

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, February 23, 2017, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Smith called the meeting to order at 6:30 p.m. When Secretary Jenner called the roll, the following were present:

Mr. Worden
Mr. Jenner
Ms. Kisser
Ms. Liddell
Mr. Parrish
Ms. Tirio
Ms. Walsh
Mr. Smith

Dr. Gabbard was also present. Attorney Sam Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Worden recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, January 26, 2017, were accepted as revised.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard reported that the Crystal Lake City Council voted unanimously to approve the plan for the Liebman Science Center, and credited Mr. Tenuta with the work done for this project.

Dr. Gabbard spoke about the planned “Golden Homecoming” on April 11, 2017, and hoped that all will invite anyone they know from the College’s past. He invited the Board to the Employee Appreciation and Recognition Reception, to be held on campus April 20, 2017. Dr. Gabbard reported that 285 students participated in the Retired Adult Program, an all-time high. He also reported that the process for Candidacy Presentation for the nursing program has begun; the College will hear back in March, 2018.

RECOGNITION OF ICCTA FACULTY OF THE YEAR

Dr. Gabbard announced that Dr. Gray would be introducing the ICCTA Faculty of the Year; he noted that faculty invest a lot of hours, energy, and passion into their classroom and committee work. Dr. Gray echoed Dr. Gabbard’s words, and noted that as he enters his seventh week at McHenry County College, this group is one of the best faculties he has ever worked with. He asked Ms. Sarah Sullivan to come up to be recognized as Faculty of the Year, after which he read brief testimonials from Ms. Sullivan’s students. Ms. Sullivan was greeted with applause and a standing ovation; she stated she was excited to have been given this award and grateful to work at McHenry County College.

PRESENTATION

Transforming to Best Serve Our Students – Developmental English

Ms. Lisa Crizer, Instructor of English, gave a presentation on an innovative way to transform developmental education through placement testing, accelerated developmental writing, and overcoming non-cognitive obstacles. The pilot program began last semester; Ms. Crizer hopes to return and present data to the Board on how this program is improving student success. Her presentation can be viewed on the Board webpage at www.mchenry.edu/board.

COMMUNICATIONS

A. Faculty Report

Ms. Whalen provided copies of the Faculty Report, and she highlighted several items. The McHenry County State’s Attorney’s office has chosen four student paintings on loan. Ms. Whalen noted that the next showing at the satellite gallery will be Thursday, March 16, 2017 from 5:00 to 7:00 p.m.

B. Adjunct Faculty Report

Ms. Shuman provided handouts to show how adjunct instructors are staying current in their fields. A survey was recently conducted, to which one-third of adjunct instructors responded. Ms. Shuman noted that 80% of the respondents hold Master's and Doctorate degrees, and that less than 10% have pensions. Ms. Shuman invited the Board to send questions to be included in the next adjunct survey.

C. Staff Council Report

Ms. Trimble read a letter from student Ms. Amy Widhalm, recipient of the spring Staff Council scholarship, in which she expressed gratitude for receiving the scholarship. Ms. Widhalm will attend Illinois State University, majoring in communication sciences and disorders. Ms. Trimble stated that dreams start at MCC, and we have a responsibility to make sure those dreams continue beyond our walls.

D. Student Trustee Report

Mr. Worden spoke about the success of MCC's new mascot, Roary. He stated that students talk to the mascot, take a photo with him, and then attend student events he has publicized. Mr. Worden will invite Roary to a Board meeting.

F. Attorney Report

Mr. Cavnar reported that he is tracking Senate Bill 1227, which adds a small but significant amendment to the Open Meetings Act. The amendment would allow Trustees to meet in closed session with an auditor or attorney; such meeting would not be subject to disclosure in litigation. If the bill becomes law, a Law Alert will be sent out. Mr. Cavnar noted that this would allow higher level deliberations, and enable the Board to come to a more effective or economical resolution quickly.

APPROVAL OF CONSENT AGENDA

Chair Smith asked whether there were any items to remove from the Consent Agenda; Ms. Tirio removed item B. 4., LEED Commissioning Agent, Board Report #17-14. Referring to item B. 3., Desktop and Laptop Computers, Board Report #17-13, Mr. Jenner asked whether Dr. Butler was satisfied that the College is

getting a good price from Dell. Dr. Butler stated that a different leasing company has been used each time in the past, and better pricing is received through this arrangement. Ms. Liddell moved to approve the Consent Agenda as presented, and Ms. Kissler seconded the motion. The roll was called, and all voted in favor. The motion carried.

