

REVISED

**BOARD OF TRUSTEES**  
**McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, June 25, 2015  
Regular Board Meeting  
6:30 p.m.

Board Room  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. COLLEGE MISSION STATEMENT
5. ACCEPTANCE OF AGENDA
6. ACCEPTANCE OF MINUTES: Regular Board Meeting, May 28, 2015
7. OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS  
*Three (3) minutes per person or less.*
8. PRESIDENT'S REPORT: Dr. Vicky Smith
9. PRESENTATION  
Automotive Program Updates: Mr. Mike Albamonte, Instructor of Automotive Technology (10 minutes)
10. COMMUNICATIONS
  - A. Faculty Report: Ms. Anne Humphrey and Ms. Elaine Whalen
  - B. Adjunct Faculty Report: Ms. Marybeth Linse
  - C. Staff Council Report: Ms. Tawnja Trimble
  - D. Student Trustee Report: Mr. Jason Memmen
  - E. Comments from the Board
  - F. Attorney Report
11. APPROVAL OF CONSENT AGENDA  
**For Approval**
  - A. Executive Summary, Board Report #15-63
  - B. Financial Statements
    1. Treasurer's Report, Board Report #15-64
    2. Ratification for Accounts Payable Check Register, Board Report #15-65
  - C. Requests to Authorize/Purchase/Renew/Lease
    1. Annual Extreme Networks Maintenance, Board Report #15-66
    2. Ellucian Annual ERP Software Maintenance, Board Report #15-67
  - D. Destruction of Closed Session Recordings, Board Report #15-68
  - E. Fiscal Year 2017 Resource Allocation Management Program (RAMP), Board Report #15-69
  - F. Addendum to Joint Educational Agreements Gateway Technical College and William Rainey Harper College, Board Report #15-70
  - G. Personnel
    1. Salary Adjustment/Advance Placement, Board Report #15-71

REVISED

12. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA
13. COMPENSATION ADJUSTMENT FOR NON-BARGAINING UNIT EMPLOYEES, Board Report #15-59 (Tabled)
14. RESOLUTION TO URGE THE ILLINOIS STATE ELECTED OFFICIALS REPRESENTING THE McHENRY COUNTY COLLEGE ATTENDANCE AREA TO CREATE AND PASS LEGISLATION TO REPEAL ILLINOIS' PREVAILING WAGE ACT
15. RENEWAL OF RESOLUTION FOR PREVAILING WAGE, Board Report #15-72
16. APPROVAL OF FISCAL YEAR 2016 TENTATIVE BUDGET, Board Report #15-73
17. BOARD COMMITTEE REPORTS
  - A. Committee of the Whole: Ms. Linda Liddell
18. ICCTA REPORT: Ms. Linda Liddell
19. FRIENDS OF MCC FOUNDATION REPORT: Ms. Molly Walsh and Ms. Karen Tirio
20. FOR INFORMATION
  - A. New Employees
  - B. Resignation
  - C. Office of Marketing and Public Relations Update
  - D. Office of Resource Development Update
  - E. Office of Sustainability Center Update
  - F. Chargeback and Joint Agreement Summary Report For Fiscal Year 2015
  - G. Roosevelt University Dual Degree Program Agreement
  - H. Northern Illinois University Dual Degree Program Agreement
  - I. Upcoming Events
21. SUMMARY COMMENTS BY BOARD MEMBERS
22. FUTURE AGENDA ITEMS
23. CLOSED SESSION
  - A. 120/2(c) Exception #21, Review of Closed Session Minutes
  - B. Other matters as pertain to the exceptions of the Open Meetings Act
24. ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting, May 28, 2015
25. APPROVAL OF MOTION TO RELEASE CLOSED SESSION MINUTES AS A RESULT OF THE SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

26. ADJOURNMENT



Michael Smith  
Chair

### Student Trustee Report

Summer semester is progressing quickly, with the first session already completed and the second semester underway. The beginning of a new school year is approaching quickly and students are eagerly anticipating the start of the fall semester. I have updated some of our students on the status of the space utilization study and given the results, they hope the Board will take the needs of students into consideration when it comes time to make those important decisions.

New Student Orientation is in full swing and we have many new students that will be joining the MCC family in the fall. Our student orientation leaders are gaining valuable skills and experience that will help them become great future leaders, both at MCC and in their careers. I had the pleasure of meeting some of our new students and many students stated MCC was their first choice of schools. Starting out at a community college is no longer a negative stigma, but a step in the right direction towards college success.

Student Government had their annual retreat with the new incoming executive board. We learned what is expected of us from our advisor, as well as from each other. We started planning for the upcoming year and have set our individual position goals and aligned these goals with our plan for what we intend to accomplish as a group. Through the use of various ice-breakers and team-building activities, we are starting to get to know one another and learn each other's work styles.

Student space is still a primary concern for the students, as there is not adequate room to study, prepare for class, and to socialize. Student space is needed by more than just a select small group of students, but the entire student body. Students want to feel at home here at MCC. At McHenry County College, "Our focus is learning and student success is our goal;" together we can bring this goal to fruition.

Jason Memmen  
Student Trustee

Executive Summary

Information

Attached is the Executive Summary of financial information with year-to-date results for FY 2015 through the month of May.

Recommendation

It is recommended that the Board of Trustees accepts the Executive Summary as presented.

A handwritten signature in black ink, appearing to read "Vicky Smith". The signature is fluid and cursive, with a prominent initial "V".

Vicky Smith  
President

## Executive Summary

Fiscal Year 2015 is currently 91.7% complete with the year-to-date results ending May 31, 2015 being reported. In the Operating Funds, total revenue is 80% of budget, as compared with 82% at the same time last year. Total expenditures are 65% of budget, as compared with 66% of budget at the same time last year. The Operating Funds include both the Education Fund and the Operations and Maintenance Fund, and together comprise most of the instruction and instructional support activities of the College.

The following items relate to the Operating Funds (Fund 01 and Fund 02) as a whole:

### Revenue

- Local governmental is 91% of budget and up \$15,017 (0.1%) from last year at this time. FY15 revenue is \$24,603,795 vs. FY14 revenue of \$24,588,778. For FY15, this revenue is derived from 50% of the 2013 tax levy (as approved by the Board in December 2013) and 50% of the 2014 tax levy (as approved by the Board in December 2014).
- State government is 93% of budget and up \$523,894 (25.4%) from last year at this time. FY15 revenue is \$2,583,726 vs. FY14 revenue of \$2,059,833. The variance is due in part to the increase in State support over last year based on the growth in the enrollment numbers from the prior two years for MCC.
- Student tuition and fees is 93% of budget and down \$601,571 (-4.1%) from last year at this time. FY15 revenue is \$14,146,370 vs. FY14 revenue of \$14,747,941.
- Sales and service fee is 76% of budget and up \$37,116 (39.3%) from last year at this time. FY15 revenue is \$131,581 vs. FY14 revenue of \$94,464. This revenue is comprised of the activity, Kids at College primarily.
- Facilities is 52% of budget and down \$3,000 (-21.4%) from last year at this time. FY15 revenue is \$11,000 vs. FY14 revenue of \$14,000. This revenue is comprised of activity relating to the use or rental of college facilities.
- Investment is 54% of budget and up \$120,803 (972.3%) from last year at this time. FY15 revenue is \$133,227 vs. FY14 revenue of \$12,424. The increase in performance is attributable to the change in investment policy and strategy, which sought to increase duration of the overall portfolio that earns a higher return.
- Other is 39% of budget and down \$266,699 (-5.3%) from last year at this time. FY15 revenue is \$4,790,210 vs. FY14 revenue of \$5,056,909. This category consists mainly of employee contributions to health insurance and other insurance related activities. The employee health insurance contributions account for \$4,567,879 of the total. Other larger items are from Retiree health contributions at \$60,381, Retiree Drug Subsidy at \$24,308, and Other Misc Income at \$74,523 with the remaining balance being made up of smaller accounts such as NSF charges, assorted fines, fees, and miscellaneous income all of which total \$63,119.

### Expenditures

- Salaries expenditures are currently 84% of budget and up \$39,739 (0.2%) over last year at this time. FY15 expenditures are \$22,496,448 vs. FY14 expenditures of \$22,456,709.
- Employee benefit expenditures are currently 53% of budget and up \$491,944 (6.3%) over last year at this time. FY15 expenditures are \$8,338,993 vs. FY14 expenditures of \$7,847,049. This account group will be significantly below budget until year-end adjustments are made for SURS contributions paid by the State on behalf of the employees. The amount expensed for SURS contributions range between \$6 - \$9 million annually depending on the actuarial tables maintained by the State. However, this expense is offset by an equal amount in "other revenue".

- Contractual services expenditures are currently 80% of budget and up \$301,625 (8.7%) over last year at this time. FY15 expenditures are \$3,761,319 vs. FY14 expenditures of \$3,459,694. The account includes contractual services for custodial services, legal services, construction management, roads and grounds, and architectural type services.
- Materials and supplies expenditures are currently 63% of budget and down \$299,948 (-13.7%) over last year at this time. FY15 expenditures are \$1,895,354 vs. FY14 expenditures of \$2,195,302.
- Travel and meeting expenditures are currently 55% of budget and down \$11,926 (-2.5%) over last year at this time. FY15 expenditures are \$462,753 vs. FY14 expenditures of \$474,679.
- Fixed charge expenditures are currently 90% of budget and up \$471,530 (34.5%) over last year at this time. FY15 expenditures are \$1,840,182 vs. FY14 expenditures of \$1,368,651. Included in this category are bond principal, interest payments, lease payments, and general insurance.
- Utilities expenditures are currently 75% of budget and down \$82 (0.0%) over last year at this time. FY15 expenditures are \$802,566 vs. FY14 expenditures of \$802,648.
- Capital expenditures are currently 13% of budget and down \$1,385,477 (-60.1%) over last year at this time. FY15 expenditures are \$918,904 vs. FY14 expenditures of \$2,304,382.
- Other expenditures are currently 104% of budget and up \$52,928 (7.4%) over last year at this time. FY15 expenditures are \$771,049 vs. FY14 expenditures of \$718,121. This category includes tuition waivers, tuition related refunds, and miscellaneous expense.

#### Major Changes over last year – All Funds

##### Designated Fund Balance:

Increased to \$83,024,131, \$372,136 over last year of \$82,651,995. The change is due to a net decrease in assets of \$3,273,367 and a net decrease in liabilities of \$3,645,503 over the prior year.

##### Excess/(Deficit) of revenues over expenditures:

Changed to \$3,439,015, a decrease of \$3,886,769 over last year of \$7,325,784. The change is due to a net decrease in revenue of \$1,208,380 and a net increase in expenditures of \$2,678,389 over the prior year.

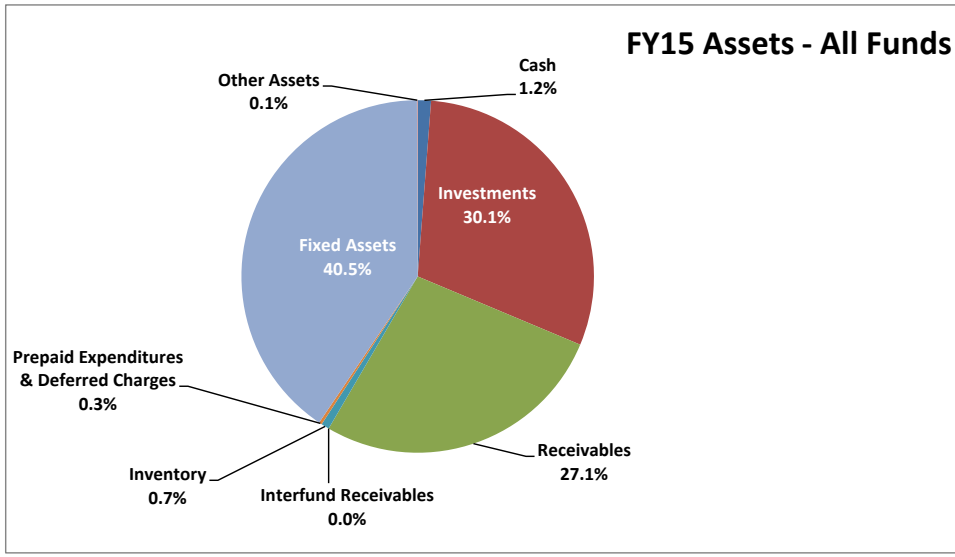
Vicky Smith  
President

All Funds **Statement of Net Position (Balance Sheet)**  
 May 31, 2015

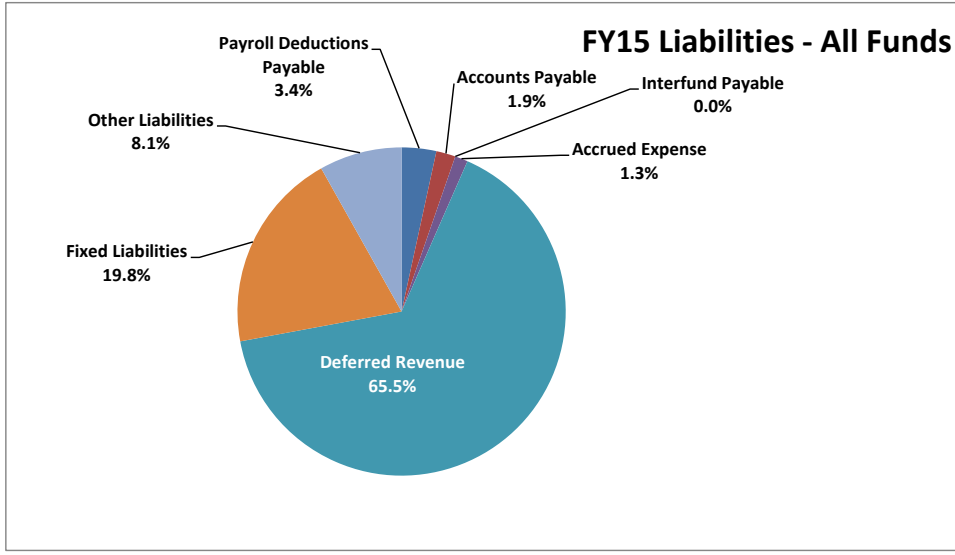
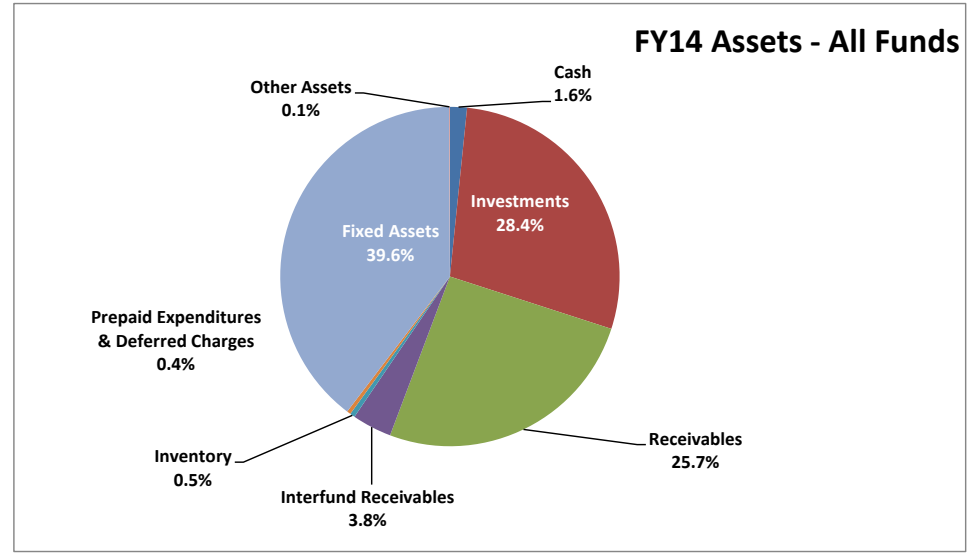
	01	02	03	05	06	07	08	09	10	11	12	
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Auxilliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	
<b>Assets</b>												
Cash	1,392,076	(3,006,278)	5,890,875	(1,097,416)	549,060	173,413	95,646	-	-	340,987	50,094	(1,604,305)
Investments	34,551,211	17,072,505	931,323	11,884,497	-	-	2,739,626	-	-	-	-	1,923,261
Receivables	31,102,471	26,867,181	2,775,715	-	28,478	40,529	-	-	-	99,148	1,291,421	-
Interfund Receivables	0	34,040	231,344	-	(3,197)	(248,680)	-	-	8,966	3,660	-	(26,134)
Inventory	851,103	-	-	-	851,103	-	-	-	-	-	-	-
Prepaid Expenditures & Deferred Charges	310,789	292,145	10,159	-	8,485	-	-	-	-	-	-	-
Fixed Assets	46,452,834	-	-	-	-	-	46,452,834	-	-	-	-	-
Other Assets	82,279	-	-	-	-	-	-	82,279	-	-	-	-
<b>Total Assets</b>	<b>114,742,762</b>	<b>41,259,593</b>	<b>9,839,415</b>	<b>10,787,081</b>	<b>1,433,929</b>	<b>(34,738)</b>	<b>2,835,273</b>	<b>46,452,834</b>	<b>82,279</b>	<b>349,953</b>	<b>152,901</b>	<b>1,584,243</b>
<b>Liabilities</b>												
Payroll Deductions Payable	1,081,950	871,142	52,349	-	90,747	829	-	-	40,810	-	-	26,073
Accounts Payable	602,475	599,753	-	-	8,883	(6,161)	-	-	-	-	-	-
Interfund Payable	-	-	-	-	-	-	-	-	-	-	-	-
Accrued Expense	402,564	402,564	-	-	-	-	-	-	-	-	-	-
Deferred Revenue	20,777,547	18,272,732	1,607,112	-	48,450	70	-	-	-	60,547	-	788,635
Fixed Liabilities	6,271,509	-	-	-	-	-	-	6,271,509	-	-	-	-
Other Liabilities	2,582,585	76,864	-	-	6,727	-	-	2,189,852	309,143	-	-	-
<b>Total Liabilities</b>	<b>31,718,631</b>	<b>20,223,055</b>	<b>1,659,462</b>	<b>-</b>	<b>154,807</b>	<b>(5,261)</b>	<b>-</b>	<b>8,461,361</b>	<b>349,953</b>	<b>60,547</b>	<b>814,708</b>	<b>-</b>
<b>Designated Fund Balance</b>	<b>83,024,131</b>	<b>21,036,537</b>	<b>8,179,954</b>	<b>10,787,081</b>	<b>1,279,122</b>	<b>(29,477)</b>	<b>2,835,273</b>	<b>46,452,834</b>	<b>(8,379,082)</b>	<b>-</b>	<b>92,354</b>	<b>769,535</b>
<b>Assigned Fund Balance</b>												
33% Unassigned for annual budgeted expenditures	18,489,381	15,131,188	3,358,192	-	-	-	-	-	-	-	-	-
Other Designated Reserves	0	-	-	-	-	-	-	-	-	-	-	-
Capital Improvement/Investment in Capital Assets	57,239,915	-	-	10,787,081	-	-	46,452,834	-	0	-	-	-
Liabilities, Protection, and Settlement	-5,501,974	-	-	-	-	-	-	-6,271,509	-	-	-	769,535
Working Cash/Other Restricted	1,812,877	-	-	-	-	-29,477	1,750,000	-	-	92,354	-	-
<b>Remaining Unassigned Balance</b>	<b>10,983,932</b>	<b>5,905,349</b>	<b>4,821,761</b>	<b>0</b>	<b>1,279,122</b>	<b>0</b>	<b>1,085,273</b>	<b>0</b>	<b>-2,107,573</b>	<b>0</b>	<b>0</b>	<b>0</b>

