

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, September 26, 2019, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Smith called the meeting to order at 6:12 p.m. When Secretary Allen called the roll, the following were physically present:

Mr. Rendon
Ms. Evertsen
Ms. Hoban
Ms. Siddons
Ms. Speros
Ms. Walsh
Mr. Smith
Mr. Allen

Chair Smith announced that President Gabbard was attending the meeting via telephone; Dr. Gabbard identified himself. Attorney Samuel Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Rendon recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the August 22, 2019 Regular Board Meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no visitors requesting to speak.

INTRODUCTION OF NEW FACULTY AND STAFF

Chair Smith acknowledged the group of recently-hired employees of the college in attendance tonight. Ms. Anita Roewer, Director of Human Relations Operations announced 16 employees individually, asking each to stand as their name was called. The Board Trustees welcomed all to McHenry County College.

PRESIDENT'S REPORT

Upon hearing the new employee introductions, Dr. Gabbard added that he is excited to have found such talented individuals to join McHenry County College in carrying out their job duties in support of McHenry County College's mission. He then went on to highlight the ongoing collaborative efforts between MCC and local manufacturing leaders to increase awareness of careers in manufacturing and our role in assisting with certifications and programs. With the aid of our staff in identifying trained students, this will result in the placement of talented, well-prepared individuals at local employers.

Dr. Gabbard then mentioned the Multi-Chamber Mixer was held at MCC on Tuesday evening, noting it was very well attended. Listening for a Cause will be held on Friday, September 27, at the Dole Mansion in Crystal Lake. This event is organized by the Friends of MCC Foundation to raise awareness of the Student Success Fund. Those who support these efforts with donations can be assured the funds are used to help McHenry County College students faced with unforeseen financial obstacles.

COMMUNICATIONS

A. Faculty Report

Mr. Jim Stockwell passed around copies of the Faculty Report. He spoke about several highlights: Ms. Becky Smith, who teaches in the Occupational Therapy Assistant program, spoke to a senior center in Marengo; Ms. Sherry Ridge is finishing the sixth class for her doctorate, and is working with the Business Club on the Purple Closet. In response to Trustees' questions about donating to the Purple Closet, Ms. Haggerty will send a link by email. Mr. Stockwell noted that Ms. Ridge and Ms. Deak have attended almost every MCC sporting event this semester. He thanked Dr. Gray for attending the Montini Masters Golf Outing for him, and noted that the tennis team won its first conference title in thirteen years.

B. Adjunct Faculty Report

There was no report.

C. Staff Council Report

Ms. Tawnja Trimble was in attendance, and asked whether there were any questions from the audience. There were none, and no report was given.

D. Student Trustee Report

Student Trustee Rendon recapped a recent First-year Student Lunch Bunch gathering here on campus, which was well-attended and gave students the opportunity to meet other students and faculty. He then mentioned receiving Constitution booklets at the Constitution Day event, which also featured a voter registration drive for students on campus.

Attorney Report

Attorney Cavnar stated there is lots of legislation surrounding the Cannabis Tax & Regulation Act, and he has been reviewing its many implications in-depth. He is developing information which will be provided to the Board; the goal being to summarize and to help the College navigate this new Act which was signed into Illinois law in June, 2019.

APPROVAL OF CONSENT AGENDA

Chair Smith asked if there were any questions about agenda items. There being none, he asked for a motion to approve the consent agenda. Ms. Hoban moved to approve the agenda, seconded by Vice Chair Walsh. Ms. Walsh noted how pleased she was that the HVAC Controls System project in Building A and the engineering services for parking lot C both came in under budget. Mr. Tenuta noted that funds from the Capital Development Board helped with the road repair cost. On a roll call vote, all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements
 1. Executive Summary, Board Report #19-113
 2. Treasurer's Report, Board Report #19-114
 3. Ratification for Accounts Payable Check Register, Board Report #19-115
- B. Destruction of Closed Session Recordings, Board Report #19-116

- C. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 - 1. Carpet Replacement in Commons Area, Board Report #19-117
 - 2. Copy Paper, Board Report #19-118
 - 3. Design and Engineering Services for Parking Lot C, Board Report #19-119
 - 4. HVAC Controls System in the Student Services Section of Building A, Board Report #19-120
- D. Personnel
 - 1. Approval of New Administrative Position and Employee Transfer, Board Report #19-121
 - 2. Approval of Modified Administrative Appointments, Board Report #19-122
 - 3. Appointment of Replacement, Manager of Conference and Event Services, Board Report #19-123

FOR INFORMATION

- A. New Employees
- B. Employee Resignations and Retirement Notifications
- C. Partnership Agreements Carthage College and University of Wisconsin Parkside
- D. September Committee Meeting Summary
- E. Friends of McHenry County College Foundation Update
- F. Office of Marketing and Public Relations Update
- G. Office of Resource Development Update
- H. Sustainability Center Update

Several Trustees voiced their appreciation for all the informational reports. Brief discussion followed on how the Purple Closet works; students receive vouchers from local resale shop partners so they can select business attire.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Speros thanked Ms. Haggerty for securing the billboard near campus, featuring an inspirational message.

Ms. Evertsen, referring to handouts received and Attorney Cavnar's comments, voiced that she has questions as to the impact the cannabis laws will have on students and our campus security. She asked for more information on this as soon Attorney Cavnar can compile. Attorney Cavnar assured her more information would be forthcoming.

Ms. Speros thanked Mr. Tenuta and his staff for the efforts that went into preparing the Budget.

Mr. Rendon briefly recapped a recent ICCTA conference he attended in Normal, adding it was a great learning experience for himself and his peers from other community colleges. Chair Smith asked about the meetings, to which Mr. Rendon reported that one of the focus groups he attended discussed how to better identify and reach out to students who may be struggling with mental illness and isolation.

Mr. Allen attended the Veterans Town Hall last week, noting our advisors did a great job. Mr. Allen did the welcome at the fifth annual event, and it was noted that 30-40 people attended. According to Dr. Talia Koronkiewicz, this attendance surpassed that of previous years' events.

Ms. Siddons thanked Mr. Tenuta on the budget package. She then asked him about possibly adding a summary page which may be helpful to the general public in understanding the material within. She, like Trustee Evertsen, also expressed her need for more information on the Cannabis Tax & Regulation Act and how this will affect the College.

Vice Chair Walsh attended the Multi-Chamber Mixer held at the college Tuesday night, September 24. She also thanked Mr. Tenuta and his department for their hard work in presenting a well-prepared budget.

Ms. Hoban expressed praise for Ms. Catherine Jones' recent presentation to the Network Council on the internship and apprenticeship opportunities offered our students by local businesses. Ms. Hoban indicated her business has one of our students in an internship position for two days now and it's going very well.

CLOSED SESSION

No closed session was held.

ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting, August 22, 2019

Acceptance of the minutes was tabled until the next meeting.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 6:49 p.m.

Patricia Kriegermeier, Recording Secretary

Tom Allen, Board Secretary