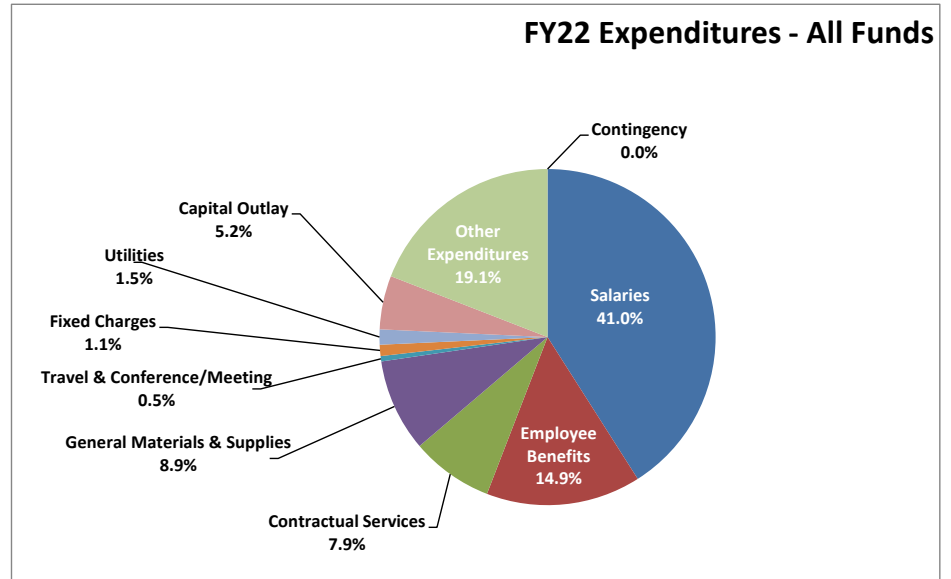
Total Revenue = \$ 56,184,892



Total Revenue = \$ 58,842,485



Total Expense = \$ 51,559,955



Total Expense = \$ 53,096,208

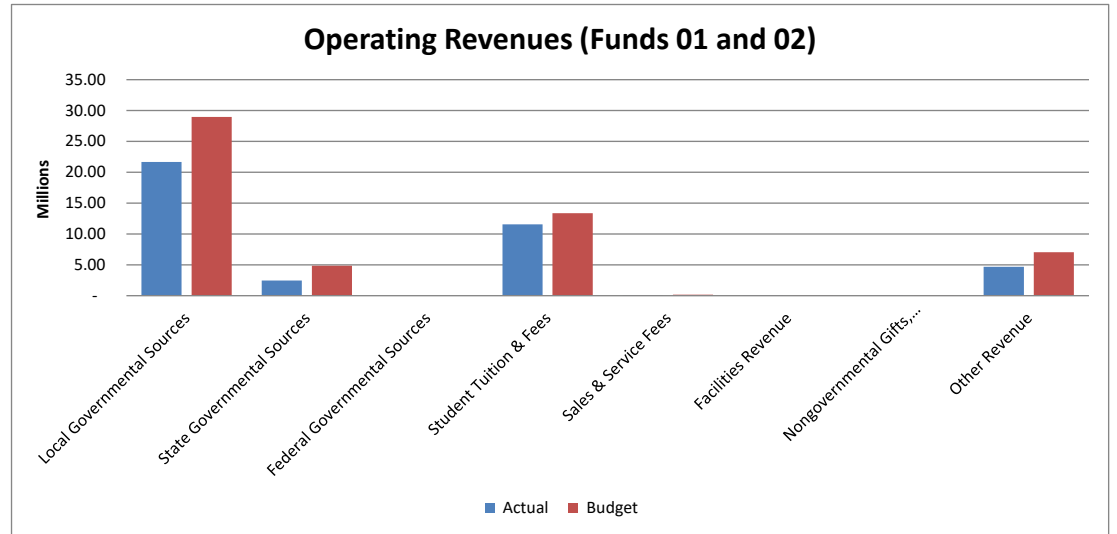
Operating Funds  
Net of SURS/Investments

**Operating (Funds 01 & 02) Statement of Activities (Net of SURS/Investments)**  
**March 31, 2023**

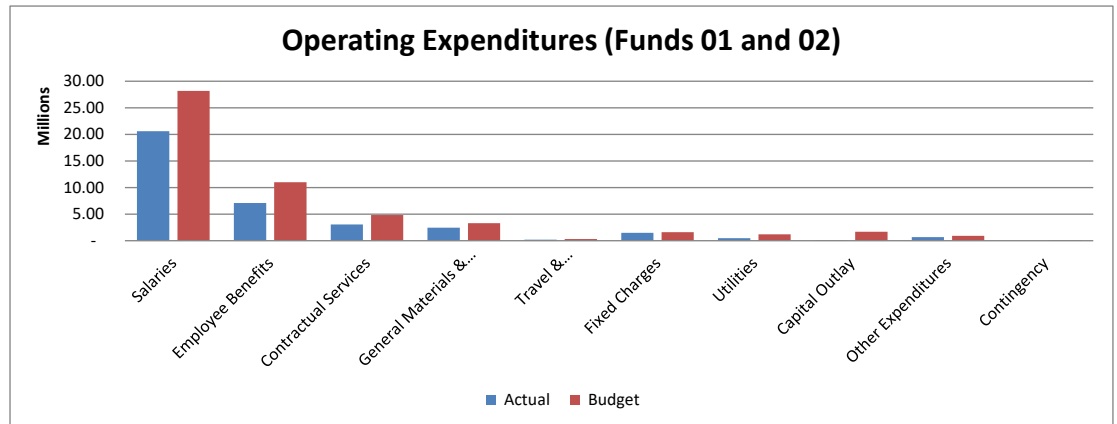
	FY23			FY22		FY22			FY23 Act.	
	YTD Actual	YTD Budget	Full Budget	YTD Actual to:	Full Bud.	YTD Actual	Budget	% Chng	Change Over	% Chng
				YTD Bud.	Full Bud.				FY22 Act.	
<b>Revenue</b>										
Local Governmental Sources	\$ 21,663,781	\$ 21,647,445	\$ 28,962,379	100.1%	74.8%	\$ 21,467,058	\$ 28,225,058	76.1%	\$ 196,723	0.9%
State Governmental Sources	2,460,923	3,641,537	4,872,056	67.6%	50.5%	3,026,968	4,056,435	74.6%	\$ (566,046)	-18.7%
Federal Governmental Sources	-	-	-	0.0%	0.0%	1,328	-	0.0%	\$ (1,328)	-100.0%
Student Tuition & Fees	11,548,738	10,885,694	13,350,427	106.1%	86.5%	11,773,202	13,350,427	88.2%	\$ (224,464)	-1.9%
Sales & Service Fees	80,201	122,579	164,000	65.4%	48.9%	37,443	52,750	71.0%	\$ 42,758	114.2%
Facilities Revenue	17,166	14,176	18,966	121.1%	90.5%	17,166	18,966	90.5%	\$ -	0.0%
Nongovernmental Gifts	2,753	8,222	11,000	33.5%	25.0%	21,559	11,000	#####	\$ (18,806)	-87.2%
Other Revenue	4,667,282	5,269,275	7,049,827	88.6%	66.2%	4,469,475	10,743,466	41.6%	\$ 197,808	4.4%
<b>Total Revenue</b>	<b>\$ 40,440,843</b>	<b>\$ 41,588,929</b>	<b>\$ 54,428,655</b>	<b>97.2%</b>	<b>74.3%</b>	<b>\$ 40,814,198</b>	<b>\$ 56,458,102</b>	<b>72.3%</b>	<b>\$ (373,355)</b>	<b>-0.9%</b>
<b>Expenditures</b>										
Salaries	\$ 20,590,049	\$ 21,055,408	\$ 28,170,285	97.8%	73.1%	\$ 19,433,431	\$ 28,197,974	68.9%	\$ 1,156,619	6.0%
Employee Benefits	7,082,271	8,216,150	10,992,486	86.2%	64.4%	7,073,491	15,185,346	46.6%	\$ 8,780	0.1%
Contractual Services	3,056,222	3,604,881	4,823,014	84.8%	63.4%	3,190,532	4,151,328	76.9%	\$ (134,310)	-4.2%
General Materials & Supplies	2,443,788	2,472,389	3,307,839	98.8%	73.9%	2,681,966	3,163,744	84.8%	\$ (238,178)	-8.9%
Travel & Conference/Meeting	175,237	248,172	332,032	70.6%	52.8%	189,308	274,901	68.9%	\$ (14,070)	-7.4%
Fixed Charges	1,467,651	1,189,426	1,591,347	123.4%	92.2%	1,384,092	1,616,557	85.6%	\$ 83,559	6.0%
Utilities	495,561	912,373	1,220,675	54.3%	40.6%	776,949	1,212,502	64.1%	\$ (281,389)	-36.2%
Capital Outlay	123,240	1,261,121	1,687,269	9.8%	7.3%	1,077,157	2,770,250	38.9%	\$ (953,917)	-88.6%
Other Expenditures	677,919	685,023	916,500	99.0%	74.0%	613,888	907,807	67.6%	\$ 64,031	10.4%
Contingency	-	74,743	100,000	0.0%	0.0%	-	150,000	0.0%	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 36,111,939</b>	<b>\$ 39,719,685</b>	<b>\$ 53,141,447</b>	<b>90.9%</b>	<b>68.0%</b>	<b>\$ 36,420,815</b>	<b>\$ 57,630,409</b>	<b>63.2%</b>	<b>\$ (308,875)</b>	<b>-0.8%</b>
<b>Surplus/(deficit)</b>	<b>\$ 4,328,904</b>	<b>\$ 1,869,243</b>	<b>\$ 1,287,208</b>			<b>\$ 4,393,384</b>	<b>\$ (662,123)</b>		<b>\$ (64,480)</b>	<b>-1.5%</b>
Net Transfers Out/(In)	\$ 2,130,279		\$ 1,530,279			\$ -	\$ 1,000,000		\$ 2,130,279	0.0%
<b>Net Operating Funds Surplus/(Deficit)</b>	<b>\$ 2,198,625</b>	<b>\$ 1,869,243</b>	<b>\$ (243,071)</b>			<b>\$ 4,393,384</b>	<b>\$ (1,662,123)</b>		<b>\$ (2,194,759)</b>	<b>-50.0%</b>
<i>Beginning Fund Balance</i>	<i>30,873,031</i>	<i>30,873,031</i>	<i>30,873,031</i>			<i>32,311,033</i>				
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>2,198,625</i>	<i>1,869,243</i>	<i>(243,071)</i>			<i>4,393,384</i>				
<i>Add: Contingency (assumption is it is not used)</i>			<i>100,000</i>							
<b>Calculated YTD Ending Fund Balance (b)</b>	<b>\$ 33,071,656</b>	<b>\$ 32,742,274</b>	<b>\$ 30,729,960</b>			<b>\$ 36,704,417</b>				

**Operating Funds - Statement of Activities**  
**March 31, 2023**

	Actual	Budget
<b>Revenue</b>		
Local Governmental Sources	21,663,780.82	28,962,379.00
State Governmental Sources	2,460,922.80	4,872,056.00
Federal Governmental Sources	-	-
Student Tuition & Fees	11,548,737.63	13,350,427.00
Sales & Service Fees	80,200.75	164,000.00
Facilities Revenue	17,166.00	18,966.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	2,752.63	11,000.00
Other Revenue	4,667,282.27	7,049,827.00
<b>Total Revenue</b>	<b>40,440,842.90</b>	<b>54,428,655.00</b>



<b>Expenditures</b>		
Salaries	20,590,049.46	28,170,285.00
Employee Benefits	7,082,270.53	10,992,486.00
Contractual Services	3,056,222.26	4,823,014.00
General Materials & Supplies	2,443,788.48	3,307,839.00
Travel & Conference/Meeting	175,237.19	332,032.00
Fixed Charges	1,467,651.20	1,591,347.00
Utilities	495,560.85	1,220,675.00
Capital Outlay	123,240.09	1,687,269.00
Other Expenditures	677,919.00	916,500.00
Contingency	-	100,000.00
<b>Total Expenditures</b>	<b>36,111,939.06</b>	<b>53,141,447.00</b>
<b>Excess/(deficit) of revenues over expenditures</b>	<b>4,328,903.84</b>	<b>1,287,208.00</b>



\*#N/A or "-" indicates that there is no activity to record for this category in Fund 01 or 02.

Treasurer's Report

Information

Attached is the Treasurer's Report for the month of March 2023 including details regarding the College's investments.

Recommendation

It is recommended that the Board of Trustees approves the Treasurer's Report as presented.



Clinton E. Gabbard  
President

**McHenry County College  
Treasurer's Report  
For the Month of March 2023**

<b>Bank Name Account</b>	<b>Beginning Balance</b>	<b>Deposits (+) Other Additions</b>	<b>Disbursements (-) Other Subtractions</b>	<b>Ending Balance</b>
Crystal Lake Bank & Trust <b>Credit Cards</b>	\$115,748.90	\$366,724.26	\$436,680.85	\$45,792.31
Crystal Lake Bank & Trust <b>Direct Pay</b>	\$57,042.37	\$2,029,449.56	\$1,922,237.05	\$164,254.88
Crystal Lake Bank & Trust <b>Employee Benefits</b>	\$0	\$51,557.72	\$51,557.72	\$0
Crystal Lake Bank & Trust <b>Federal Student Loan</b>	\$10,000.00	\$906,300.16	\$906,300.16	\$10,000.00
Crystal Lake Bank & Trust <b>Funds Holding</b>	\$2,733,840.16	\$5,720,507.38	\$7,945,610.15	\$508,737.39
Crystal Lake Bank & Trust <b>Operations</b>	(\$232,608.64)	\$2,459,891.99	\$2,062,347.14	\$164,936.21
Crystal Lake Bank & Trust <b>Payroll</b>	\$33,387.24	\$3,422,770.67	\$3,393,542.68	\$62,615.23

McHenry County College  
March 31, 2023

Investments

College Fund	Financial Institution	03/31/23	02/28/23	03/31/23	Interest	No. of Days	Maturity
		Investments	Investments	% of Total Investments			
Education	Illinois Funds	\$38,114	\$10,079	0%	see below	N/A	On Demand
Education	PFM Investments	13,395,438	16,236,352	38%	see below	N/A	Various
Operations & Maintenance	PFM Investments	1,030,717	1,021,634	3%	see below	N/A	Various
Operations & Maintenance (Restricted)	PFM Investments	6,976,932	6,868,995	20%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-019)	PFM Investments	8,360,510	8,331,408	24%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-018)	Home State Bank	145,636	198,106	0%	variable	N/A	On Demand
Operations & Maintenance (Restricted CDB Project-810-066-020)	PFM Investments	364,756	363,231	1%	see below	N/A	Various
Working Cash	PFM Investments	2,943,677	2,925,030	8%	see below	N/A	Various
Liability, Protection and Settlement	PFM Investments	2,093,689	2,078,115	6%	see below	N/A	Various
	<b>Total</b>	<b>\$35,349,469</b>	<b>\$38,032,950</b>	<b>100%</b>			

Investment Revenue

Investment Revenue

College Fund	Mar-23	Fiscal YTD
Education	\$160,288	\$260,568
Operations & Maintenance	9,152	14,586
Operations & Maintenance (Restricted)	108,752	173,304
Operations & Maintenance (Restricted CDB Projects)	33,846	187,331
Working Cash	18,788	29,941
Liability, Protection and Settlement	15,692	25,004
<b>Total</b>	<b>\$346,518</b>	<b>\$690,734</b>

Illinois Fund Rates - March 31,, 2023

Annualized rate - Money Market

Low	4.593%
High	4.839%
Average	4.696%

PFM Investment Rates - March 31, 2023

Range of CD Rates

	Short Term*	Long Term*	CDB Trust 019*	CDB Trust 020*
Low	-	-	-	-
High	-	-	-	-

Yield to Maturity of Notes

	Short Term*	Long Term	CDB Trust 019	CDB Trust 020
At Cost	2.290%	2.860%	2.860%	2.260%
At Market	4.360%	4.170%	4.170%	4.770%

\*Currently there are no investments in these categories.

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$1,748,284.14. Please note that the expenses are not segregated into the respective funds.

Recommendation

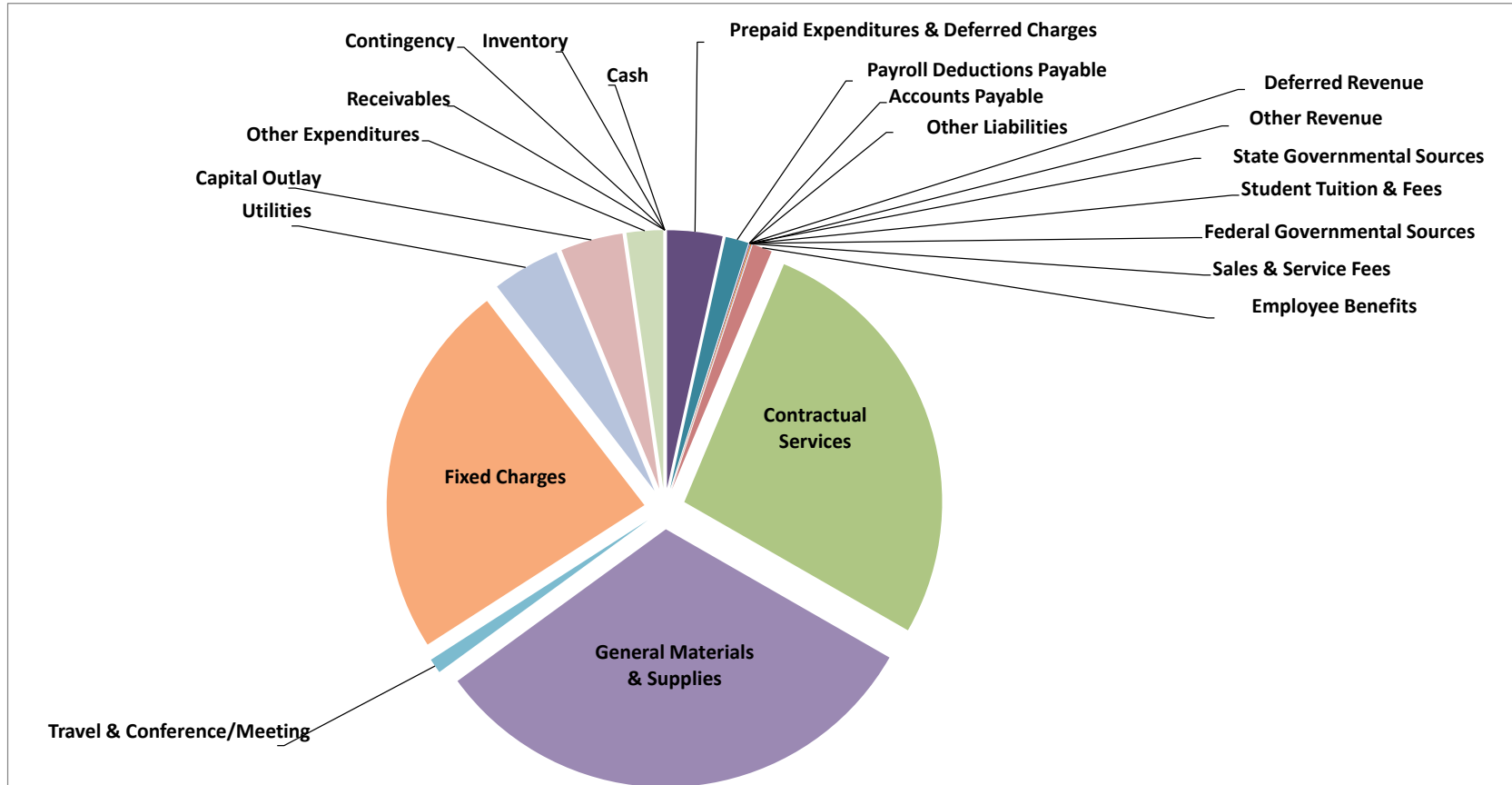
It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of March 1 - March 31, 2023 totaling \$1,748,284.14.



Clinton E. Gabbard  
President



## Distribution of Monthly Check Register Payments 3/1/22 through 3/31/23



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	1,452.50	0.08%
Receivables	0.00	0.00%	Other Revenue	451.43	0.03%
Inventory	0.00	0.00%	Employee Benefits	21,689.02	1.24%
Prepaid Expenditures & Deferred Charges	60,582.89	3.47%	Contractual Services	471,444.62	26.97%
Payroll Deductions Payable	25,222.41	1.44%	General Materials & Supplies	554,179.72	31.70%
Accounts Payable	0.00	0.00%	Travel & Conference/Meeting	16,109.40	0.92%
Deferred Revenue	0.00	0.00%	Fixed Charges	413,165.61	23.63%
Other Liabilities	0.00	0.00%	Utilities	74,464.86	4.26%
State Governmental Sources	0.00	0.00%	Capital Outlay	68,408.98	3.91%
Federal Governmental Sources	1,069.93	0.06%	Other Expenditures	39,979.62	2.29%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			<b>Total All Categories</b>	<b>1,748,220.99</b>	<b>100.00%</b>

**Six Month  
Select Vendor History Report**

SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	Six (6) Calendar Months					
						FY23: (10-Oct)	FY23: (11-Nov)	FY23: (12-Dec)	FY23: (1-Jan)	FY23: (2-Feb)	FY23: (3-Mar)
Engineering	53	Contractual Services	0396644	Quality Engineering	\$ 2,510.00						2,510.00
Engineering	53	Contractual Services	0420293	LionHeart Engineeri	\$ 1,174.25	994.00	180.25				
<b>Engineering Total</b>					\$ 3,684.25	994.00	180.25	-	-	-	2,510.00
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$ 4,844.97	832.61	645.19	961.97	365.65	408.75	1,630.80
Food Vendor	54	General Materials & Supplies	0395263	GORDON FOOD SERVICE	\$ 2,437.40			2,437.40			
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$ 3,543.65	466.88	437.70	1,189.70	102.14	565.25	781.98
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$ 1,298.50	688.50		610.00			
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$ 5,337.85	1,313.85		1,912.80	290.40	869.00	951.80
<b>Food Vendor Total</b>					\$ 17,462.37	3,301.84	1,082.89	7,111.87	758.19	1,843.00	3,364.58
Landscaping	53	Contractual Services	0395554	INTERIOR TROPICAL G	\$ 1,000.00			250.00	250.00		500.00
Landscaping	59	Other Expenditures	0395554	INTERIOR TROPICAL G	\$ 450.00				450.00		
<b>Landscaping Total</b>					\$ 1,450.00	-	-	250.00	700.00	-	500.00
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$ 45,913.97	19,717.86		9,645.00		16,551.11	
<b>Legal Total</b>					\$ 45,913.97	19,717.86	-	9,645.00	-	16,551.11	-
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$ 71,447.55	5,355.82	8,673.60	12,525.42	5,007.26	21,127.56	18,757.89
Temporary Staffing	53	Contractual Services	0407503	Robert Half Interna	\$ 62,053.28	21,944.59	13,303.65	18,831.22	7,973.82		

Request for Approval  
Leadership Development and Education Retreat

Information

The Transformational Leadership Development and Cultural Immersion is a four-day, highly interactive leadership development journey, rooted in students' success through empowerment, identity embracement, and educational and celebratory engagement. The overarching goal is for MCC students and staff to build connections and community through an immersive cultural experience that will enhance their transformational leadership skills, implementations, and touchpoints beyond a transactional approach to student success outcomes.

The experience is delivered in two tracks – one for staff and one for students, with embedded and strategic activities for cross-alignment and connection. This programming will focus on enhancing student success outcomes and access through an equity lens, student leadership skills development, the implication of systemic change within organizations, identity embracement within teams, capacity-building for inclusion and equity, and communication for change. The projected total cost is \$68,800.00.

