

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Tuesday, January 15, 2019
6:00 p.m.

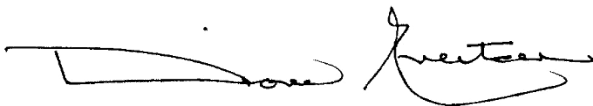


Board Room
8900 U.S. Highway 14
Crystal Lake, IL 60012

COMMITTEE OF THE WHOLE MEETING

AGENDA

1. Call to Order
2. Roll Call
3. Acceptance of Agenda
4. Acceptance of Minutes: Committee of the Whole, November 6, 2018
5. Open for Recognition of Visitors and Presentations
Three (3) minutes per person or less.
6. President's Report
7. Preliminary December Financial Statements: Mr. Bob Tenuta
8. Evaluation and Policy Committee Items
 - a. Existing Board Policy– 2.1.1 Investments, First Reading
 - b. New Board Policy – 2.18 Tuition, First Reading
 - c. New Board Policy – 3.10 Consensual Romantic or Sexual Relationships, First Reading
 - d. New Board Policy – 3.11 Nepotism, First Reading
9. Update on Strategic Planning, Dr. Clint Gabbard
10. Construction Update, Mr. Bob Tenuta
11. Future Agenda Items/Summary Comments by Board Members
12. Closed Session
 - A. 120/2(c), Exception #1, Personnel
 - B. 120/2(c), Exception #6, The Setting of a Price for Sale or Lease of Property Owned by the Public Body
 - C. 120/2(c), Exception #21, Review of Closed Session Minutes
 - D. Other matters as pertain to the exceptions of the Open Meetings Act
13. Acceptance of Closed Session Minutes, Committee of the Whole Meeting, November 6, 2018
14. Adjournment



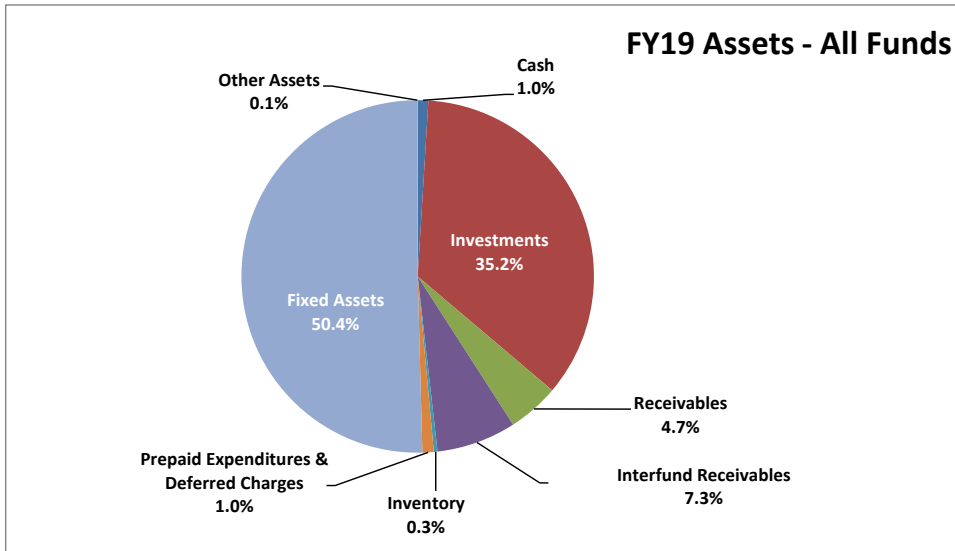
Diane Evertsen
Chair

All Funds Statement of Net Position (Balance Sheet)
December 31, 2018

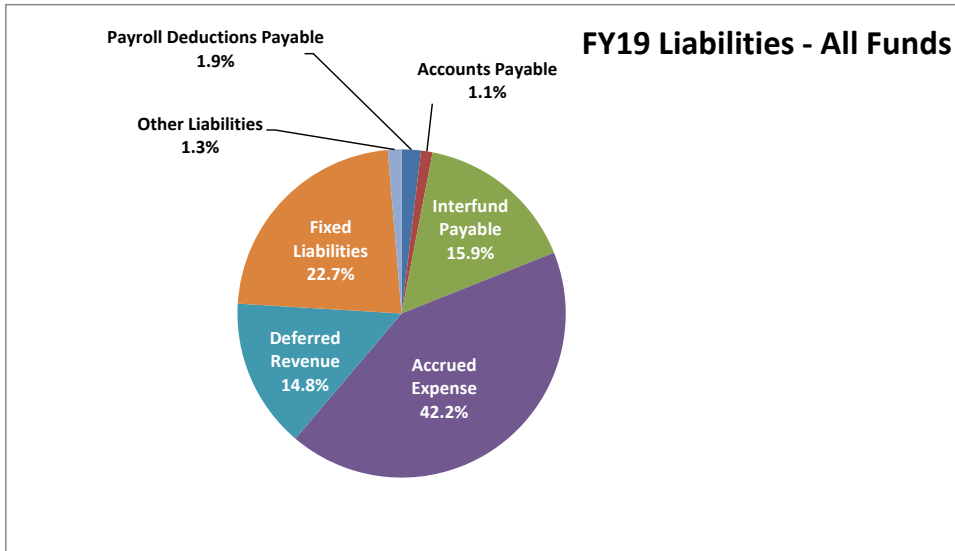
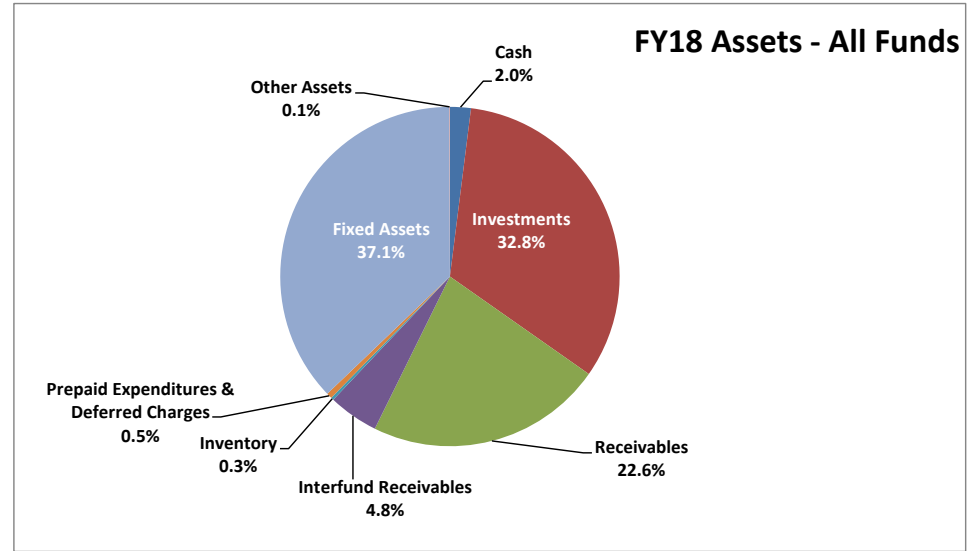
	01	02	03	04	05	06	07	08	09	10	11	12	17	
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund	
Assets														
Cash	1,227,766	-	237,300	-	380,044.78	-	66,181	95,646	-	-	400,711	47,882	-	-
Investments	44,593,873	26,529,546	966,493	12,302,439	-	-	2,811,829	-	-	-	-	1,983,566	-	
Receivables	5,969,744	5,632,473	309,207	-	-	24,721	-	-	-	-	160	3,183	-	
Accrued Revenue	159,013	76,443	4,959	58,927	-	-	-	10,180	-	-	-	8,503	-	
Interfund Receivables	9,246,692	752,101	9,198,394	-	48,298	(226,366)	(529,558)	-	-	1,936	-	1,886	-	
Inventory	432,334	-	-	-	-	432,334	-	-	-	-	-	-	-	
Prepaid Expenditures & Deferred Charges	1,310,279	664,397	26,654	-	-	7,514	-	-	38,066	-	-	113,393	460,255	
Fixed Assets	63,795,155	-	-	-	-	-	-	63,795,155	-	-	-	-	-	
Other Assets	63,963	-	-	-	-	-	-	-	63,963	-	-	-	-	
Total Assets	126,798,818	33,654,960	10,743,006	12,361,367	428,343	238,204	(463,376)	2,917,655	63,795,155	102,030	402,648	48,041	2,110,531	460,255
Liabilities														
Payroll Deductions Payable	1,096,440	886,253	56,597	-	-	92,015	2,055	-	-	26,237	-	33,284	-	
