

**BOARD OF TRUSTEES  
McHENRY COUNTY COLLEGE DISTRICT #528**

April 18, 2023  
Committee of the Whole



MCC Board Room A217  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**MINUTES**

**1. CALL TO ORDER**

Vice Chair Hoban called the meeting to order at 6:00pm.

**2. ROLL CALL**

Vice Chair Hoban asked Secretary Morton to take a roll call to include all Trustees attending.

**Trustees Present**

Tom Allen  
Elizabeth Speros  
Molly Walsh  
Dale Morton  
Suzanne Hoban  
Chase Filkins  
Michael Smith

**Also Present**

Dr. Clinton Gabbard- College President  
Ken Florey – Legal Counsel

Trustees Not Present

Carlos Arévalo

**3. MOMENT OF SILENCE**

The Board of Trustees observed a moment of silence for former MCC employee Elizabeth Teetsov.

**4. ACCEPTANCE OF AGENDA**

Agenda was accepted as submitted.

**5. ACCEPTANCE OF MINUTES:**

**Motion:** Move that the Committee of the Whole meeting minutes from March 14, 2023, are approved. Chair Allen motioned; seconded by Trustee Walsh. Motion approved.

**6. OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS**

There were no public comments submitted for this meeting.

**7. PRESIDENT’S REPORT: DR. CLINTON GABBARD**

**MCC University Center Update**

The College is making significant progress on MCC University Center efforts. MOUs with several universities are nearly complete, with a goal to announce new partnerships periodically over the coming months. Additionally, a final floor plan for the renovated space is being finalized, and a web page with FAQs will be available this week. MCC officials are also working with Aurora University (AU) to finalize summer semester schedule so that AU may hold summer classes onsite at MCC beginning May 8.

**Foglia Center for Advanced Technology and Innovation Update**

There is new movement on this project. On March 9, 2023 the recommendation to award contracts was received from the State CDB to award the contract to The George Sollitt Construction Company from Wood

Dale, Illinois. An initial pre-construction meeting with the architect and contractor has already taken place. Sollitt will be onsite this Thursday, April 20 for another discussion, and we expect demolition of the existing storage shed to begin shortly thereafter.

### **DEBI Progress**

This week, MCC's training series on Diversity, Equity, Belonging, and Inclusion (DEBI) for employees concluded, providing administration, staff, and faculty with a fundamental understanding of key DEBI terms and areas of importance. The President's Cabinet will convene with MCC's new AVP of DEBI on April 28 for an in-depth retreat to identify priorities, discuss next steps, and explore further engagement opportunities for employees.

### **Proposed Process for Board Policy Review**

After a thorough discussion of the Board Policy at the March Board of Trustees meeting, President's Cabinet further reviewed existing policies, then consulted with the College legal counsel to identify those policies that allow for flexibility. As the majority of policies are driven and maintained by statute, there are only selective opportunities for updates. Therefore, it is recommended that the following policy review process be adopted: Step 1 – College staff will review policies, one section at a time, with legal counsel; staff will then provide recommended edits where appropriate or required, share with legal to sign off.

Step 2 – Staff will bring any recommended edits to the Board for a first reading at the next Board meeting; Board members will provide feedback at meeting for any adjustments.

Step 3 – Staff will make recommended adjustments from Board feedback and bring to next meeting for final Board approval.

We would like this proposed process to begin by bringing recommended edits for the entirety of Section 1- Board of Trustees to the April Board of Trustees meeting. All Board members are welcome to visit <https://www.mchenry.edu/board/boardpolicymanual.pdf> at any time and review policies. If a Trustee would like a policy (or more) reviewed related to any legal updates or other considerations, please provide that information to the Board Liaison for follow-up.

Trustees liked this process and would like to move forward with it. After discussion it was decided that policies be brought to the Board in May, once the new trustees have started.

### **Spring 2023 Commencement News**

MCC has a record-number of graduates who have signed up for the Spring 2023 Commencement Ceremony on Saturday, May 13. To ensure that our graduates and their guests have the best commencement experience possible, we will host two ceremonies this spring. For students earning a transfer degree (Associate in Arts, Associate in Science, Associate in Engineering Science, Associate in Fine Arts – Art, Associate in Fine Arts – Music, Associate in General Studies), the ceremony will take place in the MCC Gym at 9 a.m. For students earning an Associate in Applied Science (AAS) degree and/or a certificate, the ceremony will take place in the MCC Gym at 11:30 a.m.

### **New Digital Signage System Coming to MCC This Year**

In 2019, MCC updated all internal signage to enhance the ability for students, employees, and visitors to navigate the College's facilities more easily. This college-wide plan for unified signage included wayfinding signs for navigation between buildings, floors, and classrooms, as well as updated room numbering, classroom, and office signs. To enhance the existing signage system already in place, MCC will be updating our digital sign system, which includes video monitors across MCC's Crystal Lake main campus and Shah Center workforce development location. This new system will add a dynamic ability to rotate critical information and reminders for both students and employees, as well as integrate with the College's emergency management system, Rave, to convey critical messaging in the event of an emergency. The Board will be asked to approve this digital sign system project, which is budgeted through HEERF funding, at the April Board meeting.

### **2023 Skyway Juried Art Exhibition**

MCC faculty and students had a fantastic time at the 2023 Skyway Juried Art Competition reception hosted by Morton College on Saturday, April 1. MCC had eight artists included in the exhibition: Belén Ashley, Linda Cannizzo, Christine Culbertson, Kathleen Escobar, Jordyn Hollister, Jacob Knapp, Isak Mayer, and Liza Smith. Christine Culbertson was awarded Best in Show for her piece, Red Giant, made in Sonya Baysinger's Jewelry/Metals II class! Congratulations to Christine, Sonya, and the juried-in artists and award winners.

### **Dual Credit/Dual Degree Update**

A handout was provided to the Board on Dual Credit at MCC. Dr. Gabbard highlighted some of the numbers on the handout.

### **Upcoming MCC Events – April 2023**

Dr. Gabbard shared upcoming campus events with the Board of Trustees.

#### **8. MARCH PRELIMINARY FINANCIAL STATEMENTS**

Mr. Tenuta provided a recap of the March financial statements.

#### **9. POLICY CHANGE-SECOND READING 1.9 REIMBURSEMENT FOR EXPENSES**

The Board of Trustees reviewed the policy edits and agreed with the changes. Policy to be brought to the April 2023 Board meeting for approval.

#### **10. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS**

Trustee Smith congratulated Vice Chair Hoban on the election win. He also thanked the Board for remembering Liz (Elizabeth Teetsov) at the beginning of the meeting, she was a longtime friend of the family, and they are heartbroken by her passing.

Chair Allen went to the Garden Fest on Saturday, and it was a great turnout. People were really impressed.

Trustee Walsh appreciated the discussion on the process for Board Policies, she noted that it's good to have open discussions of ideas.

Trustee Speros picked up her copy of Voices and was very excited to go through it. She attended the Fox Valley art show, and it was very well received.

Vice Chair Hoban thanked her fellow trustees for the warm wishes, and she's delighted to serve the College again.

#### **11. CLOSED SESSSION**

No Closed Session

#### **12. ADJOURNMENT**

Hearing no further business, Vice Chair Hoban declared the meeting adjourned at 6:45pm. Trustee Smith moved, Chair Allen seconded.

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Denisa J. Shallo, Recording Secretary

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Dale Morton, Board Secretary