For Approval

- A. Executive Summary, Board Report #17-8
 - 1. Treasurer's Report, Board Report #17-9
 - 2. Ratification for Accounts Payable Check Register, Board Report #17-10
- B. Request to Approve/Lease/Purchase/Renew
 - a. Commvault Backup Annual Support Agreement, Board Report #17-11
 - b. Construction and Installation of MCC Crystal Lake Campus Way Finding Signs, Board Report #17-12
 - c. Desktop and Laptop Computers, Board Report #17-13
 - d. LEED Commissioning Agent, Board Report #17-14
 - e. Replace Packaged HVAC Units in Building E, Board Report #17-15
 - f. Seal Coat and Re-striping Parking Lots B and D, Board Report #17-16
- C. 2017 ICCTA Outstanding Full-time Faculty Member Award, Board Report #17-17
- D. Approval of Faculty for Tenure Appointment in 2017-2018, Board Report #17-18
- E. Destruction of Closed Session Recordings, Board Report #17-19
- F. Personnel
 - a. Appointment of Replacement Manager of Student Conduct and Campus Life, Board Report #17-20
 - b. Request for Retirement, Board Report #17-21

McHenry County College mascot, Roary, joined the Board meeting at 7:09 p.m. and was greeted by the Trustees.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

During discussion on item B. 4., LEED Commissioning Agenda, Board Report #17-14, Dr. Gabbard explained that the LEED Commissioning Agent must be an independent agent, separate from the architect, that comes in to verify the College is following LEED specifications. Ms. Tirio appreciated the explanation. The roll was called, and all were in favor. The motion carried.

BOARD TRAVEL REQUESTS AND ESTIMATED COSTS, Board Report #17-22

Ms. Kissler moved to approve Board Report #17-22, and Ms. Liddell seconded the motion. During discussion, Mr. Jenner noted that the costs did not add up. A revision was made that registration for three trustees was \$100.00 each, total \$300.00, and student registration was \$30.00, for a total of \$330.00. Ms. Walsh asked that the table be revised to show breakdown and bottom line costs. Dr.

Gabbard announced that McHenry County College will give a presentation on Learning Communities at

the March 10 meeting. The roll was called. Mr. Worden abstained. Ms. Liddell, Mr. Parrish, Ms. Tirio, Ms.

Walsh, Mr. Smith and Ms. Kisser voted in favor, and Mr. Jenner voted against. The motion carried.

RESOLUTION FOR CLIMATE DISCUSSION, Board Report #17-23

Ms. Walsh moved to approve Board Report #17-23, Resolution for Climate Discussion, and Ms. Tirio

seconded the motion. During discussion, Ms. Walsh noted that the Board is acknowledging there is a

need to do something, and wants legislators to partake in some meaningful discussions to resolve this.

Ms. Kisser hoped that feedback would be obtained about what is being done, has been done, or is

planned to do, so the Board could understand how effective resolutions are. Mr. Jenner commented that

he looked at the Citizens' Climate Lobby website, and noted that not everyone is convinced that the

weight of scientific evidence indicates this. Ms. Walsh added that the resolution does not advocate any

action, but discussion on how to address climate change. Ms. Walsh noted that the Board resolution does

not supporting the website mentioned. Ms. Tirio noted that concerns about funding seem more pressing

than this issue.

The roll was called. Mr. Worden, Mr. Parrish, Ms. Walsh, Mr. Smith, Ms. Kisser, and Ms. Liddell voted in

favor; Ms. Tirio and Mr. Jenner voted against. The motion carried.

Agenda item #16, Board Report #17-24, Parameters Resolution for the Issuance of Debt Certificates, and

agenda item #17, Board Report #17-25, Institution of Credit Hour Infrastructure Fee, were switched to

allow the Board to vote on the Infrastructure Fee before they voted on the Parameters Resolution.

INSTITUTION OF CREDIT HOUR INFRASTRUCTURE FEE, Board Report #17-25

Ms. Kisser moved to approve Board Report #17-25, Institution of Credit Hour Infrastructure Fee, and Ms.

Tirio seconded the motion. During discussion, it was noted that the fee will be activated for summer

semester, 2017. Mr. Tenuta noted that construction will begin in May, 2017, and that the College will

need to have funds to pay for construction. Mr. Jenner asked when the Infrastructure fee would be de-

activated; Mr. Tenuta replied that the fee would be extinguished after twenty years. Mr. Jenner

expressed his concern that there is no closed loop system to keep compliance in place. The roll was called, and all were in favor. The motion carried.

PARAMETERS RESOLUTION FOR THE ISSUANCE OF DEBT CERTIFICATES, Board Report #17-24

Chair Smith read the language shown on the Board agenda: "Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for District, and for the issue of not to exceed \$10,000,000 Debt Certificates of the District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof." Chair Smith then asked for a motion and second. Ms. Kisser moved to approve Board Report #17-24, Parameters Resolution for the Issuance of Debt Certificates, and Ms. Tirio seconded the motion. During extensive discussion, Ms. Kisser noted this is a necessary first step to proceed with the Liebman Science Center. Mr. Tenuta noted that financing cannot proceed without the approval of the Board and referenced the project timeline provided with the Board Report. Mr. Jenner asked if any services were bid out, and Mr. Tenuta replied that PMA is handling the Request for Proposals. Mr. Jenner stated that the College is borrowing \$10 million without taxpayer approval, and asked to confirm that this is collateralized by the infrastructure fee. Mr. Tenuta so confirmed, adding that infrastructure fee monies will be deposited in Fund 03.

Ms. Kisser rescinded her motion. Ms. Tirio moved to approve Board Report #17-24, Parameters Resolution for the Issuance of Debt Certificates, and Ms. Liddell seconded the motion. The roll was called. Mr. Worden, Ms. Walsh, Mr. Smith, Ms. Kisser, Ms. Liddell, Mr. Parrish, and Ms. Tirio voted in favor, and Mr. Jenner voted against. The motion carried.

APPROVAL OF CONSTRUCTION MANAGEMENT COMPANY SELECTION FOR LIEBMAN SCIENCE CENTER PROJECT, Board Report #17-26

Ms. Kisser moved to approve Board Report #17-26, Approval of Construction Management Company Selection for Liebman Science Center Project, and Mr. Worden seconded the motion. During discussion,

Mr. Jenner asked whether the College looked at any alternative firms besides Pepper Construction. Mr.

Tenuta replied that another company was looked at; that company will be considered for the next project. Dr. Gabbard noted that Pepper Construction are leaders in the field; he noted that they have a skill set, and the College negotiated a favorable fee. Mr. Tenuta noted that the College saved .75% on the project. The roll was called, and all were in favor. The motion carried.

ICCTA REPORT

Ms. Liddell stated that ICCTA hosted a conference call for all Illinois trustees on Saturday, February 11; sixty-five trustees attended. Ms. Liddell noted also that Dr. Karen Hunter Anderson has been named Executive Director of the Illinois Community College Board. Ms. Liddell reported on the many sessions held at the National Legislative Summit and announced that the next meeting will be held March 10, 2017 at Harper College. Ms. Liddell will share with the Board two documents she received at the Summit. Mr. Parrish also attended the National Legislative Summit and gave a presentation on his experience. He provided a review of a session he attended, entitled, "Developing an Effective Board-CEO and Trustee-Trustee Leadership Partnership." Mr. Parrish's presentation can be viewed on the Board web page at www.mchenry.edu/board.

FOR INFORMATION

- A. New Employee
- B. February 2017 Committee Meeting Summary
- C. Friends of McHenry County College Foundation Report
- D. Office of Marketing and Public Relations Update
- E. Office of Resource Development Update
- F. Office of Sustainability Center Update

Ms. Walsh spoke about the new Foundation Student Success Fund, the first of its kind for McHenry County College. The fund provides emergency assistance for students already enrolled. Ms. Haggerty added that because the Board and staff feel so confident about the need for this program, a "round-up" campaign will begin in the cafeteria and other areas to continue to give back to this fund. Dr. Gabbard hopes to bring to the Board dozens of stories of students who got over a tough moment.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Parrish thanked all for a good evening. Ms. Kisser stated she was delighted with the reports brought back on the positive benefit of Trustees attending the National Legislative Summit. Ms. Liddell noted that trustee training is a non-funded state mandate; she stated that Elgin Community College has put together a binder on trustee training, which will be shared with the Board.

FUTURE AGENDA ITEMS

Ms. Liddell stated that the ACCT Leadership Congress will be held in September; she hoped that McHenry County College could do one or two presentations, and that a couple of Trustees could attend.

CLOSED SESSION

At 8:41 p.m., Ms. Kisser moved to go into closed session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, 120/2(c), Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*, and 120/2(c), Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Walsh seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

At 9:34 p.m., Ms. Liddell moved to come out of closed session, and Mr. Worden seconded the motion. There was no discussion. A voice vote was taken, and all were in favor. The motion carried. Closed session ended at 9:34 p.m.

APPROVAL OF MOTION TO RELEASE CLOSED SESSION MINUTES AS A RESULT OF THE SEMIANNUAL REVIEW OF CLOSED SESSION MINUTES

Ms. Kisser moved that McHenry County College, having on February 11, 2017 conducted the semi-annual

review of its closed meeting minutes required by the Open Meetings Act, approve making public the minutes of its closed meetings held during the Board meetings identified by the dates below with the specific exceptions as noted below, because they no longer require confidential treatment:

- Regular Board Meeting, July 28, 2016
- Committee of the Whole, August 16, 2016
- Regular Board Meeting, August 25, 2016
- Regular Board Meeting, September 22, 2016 (redacting text under Exception #1, Personnel)
- Committee of the Whole, October 18, 2016 (redacting text under Exception #11, Litigation)
- Committee of the Whole, November 8, 2016 (redacting text under Exception #11, Litigation)
- Regular Board Meeting, November 17, 2016 (redacting text under Exception #11, Litigation)

Ms. Kisser further moves that closed meeting minutes, or specific parts thereof, remain confidential, as noted in the previous motion, and which McHenry County College previously determined to require continued confidentiality pursuant to semi-annual reviews previously conducted by the Board of Trustees. Mr. Jenner seconded the motion. During discussion, Chair Smith offered thanks to Mr. Jenner and Ms. Kisser for their work on this issues. The roll was called, and all were in favor; the motion carried.

ACCEPTANCE OF CLOSED SESSION MINUTES, Regular Board Meeting, December 15, 2016

Ms. Liddell moved to accept the closed session minutes and Ms. Tirio seconded the motion. There was no discussion. The roll was called, and all were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:37 p.m.

Patricia Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary