

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A Zoom virtual meeting of the Committee of the Whole was held on Tuesday, August 18, 2020. Vice Chair Walsh called the meeting to order at 6:02 p.m. When Secretary Allen called the roll, the following were present:

Ms. Siddons
Mr. Smith
Ms. Speros
Ms. Walsh
Ms. Hoban
Mr. Allen (*joined with audio only at 6:08 p.m.)
Ms. Evertsen
Ms. German

Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

A **Moment of Silence** was held in tribute to Pat Stejskal, a treasured and recently retired employee of the College who passed away tragically last week.

As this board meeting was held virtually, Vice Chair Walsh then read the following statement, in accordance with Public Act 101-640 issued by the Governor's office:

"On May 29, 2020, Governor Pritzker issued the fourth Gubernatorial Disaster Proclamation for all counties in the State of Illinois. In consideration of this and due to the COVID-19 health pandemic, MCC President Gabbard has determined that a fully accessible in-person meeting this evening is not practical or prudent. In accordance with Public Act 101-640, this meeting will thus be held without the physical presence of a quorum of trustees at the regular meeting location. The regular meeting location is the Board Room at McHenry County College, Room A217, 8900 US Hwy. 14, Crystal Lake, Illinois 60012. Additionally, in consideration of the COVID-19 pandemic and present health protocols, including limitations on physical gatherings, it is not feasible to have a trustee, chief administrative officer, or chief legal counsel physically present at this meeting, or to allow members of the public to attend the meeting in-person. Members of the public may provide public comment and access all open portions of the meeting via the Zoom link and accompanying information located on the Board of Trustees page of MCC's website, which is located at: <https://www.mchenry.edu/board>."

Vice Chair Walsh then confirmed that all Trustees could both hear and be heard by all in attendance.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the June 16, 2020 Committee of the Whole meeting were accepted as presented.

Christina Haggerty announced *Mr. Allen had joined the call at 6:08 p.m. with audio-only capability.

OPEN FOR RECOGNITION OF VISITORS AND PUBLIC COMMENTS

It was noted there were no public comments this evening.

PRESIDENT'S REPORT

Dr. Gabbard shared that he is pleased with how remote and in-person classes are proceeding during these first two days of the new semester. College faculty and staff are adjusting and making fluid changes based on the needs the students and also on some classes having higher enrollment than anticipated, necessitating movement into other spaces. He noted that he or a member of the President's Cabinet visited classes held on Monday and Tuesday to welcome students and to thank them for choosing MCC. Dr. Gabbard then reiterated the various ways MCC is focused on the health and safety needs on campus with two wellness screening stations for all entering our campus buildings. A thermal screening unit is helping to more efficiently allow entry into Building B, and the College has purchased another unit for Building A. Students are wearing protective face coverings, and a positive spirit is evident.

Dr. Gabbard reported strong fall enrollment numbers, noting the variety of learning modes offered students is a key to the strong enrollment numbers. In-person courses filled up rapidly, and high school enrollments for dual credit are higher than in previous years, which is exciting news. He added that the College made thousands of calls to students and reached out via mail and social media to connect with students to get them enrolled and tuition paid. He will have final enrollment numbers to share in September.

Dr. Gabbard went on to report the formation of a new President's Task Force on Diversity and Inclusion, which he will co-host with Sonia Reising to develop intentional practices focused on equality. Meetings will be held to determine the College's intentions going forward, and will likely result in needed changes in behaviors.

As we move into the fall semester, with the College encouraging less activities and gathering of students on campus, administration feels it safest to cut down on the numbers of employees on campus. As Fridays have less students in classes, the College is considering having many employees work from home remotely on Fridays, while continuing to be staffed in the Welcome Center to provide the needed on-campus services for students.

The state announced the release of funds for the MCC Center for Advanced Technology and Innovation (CATI), and the call for bids has been issued. Dr. Gabbard is excited about what the center will offer the manufacturing workforce and the community, though notes it will be several years before we open for classes as the state coordinates the process of construction.

PRESENTATIONS:

Dr. Talia Koronkiewicz highlighted some of the adaptations the College has made since moving to a remote environment, transitioning away from in-person services and paper usage. Much collaborative work by Academic and Student Affairs staff went into reimagining our student support model, with the College supporting students' technology needs more and more in the remote climate. She also reflected on the

success of the online virtual commencement, the student awards program, and online orientation, adding that students are comfortable with – and most prefer – online processes. Student Services departments are excited to continue utilizing, and building upon, these virtual initiatives going forward.

Presentation on Strategic Enrollment Management (SEM): Sonia Reising, AVP of Student Affairs highlighted two areas of the SEM program. A LatinX SEM team was formed to increase services to MCC's growing LatinX student population. While that sector is growing, retention of those students is lower so the College is focused on enhancing services and connecting with those students. A co-curricular SEM team is working on engagement opportunities for students.

PRELIMINARY JUNE FINANCIAL STATEMENTS

Mr. Tenuta recapped the June preliminary financial statements with an advanced look at the year-end FY 2020 numbers, reporting that the College is operating closely in-line with the budget. Though he has some final adjustments to make, he does not anticipate any material changes in year-end numbers.

Mr. Tenuta then recapped the FY 2021 changes from the tentative budget, and the breakdown of expenses paid from the \$1.1 million the College received in Federal CARES ACT funding.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Allen asked whether the College plans to open an entrance in the Building F.

Ms. Speros stated she listened to the Racial Inequality events and was pleased with the format that allowed speakers to not be interrupted when sharing their stories. She also enjoyed a recent tour of the MCC Store and appreciates the workers' energy and approach to their work.

CLOSED SESSION

At 7:27 p.m., Vice Chair Walsh asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2(c), noting Exception #1, Personnel. Ms. Evertsen moved; Ms. Hoban seconded. The roll was called, and all were in favor. After attendees logged into the closed session meeting link, the closed session began.

At 8:25 p.m., there being no further discussion, Vice Chair Walsh moved to come out of Closed Session, seconded by Ms. Siddons. A voice vote was taken and all were in favor. Closed Session adjourned.

ADJOURNMENT

After the Closed Session, Trustees resumed the Open meeting. Hearing no further business, a voice vote was taken to adjourn. All voiced aye; meeting adjourned at 8:28 p.m.

Mary Cornett, Recording Secretary

Thomas E. Allen, Board Secretary