

MINUTES  
REGULAR BOARD MEETING  
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of the Board of Trustees of McHenry County College was held on Thursday, June 28, 2018, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Dr. Gabbard explained that due to the Chair and Vice Chair being unable to attend tonight's meeting, Trustee Walsh proposed that Trustee Smith be appointed as Chair Pro Tem. There was no objection to this proposal. Trustee Smith called the meeting to order at 6:00 p.m. When Secretary Walsh called the roll, the following were present:

Ms. Vazquez  
Mr. Allen  
Mr. Parrish  
Mr. Smith  
Ms. Walsh

Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Trustee Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Vazquez recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the May 24, 2018 Regular Board Meeting and the June 19, 2018 Finance and Audit Committee Meeting as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

## PRESIDENT'S REPORT

Dr. Gabbard reported that a change is being made to Opening Day events this year in order to create a sense of connectedness between students, faculty, and staff. A reception will be held Tuesday, July 24 to welcome adult learners. Dr. Gabbard announced that the June 22 Listening for a Cause event raised over \$4,000.00 for the Student Success Fund. Dr. Gabbard noted that all are welcome to walk with McHenry County College in the July 7 Crystal Lake Independence Day parade, and provided the following dates to save: Education to Empowerment, July 18, Liebman Science Center Grand Opening and Ribbon Cutting, August 17, and the President's Dinner, November 2. He also noted that Board Report #18-93, Authorization for Personnel Appointment, was added to the agenda to facilitate faculty hires. As there is no July Board meeting, the Board may vote to authorize Dr. Gabbard to hire faculty in time for fall semester.

## PRESENTATION

### General Educational Goals

Dr. Gray spoke about recommendations for general education goals, to be implemented this fall semester. McHenry County College expects that students who graduate with a degree will demonstrate competencies of the following: 1) critical thinking, 2) effective communication, 3) information literacy, 4) Professionalism. These will be embedded into every single course that is taught. Dr. Gray noted that the poster he provided to Trustees will be in every classroom in the fall. The poster can be viewed at [www.mchenry.edu/board](http://www.mchenry.edu/board).

## COMMUNICATIONS

### A. Faculty Report

Ms. Humphrey provided copies of this month's brief faculty report and introduced Ms. Marla Garrison and student Ms. Sanjana Nath. Ms. Nath won third place in the recent Skyway Conference competition for her project, "The Carrier Status of Staphylococcus Aureus in a Population of Healthcare Workers in McHenry County IL." Ms. Nath spoke about her research.

More information is available at <http://www.skywayconference.com/cocurricular/?ID=5>.

**B. Adjunct Faculty Report**

Ms. Shuman reported that adjunct faculty members ratified the collective bargaining agreement on Tuesday night, and are anxiously awaiting the Board's decision for this contract to go forward for the fall.

**C. Staff Council Report**

Ms. Trimble reported that two former student workers have been in touch with her. Ms. Jazmin Rangel graduated from Illinois State University and now has a director position at a senior care facility in Elgin.

Another student, Ms. Samantha Moyes, graduated from DePaul and was an associate producer on a film.

**D. Student Trustee Report**

Ms. Vazquez welcomed Ms. Michie Ota, a potential candidate for student trustee.

**F. Attorney Report**

Mr. Cavnar stated that the Janus case was decided yesterday; there are draft frequently asked questions on Robbins Schwartz's website. He is happy to take any questions on this matter. He noted that Robbins Schwartz is still working on the European Union's privacy General Data Protection Regulation, and will get guidance to Dr. Butler and McHenry County College shortly.

**APPROVAL OF CONSENT AGENDA**

Trustee Smith asked if any items were to be removed from the Consent Agenda. Ms. Walsh asked to remove item C. 3., Compensation Adjustment for Non-Bargaining Unit Employees for Academic Year 2018-2019 (Excluding Confidential and Security Personnel, Board Report #18-96. Mr. Allen moved to approve the Consent Agenda minus the item mentioned above, and Ms. Vazquez seconded the motion.

During discussion, Ms. Walsh wanted to discuss this Board Report and proposed changing the 2.5% increase. The roll was called, and all were in favor. The motion carried.

**For Approval**

- A. Executive Summary and Financial Statements
  - 1. Executive Summary, Board Report #18-74
  - 2. Treasurer's Report, Board Report #18-75
  - 3. Ratification for Accounts Payable Check Register, Board Report #18-76

- B. Request to Approve/Lease/Purchase/Renew and Expand Capabilities/Upgrade
  - 1. Annual PeopleAdmin Applicant Tracking, Records, Performance Management, Single Sign-On and Ethos Integration to Colleague Software, Board Report #18-77
  - 2. Annual Ellucian ERP, CROA and Self-Service Financial Aid Software Maintenance, Bd Rpt #18-78
  - 3. Web Content Management System (CMS), Board Report #18-79
  - 4. Business Intelligence Design and Support Services, Board Report #18-80
  - 5. Comcast Point-To-Point Network Service to Shah Center, Board Report #18-81
  - 6. Crystal Lake Main Campus Internet Connection Services, Board Report #18-82
  - 7. Welding Equipment, Board Report #18-83
- C. Personnel
  - 1. Appointment of New Instructor of Chemistry, Board Report #18-84
  - 2. Administrative Compensation Adjustment for FY 2019, Board Report #18-85
  - 3. Compensation Adjustment for Non-Bargaining Unit Employees for Academic Year 2018-2019 (Excluding Confidential and Security Personnel), Board Report #18-86
  - 4. Authorization for Personnel Appointment, Board Report #18-93

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Discussion followed on Board Report #18-96, Compensation Adjustment for Non-Bargaining Unit Employees for Academic Year 2018-2019. Dr. Gray passed copies of a document with information on raises given over a period of time, and noted that this group of employees received no raises from 2008 to 2016. The group was linked to administration for three years, for a 3% raise. Dr. Gray stated that the College is looking to putting merit increases back in place. Ms. Walsh felt that this group would be more aligned with staff than with administration, and proposed a 2.9% increase instead of 2.5%. Dr. Gabbard stated that during these times of fiscal conservancy, it didn't seem appropriate. After additional discussion, Ms. Walsh moved to amend Board Report #18-96 to reflect an increase of 2.9%, and Mr. Allen seconded the motion. The roll was called, and all were in favor. The motion carried.

DONOR RECOGNITION WALL AND DONOR SIGNAGE FOR LIEBMAN SCIENCE CENTER, Board Report #18-87

Mr. Allen moved to approve Donor Recognition Wall and Donor Signage for Liebman Science Center, Board Report #18-87, and Ms. Vazquez seconded the motion. Mr. Allen stated this is a good way to honor the people who donated to the building. Ms. Walsh added this was a democratic way of doing this. The roll was called, and all were in favor. The motion carried.

RENEWAL OF RESOLUTION FOR PREVAILING WAGE, Board Report #18-88

Ms. Walsh moved to approve Renewal of Resolution for Prevailing Wage, Board Report #18-88, and Mr. Allen seconded the motion. During discussion, Attorney Cavnar stated that every year in June, every public body has to pass a resolution or ordinance adopting the Prevailing Wage. The public body can ascertain the wages themselves, or adopt Department of Labor wages. If the public body votes it down, the law still applies. If it is voted down, the public body risks losing existing or future grant funding.

The roll was called, and all were in favor. The motion carried.

BOARD OF TRUSTEES RESOLUTION TO URGE THE ILLINOIS STATE ELECTED OFFICIALS REPRESENTING THE MCHENRY COUNTY COLLEGE ATTENDANCE AREA TO CREATE AND PASS LEGISLATION TO REPEAL ILLINOIS' PREVAILING WAGE ACT, Board Report #18-89

Trustee Smith stated that this is an effort on the part of the Board to reflect that many do not believe in the Prevailing Wage law, and oppose it while recognizing voting against it would be breaking the law. Not voting for it would put the College at risk and would be a breach of the Trustees' fiduciary duty, as it is currently law. He stated he is looking for a motion and a second on this Board Report.

Ms. Walsh moved to approve Board of Trustees Resolution to Urge the Illinois State Elected Officials Representing the McHenry County College Attendance Area to Create and Pass Legislation to Repeal Illinois' Prevailing Wage Act, Board Report #18-89, and Mr. Allen seconded the motion. During discussion, Mr. Allen stated that he agrees completely with this. If we were able to control some construction costs, and still pay a fair wage, this would give the ability for other shops to bid. The roll was called, and Ms. Vazquez, Ms. Walsh, Mr. Allen, and Mr. Smith voted in favor. Mr. Parrish voted against. The motion carried.

FISCAL YEAR 2020 RESOURCE ALLOCATION MANAGEMENT PROGRAM (RAMP), Board Report #18-90

Mr. Allen moved to approve Fiscal Year 2020 Resource Allocation Management Program (RAMP), Board Report #18-90, and Ms. Vazquez seconded the motion. During discussion, Ms. Walsh noted that the Science Building is still on the RAMP list. Mr. Tenuta replied that he will be asking the Board to allow him

to take it off, once the Liebman Science Center is finished. It was also noted that the manufacturing lab was twelfth on the list. The roll was called, and all were in favor. The motion carried.

APPROVAL OF FISCAL YEAR 2019 TENTATIVE BUDGET, Board Report #18-91

Ms. Walsh moved to approve Approval of Fiscal Year 2019 Tentative Budget, Board Report #18-91, and Mr. Allen seconded the motion. During discussion, Ms. Walsh stated she thought the capital budget is a bit optimistic, and is anxious to see what happens at the end of the year. She likes the idea, in the College's operating budgets, in Funds 01 and 02, there is a deficit, to take that out of the fund balance. Ms. Walsh thanked Mr. Tenuta and Ms. Cowlin for their efforts. Mr. Parrish noted that there will be another hearing prior to completion.

The roll was called, and all were in favor. The motion carried.

AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE AND THE McHENRY COUNTY COLLEGE ADJUNCT FACULTY ASSOCIATION, Board Report #18-92 (IF RATIFIED)

Copies of the draft agreement were passed around to Trustees.

Mr. Allen moved to approve Agreement Between the Board of Trustees of McHenry County College and the McHenry County College Adjunct Faculty Association, Board Report #18-92, and Ms. Vazquez seconded the motion. During discussion, Dr. Gray noted that there is no difference between this version of the agreement and the draft the Board received earlier. Mr. Smith asked that a brief follow-up on the agreement be given at the August Board Meeting. Dr. Gray noted that the final version will be sent to the Board, noting this is a three-year agreement.

The roll was called, and all were in favor. The motion carried.

ICCTA REPORT

There was no report.

FOR INFORMATION

- A. New Employees
- B. Departures
- C. Retirement
- D. June Committee Meeting Summary
- E. Friends of McHenry County College Foundation Report

- F. Office of Marketing and Public Relations Update
- G. Office of Resource Development Update
- H. Office of Sustainability Center Update
- I. Legislative Update

Ms. Walsh read in the legislative update that the state created a \$25 million school fund. She asked whether it applied to McHenry County College. Dr. Gabbard replied that he believes that figure represents monies that extend the school funding beyond two years, and benefits four-year schools more than community colleges.

#### SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Parrish asked whether others could hear the proceedings; Dr. Butler asked all to speak as closely as possible to the microphones. Ms. Walsh commented that the Fitness Center looks very nice. She asked about student fees for the Fitness Center; Dr. Gray believes those fees can be implemented in the fall. Ms. Vazquez stated she likes the purple wall by the Bookstore. Mr. Allen thanked Ms. Hankins for the metal straws.

#### FUTURE AGENDA ITEMS

Future agenda items include an update on how the success coaches are doing, and an update on the alert system.

#### CLOSED SESSION

No closed session was held.

#### ACCEPTANCE OF CLOSED SESSION MINUTES, Regular Board Meeting, April 26, 2018 and Special Board Meeting, May 2, 2018

Acceptance of the minutes was tabled to the next Regular Board Meeting.

#### ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:17 p.m.