

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, March 23, 2017, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Smith called the meeting to order at 5:30 p.m. When Secretary Jenner called the roll, the following were present:

Mr. Worden
Mr. Jenner
Ms. Kisser
Ms. Liddell
Mr. Parrish
Ms. Walsh
Mr. Smith

Ms. Tirio was absent at roll call and arrived at 6:30 p.m. Dr. Gabbard was also present. Attorney Sam Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Worden recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as revised. Item #12, Request for Approval Credit Card Convenience Fee for Payment Plans, Board Report #17-35, was removed from the agenda.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, February 23, 2017 were accepted as corrected.

The minutes of the Special Board Meeting, March 9, 2017 were accepted as corrected.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard reported on the Pathways Scholars program, a collaboration with Lake Forest College. McHenry County College is one of seven community colleges participating in this program. Among student benefits are a \$20,000 renewable scholarship (\$25,000 for Phi Theta Kappa students) and guaranteed admission. Dr. Gabbard also spoke about the transfer fair held February 28, featuring colleges and universities that offer baccalaureate programs through nontraditional delivery methods. He asked all to save the following dates for upcoming events.

- April 5, 2017: Spring 2017 Career Exploration Showcase, 50 Years of Industry in the County
- April 11, 2017: A Golden Homecoming, MCC Celebrates 50 Years
- April 20, 2017: Employee Awards and Recognition Reception

COMMUNICATIONS

A. Faculty Report

Ms. Humphrey reported that Faculty had no report tonight.

B. Adjunct Faculty Report

Ms. Shuman gave her report after the For Information section of the agenda. She provided copies of an article regarding the state of adjunct faculty. The article can be found at the following link:

<https://www.forbes.com/sites/noodleeducation/2015/05/28/more-than-half-of-college-faculty-are-adjuncts-should-you-care/#77cbbb216005>. She provided statistics from an adjunct faculty survey, and spoke about plans to conduct a fuller survey to gauge needs.

C. Staff Council Report

Ms. Trimble expressed thanks to the twelve staff members affected by the recent Reduction in Force. She thanked them for their dedication to MCC and wished them well as they look at in-house or external opportunities. She thanked Mr. Clesceri and his group, who acted with safety on their mind for everyone, and maintained their integrity and professionalism.

D. Student Trustee Report

Mr. Worden had no report.

F. Attorney Report

Mr. Cavnar noted that his firm has submitted an application to provide trustee training in all areas required by statute. He will provide more details as they are available.

APPROVAL OF CONSENT AGENDA

Chair Smith asked if anyone wished to remove items from the Consent Agenda; nothing was removed.

Mr. Worden moved to approve the Consent Agenda, and Ms. Liddell seconded the motion. During discussion, Mr. Worden offered his congratulations to Mr. Wes Crain on being appointed Program Chair of Fire Science. The roll was called, and all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #17-27
 - 2. Treasurer's Report, Board Report #17-28
 - 3. Ratification for Accounts Payable Check Register, Board Report #17-29
- B. Request to Approve/Lease/Purchase/Renew
 - a. Disaster Recovery Server Expansion, Board Report #17-30
 - b. Selection of Underwriter, Board Report #17-31
- C. Destruction of Closed Session Recordings, Board Report #17-32
- D. Personnel
 - a. Appointment of Replacement, Instructor and Program Chair of Fire Science, Board Report #17-33
 - b. Request for Retirement, Board Report #17-34

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was necessary.

REQUEST FOR APPROVAL CREDIT CARD CONVENIENCE FEE FOR PAYMENT PLANS, Board Report #17-35

This item was removed from the agenda. No action was taken.

ICCTA REPORT

Ms. Liddell passed copies of ICCTA's Weekly Legislative Update around. She noted that the state meeting was coming up in June, adding that more information would be available shortly.

DISCUSSION OF 2017 ACCT CONGRESS PRESENTATION IDEAS

A sheet with ideas for presentation was provided to each Trustee. Ideas proposed include relationships with manufacturers, and e-portfolios. Dr. Gabbard asked the Trustees to send feedback, or to send other

ideas. The deadline to submit presentations is April 21, 2017. This will be discussed further at the April

Committee of the Whole meeting.

FOR INFORMATION

- A. New Employees
- B. Resignations
- C. ICCTA Paul Simon Student Essay Contest
- D. Friends of McHenry County College Foundation Report
- E. Office of Marketing and Public Relations Update
- F. Office of Resource Development Update
- G. Office of Sustainability Center Update

Ms. Liddell asked all to read through the Paul Simon Student Essay. Ms. Haggerty announced that after the Foundation report was published, the College received support from the McHenry County Community Foundation for the Liebman Science Center. Ms. Walsh announced that 100% of the Board of Trustees, Foundation Board, and Administration have made donations to the capital campaign. Ms. Walsh added that the 50th Anniversary Gala will be held November 10 at the Starline Gallery in Harvard. Dr. Gabbard stated that a College marketing class has a competition going to try to recruit as many alumni as possible for the 50th anniversary celebration.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Kisser noted that there will be a burgeoning market for Trustee training as required by statute. She asked that the Board discuss what training will provide the most value. She suggested that the Committee of the Whole meeting might be a place to discuss training.

FUTURE AGENDA ITEMS

Mr. Jenner proposed the creation of a calendar to contain items that the Board will periodically review. He noted that the Board self-evaluation could be discussed at the April Committee of the Whole meeting. Ms. Walsh would like to discuss the yearly schedule of Board meetings at the April Committee of the Whole. The Request for Approval Credit Card Convenience Fee for Payment Plans will be placed on the April agendas for discussion and vote.

CLOSED SESSION

At 6:10 p.m., Ms. Kisser moved to go into closed session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #11, *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting*, and 120/2(c), Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Walsh seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

At 6:39 p.m., Ms. Liddell moved to come out of closed session, and Ms. Walsh seconded the motion. There was no discussion. A voice vote was taken, and all were in favor. The motion carried. Closed session ended at 6:39 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Regular Board Meeting, February 23, 2017

Ms. Liddell moved to accept the closed session minutes, and Ms. Tirio seconded the motion. There was no discussion. The roll was called, and all were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 6:40 p.m.

Patricia Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary