

**BOARD OF TRUSTEES**  
**McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, January 27, 2022  
Regular Board Meeting



MCC Conference Room A215  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**MINUTES**

Vice Chair Allen presided over this meeting as Chair Siddons was not in attendance.

**1. CALL TO ORDER**

Vice Chair Allen called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Vice Chair Allen announced that Trustee Evertsen would be attending via telephone. He asked Secretary Hoban to call the roll for all Trustees physically present. Six Board Trustees were physically present, with the exception of Trustees Evertsen and Siddons. Chair Siddons did not attend the meeting.

Vice Chair Allen asked Trustee Evertsen whether any closed session conversation will be kept confidential. Trustee Evertsen confirmed.

Motion: Move that the Board of Trustees approve Trustee Evertsen to attend via telephone. Trustee Walsh motioned, seconded by Trustee Morton. Motion Approved.

Vice Chair Allen asked Secretary Hoban to take a final roll call to include all Trustees attending.

**Trustees Present**

Suzanne Hoban  
Elizabeth Speros  
Molly Walsh  
Diane Evertsen – attended via telephone  
Dale Morton  
Tom Allen  
Edith Sanchez

**Also Present**

Dr. Clinton Gabbard- College President  
Ken Florey – Legal Counsel

**Trustees Not Present**

Mary Beth Siddons

**3. PLEDGE OF ALLEGIANCE**

Vice Chair Allen led the Pledge of Allegiance.

**4. COLLEGE MISSION STATEMENT**

Student Trustee Sanchez recited the College Mission Statement.

**5. ACCEPTANCE OF AGENDA**

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES: Regular Board Meeting, November 18, 2021

Motion: Move that the Board of Trustees approve the minutes from regular Board meeting, November 18, 2021. Trustee Walsh motioned, seconded by Trustee Morton. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

There were no visitors nor public comments for the Board.

8. PRESIDENT'S REPORT: Dr. CLINTON GABBARD

**COVID-19 Update – Preparations for Spring 2022 Semester**

Dr. Gabbard updated the Board on the weekly reporting of student and employee cases.

He informed the Board that the College also will continually host onsite clinics based on the availability of its partners. On Wednesday, January 26, MCC held an onsite clinic in the gym, which served over 50 individuals (employees, students, and community members) who needed either vaccines or boosters. On Saturday, February 12, and again on Saturday, March 12, MCC will partner with MCDH, IDPH, and IEMA to host additional clinics for anyone eligible (5+) who needs Dose 1, Dose 2, or boosters. These clinics will be promoted to employees, students, and community members immediately.

**MCC Athletic Hall of Fame Recognizes Honorees**

On Tuesday, January 25, MCC recognized this year's Athletic Hall of Fame honorees at a special induction ceremony. The MCC Athletic Hall of Fame honors student-athletes, teams, coaches, administrators, and contributors for outstanding performance, support, and/or significant contributions to MCC athletic programs. Congratulations to this year's honorees: Maddy Cysewski; Leon Palatas; and Nikola Vasic.

**MCC Honors Black History Month**

Dr. Gabbard informed the Board on upcoming events to honor Black History Month. MCC celebrates ethnicities, races, diversity, equity, and inclusion in a variety of ways, including events, activities, and educational programming. Our focus is to share different cultures and educate our community about diverse perspectives in a fun, immersive way. February is Black History Month, and MCC will celebrate throughout the month with several events for students, employees, and the community. Presented by MCC's Office of Student Diversity and Inclusion, the month will feature a poster series of MCC employees, as well as special events.

**Upcoming Events**

Dr. Gabbard gave an overview of upcoming events of the College.

9. COMMUNICATIONS

A. Faculty Report: Ms. Sarah Sullivan

Ms. Sarah Sullivan gave a recap of the Faculty Spotlight report submitted to the Board of Trustees.

B. Student Trustee Report: Ms. Edith Sanchez

Student Trustee Sanchez gave a recap of the student activities that were in her report submitted to the Board of Trustees.

C. Attorney Report: Mr. Ken Florey, Legal Counsel

Mr. Florey updated the Board on laws that were signed by the Governor.

#### 10. APPROVAL OF CONSENT AGENDA

**Motion:** Move that the Board of Trustees approve the consent agenda as presented. Trustee Speros motioned; Trustee Walsh seconded. Motion approved.

#### **For Approval**

##### A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #22-01
2. Treasurer's Report, Board Report #22-02
3. Ratification for Accounts Payable Check Register, Board Report #22-03
4. Ratification for Accounts Payable Check Register, Board Report #22-04

##### B. Destruction of Closed Session Recordings, Board Report #22-05

##### C. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. TutorMe Online Education Platform, Board Report #22-06
2. Roof Replacement for Building D, Board Report #22-07

##### D. Personnel

1. Salary Adjustment, Board Report #22-08
2. Ratification of Hires- New and Replacement Administrator, Board Report #22-09

#### 11. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from consent agenda.

#### 12. REQUESTS FOR EMERITUS OR LEGACY STATUS

Motion: Move that the Board of Trustees approve the requests to grant Honorary Legacy Status to Ginger Gorski and Julie Nordholz and grant Faculty Emeritus Status to Bill Brogan, Harriet Johnson, Judi Cameron, Board Reports # 22-10 to 22-14. Trustee Walsh motioned

#### 13. FOR INFORMATION REPORT

Vice Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

#### 14. APPROVAL OF COURSE FEES FOR FY 2023, Board Report #22-15

Motion: Move that the Board of Trustees approve the course fees for FY 2023. Trustee Walsh motioned; Trustee Speros seconded. Motion approved.

#### 15. BOARD POLICY MANUAL, 2.1.1: Investments, First Reading

Vice Chair Allen asked if any Trustees had questions from the policy update that was sent previously to the Board. Board Trustees asked their questions and those answers will be sent to them via e-mail and it will be brought for a discussion at the February Committee of the Whole meeting and a second reading and final vote at the February Board of Trustees meeting.

#### 16. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Morton asked for an IT report to have an understanding of the requests that come to the Board of Trustees. Mr. Tim Hopkins will have a presentation for the Board at the February Committee of the Whole meeting.

Trustee Walsh asked for a report on the ComEd Energy Efficiency Retro-Commissioning Flex Program once it is completed.

Trustee Hoban thought the team did a great job on the course fees. Also, she received a flower arrangement from the floral arranging class at MCC at her clinic. It was great and brightened everyone's day.

The other trustees had no future agenda items or comments.

#### 17. CLOSED SESSION

At 6:41p.m., Vice Chair Allen asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2(c), Exception #2 Collective Negotiating and Exception #21 – Review of Closed Session Minutes. Trustee Evertsen motioned; seconded by Trustee Walsh. On a roll call all were in favor.

At 6:51 p.m. Trustee Walsh motioned to come out of Closed Session, seconded by Trustee Morton. On a voice vote, all were in favor.

#### 18. APPROVAL OF MOTION NOT TO RELEASE CLOSED SESSION MINUTES DUE TO THE BI-ANNUAL REVIEW

Motion: Move that the Board of Trustees approve not to release closed session minutes as follow:

- February 18, 2020 COTW Meeting
- May 19, 2020 COTW Meeting
- August 18, 2020 COTW Meeting
- October 13, 2020 COTW Meeting
- October 22, 2020 BOT Meeting
- November 10, 2020 COTW Meeting
- November 19, 2020 BOT Meeting
- January 19, 21 COTW Meeting
- January 28, 21 BOT Meeting
- February 16, 2021 COTW Meeting
- February 25, 2021 BOT Meeting
- March 25, 2021 BOT Meeting
- May 18, 2021 COTW Meeting
- June 24, 2021 BOT Meeting
- September 14, 2021 COTW Meeting
- September 23, 2021 BOT Meeting
- October 19, 2021 COTW Meeting
- October 28, 2021 BOT Meeting

Trustee Walsh motioned; Trustee Evertsen seconded. Motion approved.

#### 19. ACCEPTANCE OF CLOSED SESSION MINUTES: November 18, 2021 Regular Board Meeting Closed Session Minutes.

Motion: Move that the Board of Trustees approve the closed session minutes from November 18, 2021 Regular Board Meeting. Trustee Walsh motioned; trustee Morton seconded. Motion approved.

#### 20. ADJOURNMENT

Hearing no further business, Trustee Walsh motioned to adjourn, seconded by Trustee Speros. All voiced aye and the meeting adjourned at 6:54pm.