

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Final Meeting of the Retiring Board of Trustees of McHenry County College was held on Thursday, April 22, 2021, as a Virtual Meeting as authorized by Executive Order 2020-7, and as permitted by Section 7(e) of the Open Meetings Act, 5 ILCS 120/7(e) to be held without the physical presence of a quorum of trustees at the regular meeting location. Members of the public were able to provide public comment and access all open portions of the meeting via the link and accompanying information located on the Board of Trustees page of MCC's website, located at: <https://www.mchenry.edu/board> Chair Smith called the meeting to order at 6:00 p.m.

When Secretary Allen called the roll, the following were present:

Ms. Hoban
Ms. Siddons
Ms. Speros
Ms. Walsh
Mr. Smith
Mr. Allen
Ms. Evertsen
Ms. German

Dr. Gabbard was also present. Attorney Samuel Cavnar was present as legal counsel.

COLLEGE MISSION STATEMENT

Student Trustee German recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the March 25, 2021 Regular Board Meeting were accepted as presented.

SPECIAL RECOGNITION

On behalf of the Board of Trustees, Dr. Gabbard acknowledged this is the last meeting for outgoing Student Trustee, Gabby German and Chair Mike Smith. Both were presented with plaques for their service and were thanked for their service to the Board, and wished well on their future endeavors.

OPEN FOR RECOGNITION OF PUBLIC COMMENTS

There were no public comments submitted to the Board.

PRESIDENT'S REPORT

Dr. Gabbard gave a COVID-19 vaccination update, noting the work done to create vaccination opportunities for College employees and students. He then went on to outline faculty projects focused on the continued efforts to pass along textbook savings to students.

Dr. Gabbard reported that spring graduation activities are happening leading up to the 2021 Virtual Commencement on May 15. The activities will give lots of opportunity to engage our graduates in celebration.

With health and safety being our top priority, Dr. Gabbard went on to give an update about MCC Athletics. Considering the CDC continues to advise that unnecessary travel poses increased risk, the College made the decision that national travel for all athletic teams this spring will not take place. This decision aligns with other student co-curricular activities that have been canceled throughout the pandemic, along with so many other community outreach activities and events.

He then mentioned several upcoming events scheduled, including the *Experts and Insights Faculty Speaker Series* event scheduled for May 6, inviting all to join the many virtual events planned at MCC.

COMMUNICATIONS

A. Faculty Report

Ms. Sarah Sullivan compiled a written report to update the Board on faculty activity as of late, which was provided to the Board of Trustees before the meeting. On behalf of the Faculty, she presented Chair Smith with parting gifts and thanked him for his service to faculty during his years on the Board of Trustees. She noted his appreciation of faculty and his presence on campus.

B. Adjunct Faculty Report

Ms. Karen Shuman thanked the Board for their support this past year and welcomed the new Trustees. She thanks administration for being unbelievably supportive and for motivating the adjunct faculty. She shared sentiments from fellow adjuncts, many of whom work at multiple colleges, who have remarked to her they are so relieved to work at MCC.

C. Staff Council Report

Ms. Tawnja Trimble was honored to attend tonight on behalf of the Staff Council. She thanked Chair Mike Smith for being an incredible advocate for the College, in addition to being a respectful leader, and bids him a fond farewell.

D. Student Trustee Report

Student Trustee German prepared a written report for the Board that recapped student activities on campus this month.

E. Attorney Report

On behalf of Robbins Schwartz, Attorney Cavnar sent good wishes to the outgoing Student Trustee Gabby German, wishing her well in her future endeavors. He then relayed what a pleasure it has been to work with Chair Mike Smith, noting Mr. Smith's efficient and respectfully run meetings. Mr. Cavnar shared that Mr. Smith has had a positive impact on the College.

APPROVAL OF CONSENT AGENDA

There being no agenda items to be removed, Ms. Walsh motioned to accept the Consent Agenda as presented, seconded by Ms. Hoban. Chair Smith then opened the floor for discussion, with questions asked and clarifications provided. On a roll call vote, all voted in favor of approving the consent agenda reports as presented, with the exception of Ms. Evertsen who was experiencing technical difficulty via Zoom. The motion carried. When Ms. Evertsen reconnected, Chair Smith confirmed, and her vote of yes was captured for records purposes.

For Approval

- A. Executive Summary and Financial Statements
 1. Executive Summary, Board Report ##21-44

2. Treasurer's Report, Board Report #21-45
3. Ratification for Accounts Payable Check Register, Board Report #21-46
- B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 1. Furniture Upgrades, Board Report #21-47
 2. New Network Hardware/Install, Board Report #21-48
 3. Three-Year Contract for Main Campus Internet Connection, Board Report #21-49
 4. Upgrading Interior Lighting Fixtures in Buildings A and B to LED Lighting, Board Report #21-50
 5. Interior Renovations for B166-B167 and B255 Math Tutoring Services Center, Board Report #21-51
 6. New Storage Building, Board Report #21-52
- C. Personnel
 1. Appointment of Replacement, Chief of Police, Board Report #21-53

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA:

N/A

FOR INFORMATION

1. New Employees
2. Employee Resignations and Retirement Notifications
3. Paul Simon Student Essay Contest
4. April Committee Meeting Summary
5. Center for Agrarian Learning Update
6. Friends of McHenry County College Foundation Update
7. Grants Office Update
8. Office of Marketing and Public Relations Update
9. Sustainability Center Update
10. Workforce Development Update

Chair Smith referred to each of the Information Reports, then Dr. Talia Koronkiewicz introduced the winner of the Paul Simon Student Essay Contest, Ms. Elaina Pagliarulo who shared a bit about herself.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Allen remarked that he looks forward to receiving an update on Talkspace Online Therapy when the first quarter data is compiled and shared with the Trustees. He then went on to thank Chair Smith for his leadership on the Board, and for his mentorship.

Ms. Speros thanked Chair Smith for his discipline and for creating an atmosphere that promotes dialog. She added that he has led the board in a very respectful manner.

Ms. Evertsen thanked Chair Smith for his service to the College.

Ms. Siddons expressed good wishes to outgoing Student Trustee German and Chair Smith.

Ms. Hoban asked about the types of environmental designs that will be built into the Foglia CATI building design. She then thanked Chair Smith for being a tremendous mentor, leaving a tremendous legacy with his well-run, kind and respectful leadership style when presiding over Board meetings.

Ms. Walsh thanked Chair Smith for his leadership and service during the times the institution needed direction, noting she enjoyed working with him.

Chair Smith shared heartfelt thoughts, remarking what a privilege it has been to serve the College in this capacity, adding he and his wife will continue to serve the College in other ways. He went on to congratulate Trustee Speros and new Trustee Morton on their election to the board, and gave a warm welcome to Ms. Edith Sanchez as MCC's newly elected Student Trustee. He wishes all the best to outgoing Student Trustee Gabby German.

CLOSED SESSION

There was no closed session held.

ADJOURNMENT

Hearing no further business, the meeting adjourned at 6:48 p.m.

Mary Cornett, Recording Secretary

Thomas E. Allen, Board Secretary