

MINUTES  
EVALUATION AND POLICIES COMMITTEE MEETING  
OF McHENRY COUNTY COLLEGE

A meeting of the Evaluation and Policies Committee of the Board of Trustees of McHenry County College was held on Tuesday, January 17, 2017 in the Board Room, Room A217, in Building A on the Campus.

Chair Jenner called the meeting to order at 6:27 p.m. When Mr. Jenner called the roll, the following committee members were present:

Ms. Kisser  
Ms. Walsh  
Mr. Jenner

Mr. Parrish, Mr. Worden, Ms. Liddell, and Mr. Smith were present. Dr. Gabbard was also present.

Attorney Sam Cavnar was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Evaluation and Policies Committee meeting, November 17, 2016 were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the committee.

DISCUSSION OF TRUSTEE PROFESSIONAL DEVELOPMENT

Training requirements which apply to trustees after January 1, 2017 were discussed. Trustees will complete training in the first, third, and fifth years of their six-year term. Discussion followed on how this training would be obtained; Attorney Cavnar will provide information on training opportunities.

DISCUSSION OF BOARD SELF-EVALUATION / BOARD RETREAT

Discussion was held and it was decided that the Board self-evaluation should be done each year in March. A timetable was composed with review of the form in January, approval of form in mid-February,

form will be completed by March 1, with results compiled and distributed in early March. The Board would conduct its evaluation at the March Committee of the Whole meeting or at the March Board Meeting. Mr. Jenner and Ms. Walsh volunteered to be a subcommittee charged with developing an agenda for the Board Retreat; Trustees will send items to Ms. Walsh and/or Mr. Jenner. The suggested retreat timetable would have a tentative agenda presented in May, a Board retreat agenda approved in June, and a retreat held in July or August.

#### COMMENTS BY COMMITTEE MEMBERS

During summary comments, it was noted that the Internal Board Policy Manual Review Committee has been replaced with a policy review by the President's Cabinet members. There are two policy revisions outstanding, one in Ms. Patrick's area, and another in Mr. Tenuta's area.

#### SET AGENDA FOR NEXT MEETING

Future agenda items include discussion of new trustee orientation, discussion of Board self-evaluation, discussion of Board retreat, discussion of sustainability policy, discussion of whistleblower policy.

#### CLOSED SESSION

No closed session was held.

#### ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:27 p.m.

---

Patricia Kriegermeier, Recording Secretary