

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, March 13, 2018, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Evertsen called the meeting to order at 6:00 p.m.

When the roll was called, the following were present:

Ms. Liddell
Mr. Allen
Mr. Smith
Ms. Walsh
Ms. Evertsen

Mr. Parrish and Ms. Tirio were absent. Ms. Vazquez was absent at roll call and arrived at 6:08 p.m. Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the February 13, 2018 Committee of the Whole meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard's report highlighted the partnership with Northern Illinois University that provides pathway plans for students in the following AAS programs: Emergency Medical Technician, Fire Science, Health and Fitness Education, Health Information Technology, Occupational Therapy Assistant, and Physical Therapy Assistant. He provided an enrollment update, showing that McHenry County College enrollment is up over 6% in headcount. Dr. Gabbard stated that the College has received and is pleased with the AQIP Systems Appraisal Feedback Report from the Higher Learning Commission. Dr. Gabbard spoke about updating MCC's Strategic Plan. A President's Planning Council will be assembled, and

sessions will be conducted to receive input and feedback to use in revising the plan. He asked the Board to endorse and keep the Mission Statement as it is. Dr. Gabbard spoke about finalizing a pilot program for a 360-degree evaluation tool for administrator feedback reviews, beginning with members of the President's Cabinet. After assessment, the tool will be rolled out to college administrators for the 2019 evaluation cycle. He added that the current administrative merit compensation system has expired. Dr. Gabbard stated that the Snap-on company has shown significant interest in participating in MCC's upcoming apprenticeship program, potentially funding multiple partnership placements across Snap-on's numerous sites. Dr. Gabbard announced that as a result of a class action price-fixing lawsuit against manufacturers through the Illinois Attorney General's office, MCC received a check for \$38,007.82. He noted that the College is exploring a solar project for the main campus, has identified a potential solar site, and will report to the Board when news is available. Extensive discussion followed on the composition of the College's peer comparison group; information will be sent to the Board.

PRELIMINARY FEBRUARY FINANCIAL STATEMENTS

Mr. Tenuta noted that expenditures are still on track with budget projections, and the College should end the year in a good financial position. Dr. Gabbard stated that budget feedback meetings with representatives from staff, faculty, and administration groups have been held, and will continue, to review the budget.

CAPITAL CAMPAIGN UPDATE

Ms. Haggerty reported that the campaign is approximately \$100,000.00 away from meeting the \$7 million campaign goal through May. She will provide campaign materials at the April Committee of the Whole meeting. She noted that Dr. Gabbard has been having successful meetings with key donors. Ms. Haggerty announced a tentative date for a ribbon-cutting ceremony on Friday, August 17, and will keep the Board posted.

PRESENTATION: ENROLLMENT MANAGEMENT UPDATE

Ms. Haggerty, Dr. Gray, Ms. Carper, and Ms. Power gave a presentation on reaching adult populations through Guided Pathways, MCC 101, and peer mentoring. The presentation touched on recruitment efforts to reach adult learners, county demographics for adult learners age 25 and over, a review of enrollment trends from Fall 2012 to Fall 2017, bridging noncredit to credit programs, and a summary of the Guided Pathways program. The presentation can be viewed at www.mchenry.edu/board.

FUTURE AGENDA ITEMS

Future agenda items include the possibility of a Board retreat, and continuing education for Trustees.

SUMMARY COMMENTS BY BOARD MEMBERS

During summary comments, Mr. Smith recognized Ms. Kriegermeier's 27 years at McHenry County College, and congratulated Athletic Director and women's basketball coach Karen Wiley for the extraordinary year the team has had. He noted also that the Emergency Medical Services program has received national accreditation from the Commission on Allied Health Education Programs. Ms. Liddell praised tonight's enrollment management presentation, and urged Trustees to attend ICCTA meetings. Mr. Allen thanked those who presented on enrollment management, as did Ms. Walsh, who noted that the recent ICCTA meeting featured a good session on what foundations do for colleges. Ms. Vazquez also attended the ICCTA student meeting, and captured details in her March Student Trustee report. Ms. Evertsen spoke about the Phi Theta Kappa book sale currently in progress, urging all to visit the sale.

CLOSED SESSION

At 8:18 p.m., Ms. Liddell moved to go into closed session to discuss matters covered under the Open Meetings Act Exception #1, *Personnel, the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*, and Exception #2, *Collective negotiating*

matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Ms. Walsh seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried. A break was taken, and Closed Session began at 8:26 p.m.

At 9:18 p.m., Ms. Liddell moved to come out of closed session, and Mr. Allen seconded the motion. There was no discussion. A voice vote was taken, and all were in favor. The motion carried. Closed session ended at 9:19 p.m.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:19 p.m.

Pat Kriegermeier, Recording Secretary

Molly H. Walsh, Board Secretary