

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of the Board of Trustees of McHenry County College was held on Thursday, February 25, 2021, as a Virtual Meeting as authorized by Executive Order 2020-7, and as permitted by Section 7(e) of the Open Meetings Act, 5 ILCS 120/7(e) to be held without the physical presence of a quorum of trustees at the regular meeting location. Members of the public were able to provide public comment and access all open portions of the meeting via the link and accompanying information located on the Board of Trustees page of MCC's website, located at: <https://www.mchenry.edu/board>. Chair Smith called the meeting to order at 6:00 p.m.

When Secretary Allen called the roll, the following Trustees were present:

Ms. Hoban
Ms. Speros
Ms. Siddons
Ms. Walsh
Mr. Allen
Ms. Evertsen
Ms. German
Mr. Smith

Dr. Gabbard attended, and Samuel Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee German recited the College Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the January 28, 2021 Regular Meeting of the Board of Trustees were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PUBLIC COMMENT

There were no public comments submitted to the Board for this evening.

PRESIDENT'S REPORT

Dr. Gabbard informed the Trustees of the College's first positive case of COVID-19 likely transmitted on campus since the Department of Health began collecting this data. Four students in a class, along with a faculty member, have contracted the virus. Contact tracing was performed immediately, and adjustments were made with the instructor and the affected class to mitigate any further transmission. It is difficult to know definitively how this would happen, with all safety protocols having been followed. The College is further communicating to all students and staff the importance of remaining diligent and not coming to

campus if experiencing any symptoms. Dr. Gabbard then gave a brief update on where MCC stands in terms of the vaccination effort coordinated by McHenry County and the McHenry County Department of Health, and the continued efforts to move MCC forward with vaccinations as discussed at the February Committee meeting.

Dr. Gabbard was pleased to report on the special event held February 24 during which the *Foglia Center for Advanced Technology and Innovation* was announced. At the virtual event information was shared about the new educational space being designed, with a likely completion in 2023. There were many industry partners at the event and much community excitement surrounding this new center and what it will bring to the students and to the community. Dr. Gabbard thanks the Foglia family for their support, and hopes the energy for this new project results in the needed community donor support to complete the project.

He then went on to mention Congresswoman Lauren Underwood's visit to MCC on February 19 to discuss the Registered Apprenticeship Program. Representative Underwood shares and supports the College's perspective on the importance of apprenticeship programs to help build a skilled workforce, and got to hear stories shared about MCC's Boot Camp series.

Dr. Gabbard then recapped some upcoming events and important mailers going out to prospective students.

RECOGNITION OF OUTSTANDING FACULTY OF THE YEAR

Dr. Gabbard introduced faculty member, Ms. Robin Deak who has been selected to represent the College as its Outstanding Faculty of the Year. Dr. Chris Gray recapped details surrounding the nominees and selection process for this award, and remarked that Ms. Deak is an enthusiastic, involved, and energetic leader on campus. Her knowledge and expertise while representing MCC faculty has been outstanding and very much appreciated. All congratulated Ms. Deak on this honor.

COMMUNICATIONS

A. Faculty Report:

The February Faculty Spotlight was provided to Trustees prior to the meeting, compiled by Ms. Sarah Sullivan, Faculty co-president.

B. Adjunct Faculty Report

No report given.

C. Staff Council Report

No report given

D. Student Trustee Report

Ms. German gave a report on recent student-focused meetings, events and activities held.

E. Attorney Report

No report given.

APPROVAL OF CONSENT AGENDA

Chair Smith asked for a motion to approve the Consent Agenda. Ms. Walsh motioned, seconded by Ms. Siddons. Trustees asked questions, and discussion and clarification followed. On a roll call vote, all voted in favor of approving the Consent Agenda as presented. Motion carried.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #21-19
 - 2. Treasurer's Report, Board Report #21-20
 - 3. Ratification for Accounts Payable Check Register, Board Report #21-21
- B. 2021 ICCTA Outstanding Full-time Faculty Member Award, Board Report #21-22
- C. Request to Approve Compressed College Work Schedule for Summer 2021, Board Report #21-23
- D. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 - 1. CampusWorks, Inc. Information Technology Services Contract Agreement, Board Report #21-24
 - 2. Commvault Backup Annual Support Agreement, Board Report #21-25
 - 3. Landscape Maintenance Services Contract, Board Report #21-26
 - 4. SimCapture for the Nursing Simulation Center, Board Report #21-27
- E. Personnel
 - 1. Approval of New Staff Position – Coordinator, Events and Outreach, Board Report #21-28
 - 2. Salary Adjustment, Board Report #21-29

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No action.

TALKSPACE ONLINE THERAPY PLATFORM, Board Reports #21-30

Chair Smith asked for a motion to approve before opening the floor for discussion. Ms. Siddons motioned; seconded by Ms. Walsh. Discussion about this new online mental health service for students ensued. On a roll call vote, all voted in favor. Motion carried.

FY 2022 FLAT TUITION APPROVAL, Board Report #21-31

Motion to approve was made by Ms. Hoban, seconded by Ms. Speros. On a roll call vote all voted in favor; motion carried.

