

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, December 15, 2016, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Smith called the meeting to order at 6:30 p.m. When Ms. Walsh called the roll, the following were present:

Mr. Worden
Ms. Kisser
Ms. Liddell
Mr. Parrish
Ms. Tirio
Ms. Walsh
Mr. Smith

Mr. Jenner was absent. Dr. Gabbard was also present. Attorneys Nanci Rogers and Sam Cavnar were present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Worden recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, November 17, 2016, were accepted as corrected.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Dr. Bev Dow, Instructor of Biology, provided water samples and the sources of those samples to the Board. She asked them to taste each cup of water and match the source of water with each.

PRESIDENT'S REPORT

Dr. Gabbard reported that MCC has a new mascot, adding that a mascot can seem superfluous and frivolous in these tight budgetary times. However, he has witnessed first-hand the impact a mascot has, not for athletics, but for community outreach branding effort that can have positive impacts on enrollment. Dr. Gabbard led a mascot introduction at a previous college, and saw it quickly become a great entrée into the K-12 school systems. The mascot will be introduced on January 12, semester opening day, and will be deployed quickly into many events.

Dr. Gabbard noted that McHenry County College's 50th anniversary is soon to be upon us, which provides a tremendous opportunity to reach out to alumni and friends. He noted that a list of opportunities was provided with his report, along with a timeline. He also spoke about a homecoming event to which all former students, employees, past presidents, and trustees will be invited.

Dr. Gabbard provided an overview of the Health Information Technology program, including program history, courses, and career outlook. More information can be found at <http://www.mchenry.edu/hit/>.

CAPITAL CAMPAIGN UPDATE

Ms. Haggerty stated that the Foundation Board has agreed to support the capital campaign; pledge forms will be provided.

Dr. Gabbard noted that the commencement ceremony is this Saturday; the weather has been monitored very closely. If travel may be too hazardous, notifications will be sent out to postpone commencement.

PRESENTATION

Water at MCC

Ms. Kramer, Dr. Dow, and Ms. Hankins collaborated on this presentation, which can be seen at www.mchenry.edu/board. Dr. Dow collected the slips of paper given to Trustees during the public comment portion of the agenda. Ms. Kramer thanked Trustee Walsh, who requested the presentation, and spoke about MCC Water Facts, MCC Water Safety, MCC Water Use, the Watershed, Water in the Classroom, Conservation, and then revealed the results of the Trustees' water sampling. Sample A was

MCC water, identified correctly by five Trustees. She noted that Crystal Lake city water costs 0.04 cents per gallon, MCC well water costs 0.05 cents per gallon, and bottled water costs \$8.00 per gallon. After the presentation, questions and comments were received from the Board.

COMMUNICATIONS

A. Faculty Report

Ms. Humphrey passed around copies of the Faculty Report and made special mention of the satellite art gallery in Woodstock, and the approval of the digital media certificate programs.

B. Adjunct Faculty Report

There was no report.

C. Staff Council Report

Ms. Trimble noted that the Staff Council has awarded the spring scholarship and is happy to assist another student on a journey to success. She spoke about a recent staff activity, to create a holiday centerpiece, taught by Ms. Gena Archambault.

D. Student Trustee Report

Student Trustee Worden reported that students have expressed concern over textbook affordability, food prices and options, more instructor options for certain courses, advising for certain programs, the elimination of the spring nursing cohort, and gender-neutral bathrooms. He spoke about recent study events on campus, and an upcoming community volunteer event on January 13, 2017.

F. Attorney Report

Mr. Cavnar had no report.

APPROVAL OF CONSENT AGENDA

Chair Smith asked whether there were any items to remove from the Consent Agenda; there were none.

Ms. Liddell moved to approve the Consent Agenda as presented, and Ms. Tirio seconded the motion.

There was no discussion. The roll was called and all voted in favor. The motion carried.

For Approval

- A. Executive Summary, Board Report #16-132
- B. Financial Statements
 - 1. Treasurer's Report, Board Report #16-133
 - 2. Ratification for Accounts Payable Check Register, Board Report #16-134
- C. Destruction of Closed Session Recordings, Board Report #16-135
- D. Conversion of E215 from Classroom to Laboratory Apartment for the Physical Therapist Assistant Program, Board Report #16-136
- E. Minimum Qualifications for Full-Time Faculty, Board Report #16-137
- F. Request to Approve Bylaws Changes for the McHenry County Fiber Consortium Intergovernmental Agreement, Board Report #16-142
- G. Personnel
 - 1. Appointment of Replacement Instructor of Occupational Therapy Assistant Program, Board Report #16-138

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was needed.

BOARD TRAVEL REQUESTS AND ESTIMATED COSTS, Board Report #16-139

Mr. Worden moved to approve Board Report #16-139, Board Travel Requests and Estimated Costs, and

Ms. Walsh seconded the motion.

Mr. Worden amended his motion to include that it is recommended that Trustee Parrish write up a report on the National Legislative Summit, noting that it is not required, and that registration fees are included in the amount to be approved. Ms. Walsh seconded the amended motion.

The roll was called. Ms. Kisser, Ms. Liddell, Mr. Parrish, Ms. Walsh voted in favor; Ms. Tirio, Mr. Smith, and Mr. Worden voted against. The motion carried.

BOARD POLICY MANUAL

- A. 1.9 Reimbursement for Expenses - Second Reading and Approval, Board Report #16-127

Ms. Kisser noted that copies were at each Trustee's place reflecting punctuation revisions. Ms. Kisser moved to approve Board Report #16-127, 1.9 Reimbursement for Expenses, Second Reading and Approval, and Ms. Walsh seconded the motion.

Extensive discussion followed, which resulted in several language changes to the proposed policy, regarding the inclusion of registration fees as well as pre-approval of travel and estimated expenses.

Ms. Kisser amended her motion to include three changes proposed during discussion, and Ms. Walsh seconded the amended motion. The roll was called. Ms. Liddell voted against; Mr. Parrish, Ms. Tirio, Ms. Walsh, Mr. Smith, Mr. Worden, and Ms. Kisser voted in favor. The motion carried.

ADOPTION OF 2016 TAX LEVY, Board Report #16-140

Chair Smith announced that at the November 17, 2016 Board meeting, the Board approved a resolution for a zero percent increase in the tax levy over the prior year. He asked for a motion and a second. Mr. Worden moved to approve Board Report #16-140, Adoption of 2016 Tax Levy, and Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

APPROVE AMENDMENT TO PRESIDENT'S EMPLOYMENT CONTRACT TO EXTEND TERM OF CONTRACT FOR TWO ADDITIONAL YEARS THROUGH DECEMBER 31, 2019, Board Report #16-141

Ms. Liddell moved to approve Board Report #16-141, Approve Amendment to President's Employment Contract to Extend Term of Contract for Two Additional Years through December 31, 2019, and Mr. Parrish seconded the motion. After brief discussion, the roll was called, and all were in favor. The motion carried.

ICCTA REPORT

Ms. Liddell noted that the ICCTA will hold its state meeting during the National Legislative Summit as a webinar available for all Trustees on Saturday, February 11 at 10:00 a.m. She will provide more detailed information as soon as it is available.

FOR INFORMATION

- A. New Employees
- B. Resignations
- C. Program Articulation Agreement School of the Art Institute of Chicago
- D. Committee Meeting Summary December 2016
- E. Friends of McHenry County College Foundation Report
- F. Office of Marketing and Public Relations Update
- G. Office of Resource Development Update
- H. Office of Sustainability Center Update

Ms. Walsh noted that Mr. Tom Allen, an MCC alumnus, a Leadership Greater McHenry County (LGMC) alumnus and a member of the Foundation Board, was chosen as the winner of the Distinguished Alumni

Award. As such, he gets to designate a charity or organization to which members of LGMC donate. He has selected the Friends of McHenry County College Foundation as that organization. Ms. Walsh also announced that the Foundation's annual golf outing will be held Monday, June 5, 2017. She asked that Trustees consider making a donation to the annual appeal. Ms. Haggerty added that the Foundation Board conducted a recent workshop, and is moving forward with a fundraising gala in 2017.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Tirio stated her thought that if someone is attending the ACCT National Legislative Summit, that we do not need to send two people. Ms. Kisser expressed her enthusiasm about the agreement with the School of the Art Institute. Ms. Kisser asked whether the independent audit for the county fiber consortium can be made available to the Board. Mr. Parrish stated it bears emphasizing that the Board has passed a tax levy with no increase; Ms. Walsh noted it was the fourth year without an increase. Ms. Walsh noted it might be helpful at the January Committee of the Whole meeting to look at upcoming events for the year, to get a sense of who wants to attend what. Ms. Liddell noted that two groups have agreed that all would contribute to the capital campaign; she asked each Trustee to reach out to Ms. Haggerty with their commitment so that the Board can say they are 100% behind the science center project. Ms. Liddell also noted that Ms. Walsh is the chair of the ICCTA North Suburban Region; the regional meeting might be hosted at MCC. Mr. Smith thanked the horticulture program for the poinsettias provided. He extended his heartfelt congratulations, thanks, and best wishes to Attorney Nanci Rogers, who is retiring.

FUTURE AGENDA ITEMS

Future agenda items include the following: Ms. Liddell has heard from many community members that they are looking forward to the opening of Slàinte, the student restaurant. She asked that the Board be updated on the spring dates for Slàinte.

CLOSED SESSION

At 8:20 p.m., Ms. Kisser moved to go into closed session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #11, *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.*, and Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.* Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A break was taken at 8:21 p.m., and closed session began at 8:30 p.m.

At 8:45 p.m., Ms. Liddell moved to come out of closed session, and Ms. Walsh seconded the motion. There was no discussion. A voice vote was taken, and all were in favor; the motion carried. Closed session ended at 8:46 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Committee of the Whole Meeting, November 8, 2016 and Regular Board Meeting, November 17, 2016

Ms. Liddell moved to accept the November 8, 2016 Closed Session Minutes and the November 17, 2016 Closed Session Minutes as presented and Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:47 p.m.

Patricia Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary