

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, April 22, 2021
Organizational Meeting
Following the Final Meeting
of the Retiring Board



Virtual Meeting
Held By Videoconference

NOTICE OF VIRTUAL MEETING

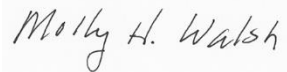
The Board of Trustees of McHenry County College District No. 528 will convene an organizational Board of Trustees meeting in the MCC Conference Center, Room A211-A215, 8900 U.S. Highway 14, Crystal Lake, Illinois at the date and time specified above. A disaster declaration relating to public health concerns has been issued for at least a portion of the public body's jurisdiction. In consideration of this and due to the COVID-19 health pandemic, President Gabbard has determined that a fully accessible in-person meeting is not practical or prudent. As permitted by Section 7(e) of the Open Meetings Act, 5 ILCS 120/7(e), this meeting may be thus held without the physical presence of a quorum of trustees at the regular meeting location. Dr. Gabbard will be physically present at the regular meeting location, along with other employees performing essential functions. One or more trustees may also be physically present. Given COVID-19 considerations, it is not feasible to allow members of the public to attend the meeting in person. Members of the public may view the meeting using the following link: www.mchenry.edu/board

If any member of the public wishes to provide a public comment for the meeting, please submit the comment in writing via email by 3 p.m. on April 22, 2021 to the College Public Information Officer at chaggerty@mchenry.edu, or complete the [Public Comment Form](#) by that date and time. All comments will be provided to trustees prior to the meeting and will be reflected in meeting minutes. Public comments that are appropriate, compliant with Board policy, and reasonable in length will be read aloud during the public comment section of the meeting.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ACCEPTANCE OF AGENDA
4. OPEN FOR PUBLIC COMMENTS
5. INSTALLATION OF STUDENT TRUSTEE
Edith Sanchez
6. OATH OF OFFICE
Dale Morton
Elizabeth Speros
7. ELECTION OF CHAIR, VICE CHAIR AND SECRETARY
8. RESOLUTION TO CONTINUE RULES, REGULATIONS AND POLICIES
9. RESOLUTION TO SET BOARD MEETING DATES AND TIMES
10. APPOINTMENT OF TREASURER

11. APPOINTMENT OF BOARD ATTORNEY
12. APPOINTMENT OF COMMITTEE STRUCTURE
13. APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE
14. APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE
15. SCHEDULE OF REGULAR MEETINGS
16. ADJOURNMENT

A handwritten signature in cursive script that reads "Molly H. Walsh". The signature is written in black ink on a light-colored background.

Molly Walsh
Vice Chair

INSTALLATION OF STUDENT TRUSTEE

Vice Chair Walsh introduces (name), Student Trustee-Elect, and then administers the Oath of Office as shown below.

OATH OF OFFICE

“I (state name) do solemnly swear that I will support the constitution of the United States, and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Student Trustee of McHenry County College, District No. 528 of McHenry, Boone, Lake and Kane Counties, Illinois, according to the best of my ability.”

Vice Chair Walsh then asks those assembled to welcome (name) to the Board.

INSTALLATION OF TRUSTEES SIX-YEAR TERMS

Presiding Chair recognizes that pursuant to the county's official certification of results, XXXX and XXXX have been elected to the Board of Trustees for six-year terms. Presiding Chair then administers the Oath of Office to each as shown below.

OATH OF OFFICE

"I, (state name), do solemnly swear that I will support the constitution of the United States, and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee of McHenry County College, District No. 528 of McHenry, Boone, Lake and Kane Counties, Illinois, according to the best of my ability."

OATH OF OFFICE

"I, (state name), do solemnly swear that I will support the constitution of the United States, and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee of McHenry County College, District No. 528 of McHenry, Boone, Lake and Kane Counties, Illinois, according to the best of my ability."

Presiding Chair asks all to welcome Trustees XXXX and XXXX to the McHenry County College Board.

ELECTION OF BOARD OFFICERS

BOARD CHAIR

The presiding Chair announces that the floor is open for nominations for the position of Board Chair.

Nominations are made and seconded.

The presiding Chair asks whether there are further nominations for this position.

The presiding Chair announces that the following people have been nominated for the position of Chair of the Board of Trustees for 2021-2022:

Time for discussion is allowed.

The roll is called.

The result of the roll call is then announced:

Announcement is made that _____

will serve as Board Chair for the coming year.

ELECTION OF BOARD OFFICERS

BOARD VICE CHAIR

The presiding Chair announces that the floor is open for nominations for the position of Board Vice Chair.

Nominations are made and seconded.

The presiding Chair asks whether there are further nominations for this position.

The presiding Chair announces that the following people have been nominated for the position of Vice Chair of the Board of Trustees for 2021-2022:

Time for discussion is allowed.

The roll is called.

The result of the roll call is then announced:

Announcement is made that _____

will serve as Board Vice Chair for the coming year.

ELECTION OF BOARD OFFICERS

BOARD SECRETARY

The presiding Chair announces that the floor is open for nominations for the position of Board Secretary.

Nominations are made and seconded.

The presiding Chair asks whether there are further nominations for this position.

The presiding Chair announces that the following people have been nominated for the position of Secretary of the Board of Trustees for 2020-2021:

Time for discussion is allowed.

The roll is called.

The result of the roll call is then announced:

Announcement is made that _____

will serve as Board Secretary for the coming year.

RESOLUTION TO CONTINUE RULES, REGULATIONS AND POLICIES

_____ moved that all rules, regulations and policies adopted by the previous Board of McHenry County College, District No. 528, remain in full force and effect as intended in the past.

_____ seconded the motion.

Time for discussion is allowed.

The roll will be called.

Result of roll call is announced: _____

RESOLUTION

On a motion duly made and seconded, the following resolution was adopted:

IT IS HEREBY RESOLVED that all
rules, regulations and policies adopted
by the previous Board of McHenry County
College, District No. 528, remain in full
force and effect as intended in the past.

RESOLUTION TO SET BOARD MEETING DATES AND TIMES

_____ moved that the time, place and schedule of regular meetings of the Board of Trustees of McHenry County College, District No. 528, be in the Board Room of Building A, at McHenry County College, 8900 U.S. Highway 14, Crystal Lake, Illinois at _____ p.m. The meetings will be held on the fourth Thursday of the month, with the exception of November, when the meetings will be on the third Thursday. No Board meetings are scheduled for July and December.

_____ seconded the motion.

Time for discussion is allowed.

The roll will be called.

Result of roll call is announced: _____

RESOLUTION

On a motion duly made and seconded, the following resolution was adopted:

IT IS HEREBY RESOLVED that the time, place and schedule of regular meetings of the Board of Trustees of McHenry County College, Crystal Lake, Illinois, Public Community College District No. 528, be in the Board Room of Building A, at McHenry County College, 8900 U.S. Highway 14, Crystal Lake, Illinois, at _____ p.m. The meetings will be held on the fourth Thursday of the month, with the exception of November, when the meetings will be on the third Thursday. No Board Meetings are scheduled for July and December.

APPOINTMENT OF TREASURER

_____ moves that Mr. Robert Tenuta be appointed as Treasurer for the coming year.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced:

Announcement is made that _____ will serve as Treasurer for the coming year.

APPOINTMENT OF ATTORNEY

_____ moves that Robbins Schwartz be retained as Board Attorney for one year to handle litigation, Freedom of Information Act requests, bargaining unit contract negotiations advice, issues concerning education law, and attend Board meetings, that Campion, Curran, Lamb & Cunabaugh, P.C. be retained for one year to handle attending Board meetings, any local issues related to real estate, county or city issues, and routine advice not dealing with education/school law.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made that Robbins Schwartz and Campion, Curran, Lamb & Cunabaugh, P.C. will serve as Board Attorneys for the coming year.

APPOINTMENT OF COMMITTEE STRUCTURE

_____ moves that
the following committee structure be adopted for the coming year:

_____ Committee

_____ Committee

_____ Committee

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made regarding the committee structure:

Discussion will then be held on Trustee appointments to the committees.

will serve on the _____ Committee.

will serve on the _____ Committee.

will serve on the _____ Committee.

APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE

_____ moves that
_____ be appointed as Foundation Liaison
and that _____ be appointed as alternate for the
coming year.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made that

_____ will serve as Foundation Liaison
and _____ will serve as alternate for the
coming year.

APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

_____ moves that

_____ and _____

be appointed as ICCTA Representative and Alternate for the coming year.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made that _____ and _____

will serve as ICCTA Representative and Alternate for the coming year.

SCHEDULE OF REGULAR MEETINGS
OF THE McHENRY COUNTY COLLEGE
BOARD OF TRUSTEES

Board of Trustee Meeting

2021

May 27

June 24

July – No meeting

August 26

September 23

October 28

November 18

December - No meeting

2022

January 27

February 24

March 24

April 28

*Information only. We present the BOT meeting dates for approval every April.

[Committee of the Whole/COTW meetings are held 9 days before each Board/BOT meeting].