

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, October 26, 2017, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. In Chair Jenner's absence, Vice Chair Evertsen called the meeting to order at 6:02 p.m. When Secretary Walsh called the roll, the following were present:

Ms. Evertsen
Ms. Liddell
Mr. Smith
Ms. Walsh

Chair Jenner and Ms. Tirio was absent. Mr. Parrish was absent at roll call and arrived at 6:31 p.m. Dr. Gabbard was absent. Attorney Sam Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Vice Chair Evertsen led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Vice Chair Evertsen recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as amended. Item #8, President's Report, was removed, as was item #16, Board Travel Requests and Estimated Costs, Board Report #17-126.

ACCEPTANCE OF MINUTES

The minutes of the September 19 Special Board Meeting were accepted as presented. The minutes of the September 28, 2017 Regular Board Meeting were accepted as amended. The minutes of the Budget Hearing, September 28, 2017, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

This item was removed from the agenda, as Dr. Gabbard was absent.

PRESENTATION

Bias in Historical Documents

Ms. Sarah Sullivan, Instructor of History, gave a presentation based on an assignment her students are given to find a written primary source that discusses a historical event. Students then write a paper which addresses the following questions: when was this document written? Why was it written? Who is the intended audience? Whose viewpoint is represented? Whose is not? Students then compare a secondary source to the primary documents, and restate the story from the perspective of another person or group and state their conclusions. Ms. Sullivan's presentation can be seen at www.mchenry.edu/board.

INDUCTION OF STUDENT GOVERNMENT

Vice Chair Evertsen administered the Oath of Office to student government representatives, who were greeted with applause. Inducted were: Ms. Kayla Wirth of Cary, Ms. Zuri Vazquez of Woodstock, Ms. Jodi Doane of Marengo, Mr. Tyler Loeding of Crystal Lake, and Mr. Ryan Saxon of Cary.

COMMUNICATIONS

A. Faculty Report

Ms. Elaine Whalen presented the Faculty Report, highlighting "Tales from the Trenches" from the Student Nurses' Organization, Faculty exchange participant Mr. Kari Tuomainen from Finland, and stated that the Art Department would love visitors at the new exhibit at the satellite gallery.

B. Adjunct Faculty Report

Ms. Betsy Metzger gave the report in Ms. Shuman's absence. Ms. Metzger has been elected Vice President of the adjunct association, as former officers Ms. Angela Neuzil and Mr. Bill Zingrone have accepted positions at other schools. She stated that the adjunct report would spotlight an adjunct faculty member each month, and spoke about Ms. Karen Shuman, who has directed many theatre productions

and musicals, teaches master classes in acting, dance, public speaking for pageants, and has been involved with Second City, among other accomplishments.

C. Staff Council Report

Ms. Trimble stated that another successful scholarship fundraiser was held, which exceeded the Staff Council's goal; she also spoke about the upcoming staff art show, to be held November 20 - December 1.

D. Attorney Report

Mr. Cavnar noted that the Board approved at the last meeting the money and services for Board Report #17-110, ECS Construction Materials Testing Services. He noted several problematic terms contained in that report, and is happy to work out the terms before the College signs an agreement.

APPROVAL OF CONSENT AGENDA

Ms. Walsh moved to approve the Consent Agenda, and Mr. Smith seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #17-117
 - 2. Treasurer's Report, Board Report #17-118
 - 3. Ratification for Accounts Payable Check Register, Board Report #17-119
- B. Academic Calendar for 2018-2019, Board Report #17-120
- C. Fiscal Year 2017 Audit, Board Report #17-121
- D. Out-of-District and Out-of-State Tuition and Fees, Board Report #17-122
- E. Personnel
 - 1. Appointment of New Director of Upward Bound Program, Board Report #17-123

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was necessary.

APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE AND THE FRIENDS OF McHENRY COUNTY COLLEGE FOUNDATION, Board Report #17-124

Ms. Walsh moved to approve Board Report #17-124, and Ms. Liddell seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

ADOPTION OF THE 2017 TAX LEVY, Board Report #17-125

Ms. Liddell moved to approve Board Report #17-125, Adoption of the 2017 Tax Levy, and Mr. Smith seconded the motion. During discussion, it was noted that this is the final levy. The roll was called, and all were in favor. The motion carried.

BOARD TRAVEL REQUESTS AND ESTIMATED COSTS, Board Report #17-126

This item was removed; no action was necessary.

BOARD POLICY MANUAL

A. 2.15 Reimbursement of Travel, Meal and Lodging Expenses, Second Reading and Approval, Board Report #17-114

Ms. Walsh moved to approve Board Report #17-114, 2.15 Reimbursement of Travel, Meal and Lodging Expenses, and Ms. Liddell seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

B. 1.15 Board Self-Evaluation and Board Retreat, 1.15.1 Board Self-Evaluation, and 1.15.2 Board Retreat, First Reading, Board Report #17-127

It was noted that this was a first reading, with no vote necessary. It will be brought to the next meeting for a second reading and approval.

ICCTA REPORT

Ms. Liddell stated that McHenry County College needs to be cognizant of what is going on at the state. She noted that the State of Wisconsin rolled all community colleges into the state educational system; each will now become part of the closest state university. Ms. Liddell also spoke about Chicago City Colleges' establishment of a training program. City Colleges has notified amazon.com that they are here to train employees. Ms. Liddell added that the next ICCTA meeting will be November 10, which MCC will miss because it is the same date as the fiftieth anniversary gala event.

FOR INFORMATION

- A. New Employees
- B. October Committee Meeting Summary
- C. Friends of McHenry County College Foundation Report
- D. Office of Marketing and Public Relations Update
- E. Office of Resource Development Update

F. Sustainability Center Update

Ms. Walsh inquired about the adjunct faculty coach; Dr. Gray answered that this position is an athletic coach, and explained that new, broader employment categories are being created.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Walsh reminded all of the November 4 Green Living Expo, from 10:00 a.m. to 3:00 p.m. in the gym. She also spoke about the Sustainable Choices exhibit that is in the atrium. Mr. Parrish expressed concern at being able to get a message to the Board should a trustee be late to the meeting; Trustees will be able to call the switchboard and have a message relayed. Mr. Smith inquired, and an update on the November 10 Midnight Masquerade gala was given; there are over 250 attendees so far. Work is ongoing to pull in last-minute pieces; among the live auction items is a trip to Iceland. Ms. Liddell spoke about her attendance at the McHenry County Council of Governments meeting; she received many positive comments and questions about the College. Ms. Evertsen expressed her interest in faculty reports.

FUTURE AGENDA ITEMS

Future agenda items include a report on dual credit; Dr. Gray will pull together information recently prepared, and provide it to the Board.

CLOSED SESSION

At 7:04 p.m., Ms. Liddell moved to go into closed session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #1, Personnel, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, and 120/2(c), Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Walsh seconded the motion. There was no discussion. The roll was called, and all were in favor. Closed session began at 7:36 p.m.

At 7:36 p.m., Ms. Walsh moved to come out of closed session, and Ms. Liddell seconded the motion.

There was no discussion. A voice vote was taken, and all were in favor. Closed Session ended at 7:36 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Special Board Meeting, September 19, 2017 and Regular Board Meeting, September 28, 2017

Ms. Liddell moved to approve the acceptance of the Closed Session Minutes of the Special Board Meeting, September 19, 2017 and the Regular Board Meeting, September 28, 2017. Ms. Walsh seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:37 p.m.

Patricia Kriegermeier, Recording Secretary

Molly H. Walsh, Board Secretary