

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, August 13, 2019, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Walsh called the meeting to order at 6:00 p.m. When Trustee Siddons called the roll, the following were present:

Ms. Evertsen
Mr. Rendon
Ms. Hoban
Ms. Siddons
Mr. Smith
Ms. Speros
Ms. Walsh

Mr. Allen was absent. Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as amended; Exception #5, purchase or lease of real property, was added to closed session.

ACCEPTANCE OF MINUTES

The minutes of the June 18, 2019 Committee of the Whole meeting were accepted as amended.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard reported on the first Apprenticeship Signing Day, held August 7. He also provided details about the manufacturing workforce development consultation with Dr. David DeLong, spoke about the strategic plan update breakfast attended by nearly 40 friends and partners of MCC, provided an update on the college-wide interior signage plan, and provided an update on college construction, which is nearly complete. Event dates were provided for Fall 2019 Opening Day on August 15 and Listening for a Cause on September 27.

Dr. Gabbard introduced Mr. Rick Brizek, Chief Operating Officer of Jessup Manufacturing, and Mr. Doug Martin, Director of Economic Development for the City of McHenry. Jessup Manufacturing is requesting a tax abatement from McHenry County College in order to make improvements and expand their facility. The abatement would amount to \$18,500 over five years. After discussion, Trustees were in agreement to bring this request to the August 22, 2019 Board meeting for a vote.

MARKETING UPDATE

Ms. Christina Haggerty provided new “Fast Facts” pocket-sized documents for Trustees to give to community members who would like information about McHenry County College. Ms. Haggerty also provided a document with information about marketing pieces and campaigns since June 2019, and spoke about key marketing efforts to support enrollment.

PRESENTATION ON ACCESS AND DISABILITY SERVICES

Ms. Lili O’Connell gave a presentation on the Access and Disability Services department. She spoke about the department’s mission, focus, accommodations provided, and the difference between high school and college. She also spoke about success versus access, and outlined support for faculty and staff. Her presentation is available to view at www.mchenry.edu/board.

PRELIMINARY JUNE/JULY FINANCIAL STATEMENTS

Mr. Tenuta stated that June figures are still in progress, with the trial balance sent to the auditors today. He stated there is a \$1.9 million surplus, which was driven by investment revenue which had a phenomenal year. He stated that medical expenses were also lower this year. Another contributing factor was that the parking lot project was not finished by the end of the fiscal year. Mr. Tenuta noted that the full field audit begins a week from Thursday. Mr. Tenuta also noted that statute has changed; the October 15 due date for the audit has been changed to December 31.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Walsh requested a current organizational chart; copies will be brought to the August 22 Board meeting. Ms. Walsh asked for a presentation on Fund 05 at a future meeting.

CLOSED SESSION

At 7:14 p.m., Ms. Evertsen moved to go into closed session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c) Exception #5, *The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired*, and 120/2(c) Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Hoban seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried. Closed session began at 7:22 p.m.

At 7:29 p.m., Ms. Evertsen moved to come out of closed session, and Ms. Siddons seconded the motion. A voice vote was taken, and all were in favor. The motion carried. Closed session ended at 7:30 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Committee of the Whole Meeting, June 18, 2019

Ms. Evertsen moved to accept the closed session minutes of the Committee of the Whole meeting, June 18, 2019, and Ms. Hoban seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:31 p.m.

Pat Kriegermeier, Recording Secretary

Tom Allen, Board Secretary