Accounts Payable	653,801	656,696	-	-	-	6,783	(9,678)	-	-	-	-	-	-	
Interfund Payable	9,198,394	4,018,849	-	3,825,391	-	3,827	-	-	-	-	-	1,350,326	-	
Accrued Expense	24,389,883	-	-	-	-	-	-	-	-	-	-	-	24,389,883	
Deferred Revenue	8,526,490	6,076,818	344,585	-	-	194	3,951	-	-	-	-	-	2,100,942	
Fixed Liabilities	13,104,793	-	-	-	-	-	-	-	13,104,793	-	-	-	-	
Other Liabilities	777,288	34,216	-	-	-	16,168	-	-	350,493	376,411	-	-	-	
Total Liabilities	57,747,088	11,672,832	401,181	3,825,391	-	118,987	(3,672)	-	13,455,285	402,648	-	1,383,610	26,490,825	
Designated Fund Balance	69,051,730	21,982,128	10,341,825	8,535,975	428,343	119,217	(459,704)	2,917,655	63,795,155	(13,353,256)	-	48,041	726,920	(26,030,570)
Assigned Fund Balance														
33% Unassigned for annual budgeted expenditures	16,958,702	14,955,240	2,003,461	-	-	-	-	-	-	-	-	-	-	-
Other Designated Reserves	0	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Improvement/Investment in Capital Assets	72,331,130	-	-	8,535,975	0	-	-	63,795,155	-	0	-	726,920	-26,030,570	
Liabilities, Protection, and Settlement	-38,408,442	-	-	-	-	-	-	-	-13,104,793	-	-	-	-	
Working Cash/Other Restricted	1,338,337	-	-	-	-	-	-459,704	1,750,000	-	-	48,041	-	-	
Remaining Unassigned Balance	16,832,004	7,026,888	8,338,364	0	428,343	119,217	0	1,167,655	0	-248,463	0	0	0	

All Funds Statement of Net Position (Balance Sheet)
December 31, 2018

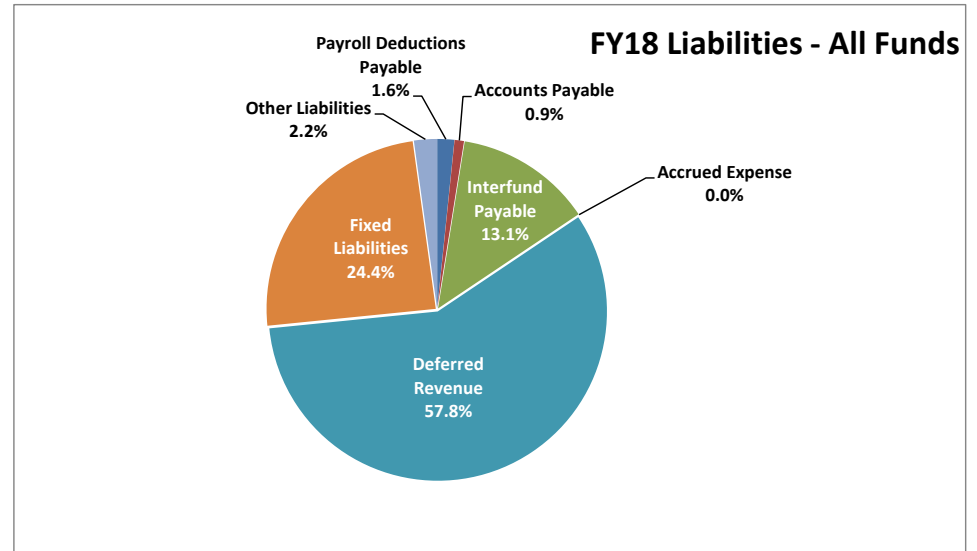
Total Assets = \$ 126,798,818



Total Assets = \$ 144,843,497



Total Liabilities = \$ 57,747,088



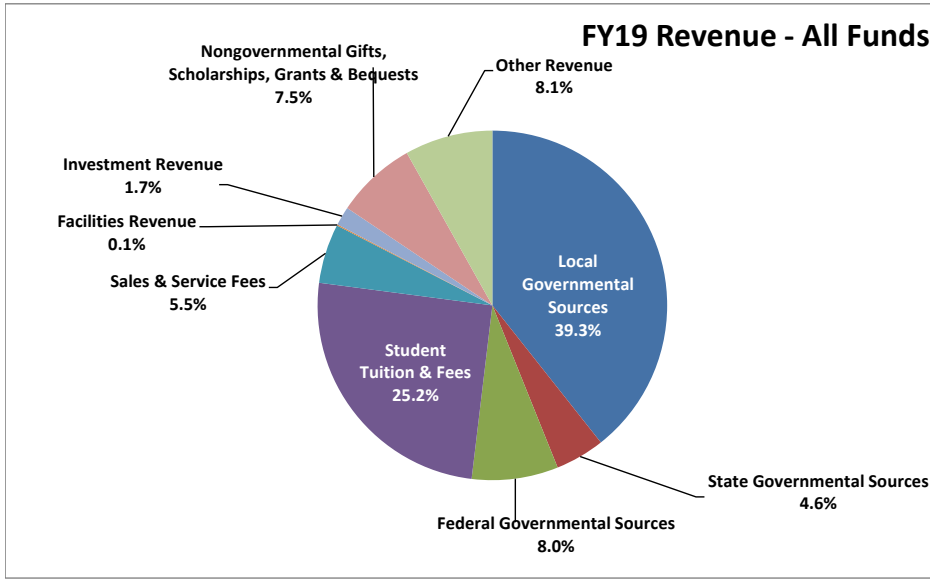
Total Liabilities = \$ 53,156,896

All Funds **Statement of Activities (Income Statement)**
December 31, 2018

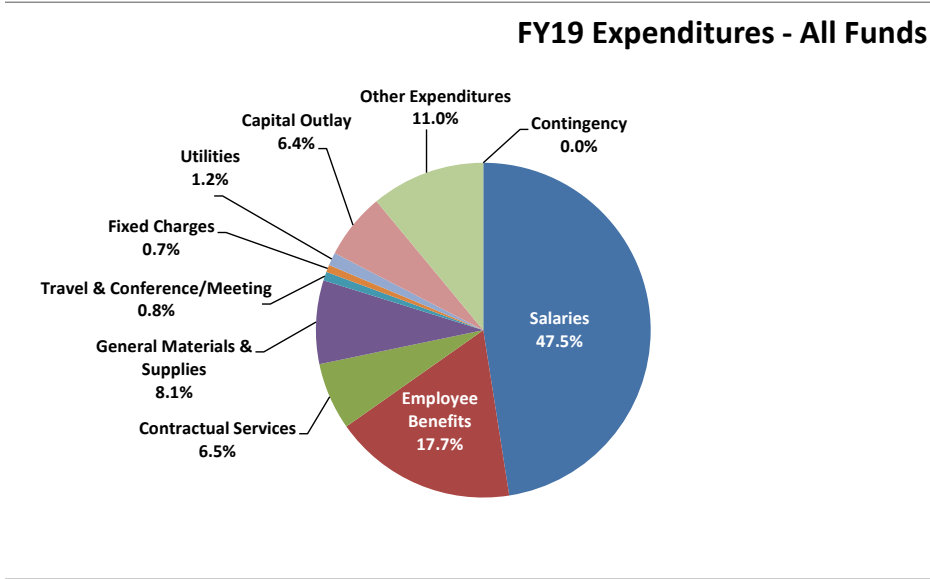
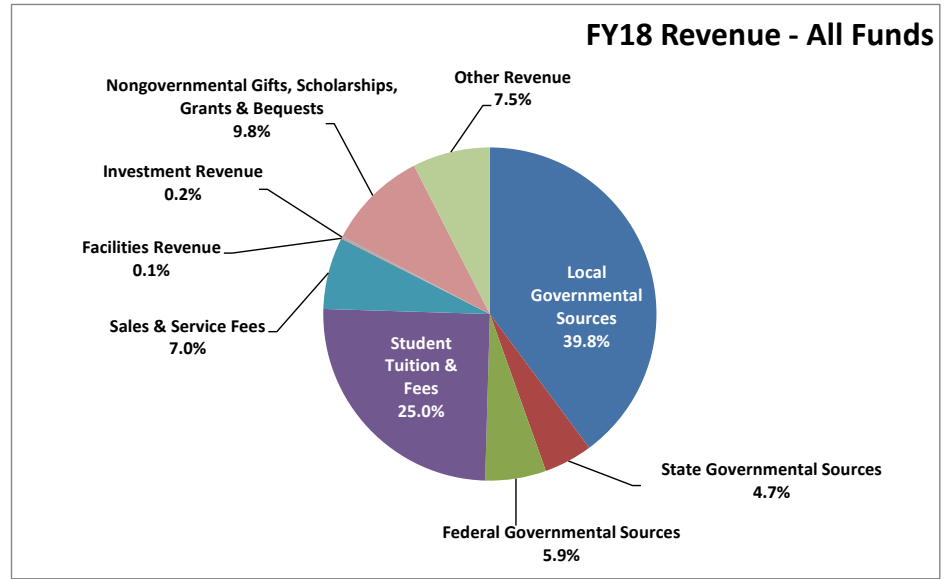
	01	02	03	04	05	06	07	08	09	11	12	17	
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxilliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
Revenue													
Local Governmental Sources	14,094,630	11,980,707	1,386,013	-	-	-	-	-	-	-	37,513	690,397	-
State Governmental Sources	1,634,697	1,106,373	246,131	-	-	-	282,193	-	-	-	-	-	-
Federal Governmental Sources	2,862,920	-	-	-	-	-	2,862,920	-	-	-	-	-	-
Student Tuition & Fees	9,016,592	7,098,931	942,817	99,540	671,894	203,410	-	-	-	-	-	-	-
Sales & Service Fees	1,966,300	118,954	-	-	-	1,847,345	-	-	-	-	-	-	-
Facilities Revenue	37,411	11,100	-	-	-	26,311	-	-	-	-	-	-	-
Investment Revenue	623,082	322,656	17,772	215,695	-	-	-	36,485	-	-	-	30,473	-
Nongovernmental Gifts, Scholarships, Grants & Bequests	2,671,850	15,909	-	2,650,000	-	-	5,941	-	-	-	-	-	-
Other Revenue	2,916,113	2,899,154	16,959	693,203	-	-	-	-	-	(693,203)	-	-	-
Total Revenue	35,823,594	23,553,784	2,609,693	3,658,438	671,894	2,077,066	3,151,053	36,485	-	(693,203)	37,513	720,870	-
Expenditures													
Salaries	14,025,604	12,125,685	286,162	-	-	838,542	523,876	-	-	-	-	251,338	-
Employee Benefits	5,228,246	4,552,468	69,028	-	-	135,258	62,114	-	-	-	-	409,379	-
Contractual Services	1,919,619	1,030,303	532,566	22,978	-	209,759	40,777	-	-	-	64,839	18,397	-
General Materials & Supplies	2,380,775	983,457	131,529	210,379	-	966,517	77,469	-	-	-	-	11,425	-
Travel & Conference/Meeting	249,435	168,769	12,573	-	-	16,946	47,342	-	-	-	-	3,805	-
Fixed Charges	208,752	592,821	13,407	56	161,200	15,758	190	-	-	(605,499)	-	30,819	-
Utilities	368,688	70,512	295,873	-	-	738	447	-	-	-	-	1,118	-
Capital Outlay	1,882,229	21,824	(97,627)	2,355,601	-	-	11,760	-	(413,569)	-	-	4,240	-
Other Expenditures	3,250,197	380,091	-	-	-	143	2,869,962	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	29,513,545	19,925,931	1,243,511	2,589,014	161,200	2,183,661	3,633,937	-	(413,569)	(605,499)	64,839	730,520	-
Excess/(deficit) of revenues over expenditures	6,310,049	3,627,853	1,366,182	1,069,424	510,694	(106,595)	(482,883)	36,485	413,569	(87,704)	(27,326)	(9,650)	-
Operating transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	62,741,679	18,354,274	8,975,643	7,466,552	(82,352)	225,811	23,178	2,881,170	63,381,587	(13,265,552)	75,367	736,571	(26,030,570)
Ending Fund Balance	69,051,728	21,982,127	10,341,825	8,535,976	428,342	119,216	(459,705)	2,917,655	63,795,156	(13,353,256)	48,041	726,921	(26,030,570)

All Funds Statement of Activities (Income Statement)
December 31, 2018

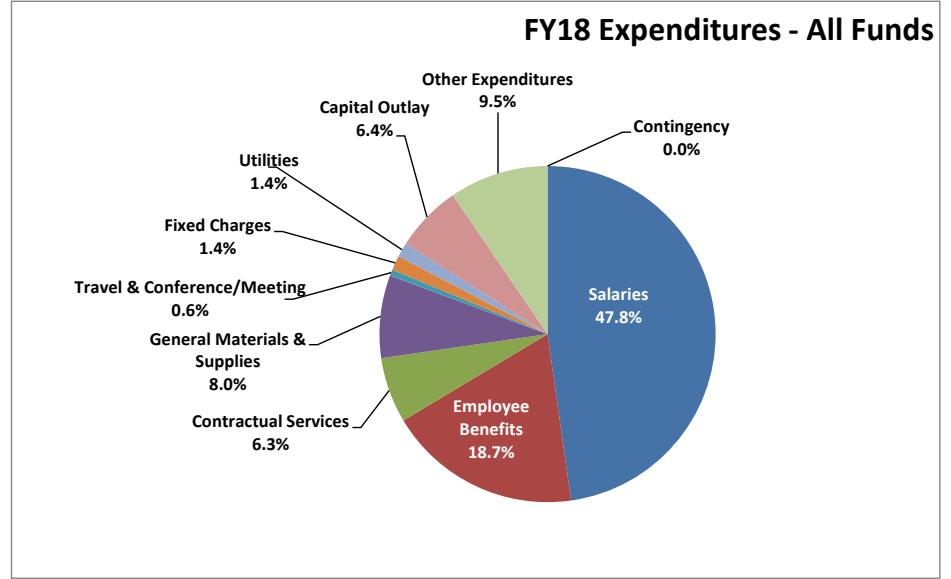
Total Revenue = \$ 35,823,594



Total Revenue = \$ 41,135,979



Total Expense = \$ 29,513,545



Total Expense = \$ 32,299,149

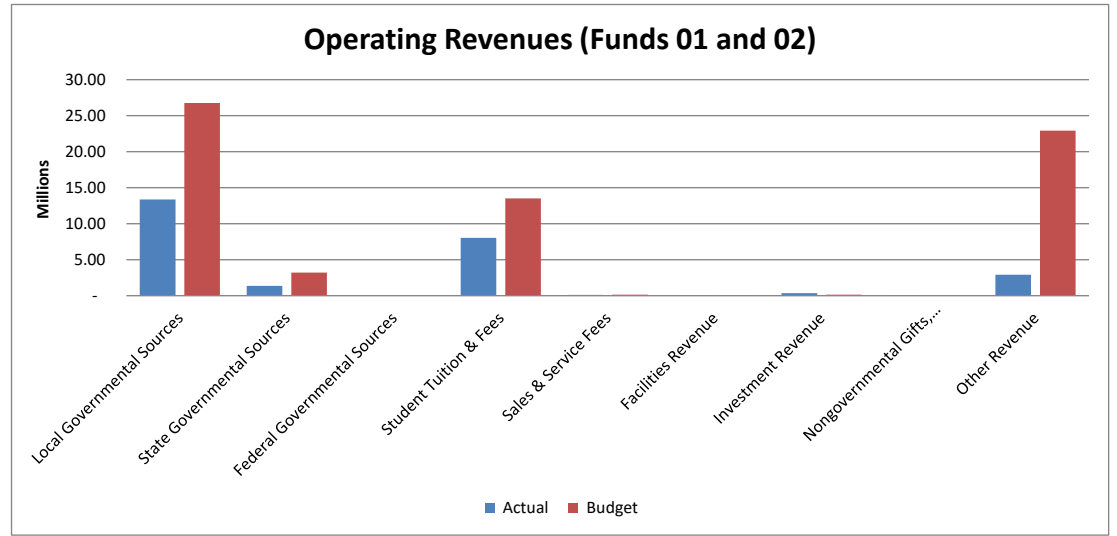
Operating (Funds 01 & 02) Statement of Activities
December 31, 2018

	FY19			FY18			FY19 Change Over FY18	% Change
	Actual	Budget		Actual	Budget			
Revenue								
Local Governmental Sources	\$ 13,366,720	\$ 26,771,195	49.9%	\$ 13,378,344	\$ 26,772,195	50.0%	\$ (11,624)	-0.1%
State Governmental Sources	1,352,504	3,196,860	42.3%	1,442,876	2,998,730	48.1%	\$ (90,372)	-6.3%
Federal Governmental Sources	-	-	0.0%	-	-	0.0%	\$ -	0.0%
Student Tuition & Fees	8,041,749	13,511,264	59.5%	8,456,947	13,388,138	63.2%	\$ (415,198)	-4.9%
Sales & Service Fees	118,954	153,150	77.7%	126,508	134,150	94.3%	\$ (7,554)	-6.0%
Facilities Revenue	11,100	11,100	100.0%	11,100	11,100	100.0%	\$ -	0.0%
Investment Revenue	340,428	154,141	220.9%	30,445	188,203	16.2%	\$ 309,983	1018.2%
Nongovernmental Gifts, Scholarships, Grants & Bequests	15,909	-	0.0%	3,295	-	0.0%	\$ 12,614	382.8%
Other Revenue	2,916,113	22,929,765	12.7%	2,624,560	17,631,608	14.9%	\$ 291,553	11.1%
Total Revenue	\$ 26,163,476	\$ 66,727,475	39.2%	\$ 26,074,075	\$ 61,124,124	42.7%	\$ 89,401	0.3%
Expenditures								
Salaries	\$ 12,411,847	\$ 26,048,499	47.6%	\$ 12,134,028	\$ 26,050,874	46.6%	\$ 277,819	2.3%
Employee Benefits	4,621,496	28,154,048	16.4%	4,615,191	22,297,765	20.7%	\$ 6,305	0.1%
Contractual Services	1,562,870	3,824,118	40.9%	1,344,253	4,044,952	33.2%	\$ 218,617	16.3%
General Materials & Supplies	1,114,986	2,484,192	44.9%	889,445	2,276,794	39.1%	\$ 225,541	25.4%
Travel & Conference/Meeting	181,342	531,125	34.1%	129,963	479,082	27.1%	\$ 51,379	39.5%
Fixed Charges	606,227	1,734,425	35.0%	688,910	1,774,375	38.8%	\$ (82,683)	-12.0%
Utilities	366,385	1,126,600	32.5%	327,162	1,022,200	32.0%	\$ 39,223	12.0%
Capital Outlay	(75,803)	3,038,653	-2.5%	308,912	2,054,704	15.0%	\$ (384,715)	-124.5%
Other Expenditures	380,091	869,850	43.7%	381,785	853,378	44.7%	\$ (1,694)	-0.4%
Contingency	-	194,130	0.0%	-	270,000	0.0%	\$ -	0.0%
Total Expenditures	\$ 21,169,441	\$ 68,005,640	31.1%	\$ 20,819,649	\$ 61,124,124	34.1%	\$ 349,792	1.7%
Excess/(deficit) of revenues over expenditures	\$ 4,994,035	\$ (1,278,165)		\$ 5,254,426	\$ -		\$ (260,390)	-5.0%
Net Transfers Out/(In)	\$ -	\$ 160,488		\$ -	\$ -		\$ -	0.0%
Net Operating Funds Surplus/(Deficit)	\$ 4,994,035	\$ (1,438,653)		\$ 5,254,426	\$ -		\$ (260,390)	-5.0%
<i>Operating Fund Balance Unassigned @33% based on Total Budgeted Expenditures*</i>		<i>22,668,547</i>			<i>20,374,708</i>			
<i>Less : Adj. for budgeted SURS Pass Thru (\$0m & \$0m respectively) *.3334</i>		<i>5,645,135</i>			<i>4,091,407</i>			
<i>Adj. for Contingency (\$0.19m & \$0.27m respectively) x .3334</i>		<i>64,710</i>			<i>90,000</i>			
Unassigned Fund Balance needed @ 33% of adjusted budgeted expenditures (a)		16,958,702			16,193,301			
Unaudited Beginning Fund Balance	27,329,917	27,329,917		25,189,972	25,189,972			
Net Operating Funds Surplus/(Deficit)	4,994,035	(1,438,653)		5,254,426	-			
Add back Contingency (assumption is it is not used)		194,130			270,000			
Calculated YTD Ending Fund Balance (budget estimate) (b)	\$ 32,323,952	\$ 26,085,394		\$ 30,444,398	\$ 25,459,972			
Amount Over/(Under) Fund balance reserve (b)-(a)		9,126,692			9,266,671			

*Net of Transfers Out/(In) and contingency

Operating Funds - Statement of Activities
December 31, 2018

	Actual	Budget
Revenue		
Local Governmental Sources	13,366,719.71	26,771,195.00
State Governmental Sources	1,352,504.00	3,196,860.00
Federal Governmental Sources	-	-
Student Tuition & Fees	8,041,748.74	13,511,264.00
Sales & Service Fees	118,954.28	153,150.00
Facilities Revenue	11,100.00	11,100.00
Investment Revenue	340,428.11	154,141.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	15,908.68	-
Other Revenue	2,916,112.92	22,929,765.00
Total Revenue	26,163,476.44	66,727,475.00



Expenditures		
Salaries	12,411,847.39	26,048,499.00
Employee Benefits	4,621,495.68	28,154,048.00
Contractual Services	1,562,869.58	3,824,118.00
General Materials & Supplies	1,114,986.12	2,484,192.00
Travel & Conference/Meeting	181,342.21	531,125.00
Fixed Charges	606,227.35	1,734,425.00
Utilities	366,384.89	1,126,600.00
Capital Outlay	(75,803.44)	3,038,653.00
Other Expenditures	380,091.39	869,850.00
Contingency	-	194,130.00
Total Expenditures	21,169,441.17	68,005,640.00
Excess/(deficit) of revenues over expenditures	4,994,035.27	(1,278,165.00)

