

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of the Board of Trustees of McHenry County College was held on Thursday, March 25, 2021, as a Virtual Meeting as authorized by Executive Order 2020-7, and as permitted by Section 7(e) of the Open Meetings Act, 5 ILCS 120/7(e) to be held without the physical presence of a quorum of trustees at the regular meeting location. Members of the public were able to provide public comment and access all open portions of the meeting via the link and accompanying information located on the Board of Trustees page of MCC's website, located at: <https://www.mchenry.edu/board>. Chair Smith called the meeting to order at 6:00 p.m.

When President Gabbard called the roll, the following Trustees were present:

Ms. Hoban
Ms. Speros
Ms. Siddons
Ms. Walsh
Ms. Evertsen
Mr. Smith
Ms. German – joined at 6:04 p.m.

Trustee/Secretary Allen was absent, and Student Trustee German was absent at roll call. Dr. Clint Gabbard was present. Attorney Cavnar was not present.

PLEDGE OF ALLEGIANCE

Chair Smith led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the February 25, 2021 Regular Meeting of the Board of Trustees were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PUBLIC COMMENT

There were no public comments submitted to the Board for this evening.

PRESIDENT'S REPORT

Dr. Gabbard reported a quiet week in terms of positive COVID cases identified among College staff and students. He was also pleased to add that MCC employees are now eligible to receive the vaccine and have been provided information on sites offering them. The College is still in contact with county officials about offering an onsite COVID-19 vaccination clinic for MCC employees.

He went on to recap the March 24 *Meet MCC* virtual event, noting it was well-attended. Ten different breakout sessions were offered with higher attendance noted than when the event has been held in person.

Good information was shared with attendees, and administrators are pleased to have reached so many students and parents. Dr. Gabbard thanked all involved in planning and executing a successful event.

He then went on to report that the new Guided Pathways webpages have officially launched on the MCC website. These pages are to provide students of all ages the opportunities to explore interests in various programs through an intuitive and easy online flow.

With regard to upcoming events, Dr. Gabbard mentioned that on April 1, a *Listening for a Cause* virtual event is scheduled, the proceeds from which will support the MCC Student Success Fund. He encourages all to attend and enjoy local talent from the comfort of our homes. He then mentioned the next *Experts and Insights Faculty Speak Series* event on April 15 on the topic 'Let's Talk about Death,' presented by James Gould and Dr. Christine Grela. Dr. Gabbard ended, stating MCC's NonCredit Premiere Day will be on Saturday, April 17, virtually. This is a free event geared toward learners of all ages and interests.

COMMUNICATIONS

No reports from Faculty, Adjunct Faculty, Staff Council, or Attorney were provided this evening.

Student Trustee Report

Ms. German highlighted various workshops offered to students. She reported that the Student Government Association is promoting the upcoming student trustee election. Additionally, Box Lunch Wednesdays are currently offered, with funds raised used to continue support of the Purple Closet.

APPROVAL OF CONSENT AGENDA

Chair Smith asked for a motion to approve the Consent Agenda. Ms. Siddons motioned, seconded by Ms. Hoban. On a roll call vote, all voted in favor of approving the Consent Agenda as presented. Motion carried.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #21-35
 - 2. Treasurer's Report, Board Report #21-36
 - 3. Ratification for Accounts Payable Check Register, Board Report #21-37
- B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 - 1. Annual PeopleAdmin Cloud-Based Service, Board Report #21-38
 - 2. Carpet Replacement in MCC Library, Advising and Transfer Center Offices, Offices A346 and D151, Board Report #21-39
 - 3. Desktop and Laptop Computers, Board Report #21-40
- C. Personnel
 - 1. Administrative Appointments for FY 2022, Board Report #21-41
 - 2. Appointment of Replacement, Manager, PTA Clinical Education Coordination, Board Report #21-42

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

N/A

FY 2021 MASTER PLAN AND FY 2022 RESOURCE ALLOCATION MANAGEMENT PROGRAM, Board Rpt #21-43

Chair Smith asked for a motion to approve the FY 2021 Master Plan and FY 2022 RAMP before opening the floor for discussion. Ms. Walsh motioned; seconded by Ms. Siddons. Ms. Evertsen asked that, given that Illinois is losing residents, how comfortable are we that the College actually needs additional space. Dr.

Gabbard answered that the College is required to complete the RAMP and identify projects worthy of consideration should the need – and funding – ultimately arise.

FOR INFORMATION

- A. New Employees
- B. Employee Resignations and Retirement Notifications
- C. March Committee Meeting Summary
- D. Center for Agrarian learning Update
- E. Friends of McHenry County College Foundation Update
- F. Grants Office Update
- G. Office of Marketing and Public Relations Update
- H. Sustainability Center Update
- I. Workforce Development Update

Vice Chair Walsh appreciates seeing the Sustainability Center updates. She mentioned the 2021 Recycling Directory 'Green Guide' to be published in April, noting much useful information is provided in the guide.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Vice Chair Walsh was thrilled to see that ICCTA published something that was in our local newspapers, since ICCTA news goes out to all Illinois community colleges and presidents. She remarked that MCC is doing such great things, worthy of note statewide.

Ms. Siddons hopes that all staff and instructors who want the COVID-19 vaccine can get one soon.

Ms. Evertsen was asked a question about the dual credit program between high school students and MCC. She asked whether a presentation could be prepared for the Trustees to fully outline and explain how the dual credit program works.

Ms. Speros indicated she has been out in the public lately, and hears positive things about the College.

CLOSED SESSION

At 6:23 p.m., Chair Smith asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2(c) #1 – Personnel. Ms. Evertsen moved; Ms. Walsh seconded. On a roll call vote, all were in favor.

ACCEPTANCE OF CLOSED SESSION MINUTES:

Tabled.

ADJOURNMENT

Hearing no further business, the meeting adjourned at 6:38 p.m.

Mary Cornett, Recording Secretary

Dr. Clinton Gabbard, Acting Board Secretary