This expense is budgeted in the MCC and Me College Bridge grant.

Recommendation

It is recommended that the Board of Trustees approves the Transformational Leadership Development and Cultural Immersion retreat from One Eight Create Consulting, LLC for \$68,800.00.



Clinton E. Gabbard  
President

Request to Renew  
Canvas Software and Support Agreement

Information

Canvas is the college-wide Learning Management System (LMS) used to support online, blended, and traditional face-to-face courses. The College's faculty currently relies on Canvas to deliver online learning and enable effective instructor/student communication. This LMS has been in place at MCC since 2012 and has proven to be a reliable and invaluable instructional tool used by nearly all faculty. Canvas provides superior data analytics, ePortfolio functionality, mobile learning applications, outcomes assessment, and integrates seamlessly with several major academic software applications such as TurnItIn, Panopto, Concourse (MCC Syllabus platform), and Respondus online proctoring service. It also enables the administration to track and report courses taught in an online environment.

The College's current five-year agreement with the provider of Canvas, Instructure Inc., will expire at the end of June 2023. To continue uninterrupted service with Canvas, the College is requesting a renewal for another five-year subscription to Canvas from July 1, 2023-June 30, 2028, at a total five-year cost of \$874,338.30.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This software and support expense is budgeted in the IT Technology Support Services account within the Education Fund.

Recommendation

It is recommended that the Board of Trustees approve the renewal of a five-year Canvas software and support agreement from Instructure, Inc. of Salt Lake City, UT for an initial year-one cost of \$158,241.60, with a total five-year cost of \$874,338.30.



Clinton E. Gabbard  
President

Request to Approve  
TutorMe Online Education Platform

The College requests to extend the contract with TutorMe, an online tutoring platform for MCC students. TutorMe continues to provide a revolutionary online education platform that offers on-demand tutoring to users 24/7 in over 300 academic content areas and provides our students access to bilingual tutoring in multiple languages. MCC customizes the features available to its students, which includes access to services including live, on-demand tutoring, and advanced digital classroom and lesson space. MCC also has access to TutorMe's Client Dashboard, a web-based interface that can access and manage account information, activity, and reports. Moving into the second year of this contract, we will continue to bring awareness of this online resource and increase access to serve those in other areas, including Career Training, Adult Education, and Dual Credit.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services." Funding for this purchase is budgeted in the HEERF II/Title III the Title III Grant.

Recommendation

It is recommended that the Board of Trustees approves the services for online education platform from TutorMe of El Segundo, CA for \$30,000.00.



Clinton E. Gabbard  
President

Request to Purchase  
Student Laptops

Information

In Fall 2020, McHenry County College (MCC) implemented five new delivery modes for course instruction as a result of the COVID-19 pandemic. Students can choose: 1) in person; 2) flexible lecture; 3) blended; 4) scheduled online; or 5) flexible online. These delivery modes have greatly increased the need for students to have reliable computer access with webcams and microphones so they may fully participate in class.

The COVID-19 pandemic has continued to cause financial instability for our students. In an ongoing effort to support students through credential completion, MCC is requesting the purchase of an additional 75 laptops. Laptops are awarded to students based on an application process.

The cost of these laptops will be covered by the Higher Education Emergency Relief Fund grant as part of MCC's Title III efforts.

Recommendation

It is recommended that the Board of Trustees approve the purchase of 75 Lenovo IdeaPad Flex 5 14ITL05 - 14" laptops from CDW of Vernon Hills, IL in the amount of \$26,082.75.



Clinton E. Gabbard  
President

Request to Approve  
Purchase of DualEnroll Software Platform

Information

McHenry County College's dual credit programming has grown in scale beyond the capacity of current processes to perform efficient and accurate registration of more than 30,000 credit hours annually. We anticipate the number of registrations in dual credit to continue to increase, and the College's ability to improve dual credit registration is inhibited by the current manual process. Management of course registration has become a multi-week strain on multiple College offices and our high school partners. Currently, College employees and high schools lack the ability to view and adjust current rosters in a single system, resulting in multiple email communications to sort out rostering issues.

The DualEnroll platform is a solution that will allow College employees across multiple departments and high schools to manage dual credit programs and automate processes collaboratively and efficiently. Features include:

- Automated workflow designed specific to MCC's process and needs
- Unlimited users
- Automated outreach tools including email and text messaging
- Roster viewing and management
- Direct billing and payment capability
- Enhanced reporting and analytics
- Exports to Recruit to assist with transition of high school seniors to MCC
- Full 24x7 support for user

High school partners and College employees were invited to demos and asked for feedback. The consensus is the College needs DualEnroll to streamline dual credit registration as soon as possible. DualEnroll was founded in 2010 and serves a wide range of colleges and universities nationwide, including some Illinois Community Colleges.

This expense is budgeted in the FY 2023 Academic Affairs budget and FY 2023 HEERF funding.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

Recommendation

It is recommended that the Board of Trustees approves the purchase of the DualEnroll software platform from CourseMaven, Inc. of Leesburg, VA, not to exceed \$77,000.00 total for implementation fee (\$32,000.00) and year-one license fees (\$45,000.00).



Clinton E. Gabbard  
President

Request to Renew  
Ellucian Annual Support Services

As part of operating the College's Ellucian Enterprise Resource Planning (ERP) system, and consistent with other major software systems, support services are a necessary component to ensure the system remains accessible and functional. The annual support services fee covers prioritized telephone and online vendor support for the product, rights to future upgrades and bug fixes, and expert-level custom support for any unique or unusual issues with the system. Without this support, the College would risk prolonged outages impacting the entire College in the event of unforeseen problems with the ERP software.

The Ellucian ERP annual support services fee is a yearly cost the College will incur as long as it uses the ERP software product (called "Colleague"). The support service covers 40 different integrated software components that comprise the overall Colleague ERP system. Support services also includes maintenance for the Business Objects/Web Intelligence software component, Ellucian's reporting software module.

This year's support services fee for Colleague software is \$71,821.00 for the timeframe of July 1, 2023 to June 30, 2024.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the FY 2023 IT DevOps account within the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the annual renewal of Ellucian ERP, Colleague, and Self-Service yearly maintenance fee covering the period July 1, 2023 through June 30, 2024 for \$71,821.00.



Clinton E. Gabbard  
President



Request to Purchase  
New Digital Signage System

Information

In 2019, MCC updated all internal signage to enhance the ability for students, employees, and visitors to navigate the College's facilities more easily. This college-wide plan for unified signage included wayfinding signs for navigation between buildings, floors, and classrooms, as well as updated room numbering, classroom, and office signs. To enhance the existing signage system already in place, MCC will also update its digital sign system, which includes video monitors across MCC's Crystal Lake main campus and Shah Center workforce development location. This new system will add a dynamic ability to rotate important information and reminders for both students and employees, as well as integrate with the College's emergency management system, Rave, to convey critical messages in the event of an emergency.

By adding a comprehensive digital signage system across campus, MCC can further improve stakeholder awareness of critical college information and deadlines, as well as have another system to support emergency communications.

After a thorough review of potential solutions, the College selected Visix, Inc., which specializes in digital sign solutions for the higher education market. Through Visix's solution, there is also seamless integration with several other systems, including room scheduling and emergency notification. The total expense for this new system is \$53,429.00, which includes cloud-based hosting, onsite player hardware for each monitor, and training for employees.

These Hosted Software services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This total expense will be covered by the Higher Education Emergency Relief Fund grant.

Recommendation

It is recommended that the Board of Trustees approves the purchase of a new digital sign system from Visix, Inc. of Peachtree Corners, GA in the amount of \$53,429.00.



Clinton E. Gabbard  
President

Request to Approve Bid for  
Interior Restroom Fixture Dividers and Installation Services

Information

The College has identified the need to upgrade the interior restroom fixture dividers (bathroom partitions) in several areas on its Crystal Lake main campus. This project will improve functionality and appearance of the dividers, as well as bring all of restroom doors up to current Access and Disability Act (ADA) code and provide easier operation and cleaning, thereby reducing the possible spread of COVID-19 or related viruses.

In March 2023 in preparation for this project, the College advertised a request for proposal (RFP) for supplying both the materials and labor to install 54 new interior restroom fixture dividers (partitions) in areas of the campus where the partitions were in need of repair or can no longer be resurfaced to an appropriate cosmetic appearance and sanitary condition. The bid was publicly opened on April 6, 2023. Only one company submitted a complete bid including labor and materials. The College requested that the bids obtained from the contractors include the cost to purchase the materials and to install the partitions. The bid result is as follows:

<b>Restroom Fixture Partitions Bid Result</b>	
Carmichael Construction Inc.	\$70,720.00
<b>Total</b>	<b>\$70,720.00</b>

The cost for the restroom partition project is budgeted in the Higher Education Emergency Relief Funds (HEERF) account budget. This project is anticipated to be completed by June 30, 2023.

Recommendation

It is recommended that the Board of Trustees approves the bid of \$70,720.00 from Carmichael Construction Inc. of Marengo, IL to replace 54 interior restroom fixture dividers (partitions).



Clinton E. Gabbard  
President

Request to Approve Bid for  
Water Service Extension

Information

The College began work with the civil engineering firm, HR Green, Inc. to upgrade the water main that services the Crystal Lake main campus. The project scope is to close the loop on the water main and the pump house. This project will not only improve the functionality of the water system by “closing the loop,” but it will also improve our water quality by allowing the water to be fully run through the system without a deadhead on the main line. The project scope also includes a new fire hydrant that can be used for annual pressure testing of the system.

By closing the loop on the water system, it allows for testing to be completed without over-pressurizing or stressing other water lines on campus. By reducing the stress on other water lines, there is reduced risk of a water line break during required pressure testing.

In March 2023, the College advertised a request for proposal (RFP) for supplying both the materials and labor to close the loop on our current water system which includes excavating the area, adding a 2- inch water service, adding a fire hydrant and insertion valve, and restoring the ground where work will be completed. The bid was publicly opened on April 6, 2023, at 10 a.m. Only one company submitted a complete bid including labor and materials. The College requested that the bids obtained from the contractors address the cost to both purchase the materials and to install the water service extension. The bid result is as follows:

<b>Water Service Extension Bid Result</b>	
IHC Construction Companies LLC	\$73,492.00
<b>Total Cost</b>	<b>\$73,492.00</b>

The cost for the Water Main Service Extension project is budgeted in the Higher Education Emergency Relief Funds (HEERF) account budget, and this project is scheduled to be completed by June 30, 2023. It is anticipated there will not be any disruption in water service to the campus during the installation.

Recommendation

It is recommended that the Board of Trustees approves the bid of \$73,492.00 for IHC Construction Companies LLC of Elgin, IL., to extend the water service on campus.



Clinton E. Gabbard  
President

Request to Purchase  
Foglia CATI Welding Equipment

Information

MCC will be adding an on-campus Welding Lab as part of the Foglia Center for Advanced Technology and Innovation (CATI). The College needs to upgrade the current Metal Inert Gas (MIG)/Arc and Tungsten Inert Gas (TIG)/Arc welding equipment to the latest digital technology. This equipment is also more energy efficient, and all electrical needs are included in the design of Foglia CATI.

The quote for this equipment is from Weldstar Company of Aurora, IL, and the cost of the Fronius welding equipment is \$142,934.50. This pricing was obtained by completing a public bid process, which was published in the Northwest Herald and a statewide public notice website on March 17, 2023. There were three responses to the public bid. The results are below:

<b>Vendor</b>	<b>Cost</b>
<b>Weldstar Company</b>	<b>\$142,934.50</b>
Taza Supplies	\$179,568.00
Technology International	\$166,980.00

This expense is budgeted in Fund 06 for the Foglia Center for Advanced Technology and Innovation.

Recommendation

It is recommended that the Board of Trustees approve the purchase of the Fronius welding equipment from Weldstar Company of Aurora, IL for \$142,934.50.



Clinton E. Gabbard  
President

Request to Grant Title and Benefits of Faculty Emeritus

Information

Ted Hazelgrove, Instructor of English, has submitted his intent to retire with his last date worked as May 31, 2023. Ted has been a valuable member of the College community and at his leaving, will have over 25 years of full-time service to the College.

Recommendation

In appreciation for his many contributions to the College, it is recommended that Ted Hazelgrove be granted the title and benefits of Faculty Emeritus.



Clinton E. Gabbard  
President

Request to Grant Honorary Legacy Status

Information

Dori Sullens, Director of Community Education, has submitted her intent to retire with her last date worked as June 3, 2023. Dori has been a valuable member of the College community and at her leaving, will have over 29 years of full-time service to the College.

Recommendation

In appreciation for her many contributions to the College, it is recommended that Dori Sullens be granted the honorary designation of Legacy status and receive benefits awarded such personnel.



Clinton E. Gabbard  
President

Request to Grant Honorary Legacy Status

Information

Laura Donelli, Website Developer, has submitted her intent to retire with her last date worked as June 30, 2023. Laura has been a valuable member of the College community and at her leaving, will have over 12 years of full-time service to the College.

Recommendation

In appreciation for her many contributions to the College, it is recommended that Laura Donelli be granted the honorary designation of Legacy status and receive benefits awarded such personnel.



Clinton E. Gabbard  
President

Request to Grant Honorary Legacy Status

Information

Sandra Johnston, Director of Food Services, has submitted her intent to retire with her last date worked as June 1, 2023. Sandra has been a valuable member of the College community and at her leaving, will have over 22 years of full-time service to the College.

Recommendation

In appreciation for her many contributions to the College, it is recommended that Sandra Johnston be granted the honorary designation of Legacy status and receive benefits awarded such personnel.



Clinton E. Gabbard  
President



Board Policy Manual  
1.9 Reimbursement for Expenses Approval

Information

After discussion and a first reading at the Board of Trustees Meeting on March 23<sup>rd</sup>, 2023, and a second reading at the Committee of the Whole Meeting on April 18<sup>th</sup>, 2023, the attached policy has been forwarded to the Board of Trustees for approval. Revisions are shown in bold and struck through language.

Recommendation

It is recommended that the Board of Trustees approves Policy 1.9 Reimbursement for Expenses.



Clinton E. Gabbard  
President

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College administration suggests that the College revise one (1) Board policy within the Board of Trustees section of the Board Policy Manual.

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### **Current Policy with Edits**

#### **1.9 REIMBURSEMENT FOR EXPENSES (Revised 12/18/15, 12/15/16, and 04/27/2023)**

Members of the Board of Trustees may apply for reimbursement for travel expenses and registration fees incurred while engaged in the performance of [MCC](#) Board duties.

[Expenses up to \\$200 for Trustee attendance at Illinois Community College Trustee Association in-state meetings are pre-approved and shall be reimbursed after presenting documentation to the College president or his/her designee.](#) All [other](#) Board travel, meals, lodging and/or registration fees subject to reimbursement or paid for by the College on behalf of a Board member(s) [must be approved](#) ~~shall be preapproved~~ by the Board of Trustees and consistent with the Reimbursement of Travel, Meals, and Lodging Expenses policy.

All Board reimbursement/on-behalf payments for Board member(s) shall be posted on the College's website.

Board member(s) requesting reimbursement or on-behalf payments shall submit to the full Board of Trustees a summary written report describing the benefit(s) of the event attended or the reason for the travel.

### **Proposed Policy**

#### **1.9 REIMBURSEMENT FOR EXPENSES (Revised 12/18/15, 12/15/16, and 04/27/2023)**

Members of the Board of Trustees may apply for reimbursement for travel expenses and registration fees incurred while engaged in the performance of MCC Board duties.

Expenses up to \$200 for Trustee attendance at Illinois Community College Trustee Association in-state meetings are pre-approved and shall be reimbursed after presenting documentation to the College president or his/her designee. All other Board travel, meals, lodging and/or registration fees subject to reimbursement or paid for by the College on behalf of a Board member(s) must be approved by the Board of Trustees and consistent with the Reimbursement of Travel, Meals, and Lodging Expenses policy.

All Board reimbursement/on-behalf payments for Board member(s) shall be posted on the College's website.

Board member(s) requesting reimbursement or on-behalf payments shall submit to the

full Board of Trustees a summary written report describing the benefit(s) of the event attended or the reason for the travel.

New Employees

Information

The following list identifies new employees or those who have transferred to another position at McHenry County College.

Classification	Start Date	Employee Name	Primary Position	Position Status
STA	3/27/2023	Natalie Dominguez	Adult Education Transitions Specialist	N
STA	3/27/2023	Marcos Saldivar	New Student Enrollment Coach	R
STA	4/10/2023	Paula Hernandez	Bilingual Records & Registration Specialist	T
STA	4/10/2023	Jennifer Abbinanti	Library Circulation Assistant	R
STA	4/10/2023	Kim Hauschild	Administrative Assistant II, Arts & Humanities	R

***Through April 14, 2023***

\*Current MCC employee who has transferred or accepted a different or additional position.

Position Status Key: R=Replacement; N=New; RC=Retitled/Reclassified; T=Transfer to New Position; A=Additional Position; S=Seasonal

Employee Resignations and Retirement Notifications

Information

The following list identifies employees who have served their last day of employment, have retired, or resigned from their position at McHenry County College.

<b>Classification</b>	<b>End Date</b>	<b>Employee Name</b>	<b>Primary Position</b>
STA	3/28/2023	Laura Freudenberger	Coordinator, Court Mandated Programs
STA	3/28/2023	Linda Schultz	Court Mandated Program Assistant
STA	3/30/2023	Elizabeth Teetsov	Academic Support coach
ADM	4/6/2023	Sarah Piraino	Director, Registration Services & Student Accounts
STA	4/6/2023	Katrina Gofron-Ellison	Administrative Assistant II, Allied Health
STA	4/21/2023	Angela Rivas	Administrative Assistant II, Adult Education
STA	4/28/2023	Christopher Morris	Network Engineer
ADJ	5/13/2023	William McConnell	Adjunct Instructor, CTE
ADM	6/30/2023	O'Neil Wright	Dean, Math & Sciences

The following list identifies employees who have submitted their intent to retire from their position at McHenry County College.

<b>Classification</b>	<b>Retirement Date</b>	<b>Employee Name</b>	<b>Primary Position</b>
FAC	5/31/2023	Ted Hazelgrove	Instructor, English
ADM	6/1/2023	Sandy Johnston	Director, Food Services
ADM	6/3/2023	Dori Sullens	Director of Community Education
STA	6/30/2023	Laura Donelli	Web Developer

**Through April 14, 2023**

Friends of MCC Foundation Update

**Fall 2023 Scholarship Update**

Scholarship applications for the Fall 2023 semester have closed. A total of 485 applications were submitted, which is the highest number of scholarship applications ever received by the Foundation in one semester. All scholarships will be reviewed and scored prior to awarding.

**Donation from My Sisters Dress Fundraiser**

My Sister's Dress is an event which sells gently-used formal dresses and accessories. This fundraising event was created and hosted by a group of local women volunteers. The Foundation's Education to Empowerment (E2E) scholarship program was selected as one of this year's event beneficiaries, along with Home of the Sparrow. Over \$5,000 was donated to the Foundation for E2E.



*Pictured: Organizers of My Sisters Dress present a check to Home of Sparrow and the Friends of MCC Foundation.*

**GEM Award Recipient**

The Crystal Lake Foundation's GEM Leadership Award is given annually to an individual or organization who is a Crystal Lake Foundation GEM - a leader who is Generous, Enthusiastic, and Motivated. The Friends of MCC Foundation was selected as a 2023 recipient of this award and was honored at the GEM Luncheon on April 20 at Boulder Ridge Country Club.

**Friends of MCC Foundation Golf Invitational**

The Friends of MCC Foundation Golf Invitational will be held on Monday, June 12 at Boulder Ridge Country Club. The day includes 18 holes of golf with cart, contests, food and beverage, and more. All proceeds support the Foundation and student success. Sponsorship and registration information is available at [www.mchenry.edu/golf](http://www.mchenry.edu/golf). Current sponsors include: Foglia Family Foundation, Robbins Schwartz, Demonica Kemper Architects, Old National Bank, Home State Bank, Coilcraft, Aptar, LeCoque Family Foundation, Crystal Lake Bank & Trust, MLCV Investments, Associated Electrical Contractors, Fifth Third Bank, Pepper Construction, 365 Equipment & Supply, The Harvard State Bank, Snap-on, Scot Forge, and Miller Verchota, Inc.

**MCC Community Block Party – Save the Date**

The first-ever MCC Community Block Party will take place on Sunday, July 30, 2023 at Sew Hop'd Brewery in Huntley. Save the date for this new community event, which will raise awareness and funds for the Friends of MCC Foundation. The event will feature live music, food trucks, family activities, and more. Additional information will be released soon. The Chuck and Helen Ruth Family have generously agreed to be the Presenting Sponsor of this new and exciting event.

**E2E 2023 EmpowHer Luncheon – Save the Date**

The 2023 EmpowHER Luncheon will take place on Thursday, September 28. More details to come.

This report highlights recent MCC Grants Office activity, including grant awards or denials, submitted applications pending a decision from the funder, and planned future submissions.

**GRANTS AWARDED**

Funding Source	Brief Description	Amount Funded	Project Director
Community Project Funding – Congressman Bill Foster	Congressman Foster has included MCC on the list of community projects within his district for which he is requesting federal support. Although details are not yet finalized, inclusion on this list is likely to result in an award.	\$1,057,406	Tom McGee, Dean of Career and Technical Education

**PENDING APPLICATIONS**

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
Forging Industry Educational and Research Foundation (FIERF)	MCC applied for support to develop a curriculum to educate the future and incumbent manufacturing workforce. The curriculum development process will incorporate feedback from industry associations, employers, faculty, and students to ensure knowledge and skill development leading to gainful employment.	\$10,000	Pending	May
ICCB Trades School Program	This project will provide access to and strengthen pathways to careers in the trades for in-school youth aged 16-18, with a focus on career exploration, seamless pathways to credential attainment, and work-based learning opportunities. MCC’s proposal is focused on the Architecture/Construction sector.	\$98,774	Pending	May
Adult Volunteer Literacy – Illinois Secretary of State	The Adult Volunteer Literacy program provides high-quality literacy services to students throughout the county. Trained volunteer tutors assist approximately 200 students each year with English, reading, or math skills, positively impacting their quality of life and ability to find gainful employment.	\$85,000	Pending	June
Motorola Solutions Foundation	MCC was invited to submit a full application for a third year of funding to provide scholarships for marginalized students in MCC’s	\$35,000	Pending	August

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
	Criminal Justice, Fire Science, and Emergency Medical Services programs.			
TMA Education Foundation	The TMA Education Foundation supports manufacturing education and the development of the future workforce. MCC submitted an application for training equipment for the Foglia Center for Advanced Technology and Innovation (CATI).	\$232,285	Pending	August

**APPLICATIONS IN DEVELOPMENT**

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
Mexican Consulate of Chicago – IME Becas	This program provides matching funds for scholarships awarded by the Friends of MCC Foundation to students of Mexican origin. Scholarships will be based on financial need, with preference given to students who are previous Adult Education or Upward Bound participants.	\$10,000	In progress	April 28, 2023
ICCB Adult Education and Literacy Grant (AEFLA)	This grant provides operational support for MCC’s Adult Education program, including classes in Adult Basic Education, Adult Secondary Education, High School Equivalency, and English as a Second Language classes.	\$675,000	In progress	May 1, 2023
ICCB Integrated English Language and Civics Education (IELCE)	This grant provides operational support for Spanish language instruction and citizenship preparation classes and is designed to support successful entry into the United States workforce.	\$19,000	In progress	May 1, 2023
ICCB Perkins/Career and Technical Education Postsecondary Grant	The Perkins Career and Technical Education Improvement Act improves the academic performance of CTE students by funding program development, tutoring, training equipment, and supplies.	\$350,310	In progress	May 12, 2023
Ellucian Progress, Accomplishment, Thriving, Hope (PATH) Scholarship	This grant provides funds to award scholarships of \$1,500 to students at public two-year institutions with demonstrated financial need. Students may use the funds for academic or living expenses that contribute to their ability to complete a degree.	\$25,000	Planned	May 12, 2023



Funding Source	Brief Description	Estimated Request	Status	Application Due Date
Compeer Financial Fund for Rural America	The General Use Grant Program funds programs that enrich agriculture and rural America, with a focus on projects that support education, environment, technology, or quality of life for farmers and rural communities.	\$10,000	Planned	May 31, 2023
IBHE Illinois Cooperative Work Study Grant	The Cooperative Work Study program helps underwrite the cost of wages for students completing internships. Funding allows a broad range of employers to participate, providing students with the opportunity for career-based work experience.	\$50,000	Planned	Anticipated May 2023
IRS Volunteer Income Tax Assistance (VITA)	The VITA grant provides funding to run a clinic to prepare tax returns for low-income or limited English proficient county residents, ensuring county taxpayers receive the refunds to which they are entitled.	\$45,000	Planned	Anticipated May 2023
ICCB Pipeline for the Advancement of Healthcare (PATH)	This project is designed to support and expand healthcare training opportunities by helping marginalized individuals enroll in and successfully complete training, while also addressing the shortage of healthcare workers caused by the COVID-19 pandemic.	\$550,000	Planned	June 1, 2023

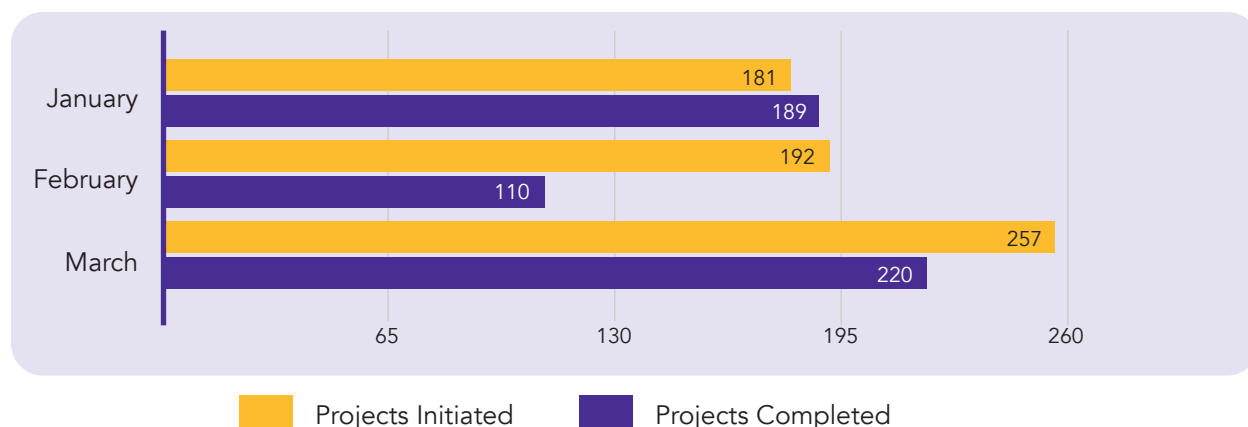
### Office of Marketing and Public Relations Update

The goal of MCC’s Office of Marketing and Public Relations (OMPR) is to grow MCC’s student enrollment, strengthen MCC’s identity in the community, and share MCC’s stories.

Services that OMPR provides to the College:

- Brand development
- Copywriting
- Event marketing and support
- Graphic Design
- Illustration
- Information campaigns
- Interactive content
- Photography
- Video production and motion graphics
- Publicity
- Script development
- Social media
- Web design and programming

### Marketing Project Stats



### Current High-level College Marketing Initiatives:

- New Student Orientation and Orientation Student Leader promo and support
- Graduation promo and support
- Employee Appreciation and Recognition event support
- Summer and Fall 2023 registration promotion
- Experts and Insights Faculty Speaker Series promotion
- Foundation golf event support
- Plant sale and GardenFest poromo and support
- End-of-year Art galleries and concert/recital promo and support

### Monthly Releases and Features\*

The following releases and feature stories were submitted to local and regional media outlets from March 9, 2023–April 19, 2023.

- McHenry County College Art Gallery to Feature Paintings by Trina May Smith
- Summer Registration Now Open at MCC
- McHenry County College to Host 3rd Annual 24-Hour Play Competition

- Early Registration for McHenry County Gardenfest Closes March 31
- MCC Speech and Debate Student Takes Home Wins at State Tournament
- McHenry County College Unveils Plans to Launch New University Center in Woodstock, Partners with Aurora University to Offer Four-Year Degrees
- McHenry County College Announces 2023 Faculty, Adjunct Faculty Member of the Year
- MCC Speech and Debate Team Takes Home Wins at Phi Rho Pi Regionals
- Winds off the Lake Ensemble Performs April 16 as part of MCC's Concert Series
- My Sister's Dress Sale Raises More Than \$10,000, Proceeds Split Between Education to Empowerment Scholarship Program and Home of the Sparrow
- Registration Open for MCC's ScotStars Sports Camps
- Job and Internship Fair Held at McHenry County College April 19
- McHenry County College Awards Tenure Status to Faculty Member
- Renew the Lessons of Shakespeare with MCC's Next Experts and Insights Speaker Series
- MCC Student Vicky Wozniak Named Coca-Cola Academic Team Gold Scholar
- McHenry County College Welcomes Three Acts for April Concert Series
- Northern Illinois University to Offer Programs through McHenry County College University Center
- McHenry County's Official 2023 Green Guide Now AvailableMcHenry County College Art Gallery to Feature Paintings by Trina May Smith

\*Note: The above list does not include all interviews/stories initiated by the press, or sponsored content stories. Press clippings about McHenry County College can be found at the following link: [www.mchenry.edu/press](http://www.mchenry.edu/press).

## Center for Agrarian Learning

CAL Partnerships/Community Work**Raices Latinas: Agriculture in McHenry County**

A total of 65 people attended the launch event at the Woodstock Opera House on March 30. We are working with six partner organizations to gather stories that highlight Latino contributions to McHenry County's rich agricultural history. These stories will be utilized in a future exhibit. The audience March 30 was wonderfully diverse in age and race. A film and local Mexican food were featured. 40 people signed up to hear more about Raices Latinas, and seven individuals indicated they have a story to tell. We will have another event in June on a Latino-owned farm to continue the outreach. More information at [www.raiceslatinasmc.org](http://www.raiceslatinasmc.org). This effort is funded by the Community Foundation of McHenry County's Transformational Grant.

**McHenry County Farm Bureau – Pollinator Strips**

With financial support from the *Illinois* Farm Bureau, MCFB is assisting with adding pollinator habitats to the MCC Student Farm. The “front plot” was planted last fall near the road across from Building F. We are currently designing a permanent sign with educational information to accompany that front plot. Then, east of the pack-shed (behind the high tunnels) we are planting pollinator strips into the fallow “radio field” as a demonstration for area farmers and landowners. The four strips will demonstrate four different strategies for establishment, and we will compare them and share the results with local farmers and MCC students. The field was burned just a few weeks ago, and soon the discing and tilling of the strips will begin - all with our own tractor and implements (paid for by Food: Land: Opportunity (CCT) grant).



### **Tenant Farmer on MCC Land**

In an effort to shift the farming practices on MCC's land to be more ecologically sound, a request was made in late March that our tenant farmer discontinue using Dicamba – a highly volatile herbicide known to “drift” - that in 2021 caused damage to MCC Student Farm crops (tomatoes and soybeans). He agreed. Dave Damon (Facilities) and Sheri Doyel (CAL Director) are meeting with McHenry County Soil and Water and the McHenry County Conservation District, to discuss changes to our lease agreement that would require incremental shifts towards practices such as installing buffer strips, planting cover crops, and others that would demonstrate responsible land stewardship.

### Recap of Recent CAL Programs

#### **Mushroom Day: Grower Seminar and Farm Tour – Saturday March 18**

24 people attended the morning lecture and lab at MCC on house to grow a variety of mushrooms. We could have easily sold more seats. 15 of those 24 registered for the afternoon farm tour of River Valley Ranch mushroom farm and store in Burlington WI. MCC provided transportation. Two MCC Students attended the full day on scholarship.

#### **Seeds of Vandana Shiva: Film Screening – Tuesday April 18**

This was our third year partnering with The Land Conservancy of McHenry County to show a film focused on the land and agriculture. 55 people attended. Several in attendance were not familiar with either TLC or CAL, but read about the screening either in the Daily Herald or the Northwest Herald, which is unusually strong media coverage.

### MCC Student Farm Update

The Entrepreneurial Agriculture and Horticulture Department's **Spring Open House and Plant Sale is May 10-11 from 9 a.m.– 5 p.m.** This is the first year since the pandemic that we are advertising to the community. CAL staff Kim Sowinski and Emily Zack have been hard at work preparing, for weeks, along with Mandy and Garrett in Horticulture.

## Sustainability Center Update

### **Current Initiatives and Community Connections**

The 17<sup>th</sup> edition of the McHenry County Recycling Directory, the Green Guide, is completed and is currently in distribution. Multiple copies of the Green Guide in both English and Spanish will be sent to all McHenry County municipalities and libraries. Both versions are also available to download at [www.mchenry.edu/green](http://www.mchenry.edu/green) or by request to [sustainability@mchenry.edu](mailto:sustainability@mchenry.edu). The Guide includes over two hundred listings for items such as TVs, electronics, and household hazardous waste with a new section on plastic film collection and recycling.

Director Hankins was invited to participate and present to Professor Anne Meny's French 2 class on March 21, 2023. Students played a recycling game in French and discussed recycling options on campus and in the community.

Director Hankins met with Courtney Gallaher, Campus Sustainability Coordinator for Northern Illinois University, on March 9, 2023, regarding possible partnership activities for students on both campuses.

The Environmental Action Club members and co-advisor Kim Hankins provided a watch party in CoLab A for the Loyola University Climate Change Conference beginning March 16, 2023. The Climate Change Conference included a keynote presentation and a panel discussion featuring experts offering diverse perspectives on climate-driven migration. The keynote was Michael Nash, filmmaker, writer, and producer of the award-winning film *Climate Refugees*.

The Sustainability Center tabled at the "Meet MCC" event on March 22, 2023. Director Hankins and Sustainability Center student assistant Gena Denkov enjoyed meeting and talking with potential students about MCC's sustainability initiatives on campus and in the community.

The ReUse It corner had twenty-nine visitors and repurposed approximately \$1,355.95 worth of gently used office and school supplies in February 2023. The ReUse Cart was available weekly at a variety of locations around campus.

The MCRide/MCC partnership had 401 riders in March 2023.

## Workforce Development Update

This month's Workforce Development Update highlights the partnerships and new initiatives of McHenry County College's Career Training program.

### **PATH Grant Update**

In the first year since MCC was awarded the PATH (Pipeline for the Advancement of the Healthcare Workforce) program grant, the Career Training Office was proud to share the launch of a High School EKG Technician Program partnership with Community High School District 155. Funded by the Illinois Community College Board, the grant program aims to serve, create, support, and expand the opportunities for individuals in nursing and select health care pathways to obtain certificates and degrees, allowing them to enter and/or advance their careers in the healthcare industry. Eligible programs include: Nursing Assistant, EKG Technician, Phlebotomy Technician, Emergency Medical Technician, Paramedic, Medical Assistant, and Registered Nurse. This grant funding allowed MCC to pilot the EKG program at Crystal Lake Central High School, helping students gain an industry-recognized credential before finishing their high school journey.

PATH grant student participants are eligible to receive free tuition and fees, books and materials, an education stipend, a transportation stipend, childcare assistance, tutoring, essential and employability skills training, and job placement. With increased student interest, the PATH grant enabled MCC to add two sections of Phlebotomy to the Spring 2023 semester course offerings. Through these sections, MCC served more students while offering more scheduling options, and has meant the need for more volunteers for the students' skills practice. The students are grateful to the MCC faculty, staff, and administrators who have served as volunteers in the classroom.

### **Student Success**

Rachel Wyss, a recent graduate of the MCC Phlebotomy program and a PATH grant tuition recipient, earned the highest score on the National Healthcareers Association (NHA) CPT (Certified Phlebotomy Technician) exam of all MCC students. She was recently hired by Northwestern Medicine Inpatient Laboratory and is very excited about this opportunity. Rachel plans to continue to gain experience as a phlebotomist and come back to teach for MCC's program in the future.

### **Community Outreach**

On March 15, the Career Training program joined MCC's credit Healthcare and Health and Fitness Education programs to attend Community High School District 155's first annual Healthcare Careers Expo held at Crystal Lake Central High School. This free event was open to all McHenry County high school students interested in a future healthcare career. Students and their families learned about the variety of programs offered by MCC, employer partnerships for externship and practicums, and the support available through the PATH grant.



*Pictured above: Renae St. Clair, Director of Medical Skills Academy at Huntley High School, with Jake Homuth, MCC's Coordinator of Career Training at D155's Healthcare Careers Expo.*

## **New Instructors**

The continued growth of Career Training courses has led to a need for more instructors. In addition to her role as a MCC Full Time Nursing instructor for the past nine years, Dr. Kristin Lynam has come aboard to teach our EKG Technician Course. She holds a Doctorate of Nursing Practice from Chamberlain University, a Master's degree in Nursing Administration from Olivet Nazarene University, and a Bachelor's of Science degree in Nursing Science from Northern Illinois University. With over 25 years of nursing experience that includes cardiovascular intensive care, cardiology office, managing a clinic, and working with pulmonary patients, Dr. Lynam has contributed to writing and editing an online textbook, contributed to state licensure exams, and presented about bridging classroom concepts to clinical practice.



*Pictured: MCC student Katelyn Bragdon*

Melanie Sharratt joined the MCC Phlebotomy instructional team during the Fall 2022 semester. She is the Pathology Coordinator for Northwestern Medicine in McHenry County. Melanie brings over 30 years of phlebotomy experience as both a trainer and volunteer in the McHenry County community.

During the Spring 2023 semester, Pinakini Thakkar joined the MCC Phlebotomy instructional team. With 12 years of experience in the field, Pinakini has extensive knowledge of the latest techniques and best practices in Phlebotomy, and holds a passion for teaching and helping others to succeed in the medical field. In addition to teaching, Pinakini has worked as a phlebotomist in hospitals and clinics, which gives her a unique perspective on the challenges students may face in their careers and allows her to provide practical guidance and advice.

Ted Dinkelman joined the MCC Home Inspection instructional team in the Fall of 2022. He has lived in McHenry County for over 40 years and brings more than 17 years of home inspection expertise to his teaching role. Ted is the owner and operator of Dinkelman Home Inspections located in McHenry, Illinois.

## **Program Showcases**

During the Spring 2023 semester, the Career Training Program hosted field trips to the Motorcycle Technician Training Lab in Woodstock, Illinois. Several area high schools brought groups of students to the Lab where we showcased the program as an option for short-term training leading to quick entry into the workforce. Students met instructors, learned about careers as motorcycle technicians, saw motorcycles they would be working on in the classroom, and asked questions.

The Career Training program enjoys a great partnership with Windy City Motorcycle Company to offer this program and meet the immediate need for employers in the area. Due to its rising popularity, the course has added more sections to begin in June and August, offering different times of day to meet students' other home, work, and life demands.

## **New Program Exploration**

The Career Training Program has completed a feasibility study that will add a Pharmacy Technician Program to the available healthcare course offerings. Through community connections with both Advocate and Northwestern health systems, we are organizing a program launch for later this calendar year. Employer demand remains high for trained healthcare professionals to enter many aspects of the industry's workforce immediately.