All Funds Statement of Net Position (Balance Sheet)  
May 31, 2015

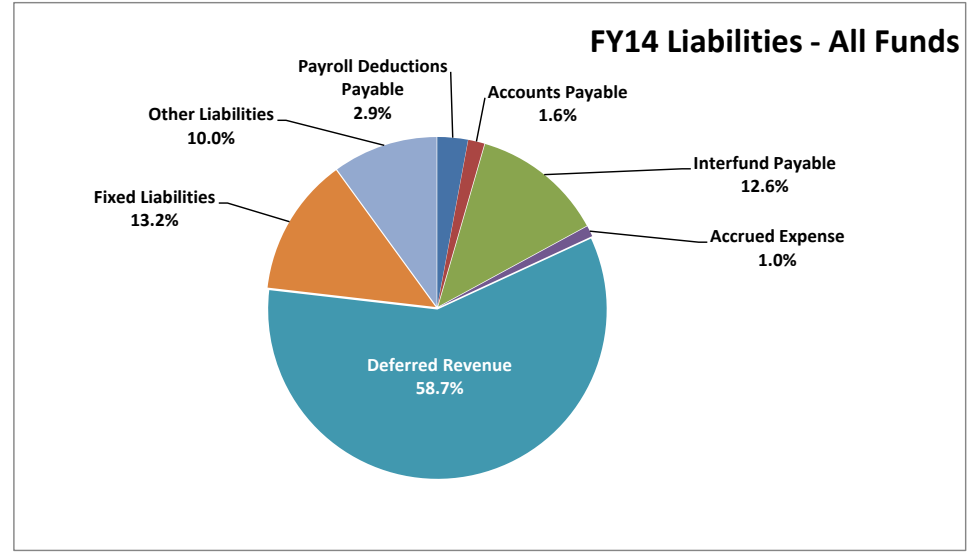
Total Assets = \$ 114,742,762



Total Assets = \$ 118,016,129



Total Liabilities = \$ 31,718,631



Total Liabilities = \$ 35,364,134

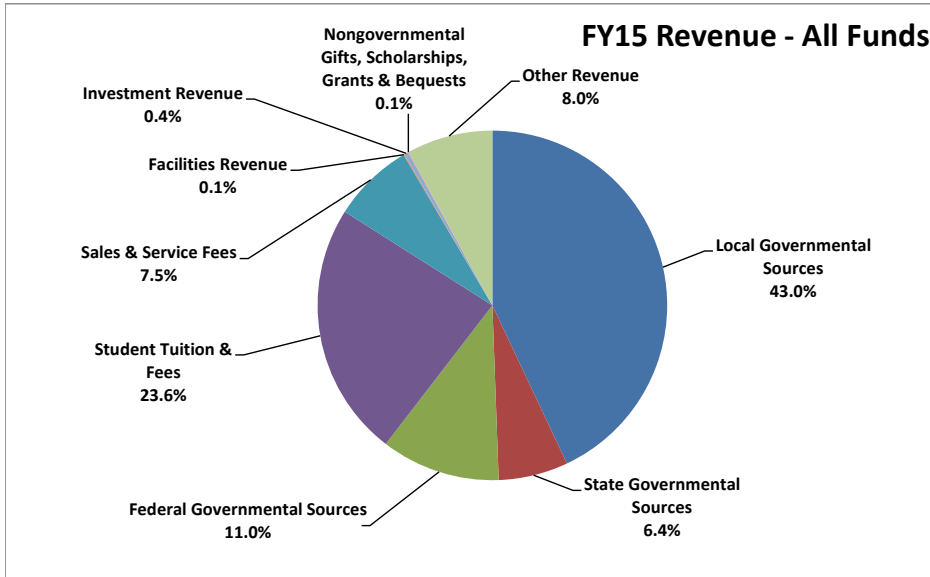


All Funds Statement of Activities (Income Statement)  
May 31, 2015

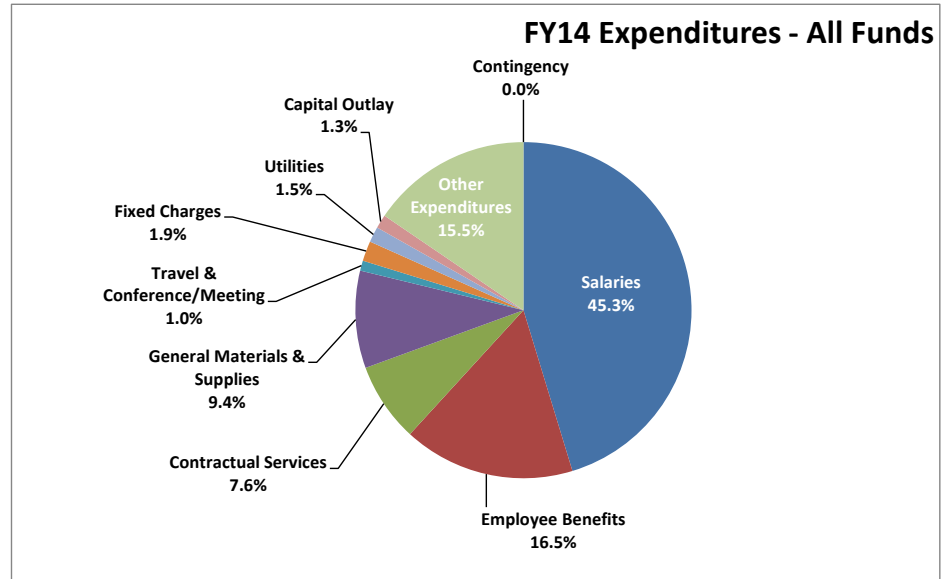
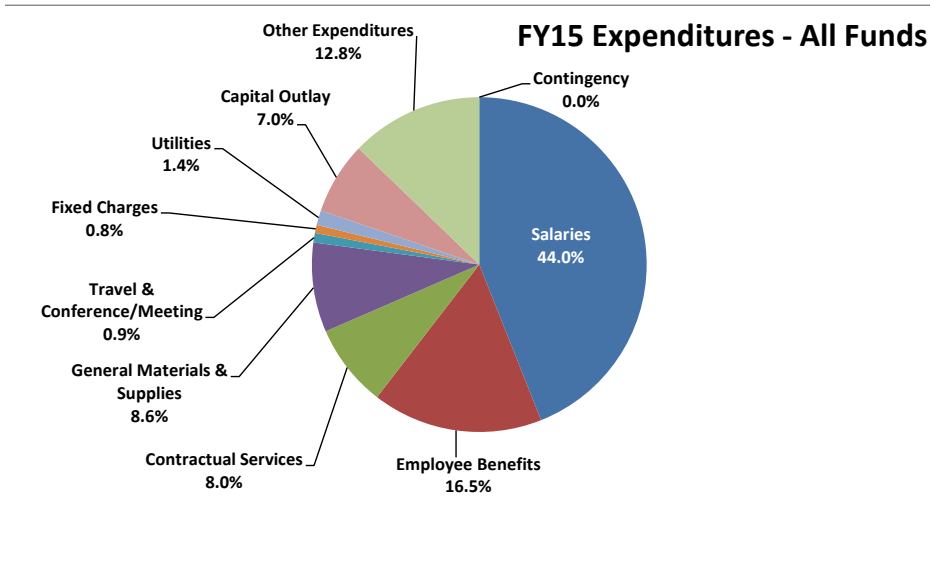
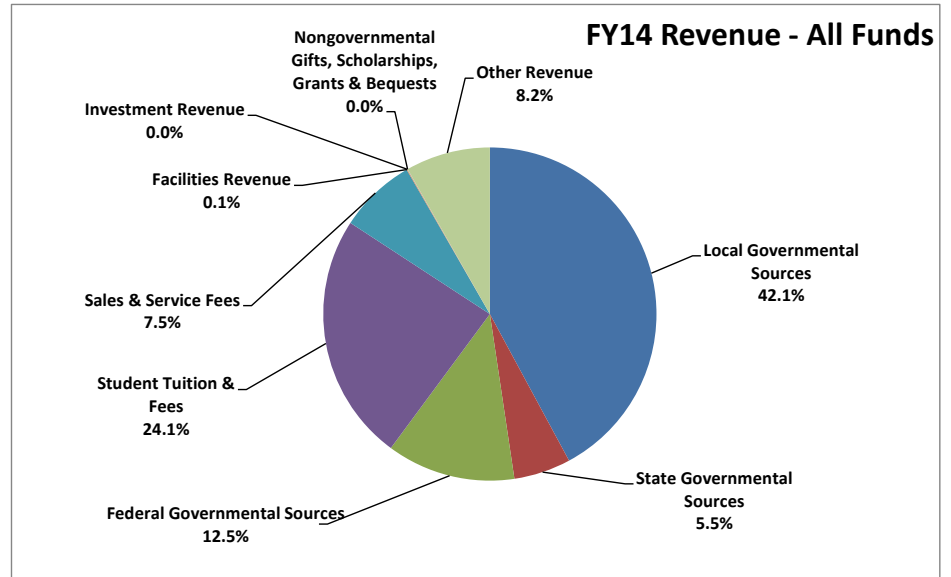
	01	02	03	05	06	07	08	09	11	12
	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Audit Fund	Liability Protection & Settlement Fund
All Funds										
<b>Revenue</b>										
Local Governmental Sources	25,935,772	22,009,725	2,594,070	-	-	-	-	-	95,032	1,236,944
State Governmental Sources	3,884,429	1,935,884	647,842	-	-	1,300,703	-	-	-	-
Federal Governmental Sources	6,647,143	1,674	-	-	-	6,645,469	-	-	-	-
Student Tuition & Fees	14,214,917	11,195,457	2,950,913	-	68,547	-	-	-	-	-
Sales & Service Fees	4,530,909	131,581	-	-	4,399,328	-	-	-	-	-
Facilities Revenue	49,118	11,000	-	-	38,118	-	-	-	-	-
Investment Revenue	241,276	126,324	6,903	82,040	-	14,172	-	-	-	11,837
Nongovernmental Gifts, Scholarships, Grants & Bequests	32,788	-	-	-	-	32,788	-	-	-	-
Other Revenue	4,799,930	4,771,854	18,356	988,867	9,720	-	-	(988,867)	-	-
<b>Total Revenue</b>	<b>60,336,282</b>	<b>40,183,499</b>	<b>6,218,085</b>	<b>1,070,907</b>	<b>4,515,713</b>	<b>7,978,960</b>	<b>14,172</b>	<b>(988,867)</b>	<b>95,032</b>	<b>1,248,781</b>
<b>Expenditures</b>										
Salaries	25,019,153	21,947,379	549,069	-	1,461,960	702,516	-	-	-	358,229
Employee Benefits	9,380,578	8,231,658	107,335	-	273,613	62,288	-	-	-	705,685
Contractual Services	4,560,760	2,431,587	1,329,733	-	510,505	203,763	-	-	65,380	19,793
General Materials & Supplies	4,916,179	1,695,915	199,439	-	2,835,967	170,952	-	-	-	13,905
Travel & Conference/Meeting	524,193	432,748	30,005	-	32,528	27,830	-	-	-	1,082
Fixed Charges	442,258	1,831,802	8,379	-	29,065	165	-	(1,483,667)	-	56,512
Utilities	808,735	154,030	648,536	-	4,015	-	-	-	-	2,154
Capital Outlay	3,965,695	38,007	880,897	1,180,793	773	393,515	1,471,709	-	-	-
Other Expenditures	7,279,716	771,049	-	-	998	6,507,669	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>56,897,267</b>	<b>37,534,176</b>	<b>3,753,393</b>	<b>1,180,793</b>	<b>5,149,425</b>	<b>8,068,697</b>	<b>-</b>	<b>1,471,709</b>	<b>(1,483,667)</b>	<b>65,380</b>
<b>Excess/(deficit) of revenues over expenditures</b>	<b>3,439,015</b>	<b>2,649,323</b>	<b>2,464,692</b>	<b>(109,886)</b>	<b>(633,712)</b>	<b>(89,737)</b>	<b>14,172</b>	<b>(1,471,709)</b>	<b>494,800</b>	<b>29,652</b>
Operating transfers in	-	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	79,585,118	18,387,214	5,715,263	10,896,967	1,912,834	60,260	2,821,100	47,924,544	(8,873,881)	62,702
Ending Fund Balance	<b>83,024,133</b>	<b>21,036,537</b>	<b>8,179,955</b>	<b>10,787,081</b>	<b>1,279,122</b>	<b>(29,477)</b>	<b>2,835,272</b>	<b>46,452,835</b>	<b>(8,379,081)</b>	<b>92,354</b>

All Funds Statement of Activities (Income Statement)  
May 31, 2015

Total Revenue = \$ 60,336,282



Total Revenue = \$ 61,544,662



Total Expense = \$ 56,897,267

Total Expense = \$ 54,218,878

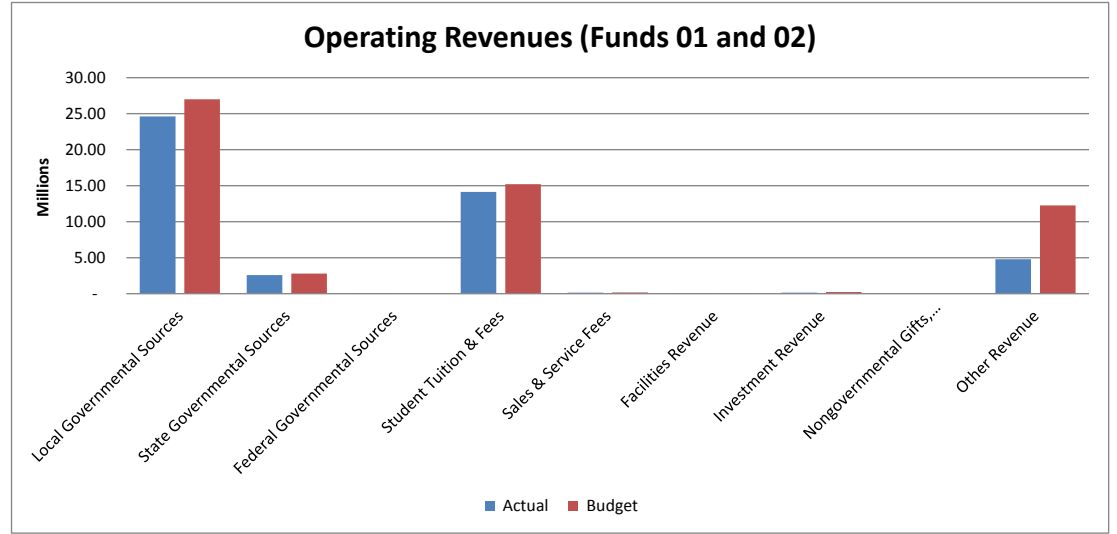
**Operating (Funds 01 & 02) Statement of Activities**  
**May 31, 2015**

	FY15			FY14			FY15	%
	Actual	Budget		Actual	Budget		Change Over FY14	Change
<b>Revenue</b>								
Local Governmental Sources	\$ 24,603,795	\$ 27,012,529	91%	\$ 24,588,778	\$ 26,813,710	92%	\$ 15,017	0.1%
State Governmental Sources	2,583,726	2,777,254	93%	2,059,833	2,303,865	89%	\$ 523,894	25.4%
Federal Governmental Sources	1,674	-	0%	-	-	0%	\$ 1,674	0.0%
Student Tuition & Fees	14,146,370	15,213,204	93%	14,747,941	15,691,117	94%	\$ (601,571)	-4.1%
Sales & Service Fees	131,581	174,120	76%	94,464	25,000	378%	\$ 37,116	39.3%
Facilities Revenue	11,000	21,000	52%	14,000	23,100	61%	\$ (3,000)	-21.4%
Investment Revenue	133,227	244,800	54%	12,424	30,600	41%	\$ 120,803	972.3%
Nongovernmental Gifts, Scholarships, Grants & Bequests	-	-	0%	5,653	-	0%	\$ (5,653)	-100.0%
Other Revenue	4,790,210	12,254,476	39%	5,056,909	11,639,821	43%	\$ (266,699)	-5.3%
<b>Total Revenue</b>	<b>\$ 46,401,584</b>	<b>\$ 57,697,383</b>	<b>80%</b>	<b>\$ 46,580,003</b>	<b>\$ 56,527,213</b>	<b>82%</b>	<b>\$ (178,419)</b>	<b>-0.4%</b>
<b>Expenditures</b>								
Salaries	\$ 22,496,448	\$ 26,901,296	84%	\$ 22,456,709	\$ 26,688,806	84%	\$ 39,739	0.2%
Employee Benefits	8,338,993	15,876,243	53%	7,847,049	16,545,156	47%	\$ 491,944	6.3%
Contractual Services	3,761,319	4,726,042	80%	3,459,694	5,429,311	64%	\$ 301,625	8.7%
General Materials & Supplies	1,895,354	3,011,771	63%	2,195,302	2,917,345	75%	\$ (299,948)	-13.7%
Travel & Conference/Meeting	462,753	834,911	55%	474,679	797,576	60%	\$ (11,926)	-2.5%
Fixed Charges	1,840,182	2,046,026	90%	1,368,651	1,762,092	78%	\$ 471,530	34.5%
Utilities	802,566	1,075,605	75%	802,648	880,985	91%	\$ (82)	0.0%
Capital Outlay	918,904	7,006,998	13%	2,304,382	5,536,470	42%	\$ (1,385,477)	-60.1%
Other Expenditures	771,049	739,250	104%	718,121	637,500	113%	\$ 52,928	7.4%
Contingency	-	1,750,000	0%	-	1,750,000	0%	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 41,287,569</b>	<b>\$ 63,968,142</b>	<b>65%</b>	<b>\$ 41,627,235</b>	<b>\$ 62,945,241</b>	<b>66%</b>	<b>\$ (339,666)</b>	<b>-0.8%</b>
<b>Excess/(deficit) of revenues over expenditures</b>	<b>\$ 5,114,015</b>	<b>\$ (6,270,759)</b>		<b>\$ 4,952,768</b>	<b>\$ (6,418,028)</b>		<b>\$ 161,247</b>	<b>3.3%</b>
Net Transfers Out/(In)	\$ -	\$ 2,500,000		\$ 2,500,000	\$ 4,454,324		\$ (2,500,000)	-100.0%
<b>Net Operating Funds Surplus/(Deficit)</b>	<b>\$ 5,114,015</b>	<b>\$ (8,770,759)</b>		<b>\$ 2,452,768</b>	<b>\$ (10,872,352)</b>		<b>\$ 2,661,247</b>	<b>108.5%</b>
<i>Operating Fund Balance Unassigned @33% based on Total Budgeted Expenditures*</i>		<i>21,322,714</i>		<i>20,981,747</i>				
<i>Less : Adjustment for budgeted SURS Pass Thru Expense (\$6.75m*.3334)</i>		<i>2,250,000</i>		<i>2,053,835</i>				
<i>Adjustment for Contingency (\$1.75m*.3334)</i>		<i>583,333</i>		<i>583,333</i>				
<i>Unassigned Fund Balance needed @ 33% of adjusted budgeted expenditures</i>		<i>18,489,381</i>		<i>18,344,578</i>				
<i>Audited Beginning Fund Balance</i>	<i>24,102,477</i>	<i>24,102,477</i>		<i>24,245,146</i>	<i>24,245,146</i>			
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>5,114,015</i>	<i>(8,770,759)</i>		<i>2,452,768</i>	<i>(10,872,352)</i>			
<i>Calculated YTD Ending Fund Balance (budget estimate)</i>	<i>\$ 29,216,492</i>	<i>\$ 15,331,718</i>		<i>\$ 26,697,914</i>	<i>\$ 13,372,794</i>			

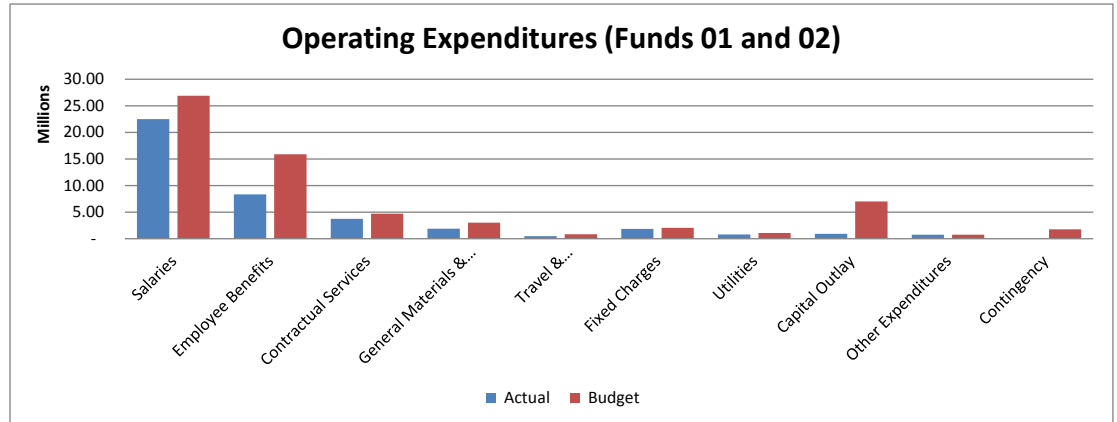
\*Net of Transfers Out/(In)

**Operating Funds - Statement of Activities**  
**May 31, 2015**

	Actual	Budget
<b>Revenue</b>		
Local Governmental Sources	24,603,795.36	27,012,529.00
State Governmental Sources	2,583,726.41	2,777,254.00
Federal Governmental Sources	1,674.00	-
Student Tuition & Fees	14,146,370.15	15,213,204.00
Sales & Service Fees	131,580.80	174,120.00
Facilities Revenue	11,000.00	21,000.00
Investment Revenue	133,227.46	244,800.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	-	-
Other Revenue	4,790,209.67	12,254,476.00
<b>Total Revenue</b>	<b>46,401,583.85</b>	<b>57,697,383.00</b>
	-	-



<b>Expenditures</b>		
Salaries	22,496,447.84	26,901,296.00
Employee Benefits	8,338,993.14	15,876,243.00
Contractual Services	3,761,319.33	4,726,042.20
General Materials & Supplies	1,895,354.27	3,011,770.73
Travel & Conference/Meeting	462,753.21	834,911.21
Fixed Charges	1,840,181.74	2,046,026.00
Utilities	802,566.24	1,075,605.00
Capital Outlay	918,904.20	7,006,997.86
Other Expenditures	771,048.79	739,250.00
Contingency	-	1,750,000.00
<b>Total Expenditures</b>	<b>41,287,568.76</b>	<b>63,968,142.00</b>
	-	-
<b>Excess/(deficit) of revenues over expenditures</b>	<b>5,114,015.09</b>	<b>(6,270,759.00)</b>



Treasurer's Report

Information

Attached is the Treasurer's Report for the month of May, including details regarding the College's investments.

Recommendation

It is recommended that the Board of Trustees approves the Treasurer's Report as presented.

A handwritten signature in cursive script, appearing to read "Vicky Smith".

Vicky Smith  
President

**McHenry County College  
Treasurer's Report  
For the Month of May 2015**

<b>Bank Name Account</b>	<b>Beginning Balance</b>	<b>Deposits (+) Other Additions</b>	<b>Disbursements (-) Other Subtractions</b>	<b>Ending Balance</b>
<b>Crystal Lake Bank &amp; Trust Operating</b>	\$1,070,672.25	\$4,265,331.40	\$4,071,257.29	\$1,264,746.36
<b>Crystal Lake Bank &amp; Trust Credit Card</b>	\$110,962.26	\$441,999.10	\$451,964.11	\$100,997.25
<b>Crystal Lake Bank &amp; Trust Employee Benefits</b>	\$0	\$26,668.30	\$26,668.30	\$0
<b>Crystal Lake Bank &amp; Trust Payroll</b>	\$9,057.08	\$2,043,797.00	\$2,043,797.00	\$9,057.08
<b>Crystal Lake Bank &amp; Trust Federal Student Loan</b>	\$13,828.25	\$19,051.32	\$19,051.32	\$13,828.25

**McHenry County College**  
**May 31, 2015**

**Investments**

<b>College Fund</b>	<b>Financial Institution</b>			<b>05/31/15</b>			
		<b>Investments</b>	<b>Investments</b>	<b>% of Total</b>	<b>Interest</b>	<b>No. of Days</b>	<b>Maturity</b>
Education	Illinois Funds	\$232,068	\$970,684	1%	see below	N/A	On Demand
Education	JPMorgan Chase	1,080,861	1,080,843	3%	0.02%	N/A	On Demand
Education	PFM Investments	15,759,576	16,748,675	46%	see below	N/A	Various
Operations & Maintenance	Illinois Funds	0	0	0%	see below	N/A	On Demand
Operations & Maintenance	PFM Investments	931,322	930,700	3%	see below	N/A	Various
Operations & Maintenance (Restricted)	Illinois Funds	7	7	0%	see below	N/A	On Demand
Operations & Maintenance (Restricted)	JPMorgan Chase	0	0	0%	0.02%	N/A	On Demand
Operations & Maintenance (Restricted)	PFM Investments	11,884,490	11,877,094	34%	see below	N/A	Various
Working Cash	Illinois Funds	0	0	0%	see below	N/A	On Demand
Working Cash	JPMorgan Chase	0	0	0%	0.02%	N/A	On Demand
Working Cash	PFM Investments	2,739,626	2,738,348	8%	see below	N/A	Various
Liability, Protection and Settlement	Illinois Funds	0	0	0%	see below	N/A	On Demand
Liability, Protection and Settlement	JPMorgan Chase	0	0	0%	see below	N/A	On Demand
Liability, Protection and Settlement	PFM Investments	1,923,261	1,922,194	6%	see below	N/A	Various
	<b>Total</b>	<b>\$34,551,211</b>	<b>\$36,268,545</b>	<b>100%</b>			

**Interest Revenue**

**Interest Revenue**

<b>College Fund</b>	<b>May-15</b>	<b>Fiscal YTD</b>
Education	\$12,120	\$145,148
Operations & Maintenance	691	\$8,201
Operations & Maintenance (Restricted)	8,207	\$97,450
Working Cash	1,418	\$16,835
Liability, Protection and Settlement	1,184	\$14,059
<b>Total</b>	<b>\$23,619</b>	<b>\$281,693</b>

**Illinois Fund Rates - May 31, 2015**

<b>Annualized rate - Money Market</b>	
Low	0.016%
High	0.033%
Average	0.024%

**PFM Investment Rates - May 31, 2015**

<b>Range of CD Rates</b>	
Low	0.750%
High	1.250%

**Yield to Maturity of Notes**

	<b>Short Term</b>	<b>Long Term</b>
At Cost	0.200%	0.840%
At Market	0.120%	0.690%

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$1,488,513.23. Please note that the expenses are not segregated into the respective funds.

Recommendation

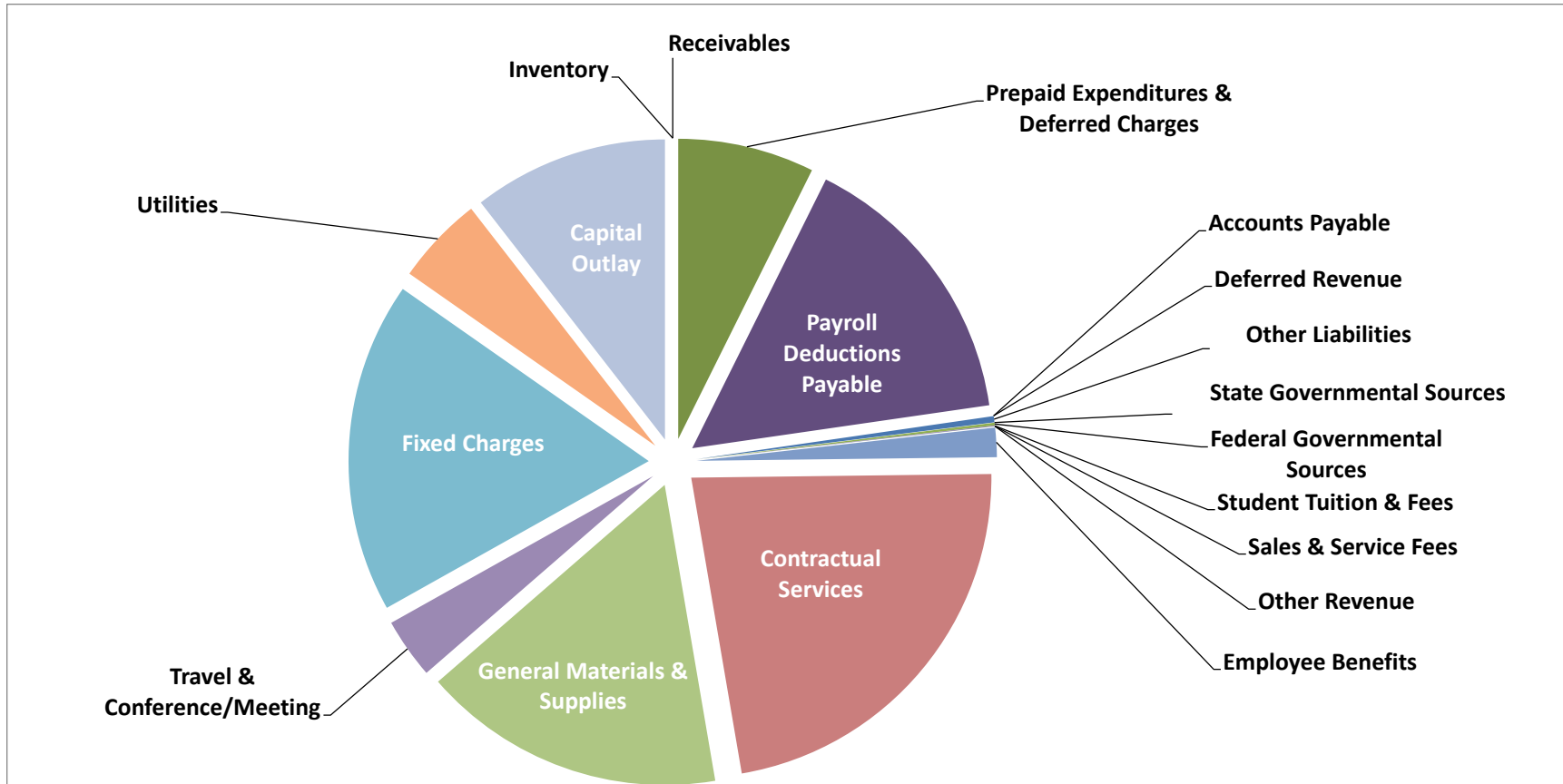
It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of May 1- May 31, 2015, totaling \$1,488,513.23.



Vicky Smith  
President



## Distribution of Monthly Check Register Payments 5/1/15 through 5/31/15



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	75.00	0.01%
Receivables	0.00	0.00%	Other Revenue	20.00	0.00%
Inventory	0.00	0.00%	Employee Benefits	23,314.79	1.57%
Prepaid Expenditures & Deferred Charges	108,577.26	7.29%	Contractual Services	332,387.75	22.33%
Payroll Deductions Payable	226,979.28	15.25%	General Materials & Supplies	241,070.72	16.20%
Accounts Payable	0.00	0.00%	Travel & Conference/Meeting	48,049.72	3.23%
Deferred Revenue	0.00	0.00%	Fixed Charges	263,734.52	17.72%
Other Liabilities	4,932.35	0.33%	Utilities	70,470.46	4.73%
State Governmental Sources	0.00	0.00%	Capital Outlay	155,317.74	10.43%
Federal Governmental Sources	2,155.40	0.14%	Other Expenditures	10,936.24	0.73%
Student Tuition & Fees	492.00	0.03%	<b>Total All Categories</b>	<b>1,488,513.23</b>	<b>99.99%</b>

Request to Renew  
Annual Extreme Networks Maintenance

Information

In Summer 2013, the IT Infrastructure Operations department installed new network hardware across the campus to replace aging equipment that formed the backbone of the College’s network infrastructure. This infrastructure included approximately 65 switches located in 18 closets distributed across the campus and at Shah Center. Additionally, high-speed fiber cable runs were added from all campus closets directly to the large core network switches located in the main campus Data Center. This successful replacement has enabled the College to sustain 99.9% network uptime and, per the Technology Master Plan, deliver “anywhere, anytime” availability of data to students and staff.

These replacements included important core switches and appliances that form the hub of all network communications across the entire campus. All of this equipment is provided by a network company called Extreme Networks (formerly Enterasys).

It is now time to renew the annual maintenance support contract for this Extreme equipment. The maintenance support contract (referred to as “SupportNet”) provides 24-hour, 7-day a week coverage with a 4-hour replacement turnaround on the equipment. This contract renewal will give the IT Infrastructure Operations department the ability to call Extreme phone support at any time, get firmware updates/upgrades for equipment, use web support tools and utilize advanced hardware/parts replacement. This replacement warranty was recently used to replace important core network switches discovered to have a known faulty chip which caused communications to freeze. The existence of this support contract enabled the College to have these core switches (normally priced at \$13,000.00 each) replaced at no cost.

The cost for this renewal is \$51,072.27 and covers the period of July 2, 2015 through August 31, 2016. This extended 14-month period is due to new network hardware purchases made over the past year whose warranty periods would not have aligned with the overall annual maintenance agreement. Rather than creating separate maintenance agreements, support contracts were co-termed into this single maintenance agreement, resulting in the additional two months. It should also be noted that in addition to being a 14-month period, this cost is \$19,388.63 less than last year’s maintenance cost, for both existing and newer equipment.


Three potential providers of Extreme SupportNet offerings were quoted. CDW-G offered the best pricing at \$51,072.27:

	<u>CDW-G</u>	<u>Qubit Networks</u>	<u>IT Savvy LLC</u>
SupportNet 24 x 7 x 4 hours – includes web support, phone, firmware updates/upgrades and advance replacement of parts	\$51,072.27	\$52,741.89	\$51,954.12

This expense is budgeted in the FY 2016 IT Infrastructure Operations account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the renewal of the annual Extreme Networks maintenance contract, covering the period of July 2, 2015 to August 31, 2016, from CDW-G of Vernon Hills, IL, for \$51,072.27.

  
Vicky Smith  
President

Request to Renew  
Ellucian Annual ERP Software Maintenance

Information

As part of operating the College's Ellucian ERP system, and consistent with other major software systems, annual software maintenance is a necessary support component of the system. Annual software maintenance covers prioritized telephone and online vendor support for the product, rights to future upgrades and bug fixes, and expert-level custom support for any unique or unusual issues with the system. Without this support, the College would risk prolonged outages impacting the entire College in the event of unforeseen problems with the ERP software.

This software maintenance is an operational, recurring annual fee that the College will incur as long as it uses the Ellucian software product, called "Colleague." The maintenance covers 33 different integrated software components that comprise the overall Colleague ERP system. The next Ellucian annual software maintenance fee is now due and will be \$293,187.00 for the period covering July 1, 2015 to June 30, 2016.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the FY 2016 IT Software Solutions account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the renewal of annual ERP software maintenance covering the period of July 1, 2015 through June 30, 2016, from Ellucian Inc., of Fairfax, VA, at a cost not-to-exceed \$293,187.00.



Vicky Smith  
President

Destruction of Closed Session Recordings

Information

Public Act 93-523 amended the Open Meetings Act to require public bodies in Illinois to keep “verbatim records” of their closed (executive) sessions. The verbatim record needs to be in the form of an audio or video recording. The law provides for the following regarding destruction of the recording:

- At least 18 months must have passed since the date of the meeting
- The public body approves the destruction of the particular recording
- The public body approves properly detailed minutes of the closed session

The recordings identified below will be physically destroyed; paper copies of the Closed Session minutes will be retained.

- Committee of the Whole Meeting, September 17, 2013
- Regular Board Meeting, September 26, 2013

Recommendation

It is recommended that the Board of Trustees approves the destruction on June 26, 2015 of the recordings of the following Closed Sessions: Committee of the Whole, September 17, 2013 and Regular Board Meeting, September 26, 2013.



Vicky Smith  
President

Fiscal Year 2017 Resource Allocation Management Program (RAMP)

Information

The Community College Capital Resource Allocation Management Program (RAMP) is the official request of the College for state funding for capital improvement projects. It is required by the Illinois Board of Higher Education through the Illinois Community College Board as a means of assisting the State in resource allocation and budget planning.

Three projects have been included in this year's RAMP document. The projects are prioritized in the following manner:

- Career, Technology and Manufacturing Center (On-Campus Facility Phase I)
- Science and Health Professions Center (Master Plan – Phase One)
- Student Life Center (Master Plan – Phase Two)

Beginning with the FY 2010 RAMP submission the State requested that all projects include green design costs in the estimated project budgets. The combined FY 2017 cost for all three projects in this submission is estimated at \$78,258,600. The College is requesting that the State appropriate 75% estimated at \$58,693,950 with local funds supporting the remaining 25% estimated at \$19,564,650.

Recommendation

It is recommended that the Board of Trustees authorizes the administration to submit the required FY 2017 Resource Allocation Management Program (RAMP) document to the Illinois Community College Board as presented.



Vicky Smith  
President

# RAMP

Resource Allocation Management Plan  
For  
Budget Year 2017

June 25, 2015

**Fiscal Year 2017 RAMP  
Community College Capital Requests**

**Community College Contact for Further Information**

It is occasionally necessary to contact the individual(s) responsible for completing the Capital RAMP tables in order to reconcile discrepancies or to obtain further information that clarifies requested project(s). Please list the person responsible for the Capital RAMP submission in the space provided below who should be contacted for follow up inquiries. This individual will be the person Illinois Community College Board (ICCB) or Illinois Board of Higher Education (IBHE) contacts to answer questions concerning Capital RAMP requests.

Community College District	McHenry County College District 528
Budget Year Request	2017
Capital RAMP Contact Person	Robert Tenuta
Telephone Number	(815) 455-8585

# Fiscal Year 2017 RAMP Community College Capital Requests

## Board of Trustees Matching Funds Commitment

I hereby certify that the Board of Trustees of McHenry County College, District 528, meeting in their regular session on June 25, 2015, with a quorum present, officially authorized the submission of the attached Fiscal Year 2017 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work and related forms for the project identified below.
- I further certify that Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

**Project Name:** Career, Technology and Manufacturing Center  
(Refer to Master Plan - On-Campus Facility Phase I)

### Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ 4,711,022.00
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ _____
5. State Certified Construction Credits (remaining from 1987)	\$ _____
6. Other	\$ _____
<b>Total Local Match</b>	<b>\$ 4,711,022.00</b>

Signed \_\_\_\_\_  
Chairperson of the Board of Trustees

Signed \_\_\_\_\_  
Chief Executive of the College District



# **Fiscal Year 2017 RAMP Community College Capital Requests**

## **Scope of Work Narrative**

**District/College:** *McHenry County College District 528*

**Project Name:** *Career, Technology and Manufacturing Center*

*(Refer to Master Plan - On-Campus Facility Phase I)*

There are many aspects of possible programming in an on-campus Career, Technology and Manufacturing Center. Much of what can be conducted at the site depends on the space available. If this concept is pursued, the on-campus facility would include four components: 1) General Operating Space; 2) Business and Technology; 3) General Purpose Classrooms; and 4) Continuing Education.

### General Operating Space

This space would include a building reception area, office space, workroom, storage, washrooms and student space.

### Business and Technology

The Business and Technology division would utilize space to replace and expand the capabilities which are currently housed in Building D on the main campus. New space could be realized by adding to the north of Building E or redoing Building C. General purpose classrooms and computer classrooms, equipped to provide general computer instruction as well as specific state-of-the-art computer programming would allow the College to meet growth in the Computer Information Systems Department. A Testing Center would serve all students in the facility as well as allow for expansion in offering professional certification and licensure tests to be administered for employment. A Virtual Lab is flexible space that utilizes computers, visual, audio and interactive capabilities, which allows for machine and technique specific software to be developed for the individual training needs of clients. Development of a Tech Academy will allow for the introduction and exploration of careers in technology by adults, high school and middle school students. Exposure to a variety of technologies will encourage students to look at Tech Prep program opportunities as a pathway for career preparation.

### General Purpose Classrooms

These classrooms would allow the College to meet the General Education needs of programs in the building, as well as to expand current offerings that are being held at off-campus sites.

### Continuing Education

Continuing Education and other programs where space is rented, such as welding, would be moved to the site. These programs continue to experience growth as adults seek certifications and re-training in technology and manufacturing careers. This flexible space will accommodate partnerships with community businesses that seek additional training and certifications for employees. This space will also be utilized as a creative lab to help small and medium businesses to develop and grow.

# **Fiscal Year 2017 RAMP Community College Capital Requests**

## **Programmatic Justification Narrative**

**District/College:** *McHenry County College District 528*

**Project Name:** *Career, Technology and Manufacturing Center  
(Refer to Master Plan - On-Campus Facility Phase I)*

According to the March 2014 Illinois Department of Employment Security (IDES) report, the Chicago Metro region, which includes McHenry County, has 3,314,262 reported positions. Within the category of Advanced Manufacturing there are 356,507 positions for 11% of the total employment. Within the McHenry County area there are 15,068 positions in manufacturing making up 20% of the total employment.<sup>1</sup> In addition, the job growth projections through 2023, forecast the manufacturing industry within McHenry County will grow by 5% with the largest increases in Industrial Machine Mechanics with 22%; Maintenance Worker Machinery 10%; Computer Controlled Machine Tool Operators by 4% and Welders by 1%. Annually it is estimated there will be 258 open positions across the manufacturing industry in McHenry County.

Aligning educational offerings (certificate and degrees) with industry and business needs has been a focus for McHenry County College (MCC). As a result of research information such as, *The Economist*, which estimated that 50% of America's senior technical personnel in manufacturing will retire in the next five years, MCC has been pursuing ways to prepare high school students, current under-qualified employees, and displaced and unemployed residents for future positions in manufacturing.

The April 2012 Facility Master Plan developed by Wight & Company for the Board of Trustees of McHenry County College provides a roadmap for the College over the next forty years. Within the forty-year roadmap there are ten year and twenty-year plans designed to provide structured guidance to the growth of the physical facilities of the campus. The growth identified within the plan is based on input from workshops conducted with the community at large, government leaders, staff, faculty, administrators, and College Trustees, and is centered on the College's Educational Master Plan.

The Facility Master Plan identified the need for growth in physical facilities based on three findings. The first of those findings supporting growing the physical facilities of the campus is based on right sizing the College. Using peer facility comparative data provided by the Illinois Community College Board (ICCB), McHenry County College's campus was found to be undersized in comparison. The second finding supporting growth of the physical facilities of the campus is based on population growth of the county. Historically, McHenry County has averaged a positive growth rate over the last forty years. More facilities will be required to serve the increasing needs of the population in the county. The final finding supporting growth of the physical facilities is based on the Education Master Plan which identified the new programs the College is seeking to develop in order to serve its district residents. Additionally, during FY 2015, the College completed a space planning and utilization study. The study showed that based on current programs and activities, the College was undersized in all areas relating to technical/career areas with the exception of automotive programs resulting in a slight surplus of

## **Fiscal Year 2017 RAMP Community College Capital Requests**

assignable square feet. However, with the additional programs joining the technical/career areas by FY2025, there would be a deficit of needed assignable square feet of 8,676.

The reasons for considering additional on-campus programming include the following:

- MCC has a history of delivering programs to serve needs of all residents of the district.
- Program needs exceed available space on campus in several areas.
- Partnerships with outside organizations/businesses are possible, including K-12.
- Potential for increased enrollment exists.
- Space for new program development will be needed.
- Newly built space is required to meet unique configurations needs for technical programs.
- Programs designed to increased district residents access to higher education which includes online associate degree programs and fast track programs are needed.

Selected programs at MCC are confined significantly by current space constrictions. These include occupational programs with strong community support including manufacturing programs such as welding, industrial maintenance, robotics and computer numerical control programs. Programs related to emerging technology including sustainable food and sustainable energy production, such as geothermal and wind, are also needed. These programs that are in need require unique space to provide hands-on experience and a learning environment to maximize student success. Space with proper infrastructure, such as strong reinforced floors for the heavy equipment and a specifically designed ventilation system for programs such as welding, is required. Virtual Labs and technical flexible space that utilizes computers, visual, audio and interactive capabilities are required to allow for machine and technique specific software to be developed for the individual training needs of clients, is needed. These labs will also support online access and testing for certificates and licenses. Manufacturing and various business partnership programs cannot start until such space can be built to house new programs.

In order to maximize usage of this new space, the College envisions connecting with local high schools to provide extensive dual-credit opportunities for area high school students. Early exposure to higher quality, more technically advanced programs aim at encouraging students to look at business, career and tech prep programs. Additionally, the new space would enable the College to continue to build on manufacturing and business technology career partnerships and initiatives to train employees throughout the district.

**TABLE 1  
FISCAL YEAR 2017 CAPITAL PROJECT REQUEST**

**DISTRICT/COLLEGE:** Mchenry County College #528  
**PROJECT NAME AND/OR DESCRIPTION:** Career, Technology and Manufacturing Center

DISTRICT PRIORITY NUMBER 1 OUT OF 3

**Check one:**  
 NEW FACILITIES CONSTRUCTION/ACQUISITION  (Complete Table 2)  
 REMODELING/REHABILITATION PROJECT \_\_\_\_\_ (Complete Table 2)  
 OTHER \_\_\_\_\_ (Complete Table 2 or provide additional information per instructions)

**Check one:**  
 NEW REQUEST \_\_\_\_\_  
 REQUESTED PREVIOUSLY

*Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)*

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS. ADDITIONS, AND/OR STRUCTURES				13,868.4	4,622.8	18,491.1				13,868.4	4,622.8	18,491.1
LAND												
EQUIPMENT				264.7	88.2	352.9				264.7	88.2	352.9
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
TOTAL				14,133.1	4,711.0	18,844.1				14,133.1	4,711.0	18,844.1

\* Describe prior year funding and/or future year funding in the scope statement section using the requested format.  
 State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR)	\$	18,844	<b>MATCHING CONTRIBUTION</b>	\$	
TOTAL COMPLETED PROJECT COST	\$	18,844	(See item 10 in Section I of this Manual)		
DESIRED PROJECT START DATE			<b>LOCAL FINANCING SOURCE</b>		
ESTIMATED COMPLETION DATE			AVAILABLE FUND BALANCE	\$	4,711
ESTIMATED OCCUPANCY DATE			ICCB CONSTRUCTION CREDIT	\$	
ESTIMATED ANNUAL OPERATING COST	\$		(if any)		
			DEBT ISSUE	\$	
			DATE OF APPROVAL:		
			OTHER (please specify)	\$	
			TOTAL	\$	4,711

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 2  
FY 2017 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

PART A			PART B		Number of Acres Requested in Budget Year
NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY (Land Acquisition)		
<u>Space Type</u>	<u>FICM Codes</u>	REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE		
		Net Assignable Square Feet (NASF)	Space Prior to Remodeling	Space After Remodeling	
Classrooms	110 thru 115	9,874			1 Landscaped Ground
Laboratory	210 thru 255	6,875			2 Physical Education and Athletic Fields
Office	310 thru 355	6,805			3 Buildings and Attached Structures
Study	410 thru 455				4 Experimental Plots
Special Use	510 thru 590				5 Other Instructional Areas
<i>General Use:</i>					6 Parking Lots
Assembly and Exhibition	610 thru 625				7 Roadways
Other General Use	630 thru 685	2,150			8 Pond Retention and Drainage
Support Facilities	710 thru 765				9 Other (specify)
Health Care	810 thru 895				Total Assigned Area
Unclassified					Currently Unassigned
					Total Acres
<b>TOTAL NASF #</b>		25,704			
<b>TOTAL GSF* #</b>		41,740			

\*Gross Square Feet

**COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 3  
FY 2017 BUILDING BUDGET ESTIMATION FORM**

District/College Mchenry County College #528  
 Location Crystal Lake, IL  
 Project Name Career, Technology and Manufacturing Center

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
<i>input field</i>	<i>input field</i>	<i>input field</i>	<i>formula field</i>	<i>input field</i>	
Classroom	9874	1.5	14811	310.88	\$4,604.4
Instructional Lab (Dry)	6875	1.64	11275	348.27	\$3,926.7
Office	6805	1.7	11568.5	321.83	\$3,723.1
General Use	2150	1.9	4085	371.6	\$1,518.0
<b>1. Base Total</b>	<b>25704</b>		<b>41739.5</b>		<b>\$13,772.3</b>
<b>2. Added Costs (sum of added cost components identified separately below)</b>					<b>\$826.3</b>
LEED design cost up to 6% of line 1					\$826.3
Green Building Design/LEED Certification Level _____ (Silver, Gold, Platinum)					
Other added costs:					
<b>3. Base Cost</b>	<b>25704</b>		<b>41739.5</b>		<b>\$14,598.6</b>

4. Escalation (estimate of cost increase from the time of appropriation to the bid date) \_\_\_\_\_ 486.1  
 --assumes appropriation is received at July 1, 2016).  
 Expected Bid Date: July 1, 2017 Number of Months to Bid Date: 12  
 Annual Percentage (Allowable per annum inflation) from regional rate tables 3.33%  
**(Enter annual rate as a decimal in cell J35; i.e. 2.2% as .022)**  
 (inflation rate and number of months to bid are estimates and for purposes of calculating  
 estimated costs will be standardized at 12 months to bid)

5. Escalated Building Budget (Line 3 plus Line 4) \_\_\_\_\_ \$15,084.7

6. Escalated Building Budget  
 Plus 10% Contingency (Line 5 multiplied by 1.10) \_\_\_\_\_ \$16,593.2

7. Adds:

a. A/E Fees 0.08 % (use rate in E45 unless justification for another rate) \_\_\_\_\_ \$1,327.5

b. On-Site Observation  
 Number of Months \_\_\_\_\_ Days per Week \_\_\_\_\_

c. Reimbursable Expenses \_\_\_\_\_

d. Art in Architecture  
 one-half of one percent (Multiply Line 6 by .005) \_\_\_\_\_ \$83.0

e. Other Adds \_\_\_\_\_ (ADA, Asbestos, CDB 3% Admin Fee, etc. specify) \_\_\_\_\_ \$487.5

f. Sub-total Adds (Lines 7a through 7e) \_\_\_\_\_ \$1,897.9

8. Total Building Budget (Line 6 plus Line 7f) \_\_\_\_\_ \$18,491.1

OTHER:  
 Estimate of Annual State Supported Operations and Maintenance Expense \_\_\_\_\_

Source of Cost Estimate: \_\_\_\_\_  
 Date of Cost Estimate: \_\_\_\_\_

**TABLE 4  
FY 2017 MOVEABLE EQUIPMENT LIST**

**District/College:**  
**Project Name:**

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

<b>Programmatic Unit</b>	<b>Room Use Classification</b>	<b>Name of Equipment</b>	<b>Number of Units</b>	<b>Cost per Unit</b>	<b>Estimated Total Cost</b>
		Miscellaneous Furniture and Equipment	100	4	353

Grand Total Equipment Costs (this number should be included on the equipment line of table 1) 352.94888

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT**

# Fiscal Year 2017 RAMP Community College Capital Requests

## Board of Trustees Matching Funds Commitment

I hereby certify that the Board of Trustees of McHenry County College, District 528, meeting in their regular session on June 25, 2015, with a quorum present, officially authorized the submission of the attached Fiscal Year 2017 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work and related forms for the project identified below.
- I further certify that Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

**Project Name:** Science and Health Professions Center  
(Refer to Master Plan 10-20 Year - Phase I)

### Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ _____
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ _____
5. State Certified Construction Credits (remaining from 1987)	\$ _____
6. Other	\$ 5,208,644.00
<b>Total Local Match</b>	<b>\$ 5,208,644.00</b>

Signed \_\_\_\_\_  
Chairperson of the Board of Trustees

Signed \_\_\_\_\_  
Chief Executive of the College District



**Fiscal Year 2017 RAMP  
Community College Capital Requests**

**Scope of Work Narrative**

**District/College:** *McHenry County College District 528*

**Project Name:** *Science and Health Professions Center*

*(Refer to Master Plan 10-20 Year - Phase I)*

In April 2012, a Master Plan was presented by Wight & Company to the Board of Trustees and approved. Expansion on the existing campus to accommodate growth was prioritized and identified in several areas. Phase I, part of a 10-20 year plan, is detailed as follows:

Health Professions Center

Construction of new instructional labs and classroom space for expansion of current program offerings and development of additional programs based upon input from the health care community received during the planning process.

Math and Sciences and General/Computer/Virtual Classrooms

The size of the current classrooms does not allow for the incorporation of appropriate technology into the classroom. Construction of new, larger space will allow for new programs such as Pre-Engineering.

Food Service/Dining Improvements

The expansion of food service and dining areas would provide adequate dining space for staff and students. The anticipated growth of the College and surrounding communities points toward the need for additional food preparation and serving areas to be integrated throughout the various buildings on the campus.

# **Fiscal Year 2017 RAMP Community College Capital Requests**

## **Programmatic Justification Narrative**

**District/College:** *McHenry County College District 528*

**Project Name:** *Science and Health Professions Center*

*(Refer to Master Plan 10-20 Year - Phase I)*

In April 2012, a Master Plan was presented by Wight & Company to the Board of Trustees and approved. The comprehensive multi-year Master Plan resulted from months of internal meetings with employees and students to discuss curricular and extracurricular needs and future plans for the College. The Master Plan process also included feedback received from the community at large in meetings with business and government leaders to discuss employment trends and needs as well as town hall-style meetings designed to gain input from the community at large. Within the forty-year roadmap there are ten year and twenty-year plans designed to provide structured guidance to the growth of the physical facilities of the campus all centered on the College's Educational Master Plan.

