

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of the Board of Trustees of McHenry County College was held on Thursday, October 24, 2019, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Smith called the meeting to order at 6:00 p.m. When Secretary Allen called the roll, the following were present:

Mr. Rendon
Ms. Evertsen
Ms. Hoban
Ms. Siddons
Ms. Speros
Ms. Walsh
Mr. Smith
Mr. Allen

Dr. Gabbard was also present. Attorney Samuel Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Rendon recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as amended; closed session minutes for September 26, 2019 were stricken from the agenda as no closed session was held.

ACCEPTANCE OF MINUTES

The minutes of the September 26, 2019 Budget Hearing and the September 26, 2019 Regular Board Meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no visitors requesting to speak.

PRESIDENT'S REPORT

Dr. Gabbard spoke about the initial concept designs for the Center for Advanced Technology and Innovation (CATI), noting that these designs are being used to show donor prospects and shared with community members. This will be a focal community space, inviting community members and students to use the latest technology. Eight programs will be incorporated into the center: HVAC, Welding, Logistics, CNC, Engineering Technology, Advanced Manufacturing, Industrial Maintenance, and Mechatronics/Metrology.

Dr. Gabbard did not know when the state would release funding for the CATI, and noted that MCC was making connections. In response to Trustee Walsh's question about sustainability, Dr. Gabbard replied that it is hoped to match the LEED status obtained for the Liebman Science Center.

Dr. Gabbard noted that the women's tennis team won the Region IV championship, which entitles them to compete in the national tournament in Arizona in March if the team can raise the funds for the trip. Discussion followed on how much funding is needed. Fundraising ideas have not been announced yet, but the team plans to attend the November 21 Board of Trustees meeting.

Dr. Gabbard reported that the recent Manufacturing Breakfast was attended by new companies, and that K-12 was represented better than in the past. The goal of these gatherings is to excite the community and create awareness of the need for - and prospect of younger students - considering different career technology paths. The hope is that the dozen or so companies sponsored by McHenry County College may work to partner together in efforts of recruitment, screening, and training of new employee prospects.

Dr. Gabbard then passed around copies of a small book created by Christina Haggerty, with the help of a design team, about the Liebman Science Center. In the Liebman Science Center we have artwork on display, and the book focuses on representing science alongside other disciplines, in this case art. These booklets will soon be made available for visitors of the Liebman Science Center. He also noted that the Liebman Science Center received two design awards, which were honored in the August issue of American School & University and the Fall 2019 Learning By Design magazines.

PRESENTATION

Math Focused ECO 251/Microeconomics

Dr. Noriaki Sasaki spoke about this math-focused section of microeconomics, which uses linear algebra and geometry and is open to all students, not strictly STEM students. The class started this semester and seems to be going well.

COMMUNICATIONS

A. Faculty Report

Ms. Sullivan reported that there were 150 people in attendance for the first event in the Faculty Speaker Series, with Ms. Garrison speaking about dragonflies. She noted that mid-terms are finished, faculty and students love the new study spaces, and that priority registration begins on Monday. Earth Science faculty has announced that an MCC alumnus received an award from the Illinois Board of Education. Ms. Sullivan commented that the College has progressed and has reached a good place where we can move forward with exciting and innovative plans. Dr. Gray added that research came out last year stating that the number one reason students pick a college major is that they had a great experience in an introductory course with an instructor.

B. Adjunct Faculty Report

There was no report.

C. Staff Council Report

Ms. Tawnja Trimble noted that the support side of the house has been very busy; she agreed with Ms. Sullivan that the College is at a great place for collaboration and support.

D. Student Trustee Report

Student Trustee Rendon highlighted the many events held during October.

Attorney Report

Attorney Cavnar had nothing to report.

APPROVAL OF CONSENT AGENDA

Chair Smith asked if there were any agenda items to be removed. Ms. Evertsen asked about item 11 E., Multiple Certificates Approval and Degree Title Change, Board Report #19-130, and item 11. F., Out-of-District and Out-of-State Tuition and Fees. Dr. Gabbard replied that every department is responsible to do the best they can to come up with gainful employment data. Dr. Gray added that data is available on stackable certificates, and would be happy to provide it. A report will be provided in November with borrowing statistics. Ms. Evertsen asked also about the out-of-state and out-of-district costs; Mr. Tenuta replied this is the cost to deliver one hour of instruction, which is formula-driven, based on the operating performance of the College less grant funding. These items were not removed from the agenda.

Chair Smith asked for a motion to approve the consent agenda. Ms. Siddons moved to approve the agenda, and Ms. Walsh seconded the motion. On a roll call vote, all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #19-124
 - 2. Treasurer's Report, Board Report #19-125
 - 3. Ratification for Accounts Payable Check Register, Board Report #19-126
- B. Academic Calendar for 2020-2021, Board Report #19-127
- C. Destruction of Closed Session Recordings, Board Report #19-128
- D. Fiscal Year 2019 Audit, Board Report #19-129
- E. Multiple Certificates Approval and Degree Title Change, Board Report #19-130
- F. Out-of-District and Out-of-State Tuition and Fees, Board Report #19-131
- G. Request to Approve/Implement/Installation/Lease/Purchase/Renew/Replace/Upgrade
 - 1. Greenhouse Motorized Interior Shade System, Board Report #19-132
 - 2. HVAC Units at Gym and POD Area of Building A, Board Report #19-133
 - 3. Renewal and Participation in the Community College Health Consortium, Board Report #19-134
 - 4. Renewal Illinois Community College Risk Management Consortium, Board Report #19-135
 - 5. Reupholstery Services for Luecht Auditorium Seating, Board Report #19-136
- H. Personnel
 - 1. Salary Adjustment, Board Report #19-137

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No action was needed.

APPROVAL OF THE 2019 ESTIMATED TAX LEVY AND ADOPTION OF ESTIMATED TAX LEVY RESOLUTION (Increase Proposal), Board Report #19-138

Ms. Siddons moved to approve Board Report #19-138 and Ms. Hoban seconded the motion. Extensive discussion followed on a flat levy, an increased levy, and tuition costs. On a roll call vote, Ms. Evertsen, Ms. Walsh, and Mr. Smith voted no; Ms. Hoban, Ms. Speros, Ms. Siddons, Mr. Rendon and Mr. Allen voted in favor. The motion carried.

APPROVAL OF THE 2019 ESTIMATED TAX LEVY AND ADOPTION OF ESTIMATED TAX LEVY RESOLUTION (Flat Proposal), Board Report #19-138

Chair Smith noted that approval of Board Report #19-138 renders this a moot option.

FY2021 TUITION APPROVAL, Board Report #19-140

Chair Smith proposed that Board Report #19-140, FY2020 Tuition Approval, be tabled indefinitely.

AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE AND THE McHENRY COUNTY COLLEGE FACULTY ASSOCIATION: SECTION 9.10-DEPARTMENT CHAIR APPOINTMENT AND LOAD AND APPENDIX C-DEPARTMENT CHAIR LOAD CALCULATOR, Board Report #19-141

Ms. Walsh asked for an explanation of this report. Dr. Gray replied that when the contract was ratified, three sections were left open on department chairs. The intent was that more time was needed to determine a new formula that did not increase the College's costs. New language has been provided, and existing section 9.10 was replaced and 9.11 will be incorporated into Appendix C which now contains the formula to calculate department chair compensation and descriptions of duties. Dr. Gabbard added that cost-neutral means that the net cost of providing instruction does not increase relative to what was agreed upon in the initial contract.

Ms. Walsh moved to approve Board Report #19-141 and Ms. Hoban seconded the motion. During discussion, Ms. Evertsen asked whether this would open up potential in year 2 or 3 of the contract to increase the cost, and Dr. Gray replied that cost neutrality should continue. If new programs are added, new chairs would be added. Under the current chairs, this will remain static for the length of the contract.

On a roll call vote, all were in favor. The motion carried.

ICCTA REPORT

There was no report.

FOR INFORMATION

- A. New Employees
- B. Employee Resignations and Retirement Notifications
- C. Partnership Agreements Carthage College and University of Wisconsin Parkside
- D. September Committee Meeting Summary
- E. Friends of McHenry County College Foundation Update
- F. Office of Marketing and Public Relations Update
- G. Office of Resource Development Update
- H. Sustainability Center Update

Chair Smith complimented Ms. Haggerty and Mr. DiBona, along with the entire Foundation, on an extraordinary Education to Empowerment event on October 23 which had record-setting attendance, noting Jodi Bondi-Norgaard was arguably one of the best speakers we've had on campus.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Speros asked for an additional report to be generated on planned and projected capital outlays for Fund 2 and their expense on a quarterly basis starting in January. Ms. Walsh asked that this report contain Funds 01-02-03. Dr. Gabbard will provide a first look in November.

Dr. Gabbard stated that when people ask him how the Board is doing, he replies that the Trustees are all passionate and thoughtful and incredibly humane. He said it is impressive to watch a Board struggle with issues that have so many sides to them, thanking them for their diligence to best serve the College.

Mr. Rendon attended a trip to a Mexican art museum over the weekend.

Mr. Allen noted there was a great showing at the Manufacturing Breakfast, and noted the upcoming Green Living Expo on November 2. He added that the Latinos Unidos group has made an impact on younger students, getting the word out that they should go to college, and especially go to MCC.

Ms. Siddons told Mr. Smith she is glad he is leading this Board. She stated that while the Board sometimes has to make tough decisions, they have respectful discussions.

Ms. Walsh added to Ms. Speros' request for a report, so that the Board can keep track of savings and how those savings will be used. She emphasized that what is budgeted should be spent.

Ms. Hoban echoed others' sentiments about the Education to Empowerment event. She then asked whether there was data available about the correlation between raising tuition and a corresponding decrease in enrollment. Dr. Gabbard replied that tuition will be analyzed in a comprehensive way.

CLOSED SESSION

No closed session was held.

ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting, August 22, 2019

Acceptance of the minutes was tabled until the next meeting.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:08 p.m.

Patricia Kriegermeier, Recording Secretary

Tom Allen, Board Secretary