

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, May 23, 2019, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Smith called the meeting to order at 6:00 p.m. When Secretary Allen called the roll, the following were present:

Ms. Evertsen
Ms. Hoban
Ms. Speros
Ms. Walsh
Mr. Smith
Mr. Allen

Ms. Siddons was absent. Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Chair Smith recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Final Meeting of the Retiring Board and the Organizational Meeting, April 25, 2019 were accepted as presented. The minutes of the First Meeting of the Newly Organized Board, April 25, 2019 were accepted as revised.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

STUDENT TRUSTEE INDUCTION

Chair Smith introduced Mr. Andres Rendon, and administered the Oath of Office. Chair Smith asked those assembled to welcome him to the Board, and he was greeted with applause. Student Trustee Rendon assumed his place at the Board table.

PRESIDENT'S REPORT

Dr. Gabbard reported that the MCC softball team finished third in conference, and that Hailey Baker was named ISCC Pitcher of the Year, MCC's first athlete so named in fifteen years. He noted that the team's collective GPA was 3.19 for the spring semester. He added that the MCC baseball team finished as conference champs and made it to the Region IV finals. Fifteen players have signed on to play at the next level, and the collective GPA for spring semester was 3.22.

Dr. Gabbard provided a construction update, noting that the administrative offices are moving along well, drywall installation has started in the central construction zone, and the library corridor will be closed this week.

Dr. Gabbard reported that a LEED certification celebration was held on May 20, attended by over 75 donors, community members, and environmental partners. Dr. Gabbard then provided an update on the Illinois Solar for All program. Central Road Energy LLC must apply for the grant by June 15 and should the College agree to be the anchor tenant, include a letter of intent from McHenry County College outlining the general parameters of the agreement. Extensive discussion followed, with a straw poll taken, the results of which indicated the Board would be in favor of this agreement, based on conditions outlined by the Board. This will be taken to the June 27, 2019 Board meeting for a vote.

COMMUNICATIONS

A. Faculty Report

Ms. Sarah Sullivan was introduced as the newly elected co-President of the Faculty Association. She reported that elections were held recently, 36 new faculty members are on the shared governance committee, and almost half of faculty members are serving on standing committees or Faculty Council. Ms. Sullivan noted that students who graduate with a transfer degree must complete a portfolio. These portfolios are reviewed by faculty members. She added that a faculty speaker series will start this fall.

B. Adjunct Faculty Report

There was no report.

C. Staff Council Report

Ms. Trimble outlined facts about the Staff Council, which represents 188 employees, 61 of which are MCC alumni. She noted that she is available to answer questions about the Staff Council.

D. Attorney Report

Attorney Cavnar reported that there will be Trustee training at Harper College on Friday, June 21 from 8:30 a.m. to 12:30 p.m., and also at the June 7, 2019 ICCTA Annual Meeting in Itasca.

APPROVAL OF CONSENT AGENDA

Chair Smith asked if there was anything to be removed from the Consent Agenda; Ms. Evertsen removed items B.2., Emergency Medical Technician (EMT) Training, Board Report #19-69, item B.4., Third Coast Higher Education, Board Report #19-71, and item C.1., Administrative Appointments for FY 2020, Board Report #19-72, and Ms. Walsh removed item C.2., Approval of New, Modified, and Eliminated Administrative Positions and Employee Transfers, Board Report #19-73.

Ms. Evertsen moved to approve the agenda minus the items listed above, and Ms. Walsh seconded the motion. During discussion, Ms. Evertsen inquired about the number of students who would receive EMT training; Dr. Gray explained that the College contracts with a hospital for this training and the cost is the same no matter how many students are enrolled. Chair Smith stated that discussion on the other items could be done following approval of the agenda. The roll was called, and all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements
 1. Executive Summary, Board Report #19-65
 2. Treasurer's Report, Board Report #19-66

3. Ratification for Accounts Payable Check Register, Board Report #19-67
- B. Request to Approve/Lease/Purchase/Renew/Replace/Upgrade
 1. Business Intelligence Design and Support Services, Board Report #19-68
 2. Emergency Medical Technician (EMT) Training, Board Report #19-69
 3. Ferrilli LLC Annual Enterprise Resource Planning (ERP) Support Agreement, Board Report #19-70
 4. Third Coast Higher Education, Board Report #19-71
- C. Personnel
 1. Administrative Appointments for FY 2020, Board Report #19-72
 2. Approval of New, Modified, and Eliminated Administrative Positions and Employee Transfers, Board Report #19-73
 3. Appointment of Replacement Executive Director of Library, Board Report #19-74

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Ms. Evertsen moved to approve Board Report #19-69, Emergency Medical Technician (EMT) Training, and Ms. Hoban seconded the motion. During discussion, Ms. Evertsen stated that she is good with what she heard earlier in the meeting. The roll was called, and all were in favor. The motion carried.