The Facility Master Plan identified the need for growth in physical facilities based on three findings. The first of those findings supporting growing the physical facilities of the campus is based on right sizing the College. Using peer facility comparative data provided by the Illinois Community College Board, McHenry County College's campus was found to be undersized in comparison. The second finding supporting growth of the physical facilities of the campus is based on population growth of the county. Historically, McHenry County has averaged a positive growth rate over the last forty years. More facilities will be required to serve the increasing needs of the population in the county. The final finding supporting growth of the physical facilities is based on the Education Master Plan which identified the new programs the College is seeking to develop in order to serve its district residents. One program area of need is a proactive, long range proposal to address the needs of a growing student population, anticipated needs of the health care industry, and continued community services. The Master Plan is flexible and was developed to be built in several phases. Part of Phase I, 10-20 year. Master Plan, could involve the construction of 46,385 additional GSF on the current campus. Approximately 32,315 GSF will be for classroom, office and instructional labs in the three curricular areas noted below. The remaining 14,070 GSF will be in the special use and supporting facility area for food service dining and preparation areas. Additionally, during FY 2015, the College completed a space planning and utilization study. The study showed that based on current programs and services, the College was undersized in all areas relating to Physical/Health Science areas. Currently there was a deficit of 4,823 assignable square feet. However, that deficit grew to 11,693 by FY 2025 due to the additional programs and services the College will be implementing over the next 10 years.

### Health Careers Center

Growth in this field is being driven by employers who need qualified health care workers to address demand for services in the district. Additional space on campus will enable us to provide services locally that are currently provided to students in the district through joint agreements. Specifically, the College envisions a Health Careers Center of Excellence, which could house the

## **Fiscal Year 2017 RAMP Community College Capital Requests**

current health professions programs such as nursing, occupational therapy assistant, emergency management technician and basic nursing assistant. Further, the new structure will accommodate the future growth of the health professions programs at the College. Classroom and lab space will provide space for new programs that are need to serve the district residents in Health Information Technology, Physical Therapy Assistant program, Respiratory Therapy program and Veterinary Technology program.

### Math and Sciences

These classrooms would allow the College to expand current offerings to meet the increase in demand for Math and Science offerings. Currently, these classrooms are undersized for the maximum allowable students per class, and lack the ability to incorporate appropriate technology into the classroom. With the growth of new programs such as Pre-Engineering and the link between health programs and biology, additional lab space will be needed to accommodate these curriculums

### General/Computer/Virtual Classrooms

These classrooms would allow the College to meet the General Education needs of programs on campus as well as expand the current offerings that are being held at off-campus sites. It is also an excellent opportunity for our students to develop or improve skills for jobs with local companies, developing interactive web sites and advertising. MCC experienced dramatic enrollment growth in FY 2010, and enrollment has continued at that level since then. As a result, additional classroom space is required to accommodate the general and computer educational requirements of our students.

### Food Service/Dining Improvements

This would allow the expansion of space in the Food Service area to better serve and address the needs of students, staff and conference center attendees. Currently, large community or corporate groups attending our conference center are forced to share the general dining room because private dining room space is very limited. By providing food service alternative venues in all buildings on campus, overall dining capacity on-campus will be increased. Students will have different dining choices near their class areas and there would be more seating capacity in the main dining area for conference center attendees. Additional food preparation area and dishwashing area will also be required.

**TABLE 1  
FISCAL YEAR 2017 CAPITAL PROJECT REQUEST**

**DISTRICT/COLLEGE:** McHenry County College #528

PROJECT NAME AND/OR DESCRIPTION Science and Health Professions Center

DISTRICT PRIORITY NUMBER 2 OUT OF 3

**Check one:**

**Check one:**

NEW FACILITIES CONSTRUCTION/ACQUISITION  (Complete Table 2)

NEW REQUEST

REMODELING/REHABILITATION PROJECT  (Complete Table 2)

REQUESTED PREVIOUSLY

OTHER  (Complete Table 2 or provide additional information per instructions)

*Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)*

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDG. ADDITIONS, AND/OR STRUCTURES				14,725.9	4,908.6	19,634.5				14,725.9	4,908.6	19,634.5
LAND												
EQUIPMENT				900.0	300.0	1,200.0				900.0	300.0	1,200.0
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
TOTAL				15,625.9	5,208.6	20,834.6				15,625.9	5,208.6	20,834.6

\* Describe prior year funding and/or future year funding in the scope statement section using the requested format.  
State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 20,835

**MATCHING CONTRIBUTION** \$  
(See item 10 in Section I of this Manual)

TOTAL COMPLETED PROJECT COST \$ 20,835

**LOCAL FINANCING SOURCE**

DESIRED PROJECT START DATE

AVAILABLE FUND BALANCE \$

ESTIMATED COMPLETION DATE

ICCB CONSTRUCTION CREDIT \$  
(if any)

ESTIMATED OCCUPANCY DATE

DEBT ISSUE \$

ESTIMATED ANNUAL OPERATING COST \$

DATE OF APPROVAL:

OTHER (please specify) \$ 5,209

TOTAL \$ 5,209

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 2  
FY 2017 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

PART A			PART B		Number of Acres Requested in Budget Year
NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY (Land Acquisition)		
Space Type	FICM Codes	Net Assignable Square Feet (NASF)	Space Prior to Remodeling	Space After Remodeling	
					1 Landscaped Ground
					2 Physical Education and Athletic Fields
					3 Buildings and Attached Structures
					4 Experimental Plots
					5 Other Instructional Areas
					6 Parking Lots
					7 Roadways
					8 Pond Retention and Drainage
					9 Other (specify)
					Total Assigned Area
					Currently Unassigned
					Total Acres
<b>TOTAL NASF #</b>		31,900			
<b>TOTAL GSF* #</b>		46,385			

\*Gross Square Feet

**COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 3  
FY 2017 BUILDING BUDGET ESTIMATION FORM**

**District/College** McHenry County College #528  
**Location** Crystal Lake, IL  
**Project Name** Science and Health Professions Center

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
<i>input field</i>	<i>input field</i>	<i>input field</i>	<i>formula field</i>	<i>input field</i>	
Classroom	13000	1.5	19500	310.88	\$6,062.2
Instructional Lab (Dry)	4500	1.64	7380	348.27	\$2,570.2
Instructional Lab (Wet)	1500	1.64	2460	368.28	\$906.0
Office	1750	1.7	2975	321.83	\$957.4
Special Use (Food Service Expansion)	1150	1.8	2070	311.04	\$643.9
Support Facilities (Dining Area)	10000	1.2	12000	290.35	\$3,484.2
<b>1. Base Total</b>	<b>31900</b>		<b>46385</b>		<b>\$14,623.9</b>
<b>2. Added Costs (sum of added cost components identified separately below)</b>					<b>\$877.4</b>
LEED design cost up to 6% of line 1					\$877.4
Green Building Design/LEED Certification Level _____ (Silver, Gold, Platinum)					
Other added costs:					
<b>3. Base Cost</b>	<b>31900</b>		<b>46385</b>		<b>\$15,501.3</b>

4. Escalation (estimate of cost increase from the time of appropriation to the bid date) \_\_\_\_\_ 516.2  
 --assumes appropriation is received at July 1, 2016).

Expected Bid Date: July 1, 2017 Number of Months to Bid Date: 12  
 Annual Percentage (Allowable per annum inflation) from regional rate tables 3.33%  
**(Enter annual rate as a decimal in cell J35; i.e. 2.2% as .022)**

(inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs will be standardized at 12 months to bid)

5. Escalated Building Budget (Line 3 plus Line 4) \_\_\_\_\_ \$16,017.5

6. Escalated Building Budget  
 Plus 10% Contingency (Line 5 multiplied by 1.10) \_\_\_\_\_ \$17,619.2

7. Adds:

a. A/E Fees 0.08 % (use rate in E45 unless justification for another rate) \_\_\_\_\_ \$1,409.5

b. On-Site Observation  
 Number of Months \_\_\_\_\_ Days per Week \_\_\_\_\_

c. Reimbursable Expenses \_\_\_\_\_

d. Art in Architecture  
 one-half of one percent (Multiply Line 6 by .005) \_\_\_\_\_ \$88.1

e. Other Adds \_\_\_\_\_ (ADA, Asbestos, CDB 3% Admin Fee, etc. specify) \_\_\_\_\_ \$517.7

f. Sub-total Adds (Lines 7a through 7e) \_\_\_\_\_ \$2,015.3

8. Total Building Budget (Line 6 plus Line 7f) \_\_\_\_\_ \$19,634.5

OTHER:  
 Estimate of Annual State Supported Operations and Maintenance Expense \_\_\_\_\_

Source of Cost Estimate: \_\_\_\_\_  
 Date of Cost Estimate: \_\_\_\_\_

**TABLE 4  
FY 2017 MOVEABLE EQUIPMENT LIST**

**District/College:**  
**Project Name:**

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
		Miscellaneous Furniture and Equipment	340	4	1,200

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)

1200.026192

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT**

# Fiscal Year 2017 RAMP Community College Capital Requests

## Board of Trustees Matching Funds Commitment

I hereby certify that the Board of Trustees of McHenry County College, District 528, meeting in their regular session on June 25, 2015, with a quorum present, officially authorized the submission of the attached Fiscal Year 2017 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

**Project Name: Student Life Center**  
**(refer to Master Plan 10-20 Year – Phase II Student Life Center)**

### Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ _____
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ _____
5. State Certified Construction Credits (remaining from 1987)	\$ _____
6. Other	\$ 9,644,977.00
<b>Total Local Match</b>	<b>\$ 9,644,977.00</b>

Signed \_\_\_\_\_  
Chairperson of the Board of Trustees

Signed \_\_\_\_\_  
Chief Executive of the College District



# **Fiscal Year 2017 RAMP Community College Capital Requests**

## **Scope of Work Narrative**

**District/College:** *McHenry County College District 528*

**Project Name:** *Student Life Center*

*(Refer to Master Plan 10-20 Year–Phase II Student Life Center)*

In April 2012, a Master Plan was presented by Wight & Company to the Board of Trustees and approved. Expansion on the existing campus to accommodate growth was prioritized and identified to be constructed in phases. Phase II is detailed as follows:

### Bookstore

Increasing the size of the bookstore would entail relocating the bookstore to Building A, closer to Student Services Area. The new location and expansion would not only increase sales space, but also backroom storage.

### Humanities and Social Sciences

Additional classrooms would be gained through the expansion detail shown in the Student Life Center. As new construction is finished, new technology-ready classrooms will be available to meet student demand.

### Learning and Student Support Services/Administrative Services/Development

As the College grows and expands, so do the areas of support and operation. Through new construction the support space will gain a more professional look, be centralized for easier student access and provide space for much needed clerical support and space for confidential files.

### Health/Wellness/Athletic Center Addition

With the expansion outlined in this phase, the added space would be used to accommodate growing athletic program fitness and wellness area needs as well as growing community needs.

### General/Computer/Virtual Classrooms

The space for general education classrooms is included in order to support the increased need for general education classes. Expansion space on-campus, created by renovating space vacated as new space is built, would help with the need to expand current offerings that are forced to be held at off-campus sites.

# **Fiscal Year 2017 RAMP Community College Capital Requests**

## **Programmatic Justification Narrative**

**District/College:** *McHenry County College District 528*

**Project Name:** *Student Life Center*

*(Refer to Master Plan 10-20 Year–Phase II Student Life Center)*

In April 2012, a Facility Master Plan was presented by Wight & Company to the Board of Trustees and approved. The comprehensive multi-year Master Plan resulted from months of internal meetings with employees and students to discuss curricular and extracurricular needs and future plans for the College. The Master Plan process also included feedback received from the community at large in meetings with business and government leaders to discuss employment trends and needs as well as town hall style meetings designed to gain input from the community at large. It is a proactive, long-range proposal to address the needs of a growing student population.

The Master Plan is flexible and intended to be built in phases. Within the forty-year roadmap there is a ten year and twenty-year plan designed to provide structured guidance to the growth of the physical facilities of the campus all centered on the College's Educational Master Plan.

