

MINUTES  
COMMITTEE OF THE WHOLE  
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, November 10, 2020 in the MCC Conference Center, Rooms 211-215 of Building A on the Crystal Lake Campus. Vice Chair Walsh called the meeting to order at 6:01 p.m. When Secretary Allen called the roll, the following were physically present:

Mr. Smith  
Ms. Walsh  
Mr. Allen  
Ms. Evertsen  
Ms. German

Vice Chair Walsh asked for a motion and second to allow Trustees Speros and Siddons to participate in the meeting virtually, via Zoom Videoconference. Mr. Smith moved; seconded by Ms. Evertsen. Vice Chair Walsh then asked Trustees Speros and Siddons to confirm that any closed session conversation would be kept confidential, and both so confirmed. A roll call vote was called and the motion to allow attendance via videoconference carried.

The roll was called once more, to include Trustees participating remotely. The following were present:

Mr. Smith  
Ms. Walsh  
Mr. Allen  
Ms. Evertsen  
Ms. German  
Ms. Speros – remotely via Zoom  
Ms. Siddons – remotely via Zoom

Ms. Hoban was absent at roll call but joined meeting at 6:04 p.m. Dr. Gabbard was present. Attorney Kevin Noll was present via teleconference.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the October 13, 2020 Committee of the Whole meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PUBLIC COMMENTS

It was noted there were no public comments submitted this evening. Guests tonight were Fred Lanz, Ray Krouse, and Tom Siwicki from Sikich LLP to discuss and answer any questions about the FY 2020 Audit and Comprehensive Annual Financial Report.

## PRESIDENT'S REPORT

Dr. Gabbard provided an update on COVID-19 close contacts and confirmed cases within our College community. MCC has worked diligently to mitigate the risk of exposure and is experiencing incidence rates lower than McHenry County rates, but administrators acknowledge that off-campus exposure is out of the College's control. As such, it has been decided to move MCC into Phase 2 based on an abundance of caution. Beginning Monday, November 16 all in-person courses will be changed to online delivery. In addition, through the end of the year the College will utilize one entrance in Building B, and is working to have essential yet limited staff on campus, including those to serve those students requesting face-to-face assistance. The College will continue to offer most student services virtually, which has been a successful option during these past months with the majority of students choosing that mode.

Dr. Gabbard continued, reporting on the recent President's Dinner that was held virtually this year. Donor support was generous, and the Foundation is within reach of its \$1.5 million scholarship goal. On a related note, the Foundation recently named two alumni as 2020 Distinguished Alumni Award recipients. At the dinner, they were noted for great contributions to their fields, to the community, and to MCC.

Dr. Gabbard ended by recapping some upcoming events, noting the *MCC Experts and Insights* series will continue virtually. "Meet MCC" virtual events will be held this week for students, taking the place of what was formally known as MCC Night.

## FY 2020 AUDIT PRESENTATION

Sikich, LLP prepared and distributed pre-recorded presentations about the College's FY 2020 Audit and the Comprehensive Annual Financial Report. Trustees viewed the materials beforehand, and Mr. Fred Lanz, Mr. Ray Krouse, and Mr. Tom Siwicki from Sikich attended the meeting via videoconference to answer any questions. Mr. Tenuta indicated MCC had a very good audit and that it will be finalized upon receipt of new federal guideline changes and directives. Trustees indicated the recorded presentations were very complete and they had no questions.

## PRELIMINARY OCTOBER FINANCIAL STATEMENTS

Mr. Tenuta recapped the October preliminary financial statements, indicating we are doing well with state funding and are tracking well to the budget. The College has planned projects for spring, but will continue to monitor and to delay some of them if necessary.

## FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Smith asked when the College's financial advisors might present to the Board in 2021, to which Mr. Tenuta replied PFM is scheduled to present at the January 2021 Committee of the Whole meeting.

Ms. Siddons urged that, given the graduated tax hike proposal not passing in the recent election, the College continue to plan for all the unknown scenarios that may arise fiscally. She agrees that fund balances are high right now and thinks that is as it should be in these uncertain times.

Ms. Speros attended the virtual President's Dinner, acknowledging it was an excellent event. She also recently talked with an MCC graduate, a small business owner in McHenry County who shared that two of the instructors he had at MCC – Bonnie Gabel and Todd Culp - were very impactful and influential to him.

Ms. Hoban expressed how well done the President's Dinner was and enjoyed attending the successful virtual event.

Mr. Allen congratulated all involved in facilitating the recent President's Dinner, then asked questions related to third party clinical sites as the College moves to all-online class mode next week.

Ms. German attended a meeting with peers recently during which students offered positive remarks and compliments as to how the College is handling things during the COVID-19 pandemic.

Ms. Evertsen shared she had been doing post-election cleanup work around town and noticed so many disposable facemasks littering the ground. She was pleased the College has disposal containers outside the buildings so students do not throw used masks on the streets.

Ms. Walsh remarked that given the College is moving to a more limited on-campus presence next week, should the Board consider meeting via Zoom. She then expressed anticipation of the upcoming presentation on the new CATI Building.

#### CLOSED SESSION

At 7:03 p.m., Vice Chair Walsh asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2(c) #1 - Personnel, # 11 – Litigation, and #21 – Review of Closed Session Minutes. Ms. Evertsen moved; Mr. Smith seconded. The roll was called and all were in favor. After a short break, the closed session began.

At 8:03 p.m., Ms. Hoban motioned to come out of closed session, seconded by Ms. Evertsen. On a roll call vote, all voted in favor.

#### APPROVAL OF CLOSED SESSION MINUTES

A motion was made by Mr. Smith to approve closed session minutes of the October 13, 2020 Committee of the Whole meeting. Ms. Hoban seconded the motion. On a roll call vote, all voted in favor except for Ms. Evertsen who abstained as she was not present at the October 13 meeting. Motion carried.

#### ADJOURNMENT

Hearing no further business, Vice Chair Walsh declared the meeting adjourned at 8:06 p.m.

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Mary Cornett, Recording Secretary

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Thomas E. Allen, Board Secretary