

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of the Board of Trustees of McHenry County College was held on Thursday, June 27, 2019, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Smith called the meeting to order at 6:04 p.m. When Secretary Allen called the roll, the following were present:

Mr. Rendon
Ms. Evertsen
Ms. Hoban
Ms. Siddons
Ms. Speros
Ms. Walsh
Mr. Allen
Mr. Smith

Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Rendon recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, May 23, 2019, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard stated that construction continues, and progress is being made every day. He also noted that the manufacturing breakfast has grown over the last few years, and at the last event people began talking about developing a plan and working together across companies. Mr. John Cain of Scot Forge attended a national conference on and heard a speaker. As a result, Dr. David DeLong will interview manufacturing leaders and help develop an actionable plan for the manufacturing workforce.

Dr. Gabbard spoke about new spaces: the Welcome Center is almost done and will open soon, and there are new tables and chairs across from Student Life where college representatives can meet with MCC students. Dr. Gabbard announced that orientation has been completely revamped, and every change is serving students better. The concept was changed to hold a few sessions with many students attending, and faculty feedback is overwhelmingly positive. Dr. Gabbard offered his thanks to Dr. Koronkiewicz and the committee.

COMMUNICATIONS

A. Faculty Report

Ms. Sarah Sullivan stated that new-student orientation is a terrific way to connect with students and introduce them to McHenry County College. She stated that faculty are busy working on search committees and other projects.

B. Adjunct Faculty Report

There was no report.

C. Staff Council Report

There was no report.

D. Student Trustee Report

Student Trustee Rendon spoke about this month's activities, including new-student orientation, orientation pre-labs, a multicultural mixer to be held July 10, and a July 23 event for adult students. He also spoke about MCC L.I.O.N.S., <https://www.mchenry.edu/lions/index.asp>.

Attorney Report

Attorney Cavnar stated that on June 5, the governor signed the 6% rule back into effect; Robbins-Schwartz has written on the implications going forward on this bill, as well as the Cannabis Act. Discussion followed on reviewing the College's drug-free policy, and Ms. Skinder noted she has begun taking a look at the policy.

APPROVAL OF CONSENT AGENDA

Chair Smith asked if there were any questions about agenda items.

Ms. Hoban asked what legacy status entails; Ms. Skinder replied that legacy status allows staff to attend MCC on a tuition waiver, receive business cards, and have access to the Fitness center and events on campus.

Ms. Walsh wished the four retirees well: Ms. Paula Lauer, Ms. Hua Liu, Ms. Donna Bieschke, and Ms. Karen Qualter.

Ms. Evertsen asked for the total dollar value for Board Reports #19-82, TITLE, and #19-85, TITLE. Dr. Gabbard clarified that the 2.95% salary increase and the 1.9% range increase are not given together. Mr. Tenuta confirmed that the increase across all administrators amounts to approximately \$147,000. Ms. Skinder clarified that the ranges are adjusted to classify positions and be able to hire and pay appropriately. She confirmed that no one is receiving a 1.9% increase in addition to the 2.95% increase.

Ms. Evertsen moved to approve the agenda and Ms. Walsh seconded the motion. During discussion, Ms. Evertsen asked about the new Assistant Vice President of Student Affairs. Dr. Gabbard replied that during the reorganization, this position was funded using monies that were taken from positions that were leaving or not being rehired. He noted this is not a net new administrator, but a change in job description.

The roll was called, and all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #19-77
2. Treasurer's Report, Board Report #19-78
3. Ratification for Accounts Payable Check Register, Board Report #19-79
- B. Request to Approve/Lease/Purchase/Renew/Replace/Upgrade
 1. Annual Ellucian ERP, CROA and Self-Service Financial Aid Software Maintenance, Board Report #19-80
 2. Building A Staircases Railing System Replacement, Board Report #19-81
- C. Personnel
 1. Administrative Compensation Adjustment for FY 2020, Board Report #19-82
 2. Appointment of New Assistant Vice President of Student Affairs, Board Report #19-83
 3. Authorization for Personnel Appointment, Board Report #19-84
 4. Compensation Adjustment for Non-Bargaining Unit Employees for Academic Year 2019-2020 (Excluding Confidential and Security Personnel), Board Report #19-85
 5. Request for Legacy Status, Board Report #19-86
 6. Request for Legacy Status, Board Report #19-87
 7. Request for Retirement Legacy Status, Board Report #19-88
 8. Request for Retirement Legacy Status, Board Report #19-89
 9. Salary Adjustment, Board Report #19-90

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was needed.

APPROVAL OF FISCAL YEAR 2019 TENTATIVE BUDGET, Board Report #19-91

Ms. Siddons moved to approve the Fiscal Year 2019 Tentative Budget, Board Report #19-21, and Ms. Walsh seconded the motion. During discussion, Ms. Siddons stated that the Board has talked a lot about this, and she is good with it. A paper copy of the tentative budget will be on display in the library; the Board agreed that the tentative budget should also be placed online, and that an announcement would be placed on the home page. The roll was called, and all were in favor. The motion carried.

AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE AND THE McHENRY COUNTY COLLEGE FACULTY ASSOCIATION, Board Report #19-92

Ms. Hoban moved to approve Board Report #19-92, and Ms. Siddons seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried. Chair Smith offered his congratulations and thanks, noting he was appreciative of the stakeholders' efforts.

FOR INFORMATION

- A. New Employees
- B. Employee Departures
- C. Partnership Agreement Columbia College Chicago
- D. June Committee Meeting Summary
- E. Friends of McHenry County College Foundation Report
- F. Office of Marketing and Public Relations Update
- G. Office of Resource Development Update
- H. Sustainability Center Update

Mr. Allen asked whether it was customary to give scholarships to students participating in a partnership; Dr. Gabbard replied that each institution does that individually. Ms. Walsh asked where the Zagster bikes are located; Ms. Haggerty replied they are by the bike path, visible from Route 14.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Student Trustee Rendon offered thanks to all who helped with orientation. Mr. Allen asked about getting a date together for the Foundation Board and the McHenry County College Board to get together. Ms. Walsh asked about a new version of the MCC Fast Facts; Ms. Haggerty will follow up on this request.

CLOSED SESSION

No closed session was held.

ACCEPTANCE OF CLOSED SESSION MINUTES

The minutes will be accepted at the next Board meeting.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 6:52 p.m.

Patricia Kriegermeier, Recording Secretary

Tom Allen, Board Secretary