

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, January 26, 2023
Regular Board Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:03pm

2. ROLL CALL

Chair Allen asked Secretary Morton to take a roll call.

Also Present

Dr. Clinton Gabbard- College President

Kenneth Florey– Legal Counsel

Trustees Present

Tom Allen

Suzanne Hoban

Dale Morton

Elizabeth Speros

Molly Walsh

Michael Smith

Chase Filkins

Trustees Not Present

Carlos Arévalo

3. PLEDGE OF ALLEGIANCE

Chair Allen led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT

Student Trustee Filkins recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Regular Board of Trustees Meeting, November 17, 2022, and Special Board of Trustees Meeting, December 10, 2022. Trustee Hoban motioned, seconded by Trustee Walsh. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

There were no visitors nor public comments for the Board.

8. CLOSED SESSION

At 6:05pm Chair Allen asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c), Exception # 3 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, and Exception #21-Review of Closed Session Minutes. Trustee Walsh moved; Vice Chair Hoban seconded. On a roll call all were in favor.

Closed session started at 6:06pm.

At 6:33pm Trustee Walsh motioned to come out of Closed Session, Seconded by Vice Chair Hoban. On voice vote, all were in favor.

9. PRESIDENT'S REPORT: DR. CLINTON GABBARD

Spring 2023 Enrollment Update

During the fall semester and continuing through the beginning of the spring semester, the College coordinated various, aggressive enrollment campaigns to maximize both credit hours and headcount.

These included:

- New email campaign that encouraged registration before the holidays
- Digital and direct marketing campaigns to both new and returning students
- A college-wide calling campaign, which was focused on retention of students who were enrolled the prior semester
- Collaborative promotions with high school districts to continue dual credit awareness

Through these efforts and many more, MCC's Spring 2023 enrollment is pacing positively in both headcount and credit hours, as indicated below:

Spring 2023 Enrollment to Date

**Includes credit, dual credit, and adult education students*

- Headcount: 9,082 (up +3.4% from 2022)
- Credit Hours: 68,030 (up +11.8% from 2022)

Spring 2023 Credit-Only Enrollment

- Headcount: 4,608 (up +.3% from 2022)
- Credit Hours: 43,255 (up +.9% from 2022)

Physical Facilities Projects Update

Dr. Gabbard updated the Trustees on Physical Facilities Projects.

Foglia CATI Efforts

The State of Illinois bid opening for the construction of the Foglia Center for Advanced Technology and Innovation (CATI) was held on December 9, 2022. We are currently awaiting the approval of the contractor by the State of Illinois and the issuance of our proceed order. Our next step after approval will be several pre- construction meetings with the architect and the contractor who is awarded the project.

Upcoming Events

Dr. Gabbard gave an overview of upcoming events of the College

10. TUITION PRESENTATION-Dr. Clinton Gabbard

Dr. Gabbard and Ms. Lombardi presented the proposal for FY 2024 Tuition Increase.

11. STUDENT TRUSTEE REPORT

Student Trustee Filkins gave an overview of his student trustee report that was submitted to the Board of Trustees.

12. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Trustee Walsh motioned; Trustee Smith seconded. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #23-01
2. Treasurer's Report, Board Report #23-02

3. Ratification for Accounts Payable Check Register, Board Report #23-03
4. Ratification for Accounts Payable Check Register, Board Report #23-04
- B. Compressed College Work Schedule for Summer 2023, Board Report #23-05
- C. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 1. Cascade Content Management System License-Revised, Board Report #22-135
 2. Painting Services for College Projects, Board Report #23-06
 3. Touchless Door Opener Controls, Board Report #23-07
 4. Luecht Auditorium Lighting and Controls, Board Report #23-08
 5. A260 Office Renovations, Board Report #23-09
 6. Board Expenses Approval, Board Report #23-10
 7. Microsoft Unified Enterprises Support, Board Report #23-11
 8. Zuccarello & Associates Instructional Design Contract, Board Report #23-12
 9. Radio Campaign for FY 2023, Board Report #23-13
 10. Letter of Intent-Purchase of Property
- D. Personnel
 1. Appointment of Replacement Administrator Vice President of Human Resources, Director of Enterprise Applications & Assistant Vice President of Finance, Board Report #23-14

13. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from consent agenda.

14. APPROVAL OF COURSE FEES FOR FY 2024, Board Report #23-15

Motion: Move that the Board of Trustees approves the list of course fees and that these fees be assessed effective Summer 2023 as submitted. Vice Chair Hoban motioned; Trustee Walsh seconded. Motion approved.

15. OUT-OF-DISTRICT AND OUT-OF-STATE TUITION AND FEES, Board Report #23-16

Motion: Move that the Board of Trustees approves FY 2024 out-of-district and out-of-state tuition and fees rates, effective Summer 2023 semester. Vice Chair Hoban motioned; Trustee Walsh seconded. Motion approved.

16. MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF TRUSTEES OF MCHENRY COUNTY COLLEGE AND THE FRIENDS OF MCHENRY COUNTY COLLEGE FOUNDATION, Board Report #23-17

Motion: Move that the Board of Trustees approve and execute the Memorandum of Understanding between the Board of Trustees of McHenry County College and the Friends of McHenry County College Foundation. Vice Chair Hoban motioned; Trustee Smith seconded. Motion approved.

17. FOR INFORMATION REPORT

Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

18. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Student Trustee Filkins is looking forward to the semester.

Trustee Smith complimented student trustee Filkins on his student report, thought it was inspiring and would encourage to publicize it.

Trustee Morton appreciated the tuition presentation and thinks we shouldn't be afraid to raise the tuition more than what was presented. He thought that 10 dollars would be great.

Vice Chair Hoban noted that the presentation on the tuition was helpful and she thanked her fellow board members that they can all have different opinions and have respectful conversations. She enjoyed the workforce training report from the information reports.

Trustee Walsh appreciated the discussion on the tuition increase and thinks it's important as a board that some of these discussions are happening.

Trustee Speros would like the timeline for the board retreat to be placed as a future agenda item. She thought it was helpful to hear everyone's opinions.

Chair Allen informed the Board that he will send out an email on the board retreat and asked that they get back to him with a couple of topics they'd like discussed there. His recommendation was to have it after the new trustees have been elected and seated.

19. ADJOURNMENT

Hearing no further business, Vice Chair Hoban motioned to adjourn, seconded by Trustee Walsh. All voiced aye and the meeting adjourned at 7:57 p.m.

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary