

MINUTES  
COMMITTEE OF THE WHOLE  
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, September 13, 2016, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 6:32 p.m.

When Secretary Jenner called the roll, the following were present:

Mr. Worden  
Mr. Jenner  
Ms. Kisser  
Mr. Smith  
Ms. Tirio  
Ms. Walsh  
Ms. Liddell

Mr. Parrish was absent. Dr. Gabbard was present. Attorney Daniel Curran was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as revised; Exception #1, Personnel, was added to item #15, Closed Session.

ACCEPTANCE OF MINUTES

The minutes were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Dr. Bev Dow addressed the Board to advocate pursuing LEED certification on the new science building. She presented to the Trustees a petition signed by all science faculty who are working this semester.

PRESIDENT'S REPORT

Dr. Gabbard spoke about the guaranteed admission agreement with Northern Illinois University, noting that a presentation will be given tonight on articulation. He reported that the McHenry County Economic Development Corporation met at the College on September 1, and a tour of MCC program space followed. He spoke about the October 5 Manufacturing Breakfast, an event to gather feedback from manufacturers to ensure MCC curriculum is current. He also announced the September 27 Multi-Chamber Mixer, which will showcase MCC's program equipment with live demos. He noted that by the

end of the semester, Career Coach Software should be running. This software allows students and community members to search for employment. Dr. Gabbard thanked Ms. Liddell and Ms. Hankins for their sustainability presentation at the September ICCTA meeting; the presentation will be given at the October ACCT Leadership Congress.

#### DISCUSSION OF POSSIBLE LEED CERTIFICATION

Dr. Gabbard began with an overview of LEED, and reviewed its categories and point ranges. Demonica Kemper Architects is targeting 30 likely points on items that are already built into the project plan. If the College wants to move to the next step, LEED Certification, Board support would be needed. LEED Certification would cost approximately \$135,000 in additional funding. Extensive discussion followed on the expected life time of the building, the difference between Certification, Silver, Gold, and Platinum LEED ratings. Mr. Demonica explained the LEED process, noted that the current LEED guidelines will change after October 31, 2016, and answered Trustees' questions. Dr. Gabbard added that the Board would need to vote on this at the September Board meeting. Ms. Liddell asked if all had enough information to make a decision at the September Board meeting; Trustees responded with their opinions about pursuing LEED certification.

#### CAPITAL CAMPAIGN UPDATE

Ms. Haggerty stated that at the full Board meeting, information will be unveiled about the anchor donation, names of members of the steering committee, and preliminary marketing and sales materials. Dr. Gabbard noted that the October Town Hall Meeting will be dedicated to sharing that information with employees, and press releases will be sent out.

#### PRELIMINARY AUGUST FINANCIAL STATEMENTS

Mr. Tenuta stated that stopgap funding from the State of Illinois has not yet been received; he will accrue for it, but does not know when it will arrive. He then spoke about the FY2017 budget as a preliminary to the September 22 Budget Hearing.

He noted that the College is looking at a \$1 million loss, adding that he expected a \$1 million deficit. Mr. Tenuta provided specific details on the budget, showing where savings and efficiencies have been made. He noted that some vacant positions have not been refilled, and that non-personnel savings have been realized in the areas of supplies, material and travel. Mr. Tenuta stated that the goal is to create a permanent reduction of \$1 million, without losing any effectiveness.

#### REPORTING ON ARTICULATION AGREEMENTS

Ms. Laurie Cubit gave a presentation which detailed the partnership agreements MCC has with two- and four-year schools. She explained the Illinois Transfer Initiative [www.itransfer.org/IAI.aspx](http://www.itransfer.org/IAI.aspx), noted there are over 200 transfer guides posted on the website [www.mchenry.edu/transfer/guides.asp](http://www.mchenry.edu/transfer/guides.asp), and also provided information on Guaranteed Admission Agreements with DePaul University, Northern Illinois University, Roosevelt University, University of Illinois Chicago and University of Illinois Urbana/Champaign. Further information is available at this link: [www.mchenry.edu/partnerships](http://www.mchenry.edu/partnerships). Ms. Cubit additionally provided information on reverse transfer and compact agreements. She noted that Northern Illinois University is offering a service center on Wednesdays and Thursdays from 9:00 a.m. to 3:30 p.m. in the MCC Library. Ms. Cubit's presentation is available to view at [www.mchenry.edu/board](http://www.mchenry.edu/board).

#### DISCUSSION OF POSTING COMMITTEE OF THE WHOLE PACKET ON THE WEBSITE

After brief discussion, it was agreed that meeting packets would be posted on the web on the same day the meeting agendas and packets are sent to the Board. It was also noted that the web packets are searchable.

#### DISCUSSION OF CONSOLIDATION OF SUMMER BOARD MEETINGS

Mr. Smith noted that adjustments to the Board meeting schedule could be made on an as-needed basis. Ms. Walsh added that at the last few Committee of the Whole meetings, the agenda was very light. Mr. Jenner agreed with Mr. Smith that the Board could hold fewer meetings, noting that instead of each month, meetings could be spaced six weeks apart. Attorney Curran noted that the Board must publish in

advance an annual schedule of Board meetings; Dr. Gabbard stated that a model calendar will be created for the Board to review at the March 2017 meeting.

#### FUTURE AGENDA ITEMS

Future agenda items include review of new legislation on trustee expenses, student success measurements, mentoring and coaching, additional information about online training and MOOCs, latest trends in community colleges, and a decision on the purpose of a Board retreat.

#### SUMMARY COMMENTS BY BOARD MEMBERS

During summary comments, Ms. Walsh expressed her appreciation for getting information on LEED certification.

#### CLOSED SESSION

At 8:59 p.m., Ms. Kisser moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, Exception #1, *the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, and Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*, and Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

At 9:08 p.m., Ms. Tirio moved to come out of Closed Session and Ms. Walsh seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 9:08 pm.

ACCEPTANCE OF CLOSED SESSION MINUTES, Committee of the Whole, August 16, 2016

Ms. Kissler moved to accept the closed session minutes of the Committee of the Whole meeting, August 16, 2016, and Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:10 p.m.

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Pat Kriegermeier, Recording Secretary

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Chris Jenner, Board Secretary