

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, April 25, 2019
Organizational Meeting
Following the Final Meeting
of the Retiring Board



Board Room
8900 U.S. Highway 14
Crystal Lake, IL 60012

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ACCEPTANCE OF AGENDA
4. OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS
Three (3) minutes or less per person.
5. INSTALLATION OF STUDENT TRUSTEE
6. OATH OF OFFICE
Tom Allen
Mary Beth Siddons
Molly Walsh
Suzanne Hoban
Elizabeth Speros
7. ELECTION OF CHAIR, VICE CHAIR AND SECRETARY
8. RESOLUTION TO CONTINUE RULES, REGULATIONS AND POLICIES
9. RESOLUTION TO SET BOARD MEETING DATES AND TIMES
10. APPOINTMENT OF TREASURER
11. APPOINTMENT OF BOARD ATTORNEY
12. APPOINTMENT OF COMMITTEE STRUCTURE
13. APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE
14. APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE
15. SCHEDULE OF REGULAR MEETINGS
16. ADJOURNMENT



Michael Smith
Chair

INSTALLATION OF STUDENT TRUSTEE

Chair Smith introduces Name, Student Trustee-Elect, and then administers the Oath of Office as shown below.

OATH OF OFFICE

“I (state name) do solemnly swear that I will support the constitution of the United States, and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Student Trustee of McHenry County College, District No. 528 of McHenry, Boone, Lake and Kane Counties, Illinois, according to the best of my ability.”

Chair Smith then asks those assembled to welcome Name to the Board.

INSTALLATION OF TRUSTEES SIX-YEAR TERMS

Chair Smith recognizes that pursuant to the county's official certification of results, Tom Allen, Mary Beth Siddons, and Molly Walsh have been elected to the Board of Trustees for six-year terms. Chair Smith then administers the Oath of Office to each as shown below.

OATH OF OFFICE

"I, (state name), do solemnly swear that I will support the constitution of the United States, and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee of McHenry County College, District No. 528 of McHenry, Boone, Lake and Kane Counties, Illinois, according to the best of my ability."

Chair Smith asks all to welcome Trustee Allen, Trustee Siddons, and Trustee Walsh to the McHenry County College Board.

INSTALLATION OF TRUSTEE FOUR-YEAR TERM

Chair Smith recognizes that pursuant to the county's official certification of results, Suzanne Hoban has been elected to the Board of Trustees for a four-year term. Chair Smith then administers the Oath of Office to Ms. Hoban as shown below.

OATH OF OFFICE

"I, Suzanne Hoban, do solemnly swear that I will support the constitution of the United States, and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee of McHenry County College, District No. 528 of McHenry, Boone, Lake and Kane Counties, Illinois, according to the best of my ability."

Chair Smith asks all to welcome Trustee Hoban to the McHenry County College Board.

INSTALLATION OF TRUSTEE TWO-YEAR TERM

Chair Smith recognizes that pursuant to the county's official certification of results, Elizabeth Speros has been elected to the Board of Trustees for a two-year term. Chair Smith then administers the Oath of Office to Ms. Speros as shown below.

OATH OF OFFICE

"I, (Elizabeth Speros), do solemnly swear that I will support the constitution of the United States, and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee of McHenry County College, District No. 528 of McHenry, Boone, Lake and Kane Counties, Illinois, according to the best of my ability."

Chair Smith asks all to welcome Trustee Speros to the McHenry County College Board.

ELECTION OF BOARD OFFICERS

BOARD CHAIR

The Board Chair announces that the floor is open for nominations for the position of Board Chair.

Nominations are made and seconded.

The Board Chair asks whether there are further nominations for this position.

The Board Chair announces that the following people have been nominated for the position of Chair of the Board of Trustees for 2019-2020:

Time for discussion is allowed.

The roll is called.

The result of the roll call is then announced:

Announcement is made that _____

will serve as Board Chair for the coming year.

ELECTION OF BOARD OFFICERS

BOARD VICE CHAIR

The Board Chair announces that the floor is open for nominations for the position of Board Vice Chair.

Nominations are made and seconded.

The Board Chair asks whether there are further nominations for this position.

The Board Chair announces that the following people have been nominated for the position of Vice Chair of the Board of Trustees for 2019-2020:

Time for discussion is allowed.

The roll is called.

The result of the roll call is then announced:

Announcement is made that _____

will serve as Board Vice Chair for the coming year.

ELECTION OF BOARD OFFICERS

BOARD SECRETARY

The Board Chair announces that the floor is open for nominations for the position of Board Secretary.

Nominations are made and seconded.

The Board Chair asks whether there are further nominations for this position.

The Board Chair announces that the following people have been nominated for the position of Secretary of the Board of Trustees for 2019-2020:

Time for discussion is allowed.

The roll is called.

The result of the roll call is then announced:

Announcement is made that _____

will serve as Board Secretary for the coming year.

RESOLUTION TO CONTINUE RULES, REGULATIONS AND POLICIES

_____ moved that all rules, regulations and policies adopted by the previous Board of McHenry County College, District No. 528, remain in full force and effect as intended in the past.

_____ seconded the motion.

Time for discussion is allowed.

The roll will be called.

Result of roll call is announced: _____

RESOLUTION

On a motion duly made and seconded, the following resolution was adopted:

IT IS HEREBY RESOLVED that all
rules, regulations and policies adopted
by the previous Board of McHenry County
College, District No. 528, remain in full
force and effect as intended in the past.

RESOLUTION TO SET BOARD MEETING DATES AND TIMES

_____ moved that the time, place and schedule of regular meetings of the Board of Trustees of McHenry County College, District No. 528, be in the Board Room of Building A, at McHenry County College, 8900 U.S. Highway 14, Crystal Lake, Illinois at _____ p.m. The meetings will be held on the fourth Thursday of the month, with the exception of November, when the meetings will be on the third Thursday. No Board meetings are scheduled for July and December.

_____ seconded the motion.

Time for discussion is allowed.

The roll will be called.

Result of roll call is announced: _____

RESOLUTION

On a motion duly made and seconded, the following resolution was adopted:

IT IS HEREBY RESOLVED that the time, place and schedule of regular meetings of the Board of Trustees of McHenry County College, Crystal Lake, Illinois, Public Community College District No. 528, be in the Board Room of Building A, at McHenry County College, 8900 U.S. Highway 14, Crystal Lake, Illinois, at _____ p.m. The meetings will be held on the fourth Thursday of the month, with the exception of November, when the meetings will be on the third Thursday. No Board Meetings are scheduled for July and December.

APPOINTMENT OF TREASURER

_____ moves that Mr. Robert Tenuta be appointed as Treasurer for the coming year.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced:

Announcement is made that _____ will serve as Treasurer for the coming year.

APPOINTMENT OF ATTORNEY

_____ moves that Robbins Schwartz be retained as Board Attorney for one year to handle litigation, Freedom of Information Act requests, bargaining unit contract negotiations advice, issues concerning education law, and attending Board meetings, that Campion, Curran, Lamb & Cunabaugh, P.C. be retained for one year to handle attending Board meetings, any local issues related to real estate, county or city issues, and routine advice not dealing with education/school law.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made that Robbins Schwartz and Campion, Curran, Lamb & Cunabaugh, P.C. will serve as Board Attorneys for the coming year.

APPOINTMENT OF COMMITTEE STRUCTURE

_____ moves that
the following committee structure be adopted for the coming year:

_____ Committee

_____ Committee

_____ Committee

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made regarding the committee structure:

Discussion will then be held on Trustee appointments to the committees.

will serve on the _____ Committee.

will serve on the _____ Committee.

will serve on the _____ Committee.

APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE

_____ moves that
_____ be appointed as Foundation Liaison
and that _____ be appointed as alternate for the
coming year

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made that

_____ will serve as Foundation Liaison
and _____ will serve as alternate for the
coming year.

APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

_____ moves that

_____ and _____

be appointed as ICCTA Representative and Alternate for the coming year.

_____ seconds the motion.

Time for discussion is allowed.

The roll will be called.

The result of the roll is then announced.

Announcement is made that _____ and _____

will serve as ICCTA Representative and Alternate for the coming year.

SCHEDULE OF REGULAR MEETINGS
OF THE McHENRY COUNTY COLLEGE
BOARD OF TRUSTEES

2019

May 23

June 27

July – No meeting

August 22

September 26

October 24

November 21

December - No meeting

2020

January 23

February 27

March 26

April 23