

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, October 28, 2021
Regular Board Meeting



MCC Board Room A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Siddons called the meeting to order at 5:59 p.m.

2. ROLL CALL

Chair Siddons announced that Trustee Evertsen would be attending via telephone. She asked Secretary Hoban to call the roll for all Trustees physically present. Six Board Trustees were physically present, with the exception of Trustee Evertsen and Student Trustee Sanchez.

Chair Siddons asked Trustee Evertsen whether any closed session conversation will be kept confidential. Trustee Evertsen confirmed.

Motion: Move that the Board of Trustees approve Trustee Evertsen to attend via telephone. Trustee Speros motioned, seconded by Trustee Allen. Motion Approved.

Chair Siddons asked Secretary Hoban to take a final roll call to include all Trustees attending.

Trustees Present

Suzanne Hoban
Mary Beth Siddons
Elizabeth Speros
Molly Walsh
Diane Evertsen – attended via telephone
Dale Morton
Tom Allen

Also Present

Dr. Clinton Gabbard- College President
Ken Florey – Legal Counsel

Trustees Not Present

Edith Sanchez

3. PLEDGE OF ALLEGIANCE

Chair Siddons led the Pledge of Allegiance.

4. COLLEGE MISSION STATEMENT

Trustee Morton recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES: Budget Hearing Minutes and Regular Board Meeting, September 23, 2021

Motion: Move that the Board of Trustees approve the minutes from Budget Hearing minutes and regular Board meeting, September 19, 2021. Trustee Allen motioned, seconded by Trustee Evertsen. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

There were no visitors nor public comments for the Board.

8. PRESIDENT'S REPORT: Dr. CLINTON GABBARD

Covid-19 Update

Dr. Gabbard informed the Board that the college's efforts have continued to focus on the students that are not in compliance with the Governor's Executive Order. 81.4% of students are in compliance, efforts to reach the rest are being made via calls, texts and e-mail.

As we look at the Spring semester, we will change into more of a strict process and prevent the students that have not been compliant from registering for in person classes. More updates will come to the Board as a plan is laid out for Spring semester.

Fall 2021 Enrollment Report for Illinois Community Colleges is Announced

The Illinois Community College Board (ICCB) shared its Fall 2021 Enrollment Report for the Illinois Community College System on Tuesday, October 26. The report reflects 10th day enrollment reported by each community college across the state. McHenry County College remains the only community college in the state with continuous enrollment increases over the last several years. Sixteen additional community colleges saw an enrollment increase this semester. The statewide report shows that total fall enrollment is down 1.5% overall, compared to 13.7% in 2020. This is below the national average (5.6%) and is the smallest rate decline for the Illinois Community College system since Fall 2010.

MCC Receives Campus Food Hub Study Grant from the U.S. Department of Agriculture

On Tuesday, October 26, the USDA's Local Food Promotion Program notified MCC that it has been awarded an \$84,000 grant for a Campus-Based Food Hub Feasibility Study to be led by MCC's Center for Agrarian Learning (CAL). A food hub is a center point where fresh product comes in from multiple farms, like spokes on a wheel, and then is transformed -- by packaging it, processing it, storing it at precise temperatures, or simply combining it with similar product from a different farm -- and the "new" product is then delivered to multiple locations (spokes now radiating out, to restaurants, hospitals, or to K-12 schools with high hunger rates). Not to be confused with a retail outlet, like a food co-op, but functioning, essentially, as a wholesale outlet that lets farmers focus on growing, and buyers focus on buying, with this step in-between serving both sides.

Foglia Center for Advanced Technology and Innovation (CATI) Preview

Dr. Gabbard shared with the Board the latest rendering images of the Foglia CATI exterior. He was also excited to share with the Board a preview of the Foglia CATI design concept via 3-dimensional model and virtual walk-through video.

Upcoming Events

Dr. Gabbard informed the Board of MCC upcoming events.

9. COMMUNICATIONS

A. Student Trustee Report: Ms. Edith Sanchez

Trustee Sanchez gave a recap of the student activities that were in her report submitted to the Board of Trustees.

B. Attorney Report

Mr. Florey informed the Board of Trustees that there are a couple of bills that may become laws, once that happens, he will come back to the Board with an update.

10. APPROVAL OF CONSENT AGENDA

Chair Siddons asked whether there were any board reports to be removed from the Consent Agenda. Trustee Evertsen had a question on item #9B-2- Air Purifiers, she asked how many we have and are these only to remove particles? Mr. Sparks responded to Trustee Evertsen: We have 85 on this order and yes, it only removes particles.

Motion: Move that the Board of Trustees approve the consent agenda as presented. Trustee Walsh motioned; Trustee Morton seconded. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #21-117
2. Treasurer's Report, Board Report #21-118
3. Ratification for Accounts Payable Check Register, Board Report #21-119

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. Touchless Food Service Equipment, Board Report #21-120
2. Air Purifiers for Classrooms, Offices, and Open Gathering Spaces, Board Report #21-121
3. Tractor and Implements to Support Entrepreneurial Agriculture Program, Board Report #21-122
4. New Faculty Appointment, Board Report #21-123
5. Salary Adjustment, Board Report #21-124
6. Appointment of Replacement- Chief of Police, Board Report #21-125
7. Academic Calendar, Board Report #21-126

11. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from consent agenda.

12. REQUEST TO GRANT HONORARY LEGACY STATUS, Board Report #21-116

Motion: Move that the Board of Trustees approve the 2021 Estimated Tax Levy and Adoption of Estimated Tax Levy Resolution. Trustee Allen motioned; Trustee Morton seconded. Motion approved.

13. FOR INFORMATION REPORT

Chair Siddons commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

14. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

There were no future agenda items from Trustees.

Trustee Walsh asked if we knew what percentage of our energy comes from non-renewable energy. She would like to discuss this as a Board in the future. She said that as an institution we have an obligation to

contribute. Dr. Gabbard responded that we might have some data and Mr. Sparks will be checking with the sustainability center.

Trustee Speros commented that she values that the senior officials at MCC being sensitive to taxpayers. Keeping it at the core, to see that the tax levy with no increase is very impressive. Looking at the data from the ICCB, it is incredible that we are one of the few colleges with a positive enrollment.

Trustee Morton commented on the redesign of the MCC store. He said it looks great and is hoping this will make an impact on the sales.

15. CLOSED SESSION

At 6:45 p.m., Chair Siddons asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2(c), Exception #1, Personnel (President's Evaluation) and Exception #21 – Review of Closed Session Minutes. Trustee Walsh motioned; seconded by Trustee Allen. On a roll call all were in favor.

At 7:55 p.m. Trustee Evertsen motioned to come out of Closed Session, seconded by Trustee Morton. On a voice vote, all were in favor.

16. ACCEPTANCE OF CLOSED SESSION MINUTES: June 24, 2021 and September 23, 2021 Regular Board Meeting Closed Session Minutes.

Motion: Move that the Board of Trustees approve the closed session minutes from June 24, 2021 and September 23, 2021 Regular Board Meeting. Trustee Evertsen moved; trustee Morton seconded. Motion approved.

17. ADJOURNMENT

Hearing no further business, Trustee Walsh motioned to adjourn, seconded by Trustee Morton. All voiced aye and the meeting adjourned at 7:57 p.m.

Denisa J. Shallo, Recording Secretary

Suzanne Hoban, Board Secretary