

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, April 27, 2023
Organizational Meeting
Following the Final Meeting
of the Retiring Board



MCC Board Room, A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ACCEPTANCE OF AGENDA
4. OPEN FOR PUBLIC COMMENTS
5. INSTALLATION OF STUDENT TRUSTEE
Liza Smith
6. OATH OF OFFICE
Alyssa Kueffner
Tess Reinhard
7. ELECTION OF CHAIR, VICE CHAIR AND SECRETARY
8. MOTION TO CONTINUE RULES, REGULATIONS AND POLICIES
9. MOTION TO SET BOARD MEETING DATES AND TIMES
10. APPOINTMENT OF TREASURER
11. APPOINTMENT OF BOARD ATTORNEY
12. APPOINTMENT OF COMMITTEE STRUCTURE
13. APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE
14. APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE
15. ADJOURNMENT

A handwritten signature in black ink, appearing to read "Thomas E. Allen". The signature is written in a cursive, flowing style.

Thomas E. Allen
Chair

INSTALLATION OF STUDENT TRUSTEE

Chair Allen introduces (name), Student Trustee-Elect, and then administers the Oath of Office as shown below.

OATH OF OFFICE

“I (state name) do solemnly swear that I will support the constitution of the United States, and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Student Trustee of McHenry County College, District No. 528 of McHenry, Boone, Lake and Kane Counties, Illinois, according to the best of my ability.”

Chair Allen then asks those assembled to welcome (name) to the Board.

MOTION TO CONTINUE RULES, REGULATIONS AND POLICIES

_____ moved that all rules, regulations and policies adopted by the previous Board of McHenry County College, District No. 528, remain in full force and effect as intended in the past.

_____ seconded the motion.

Time for discussion is allowed.

The roll will be called.

Result of roll call is announced: _____

RESOLUTION

On a motion duly made and seconded, the following resolution was adopted:

IT IS HEREBY RESOLVED that all
rules, regulations and policies adopted
by the previous Board of McHenry County
College, District No. 528, remain in full
force and effect as intended in the past.

MOTION TO SET BOARD MEETING DATES AND TIMES

_____ moved that the time, place and schedule of regular meetings of the Board of Trustees of McHenry County College, District No. 528, be in the Board Room of Building A, at McHenry County College, 8900 U.S. Highway 14, Crystal Lake, Illinois at _____ p.m. The meetings will be held on the fourth Thursday of the month, with the exception of November, when the meetings will be on the third Thursday. No Board meetings are scheduled for July and December.

_____ seconded the motion.

Time for discussion is allowed.

The roll will be called.

Result of roll call is announced: _____

RESOLUTION

On a motion duly made and seconded, the following resolution was adopted:

IT IS HEREBY RESOLVED that the time, place and schedule of regular meetings of the Board of Trustees of McHenry County College, Crystal Lake, Illinois, Public Community College District No. 528, be in the Board Room of Building A, at McHenry County College, 8900 U.S. Highway 14, Crystal Lake, Illinois, at _____ p.m. The meetings will be held on the fourth Thursday of the month, with the exception of November, when the meetings will be on the third Thursday. No Board Meetings are scheduled for July and December.

SCHEDULE OF REGULAR MEETINGS
OF THE McHENRY COUNTY COLLEGE
BOARD OF TRUSTEES

**Committee of the Whole Meeting
(Tuesdays)**

2023

May 16

June 13

July – No meeting

August 15

September 12

October 17

November 7

December - No meeting

2023

January 16

February 13

March 12

April 16

**Board of Trustee Meeting
(Thursdays)**

2023

May 25

June 22

July – No meeting

August 24

September 21

October 26

November 16

December – No meeting

2023

January 25

February 22

March 21

April 25

- All meetings begin at 6:00 p.m. and generally run between 1-3 hours.
- Special Board meetings, Finance & Audit Committee/FAC, and Evaluation & Policy Committee/EPC meetings are called as needed.

*COTW meetings are held 9 days before the regular, monthly BOT meetings. The meeting calendar for May – April is established at each annual April Organizational meeting.

APPOINTMENT OF TREASURER

_____ moves that Mr. Robert Tenuta be appointed as Treasurer for the coming year.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced:

Announcement is made that _____ will serve as Treasurer for the coming year.

APPOINTMENT OF ATTORNEY

_____ moves that Robbins Schwartz be retained as Board Attorney for one year to handle litigation, Freedom of Information Act requests, bargaining unit contract negotiations advice, issues concerning education law, and attend Board meetings, that Campion Curran Law, P.C. be retained for one year to handle attending Board meetings, any local issues related to real estate, county or city issues, and routine advice not dealing with education/school law.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made that Robbins Schwartz and Campion Curran Law, P.C. will serve as Board Attorneys for the coming year.

APPOINTMENT OF COMMITTEE STRUCTURE

_____ moves that
the following committee structure be adopted for the coming year:

_____ Committee

_____ Committee

_____ Committee

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made regarding the committee structure:

Discussion will then be held on Trustee appointments to the committees.

will serve on the _____ Committee.

will serve on the _____ Committee.

will serve on the _____ Committee.

APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE

_____ moves that
_____ be appointed as Foundation Liaison
and that _____ be appointed as alternate for the
coming year.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made that

_____ will serve as Foundation Liaison
and _____ will serve as alternate for the
coming year.

APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

_____ moves that

_____ and _____

be appointed as ICCTA Representative and Alternate for the coming year.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made that _____ and _____

will serve as ICCTA Representative and Alternate for the coming year.