OUT-OF-DISTRICT AND OUT-OF-STATE TUITION AND FEES, Board Report #21-32

Motion to approve was made by Ms. Siddons, seconded by Ms. Speros, and a roll call vote was taken. All Trustees voted in favor; motion carried.

APPROVAL OF FACULTY FOR TENURE APPOINTMENT, Board Report #21-33

Chair Smith read aloud the names of the instructors brought forth for tenure. Motion to approve was made by Ms. Hoban, seconded by Ms. Walsh. On a roll call vote, all Trustees voted in favor. Motion carried.

REQUEST FOR FACULTY SPONSORED LEAVE, Board Report #21-34

Motion to approve was made by Ms. Speros, seconded by Ms. Hoban. No discussion was necessary, and a roll call vote was taken. All Trustees voted in favor; motion carried.

FOR INFORMATION

- A. New Employees
- B. Employee Resignations and Retirement Notifications
- C. February Committee Meeting Summary
- D. Friends of McHenry County College Foundation Update
- E. Office of Marketing and Public Relations Update
- F. Grants Office Update
- G. Workforce Development Update
- H. Center for Agrarian learning Update

Vice Chair Walsh made mention of the February Faculty Spotlight piece about the art department purchasing a pottery 3D printer from Foundation assistance. She felt it worth noting that the Foundation does so much to support faculty in addition to helping students with financial needs.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Siddons voiced her appreciation for Student Trustee Gabby German for speaking up on behalf of the students we serve, especially during discussions about the online mental health service brought for vote this evening.

Mr. Allen appreciates Dr. Gabbard's efforts in fostering relationships within the community, and his ability to garner support for projects like the new *Foglia Center for Advanced Technology and Innovation*.

Ms. Speros voiced how pleased she is about the Dual Degree program with Harvard High School, and also appreciated the update on the significant textbook savings over these several years. She is also pleased MCC can hold tuition flat this year, and is supportive of the online mental health service being offered to our students. She then acknowledged that the local food pantry is seeing more MCC students utilizing, and thanks administrators for continuing to get the word out to students about this service.

Vice Chair Walsh echoed how impressed she is by the great strides and happenings at the College, despite the pandemic. She thanked Dr. Gabbard for taking the time to join her and other Trustees at the ICCTA Northwest Regional meeting held earlier this week. She then mentioned how many people do not understand the dual degree, and also are unaware this program does not cost the students to participate. She urges the College to continue spreading the word about the program - and how it works to benefit MCC students.

CLOSED SESSION

At 7:08 p.m., Chair Smith asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2(c) #1 – Personnel, #11 – Litigation, and #21 – Review of Closed Session Minutes. Ms. Evertsen moved; Ms. Hoban seconded. On a roll call vote, all were in favor.

At 7:33 p.m. Ms. Siddons motioned to come out of Closed Session, seconded by Ms. Hoban. On a voice vote, all were in favor.

APPROVE SETTLEMENT AGREEMENT WITH PLAINTIFF IN U.S. DISTRICT COURT, NORTHERN DISTRICT OF ILLINOIS, CASE NO. 17-CV-04247

Chair Smith asked for a motion to approve the settlement agreement referenced above. Ms. Hoban motioned, seconded by Ms. Siddons. No further discussion was needed. On a roll call vote, all voted in favor. Motion carried.

APPROVAL OF SEPARATION AGREEMENT AND RELEASE WITH EMPLOYEE

Chair Smith asked for a motion to approve the separation agreement and release with employee pursuant to the terms reviewed by the Board in closed session. Ms. Walsh motioned; seconded by Ms. Evertsen. No further discussion was needed. On a roll call vote, all voted in favor. Motion carried.

APPROVAL OF MOTION TO RELEASE CLOSED SESSION MINUTES AS A RESULT OF THE SEMIANNUAL REVIEW OF CLOSED SESSION MINUTES

Attorney Cavnar respectfully made the recommendation to adopt a motion to release the following portions of closed session minutes, because these portions no longer require confidential treatment and are available for public inspection, and further recommended that, with respect to those portions of these minutes not so identified, that the board find that the need for confidentiality still exists:

Minutes of 6/18/19 – release in their entirety

Minutes of 8/13/19 – release in their entirety

Minutes of 8/22/19 – release in their entirety

Minutes of 10/15/19 – release 2(c)21 only

Minutes of 11/12/19 – release 2(c)21 only

Minutes of 11/21/19 – release 2(c)21 only

Minutes of 1/14/20 – release 2(c)21 only

Ms. Siddons motioned to approve; seconded by Ms. Evertsen. On a roll call vote, all voted in favor.

ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meetings of January 28, 2021

Chair Smith asked for a motion to approve the meeting minutes of the January 28, 2021 as presented. Ms. Siddons motioned; seconded by Ms. Evertsen. On a roll call vote, all voted yes. Motion carried.

ADJOURNMENT

Hearing no further business, the meeting adjourned at 7:40 p.m.

Mary Cornett, Recording Secretary

Thomas E. Allen, Board Secretary