

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, September 24, 2020, in the MCC Conference Center, Room 211-215 in Building A on the Crystal Lake Campus. Chair Smith called the meeting to order at 6:09 p.m. When Secretary Allen called the roll, the following were physically present:

Mr. German
Ms. Evertsen
Ms. Hoban
Ms. Siddons
Ms. Speros
Ms. Walsh
Mr. Smith
Mr. Allen

Dr. Clint Gabbard was also present, and Attorney Samuel Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee German recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the August 27, 2020 Regular Board Meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no visitors or comments submitted to the board, and no presentations this evening.

PRESIDENT'S REPORT

Dr. Gabbard presented an updated report on the College's philosophy of the Student Navigator Program, after administering surveys and an assessing these roles upon the completion of summer semester. When MCC initially went to remote instruction, administrators quickly responded. Since then, changes were made to create a lasting method for the navigator role. These roles have been streamlined, with fewer navigators utilized and each navigator being assigned a division. Instructors now partner with one navigator, helping the navigator to better learn their role and providing consistent action to students, in line with what the instructors prefer.

Dr. Gabbard then recapped a Community College Transfer Report for the University of Illinois which compares the GPA of MCC students who transferred to UIUC to those native UIUC juniors who started at the university their Freshman year, and to students who transferred there from other community colleges and other institutions. Overall, students who transferred from MCC to UIUC maintained a

higher GPA than those from all other groups. In addition, the MCC student transfer persistence rates were higher than all the other categories.

Dr. Gabbard then touched on a recent article he authored, titled *What helped McHenry County College find enrollment success*, in which he addressed why and how MCC may be doing so well in terms of increasing enrollment.

Dr. Chris Gray then introduced MCC's new Horticulture and Agriculture instructor, Dr. Garrett Beier. With Dr. Beier's educational background and expertise, Dr. Gray is excited to have his help in taking the program to great heights.

COMMUNICATIONS

A. Faculty Report

The September Faculty Spotlight, compiled by Ms. Sarah Sullivan, was provided electronically before this meeting.

B. Adjunct Faculty Report

No report.

C. Staff Council Report

No report.

D. Student Trustee Report

Student Trustee German recapped recent student events and engagement opportunities. She mentioned possibly attending the *Ya es el tiempo-Students Coming Together to Create Change* collaboration event to be held between several community colleges in celebration of Hispanic Heritage month. At this event, there will be discussions on the basics of civil discourse and power to help students prepare for and navigate the challenges of achieving social, political, and institutional change.

Attorney Report

No Report.

APPROVAL OF CONSENT AGENDA

Chair Smith asked whether there were any questions about consent agenda items. Ms. Speros asked about tax levy revenue received, as referenced in the Executive Summary. Mr. Tenuta clarified that the tax levy is a two-step process every year, first to approve the estimated tax levy. The next action is to approve the adoption of the tax levy, which is to accept the levy the College is allotted to receive from property taxes. Adoption of the levy is a mandated, procedural action. Ms. Hoban moved to approve the agenda, seconded by Ms. Walsh. On a roll call vote, all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements
 1. Executive Summary, Board Report #20-102
 2. Treasurer's Report, Board Report #20-103
 3. Ratification for Accounts Payable Check Register, Board Report #20-104
- B. Destruction of Closed Session Recordings, Board Report #20-105

ACTION OF ITEMS REMOVED FROM CONSENT AGENDA

N/A

ADMINISTRATIVE COMPENSATION ADJUSTMENT FOR FY21, Board Report #20-106

Ms. Walsh motioned to approve Board Report #20-106, seconded by Ms. Siddons. Chair Smith opened the floor for discussion and questions. Several Trustees voiced their reasons for supporting this increase, while Ms. Evertsen shared her reason for not supporting the adjustment. Chair Smith shared his thought that this increase is a reflection of outstanding performance and felt it worthy of mention that an administrator on a performance improvement plan would be ineligible to receive the adjustment. As structured, this proposal is merit-based, not simply a scheduled increase tied to a timeline. On a roll call vote, all voted yes with the exception of Ms. Evertsen who voted against. Motion carried.

FOR INFORMATION

- A. New Employees
- B. Employee Resignations and Retirement Notifications
- C. Partnership Agreements Carthage College and University of Wisconsin Parkside
- D. September Committee Meeting Summary
- E. Friends of McHenry County College Foundation Update
- F. Office of Marketing and Public Relations Update
- G. Office of Resource Development Update
- H. Sustainability Center Update

Chair Smith mentioned each of the information reports received, making special mention of the retirement of Pat Kriegermeier. He relayed that Ms. Kriegermeier has been an extraordinary partner of the Board, as well as an extraordinary member of the institution and the community. A virtual retirement party is scheduled for her on September 30. Chair Smith then reminded the Trustees of the upcoming Annual President's Dinner which will be held virtually on October 30.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Evertsen appreciated that scholarship recipients wrote thank you letters to the Board of Trustees.

Ms. Speros noted that when comparing FY 2020 budget to FY 2021 budget, the number of employees went from 700 to 600, and asked that Dr. Gabbard provide a report to explain this decrease and to also touch on whether any of those employees may come back to MCC. Ms. Walsh added she would like a list of the furloughed positions along with that report. Ms. Speros went on to remark on a recent article in the Northwest Herald, written by Dr. Gabbard, appreciating the tone of the message.

Mr. Allen asked whether administration has thoughts on how to approach MCC facility rentals next year. Dr. Gabbard explained that discussions are being held, but feels spring will likely be similar to how MCC has approached renting our facilities during fall 2020 semester.

Ms. Walsh asked whether Trustees were interested in attending an upcoming ACCT Virtual Conference, held October 5-8, 2020. She referenced some of the session topics, and asks that anyone interested let Mary Cornett know by September 28, in order to complete the registration. If any decide to "attend," the approval of the expense of this virtual conference will be ratified at the next Board meeting. Ms. Walsh then mentioned Sculptor Richard Hunt's works being on exhibition at the Chicago Art Institute, noting MCC has three of his works on campus. As such, she asks whether there is some way we can showcase these pieces on campus by identifying them with some type of plaque. Lastly, Ms. Walsh

would like to hear from our Student Trustee about the collaborative event mentioned in the Student Trustee report, if Ms. German is able to attend.

Ms. Siddons congratulated administrators and the Board on the FY 2021 budget being completed. She then addressed Ms. Christina Haggerty to remark that the MCC marketing presence is phenomenal, noting she sees purple everywhere, as well as notices MCC ads on many media outlets, among them Facebook, LinkedIn, and television.

Ms. Hoban was intrigued by Ms. Walsh's mention of Sculptor Richard Hunt, and went on to note all the incredible works on display at MCC that could be celebrated.

Ms. German was speaking with members of the Student Government recently and they are curious as to what is being discussed at the President's Task Force on Diversity & Inclusion meetings.

Chair Smith mentioned to the Trustees that Dr. Gabbard's annual evaluation is coming up, and to watch for communications from Mary Cornett over the next several weeks.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 6:59 p.m.

Mary Cornett, Recording Secretary

Thomas E. Allen, Board Secretary