

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, October 22, 2020, in the MCC Conference Center, Rooms 211-215 in Building A on the Crystal Lake Campus. Chair Smith called the meeting to order at 6:00 p.m. When Secretary Allen called the roll, the following were physically present:

Mr. German
Ms. Evertsen
Ms. Hoban
Ms. Speros
Ms. Walsh
Mr. Smith
Mr. Allen

Chair Smith asked for a motion to allow Ms. Siddons to participate in the meeting by telephone. Ms. Evertsen moved and Ms. Hoban seconded. Chair Smith asked Trustee Siddons to confirm that any closed session conversation would be kept confidential, and Trustee Siddons so confirmed. On a roll call vote, all voted in favor; motion carried.

Final roll was called, to include the Trustee participating by telephone. The following were present:

Mr. German
Ms. Evertsen
Ms. Hoban
Ms. Speros
Ms. Walsh
Mr. Smith
Mr. Allen
Ms. Siddons – via telephone

Dr. Clint Gabbard was also present, and Attorney Samuel Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee German recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of both the September 24, 2020 Budget Hearing and the September 24, 2020 Regular Board Meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no visitors or comments submitted to the board, and no presentations this evening.

PRESIDENT'S REPORT

Dr. Gabbard gave an update on the College's operational planning related to COVID-19, reiterating that the health and safety of the MCC community remains our top priority. Though the College continues to operate as it has been, planning is being done to ensure MCC is prepared should COVID numbers surge and the state mandate restrictions or implement additional guidelines.

Dr. Gabbard then recapped the 2020 Manufacturing Breakfast held on October 21, noting it was well-attended by 180 registered participants from 50 local manufacturing firms, high school representatives and community partners. At the breakfast, administrators shared the vision for the Center for Advanced Technology and Innovation (CATI) building, and provided program updates related to CTE, Workforce Training and Dual Credit. Tony Vellota from Scot Forge spoke about the Manufacturing Pathways Consortium, and breakout sessions for employers and education partners were held to obtain feedback to guide future program development and refinement.

On a related note, Dr. Gabbard met with the Illinois Capital Development Board (CDB) Committee during which three architect finalists were selected for the CATI project. Presentations by finalists are scheduled for November 2.

Education to Empowerment (E2E) hosted a virtual event on October 21, at which 33 E2E members and 8 scholarship winners gathered to visit. This year marked the largest year ever in E2E's history, with \$10,000 awarded to ten recipients, and Student Trustee Gabby German was one of them. To date, E2E has awarded \$360,000 to 41 recipients.

Dr. Gabbard ended by reminding all of the MCC 2020 Virtual President's Dinner to be held on October 30, inviting the Trustees to register and attend.

COMMUNICATIONS

A. Faculty Report

The October Faculty Spotlight, compiled by Ms. Sarah Sullivan, was provided at the meeting.

B. Adjunct Faculty Report

No report.

C. Staff Council Report

No report.

D. Student Trustee Report

Ms. German gave a brief report on support resources offered to students as they approached mid-terms week. She also touched on some recent opportunities offered to students interested in health professions, then mentioned career-themed workshops and a virtual job fair also being held. The Office of Multicultural Affairs and the Latino Leadership Network for McHenry County hosted a Hispanic & Latinx Heritage Summit on October 16-17 geared toward students and family members.

Attorney Report

Attorney Cavnar reported that Robbins Schwartz is watching COVID-19 numbers and the correlating legal updates and changes to be released. He will keep the Board apprised as he learns of any updates.

APPROVAL OF CONSENT AGENDA

Chair Smith asked whether there were any consent agenda items to be removed from the agenda; there were none. Ms. Walsh then moved to approve the action on the consent agenda, seconded by Ms. Speros. Ms. Walsh and Ms. Evertsen asked about the data presented in the Community College Health Consortium Board Report, and Mr. Tenuta provided information and explanation. On a roll call vote, all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #20-107
 - 2. Treasurer's Report, Board Report #20-108
 - 3. Ratification for Accounts Payable Check Register, Board Report #20-109
- B. Academic Calendar for 2021-2022, Board Report #20-110
- C. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 - 1. Comcast Point-to-Point Network Service to Shah Center, Board Report #20-111
 - 2. Genesis Rescue Systems Equipment, Board Report #20-112
 - 3. Main Campus Internet Connection, Board Report #20-113
 - 4. Outdoor Advertising, Board Report #20-114
 - 5. Renewal and Participation in the Community College Health Consortium, Board Report #20-115
 - 6. Renewal Illinois Community College Risk Management Consortium, Board Report #20-116
 - 7. Server Lifecycle Replacements, Board Report #20-117
- D. Personnel
 - 1. Appointment of Replacement of Assistant Vice President of Facilities Management, Board Report #20-118

ACTION OF ITEMS REMOVED FROM CONSENT AGENDA

N/A

APPROVAL OF THE 2020 ESTIMATED TAX LEVY AND ADOPTION OF ESTIMATED TAX LEVY RESOLUTION, Board Report #20-119

Ms. Siddons motioned to approve Board Report #20-119, seconded by Ms. Walsh. Chair Smith opened the floor for discussion and questions on this action which states for the 2020 tax levy, the College will maintain a flat levy; there is no increase over the 2019 tax levy extension. On a roll call vote, all voted yes; motion carried.

REQUESTS FOR EMERITUS OR LEGACY STATUS

- A. Request to Grant Honorary Legacy Status, Board Report #20-120
- B. Request to Grant Honorary Legacy Status, Board Report #20-121

Chair Smith asked for a motion to grant Honorary Legacy Status to Patricia Kriegermeier and Brett Michaels who both served their last days to the College on September 30. Ms. Speros moved, seconded by Ms. Evertsen. On a roll call vote, all voted yes; motion carried.

RATIFY BOARD VIRTUAL CONFERENCE REQUEST AND COST, Board Report #20-122

Chair Smith asked for a motion to ratify approval for the Board virtual conference request and cost. Ms. Evertsen motioned, seconded by Ms. Hoban. Several Trustees shared information learned from attending recorded sessions of the Virtual ACCT Leadership Congress. Ms. Walsh added the sessions were very well done, then asked that administrators provide a presentation to the Board on student persistence. As this virtual conference was purchased at a group rate, Trustees have access to view recorded sessions at their convenience. On a roll call vote, all voted yes; motion carried.

FOR INFORMATION

- A. New Employees
- B. Employee Resignations and Retirement Notifications
- C. Partnership Agreements Carthage College and University of Wisconsin Parkside
- D. October Committee Meeting Summary
- E. Friends of McHenry County College Foundation Update
- F. Office of Marketing and Public Relations Update
- G. Office of Resource Development Update
- H. Sustainability Center Update

Chair Smith mentioned each of the information reports received.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Walsh asked when the Audit would be ready to review, and Mr. Tenuta relayed that for Colleges that received CARES Act funds, new federal government guidelines are being issued and must be addressed before the audit may be finalized. Mr. Tenuta has applied for an extension, but indicated the audit is fairly complete and ready for submission once he receives the federal guidelines.

Ms. Speros shared that after reviewing the student scholarships awarded, she was moved by the number of students impacted by COVID-19.

CLOSED SESSION

At 6:59 p.m., Chair Smith asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2(c) #1 - Personnel, and # 11 – Litigation; noting the tabling of the Review of Closed Session Minutes, Exception #21. Ms. Walsh moved; Ms. Evertsen seconded. On a roll call vote, all were in favor.

At 8:43 p.m. Ms. Hoban motioned to come out of closed session, seconded by Ms. Evertsen. On a voice vote, all were in favor.

APPROVAL OF SEPARATION AGREEMENT WITH FORMER EMPLOYEE

Chair Smith asked for a motion to approve the separation agreement of Karen Smith pursuant to the terms reviewed by the Board in closed session. Ms. Evertsen motioned; seconded by Ms. Hoban. There was no further discussion. On a roll call vote, all voted yes; motion carried.

ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board meeting of January 23, 2020:

This action was tabled.

ADJOURNMENT

Hearing no further business, the meeting adjourned at 8:45 p.m.

Mary Cornett, Recording Secretary

Thomas E. Allen, Board Secretary