

MINUTES  
COMMITTEE OF THE WHOLE  
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, September 17, 2019, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Walsh called the meeting to order at 6:00 p.m. When Secretary Allen called the roll, the following were present:

Mr. Rendon  
Ms. Evertsen  
Ms. Hoban  
Ms. Siddons  
Mr. Smith  
Ms. Speros  
Ms. Walsh  
Mr. Allen

Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the August 17, 2019 Committee of the Whole meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Vice Chair Walsh welcomed Ms. Mary Cornett, Executive Assistant to the President, to McHenry County College.

PRESIDENT'S REPORT

Dr. Gabbard reported that McHenry County College (MCC) has a 6.3% increase in head count compared to Fall 2018, and 3.1% increase in total credit hours over the same period. This increase is to be celebrated, and College administration continues to look at factors that contributed to this success. Dr. Gabbard stated that in August, a triage process was implemented, different than ever before. There were more people available to help students register for classes, eliminating lengthy waits. Instructional area Deans worked with advisors to add sections. The weekly drop for non-payment process was changed to allow students to be contacted by texts and phone calls, letting them know they were about to be dropped, and allowing a longer timeframe for them to make arrangements. More scholarship money was given out this semester, and students were required to complete or sign up for MCC 101 during the first eight weeks of the semester. Dr. Gabbard stated that all of these efforts likely had collective impact on enrollment. In addition, there were record dual-credit enrollments this semester; students were registered in a new way, as recommended by Mike Kennedy. Dr. Gabbard also noted that MCC is the only school in its peer group that is up in enrollment. He believes that MCC will be the only

community college in Illinois with successive increases over the last three years, and noted that development is progressing on an article to publicize this success and the unique ways that MCC works toward increasing enrollment.

#### DUAL DEGREE WITH WOODSTOCK HIGH SCHOOL

Dr. Gray shared materials about the new dual degree program, noting that MCC is in strong dual credit partnerships already with several high school districts, including Harvard, Woodstock, Marengo, and Huntley. He shared that by working closely with the district offices and connecting MCC faculty to high school faculty, high school students can earn about half an associate's degree through dual credit coursework. For the new dual degree program in Woodstock, Dr. Gray shared that the summer before junior year, MCC faculty teach in the high schools, and during junior and senior year, students come to our campus in the mornings. He shared his excitement about the partnerships being formed. During discussion, it was noted that the school district pays one-third of the cost of classes, the student pays one-third, and the College discounts one-third of the cost.

#### PRELIMINARY AUGUST FINANCIAL STATEMENTS

Mr. Tenuta stated that under Fund 03, \$3 million was received by the Foundation last year, and the Foundation has sent that to the College as payment for renovation expenses. He went on to state that investment revenue is off to a good start again, adding that these gains may not be realized until the College cashes in on them. He added that investments change almost daily, to bring better returns. He noted that capital outlay includes a \$306,000 carryover from FY 2019 to FY 2020. Mr. Tenuta then noted that the audit deadline has been changed by statute from October 15 to December 31. He spoke with the auditor who indicated that due to the later deadline, they will shift their work to a later date and give the College a discount on the already negotiated price. Mr. Tenuta noted that in August the College closed on the purchase of adjacent property, and is working on getting the taxes reduced as the land will be used for agricultural purposes.

Mr. Tenuta noted that the Board will be voting to adopt and approve the final budget at the September 26 Board meeting. Copies were distributed showing changes, and he explained details of the current construction projects. Mr. Tenuta noted that the Board will tentatively approve the Estimated Tax Levy in October, and approve the final levy in November. Dr. Gabbard encouraged Trustees to contact Mr. Tenuta to talk about the levy before next month's meeting.

#### FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Evertsen noted that today is Constitution Day. Ms. Speros thanked Ms. Cubit who provided her with a chart from the Illinois Board of Higher Education showing completion statistics in Illinois. Student Trustee Rendon noted that there was an MCC table at the Mexican Independence Day event in Woodstock. Mr. Allen noted that he attended ICCTA trustee training in Springfield last week and asked whether the rentable Zagster bikes on campus are being used; Ms. Haggerty replied that she has asked for, but not yet received, a report from the county. Ms. Siddons expressed her appreciation for the dual degree update; then noted that last month, prior to the Board meeting she had an opportunity to meet with academic deans and get to know them. She encouraged her fellow Trustees to do the same. Ms. Hoban visited Door County last week and found that an ice cream store had tip jars with the names of colleges, noting McHenry County College was represented there. Ms. Walsh expressed kudos regarding

dual degree, and noted this would make McHenry County College stand out. She noted that in 2020, every high school senior will need to complete the FAFSA, and wondered whether the College could help with this. Dr. Gray replied that the College is already partnering with high schools to assist.

CLOSED SESSION

No closed session was held.

ACCEPTANCE OF CLOSED SESSION MINUTES, Committee of the Whole Meeting, August 13, 2019

Acceptance of the minutes was tabled to the next meeting.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:09 p.m.

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Pat Kriegermeier, Recording Secretary

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Tom Allen, Board Secretary