

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

January 17, 2023
Committee of the Whole



MCC Board Room A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Vice Chair Hoban called the meeting to order at 6:00pm.

2. ROLL CALL

Vice Chair Hoban asked Secretary Morton to take a roll call to include all Trustees attending.

Ken Florey – Legal Counsel

Trustees Present

Tom Allen
Elizabeth Speros
Molly Walsh
Dale Morton
Suzanne Hoban
Carlos Arévalo
Chase Filkins
Michael Smith

Also Present

Dr. Clinton Gabbard- College
President

3.OATH OF OFFICE

Vice Chair Hoban issued the Oath of Office to newly elected Trustee Michael Smith who will be serving on the Board of Trustees until April 2023.

4. ACCEPTANCE OF AGENDA

Agenda was accepted as submitted.

5. ACCEPTANCE OF MINUTES:

Motion: Move that the Committee of the Whole meeting minutes from November 8, 2022, are approved as submitted. Chair Allen motioned; seconded by Trustee Arevalo. Motion approved.

6. OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no public comments submitted for this meeting.

7. PRESIDENT’S REPORT: DR. CLINTON GABBARD

Allied Health Program Highlights

- In FY 2023, MCC was awarded \$551,270 from the Pipeline for the Advancement of Healthcare Workers (PATH) Grant that funded several initiatives in the allied health programs. Here is an update on these grant-funded programs:
 - Emergency Medical Science – We added three additional sections of the EMS-110 Emergency Medical Technician course this academic year (1 each in fall, spring, and summer). Headcount for Spring 2023 is up 18.9%. So far in FY 2023, we have awarded 25 students the EMT Certificate, 3 the Paramedic AAS, and 3 the Paramedic Certificate.
- Nursing – Using PATH grant funds, we purchased fourth-semester required course materials, which otherwise would have cost \$442.00 per student; the Basic Nurse Assisting programs was able to cover students’ textbooks in the spring semester. Fall enrollment: 72 students enrolled in the Nursing program; 54 students enrolled in the Basic Nurse Assisting program.

- Nursing – This program was recently approved for the IBHE Nursing School Grant and was awarded \$22,310. These funds will be used to purchase a dark-skin high fidelity simulation mannequin to increase diversity among the mannequins.
- Cancer Registry Management Certificate – MCC’s first ever post-associate’s certificate launches this spring. Currently, the program has 11 enrolled students. This certificate will also begin to seek accreditation through the National Cancer Registrars Association.
- Health Information Management – This program has secured a new partnership with Advocate Sherman to provide a professional practice experience for students. They are accepting one student this spring.
- Physical Therapist Assistant (PTA) – The program secured a new and unique partnership with Independence Health and Therapy. The PTA students will collaborate with the nursing clinic students as well.
- Other News
 - MercyHealth is opening a new hospital in Crystal Lake this year and has an interest in an Emergency Medical Services program partnership. They reached out to MCC about EMS programming (Emergency Medical Technician and Emergency Medical Technician—Paramedic). They also are interested in discussing partnerships in Nursing, Basic Nurse Assisting, Occupational Therapy Assistant, Physical Therapy Assistant, Health Information Management, and Cancer Registry Management. Conversations will be ongoing throughout this year as Mercy finishes construction, gets the hospital up and running, and receives a designation from IDPH.
 - MCC’s Career Training Program partnered with Northwestern Medicine to introduce a noncredit Medical Assistant Academy during FY 2021. This spring, with financial support from the Pipeline for Advancement of the Healthcare Workforce (PATH) Grant, a feasibility study will be conducted to evaluate the potential for transitioning the existing Medical Assistant program to a credit program.

Foglia CATI Update

Dr. Gabbard shared an updated timeline of progress for the Foglia CATI project:

- Bid Opening – December 9, 2022
- Bidders have approximately 90 calendar days from bid opening until Notice to Proceed/Construction (all bidders have been informed of this timeframe)
- Start and Final Completion (including punch list work) – must be completed within 450 calendar days from their Notice to Proceed (NTP)
- Estimated NTP – March 9, 2023
- Estimated Final Completion – June 1, 2024

Board of Trustees Calendar

Dr. Gabbard presented a draft of annual planning calendar to the Board of Trustees and asked for their feedback. The trustees agreed to give us feedback on the calendar.

Upcoming MCC Events – January 2023

Dr. Gabbard shared upcoming campus events with the Board of Trustees.

8. NOVEMBER FINANCIAL STATEMENTS

Mr. Tenuta provided a recap of the November financial statements.

9. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Arevalo was happy to hear about the relationship with MercyHealth. It's good to have a relationship since they're going to have a hospital in Crystal Lake.

Student Trustee Filkins is excited to start the semester.

Trustee Smith thanked the Board for inviting him back.

Chair Allen thanked trustee Smith for agreeing to volunteer and fill the position until April 2023.

Trustee Walsh thanked the staff for making a printed version of the Continuing Education Schedule available.

Trustee Speros had a great time at commencement ceremony. She appreciates and values the experience.

Vice Chair Hoban is excited to be back after the break and loved the Allied Health Program Highlights from the president's report.

10. CLOSED SESSSION

At 6:38pm, Vice Chair Hoban asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c)Exception #5 The purchase or lease of real property & and Exception #21 – Review of Closed Session Minutes. Chair Allen motioned; Trustee Arevalo seconded. The roll was called, and all voted in favor.

At 8:15pm, Trustees came out of closed session.

11.

12. ADJOURNMENT

Hearing no further business, Vice Chair Hoban declared the meeting adjourned at 8:16pm.

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary