

MINUTES  
COMMITTEE OF THE WHOLE  
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, January 16, 2018, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Evertsen called the meeting to order at 6:00 p.m.

Vice Chair Evertsen asked Secretary Walsh to call the roll of those physically present.

When the roll was called, the following were present:

Ms. Vazquez  
Ms. Liddell  
Mr. Allen  
Ms. Tirio  
Ms. Walsh  
Ms. Evertsen

Upon reaching a quorum, Vice Chair Evertsen announced that she was looking for a motion and a second to allow Trustee Parrish to participate in the meeting by telephone. Ms. Liddell moved to allow Trustee Parrish to participate, and Ms. Walsh seconded the motion.

Vice Chair Evertsen then asked Trustee Parrish if he could confirm that any closed session conversation will be kept confidential. Trustee Parrish so confirmed.

The roll was called on the motion; all physically present voted in favor. The motion carried.

Vice Chair Evertsen asked Secretary Walsh to call the roll again, including the Trustee participating by telephone. When the roll was called, the following were present:

Ms. Vazquez  
Ms. Liddell  
Mr. Allen  
Mr. Parrish  
Ms. Tirio  
Ms. Walsh  
Ms. Evertsen

The meeting then continued. Mr. Smith was absent. Dr. Gabbard was present.

### ACCEPTANCE OF AGENDA

The agenda was accepted as amended; item #12, Closed Session, was not needed, and item #13, Acceptance of Closed Session Minutes, was shifted to the January 25, 2018 Board meeting.

### ACCEPTANCE OF MINUTES

The minutes of the November 7, 2017 Committee of the Whole meeting were accepted as presented.

### OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

### PRESIDENT'S REPORT

Dr. Gabbard's report covered the following: MCC has a guaranteed admission agreement with the University of Iowa, a \$50,000 grant received from the Illinois Community College Board, and a \$183,000 grant from the Sage Legacy Fund (both of which are focused on jump-starting apprenticeship and internship programs), a focus on MCC alumnus and instructor Craig Arnold, and a reminder to save two dates, January 23 for the Athletics Hall of Fame induction, and January 27 for the People in Need Forum. Dr. Gabbard reported that as of today, MCC is up 4% in enrollment, amidst a state enrollment decline. A discussion followed on the need for welders in the business community. Dr. Gabbard responded that the Cabinet is looking at the College's current non-credit welding offerings, with a goal of offering credit welding classes.

### PRELIMINARY DECEMBER FINANCIAL STATEMENTS

Mr. Tenuta stated that the preliminary reports show the College is tracking well with the budget, and revenue is looking good. Student tuition and fees is at 61% of the budgeted amount, versus 58% last year. He then answered Trustee questions regarding progress on the Liebman Science Center. Mr. Tenuta spoke about two change orders: a ballasted roof replaced an EDPM roof, saving \$26,000 in cost, and added that \$50,000 was placed back into the landscaping budget. It was agreed that funding models will be brought to next month's meeting, as well as beginning discussion on tuition. Mr. Tenuta

noted there would also be a minor reorganization in the facilities area, allowing Mike Clesceri to concentrate on Campus Public Safety and Security, and Todd Wheeland to concentrate on the facilities area.

#### CAPITAL CAMPAIGN UPDATE

Ms. Haggerty reported that year-end numbers are being finalized, after several donations were received. Final touches are being put on a full media campaign that will go out to the full community. The campaign will end on Friday, May 11, 2018 when spring semester is finished. Additional details will be provided at the February meeting.

#### PRESENTATION ON BOARD LAPTOPS

A presentation on Board Laptops was given by Dr. Al Butler, in response to a request by the Board to look into providing laptops for Trustees in lieu of paper packets. Several Trustees agreed to test out the laptops.

#### FUTURE AGENDA ITEMS

Future agenda items include an update on the construction costs and progress of the Liebman Science Center.

#### SUMMARY COMMENTS BY BOARD MEMBERS

During summary comments, Ms. Walsh asked for a presentation on MCC's marketing tactics, Dr. Gabbard spoke about bringing legislative and enrollment updates to future meetings, Ms. Tirio welcomed Mr. Allen to the Board, and expressed her thanks for the grants received, Ms. Vazquez asked when the agreement with University of Iowa was effective, to which Dr. Gabbard replied that it was currently running, and Ms. Liddell encouraged Trustees to attend the People in Need forum. Mr. Allen inquired whether there were other agreements similar to the one with University of Iowa. Dr. Gabbard replied that there are dozens and dozens of such agreements. Mr. Allen also inquired about possibilities

for automotive students to do oil changes. Dr. Gabbard agreed this question should keep being revisited.

CLOSED SESSION

No closed session was held.

ACCEPTANCE OF CLOSED SESSION MINUTES, Committee of the Whole Meeting, November 7, 2017

This item was shifted to the agenda for the Regular Board Meeting, January 25, 2018.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:15 p.m.

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Pat Kriegermeier, Recording Secretary

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Molly H. Walsh, Board Secretary