Ms. Hoban moved to approve Board Report #19-71, Third Coast Higher Education, and Ms. Walsh seconded the motion. During discussion, Ms. Evertsen stated that the firm chosen is supported by lower estimated travel expenses. She asked if she was to assume the other firms listed would be charging higher travel costs, and Dr. Koronkiewicz confirmed this was so. Dr. Gabbard added that the firm selected has proven to be the best to give the College the best assistance. The roll was called, and all were in favor. The motion carried.

Ms. Walsh moved to approve Board Report #19-72, Administrative Appointments for FY 2020, and Ms. Hoban seconded the motion. During discussion, Ms. Evertsen questioned whether 47 administrators was considered normal for a school the size of McHenry County College, and Dr. Gabbard responded that these administrators are doing a lot of work. He suspected that compared to other community colleges, McHenry County College would come in the middle or a little lower. Ms. Walsh asked for a complete list of administrators. The roll was called, and all were in favor. The motion carried.

Ms. Evertsen moved to approve Board Report #19-73, Approval of New, Modified, and Eliminated Administrative Positions and Employee Transfers, and Ms. Walsh seconded the motion. During discussion, it was noted that some positions showed salaries and others did not. Ms. Skinder replied that if there is no salary listed, there is no change in salary. Further discussion followed on the 3% rule, and it was noted that this would apply only if these employees were to retire. Dr. Gabbard added that this was a low risk, being mitigated in how across the board increases are approached. The roll was called, and all were in favor. The motion carried.

BOARD TRAVEL REQUESTS AND ESTIMATED COSTS, Board Report #19-75

Ms. Walsh moved to approve Board Report #19-75, Board Travel Requests and Estimated Costs, and Ms. Speros seconded the motion. During discussion, it was mentioned that Trustee training was available at Harper College, and Ms. Walsh noted that the annual meeting will feature Trustee roundtable discussions, which are often very informative. She noted also that McHenry County College will have several others attend this meeting – the winner of the Paul Simon Essay Contest, and our Faculty of the Year nominee, for which Ms. Walsh feels a Trustee should be present to support. She noted that she stays overnight because she is the official ICCTA representative and must attend an Executive Board meeting on Saturday morning. The roll was called and all were in favor; the motion carried.

APPROVAL OF RESOLUTION TO PURCHASE 26.9 ACRE PARCEL OF REAL PROPERTY OWNED BY CHICAGO NEWSWEB CORPORATION AND LOCATED EAST OF RING ROAD, Board Report #19-76

Chair Smith read the title of this Board Report and asked for a motion and second. Ms. Evertsen moved to approve Board Report #19-76 and Ms. Hoban seconded the motion. During discussion, Ms. Evertsen stated that she thinks the contiguous property is always of great value; Dr. Gabbard noted that long-range facility master planning is being done, and it would be tremendous to have additional property should the state come through with capital funding. Ms. Walsh agreed that this is a great purchase, inquiring whether the College would own the radio station building. Dr. Gabbard responded that the College will not own the building, as there is a long-term lease for the radio station. Chair Smith asked if there would be any opportunity for McHenry County College students to participate in radio broadcasting; Mr. Tenuta replied that there is no AM radio market, and that this parcel would probably revert to farmland. Dr. Gray added that the field of radio has changed, and an online radio station may be possible for students. The roll was called, and all were in favor. The motion carried.

FOR INFORMATION

- A. New Employees
- B. Departures
- C. May Committee Meeting Summary
- D. Friends of McHenry County College Foundation Report
- E. Office of Marketing and Public Relations Update
- F. Office of Resource Development Update
- G. Sustainability Center Update

There was no discussion.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Hoban offered her congratulations on a fabulous graduation ceremony, noting it was one of the most moving things she ever attended. Ms. Walsh concurred, adding that the nurses' pinning ceremony was very special. Mr. Allen echoed these sentiments, and added that the LEED ceremony was very well done. He noted there will be a beekeeping meeting at MCC on June 7. Mr. Rendon added that a couple of his friends graduated this spring. Ms. Speros added that she felt the graduation was really special, and was happy that the GED students got to walk. Ms. Evertsen explained she was sorry to miss graduation due to a last-minute schedule change. Chair Smith congratulated Ms. Sarah Sullivan on her new role and offered congratulations also to Student Trustee Rendon, and is looking forward to working with him.

CLOSED SESSION

At 7:31 p.m., Ms. Evertsen moved to go into closed session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*, and Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A brief break was taken and closed session began at 7:41 p.m.

At 8:11 p.m., Ms. Evertsen moved to come out of closed session and Ms. Walsh seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 8:12 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES

Ms. Evertsen moved to accept the closed session minutes, as revised, of the Final Meeting of the Retiring Board, April 25, 2019, and Ms. Walsh seconded the motion. There was no discussion. The roll was called; Ms. Speros and Mr. Rendon abstained, and all others voted in favor. The motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:13 p.m.

Patricia Kriegermeier, Recording Secretary

Tom Allen, Board Secretary