The Facility Master Plan identified the need for growth in physical facilities based on three findings. The first of those findings supporting growing the physical facilities of the campus is based on right sizing the College. Using peer facility comparative data provided by the Illinois Community College Board (ICCB), McHenry County College's campus was found to be undersized in comparison. The second finding supporting growth of the physical facilities of the campus is based on population growth of the county. Historically, McHenry County has averaged a positive growth rate over the last forty years. More facilities will be required to serve the increasing needs of the population in the county. The final finding supporting growth of the physical facilities is based on the Education Master Plan which identified the new programs the College is seeking to develop in order to serve its-district residents. Phase II involves the construction of 85,298 additional GSF on the current campus, as well as renovation of 9,700 NASF of existing space as detailed below. Additionally, during FY 2015, the College completed a space planning and utilization study. The study showed that based on current programs and services, the College was undersized in the area relating to a Student Center area. Currently there was a current deficit of 10,922 net assignable square feet. However, that deficit grew to 13,106 net assignable square feet over the next 10 years in projecting to FY 2025.

### Bookstore

The increase in both credit and noncredit offerings on campus has increased the volume of books handled in the bookstore as well as online orders processed through the bookstore is pushing capacity limits from both a floor display and inventory storage perspective. The expansion of the space will allow us to more adequately and efficiently serve the needs of students.

### Humanities and Social Sciences

## **Fiscal Year 2017 RAMP Community College Capital Requests**

The additional classrooms would allow the College to expand offerings to meet the needs of programs in these areas particularly for the student taking classes in anticipation of transfer to a four-year institution.

### Learning and Student Support Services/Administrative Services/Development

Expansion of space allows for growth of staff to improve support to students, staff, alumni, and donors provided by these administrative offices. As the College continues to seek alternative sources of revenues, the Development Office will continue to grow. Additionally, the areas of Learning and Student Support Services and Administrative Services will grow along with the continued growth of the College overall. Expansion and relocation of these areas to the Student Life Center will centralize support students for student access. Appropriate space to maintain privacy and a professional image is required for these key administrative areas.

### Health/Wellness/Athletic Center

This space would include expansion to accommodate the growth in the athletic programs and both the credit and noncredit course offerings. In addition, space is needed to handle use of the Fitness Center by community groups as well as established partnerships with area health and fitness organizations

### General/Computer/Virtual Classrooms

These classrooms would allow the College to meet the General Education needs of programs in the building as well as expand the current offerings that are being held at off-campus sites.

**TABLE 1  
FISCAL YEAR 2017 CAPITAL PROJECT REQUEST**

**DISTRICT/COLLEGE:** McHenry County College #528

PROJECT NAME AND/OR DESCRIPTION: Student Life Center

DISTRICT PRIORITY NUMBER 3 OUT OF 3

**Check one:**  
 NEW FACILITIES CONSTRUCTION/ACQUISITION  (Complete Table 2)  
 REMODELING/REHABILITATION PROJECT \_\_\_\_\_ (Complete Table 2)  
 OTHER \_\_\_\_\_ (Complete Table 2 or provide additional information per instructions)

**Check one:**  
 NEW REQUEST \_\_\_\_\_  
 REQUESTED PREVIOUSLY

*Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)*

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDG. ADDITIONS, AND/OR STRUCTURES				26,817.2	8,939.1	35,756.3				26,817.2	8,939.1	35,756.3
LAND												
EQUIPMENT				2,117.7	705.9	2,823.6				2,117.7	705.9	2,823.6
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
TOTAL				28,934.9	9,645.0	38,579.9				28,934.9	9,645.0	38,579.9

\* Describe prior year funding and/or future year funding in the scope statement section using the requested format.  
 State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 38,580  
 TOTAL COMPLETED PROJECT COST \$ 38,580  
 DESIRED PROJECT START DATE  
 ESTIMATED COMPLETION DATE  
 ESTIMATED OCCUPANCY DATE  
 ESTIMATED ANNUAL OPERATING COST \$

**MATCHING CONTRIBUTION** \$  
 (See item 10 in Section I of this Manual)  
**LOCAL FINANCING SOURCE**  
 AVAILABLE FUND BALANCE \$  
 ICCB CONSTRUCTION CREDIT \$  
 (if any)  
 DEBT ISSUE \$  
 DATE OF APPROVAL: \_\_\_\_\_  
 OTHER (please specify) \$ 9,645  
 TOTAL \$ 9,645

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 2  
FY 2017 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A			PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY (Land Acquisition)	Number of Acres Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE			
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	Space Prior to Remodeling	Space After Remodeling	1 Landscaped Ground	
Classrooms	110 thru 115	22,600	9,700		2 Physical Education and Athletic Fields	
Laboratory	210 thru 255				3 Buildings and Attached Structures	
Office	310 thru 355	5,775		3,500	4 Experimental Plots	
Study	410 thru 455				5 Other Instructional Areas	
Special Use	510 thru 590	23,100		6,200	6 Parking Lots	
<i>General Use:</i>					7 Roadways	
Assembly and Exhibition	610 thru 625				8 Pond Retention and Drainage	
Other General Use	630 thru 685				9 Other (specify)	
Support Facilities	710 thru 765				Total Assigned Area	
Health Care	810 thru 895				Currently Unassigned	
Unclassified					Total Acres	
<b>TOTAL NASF #</b>		51,475	9,700	9,700		
<b>TOTAL GSF* #</b>		85,298				

\*Gross Square Feet

**COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 3  
FY 2017 BUILDING BUDGET ESTIMATION FORM**

**District/College** McHenry County College #528  
**Location** Crystal Lake, IL  
**Project Name** Student Life Center

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
<i>input field</i>	<i>input field</i>	<i>input field</i>	<i>formula field</i>	<i>input field</i>	
Classroom	22600	1.5	33900	310.88	\$10,538.8
Office	5775	1.7	9817.5	321.83	\$3,159.6
Special Use (Health, Wellness, Athletic Center)	23100	1.8	41580	311.04	\$12,933.0
<b>1. Base Total</b>	<b>51475</b>		<b>85297.5</b>		<b>\$26,631.4</b>
<b>2. Added Costs (sum of added cost components identified separately below)</b>					<b>\$1,597.9</b>
LEED design cost up to 6% of line 1					\$1,597.9
Green Building Design/LEED Certification Level _____ (Silver, Gold, Platinum)					
Other added costs:					
<b>3. Base Cost</b>	<b>51475</b>		<b>85297.5</b>		<b>\$28,229.3</b>

4. Escalation (estimate of cost increase from the time of appropriation to the bid date --assumes appropriation is received at July 1, 2016) \_\_\_\_\_ 940.0

Expected Bid Date: July 1, 2017 Number of Months to Bid Date: 12  
 Annual Percentage (Allowable per annum inflation) from regional rate tables 3.33%  
**(Enter annual rate as a decimal in cell J35; i.e. 2.2% as .022)**

(inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs will be standardized at 12 months to bid)

5. Escalated Building Budget (Line 3 plus Line 4) \_\_\_\_\_ \$29,169.4

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \_\_\_\_\_ \$32,086.3

7. Adds:  
 a. A/E Fees 0.08 % (use rate in E45 unless justification for another rate) \_\_\_\_\_ \$2,566.9

b. On-Site Observation  
 Number of Months \_\_\_\_\_ Days per Week \_\_\_\_\_

c. Reimbursable Expenses \_\_\_\_\_

d. Art in Architecture one-half of one percent (Multiply Line 6 by .005) \_\_\_\_\_ \$160.4

e. Other Adds \_\_\_\_\_ (ADA, Asbestos, CDB 3% Admin Fee, etc. specify) \_\_\_\_\_ \$942.7

f. Sub-total Adds (Lines 7a through 7e) \_\_\_\_\_ \$3,670.0

8. Total Building Budget (Line 6 plus Line 7f) \_\_\_\_\_ \$35,756.3

OTHER:  
 Estimate of Annual State Supported Operations and Maintenance Expense \_\_\_\_\_

Source of Cost Estimate: \_\_\_\_\_  
 Date of Cost Estimate: \_\_\_\_\_

**TABLE 4  
FY 2017 MOVEABLE EQUIPMENT LIST**

**District/College:**

**Project Name:**

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

<b>Programmatic Unit</b>	<b>Room Use Classification</b>	<b>Name of Equipment</b>	<b>Number of Units</b>	<b>Cost per Unit</b>	<b>Estimated Total Cost</b>
		Miscellaneous Furniture and Equipment	800	4	2,824

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)

2823.59104

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT**

Addendum to Joint Educational Agreements  
Gateway Technical College  
and  
William Rainey Harper College

Information

A joint educational agreement is a means by which Illinois community colleges share career and technical education programs and thereby maximize the utilization of finances, facilities, equipment and personnel. The agreement provides educational opportunities that otherwise may be impractical. It allows McHenry County College (MCC) students the opportunity to enroll in career and technical education degree and certificate programs not offered through MCC and to pay an in-district rate at the partnering community college. Revisions to an agreement are made in writing and prepared in the form of an addendum.

The Joint Educational Agreement between McHenry County College and Gateway Technical College, Kenosha, Wisconsin, was first approved in July 1990. After review and discussion of the current Agreement, the following modification is proposed due to Gateway Technical College limiting enrollment to in-district students.

Gateway Technical College

Delete: Associate in Applied Science in Physical Therapist Assistant

The Joint Educational Agreement between McHenry County College and William Rainey Harper College was first approved in May 1982. After review and discussion of the current Agreement, the following modification is proposed due to the new Health Information Technology program offering at MCC.

William Rainey Harper College

Delete: Associate in Applied Science in Health Information Technology  
Health Information Technology Certificate

Recommendation

It is recommended that the Board of Trustees approves the Joint Educational Agreement Addendum requests with Gateway Technical College and William Rainey Harper College.



Vicky Smith  
President



Salary Adjustment/Advance Placement

Information

The agreement between the Board of Trustees, McHenry County College, Community College District #528 and the McHenry County College Staff Council includes a salary adjustment of \$1,200.00 for full-time members upon completion of 15 credit hours of pre-approved course work. In accordance with this agreement, the following staff member qualifies for adjustment at this time. The salary adjustment takes effect for FY 2015.

	<u>Current Salary</u>	<u>Adjusted Salary</u>
Carl Eichberger – 1 <sup>st</sup> Adjustment Building Maintenance Specialist, HVAC	\$81,212.43	\$82,412.43

The agreement between the Board of Trustees, McHenry County College, Community College District #528 and the McHenry County College Faculty Association includes an advance placement adjustment each time a full-time faculty member obtains 15 additional hours of pre-approved course work. In accordance with this agreement, the following instructors qualify for advance placement at this time. The salary adjustments will take effect for the academic year listed.

	<u>Current Placement and Salary</u>	<u>Advanced Placement and Salary Adjustment</u>
Nathan Kivley – 1 <sup>st</sup> Advance Placement Instructor, Automotive Technology Second Half of Academic Year 2014-2015	Lane I, Step 3 \$52,752.00	Lane II, Step 3 \$55,578.00
Pat Zokal – 2 <sup>nd</sup> Advance Placement Counselor Second Half of Academic Year 2014-2015	Lane II, Step 10 \$73,476.00	Lane III, Step 9 \$75,360.00

Recommendation

It is recommended that the Board of Trustees ratifies the salary adjustments as stated above.



Vicky Smith  
President

Compensation Adjustment for Non-Bargaining Unit Employees  
(Excluding Confidential Employees, Police or Administrative Personnel)

Information

Non-bargaining unit employees\* at McHenry County College include:

- Adult Education instructors
- Athletic coaches
- Part-time counselors
- Part-time, non-unit teaching faculty
- Sign language interpreters
- Test facilitators
- Tutors

*\*Excludes confidential, police and administrative personnel.*

These personnel have not received a salary increase since academic year 2008-2009. It is recommended that these individuals receive a three percent salary increase, consistent with the Adjunct Faculty bargaining unit, for each of the next three academic years (2015-2016, 2016-2017 and 2017-2018).

Recommendation

It is recommended that the Board of Trustees approves a three percent salary increase for those non-bargaining unit employees who are not confidential, police or administrative personnel, for each of the next three academic years (2015-2016, 2016-2017 and 2017-2018).



Vicky Smith  
President

RESOLUTION TO URGE  
THE ILLINOIS STATE ELECTED OFFICIALS  
REPRESENTING THE MCHENRY COUNTY COLLEGE ATTENDANCE AREA  
TO CREATE AND PASS LEGISLATION TO  
REPEAL ILLINOIS' PREVAILING WAGE ACT

A RESOLUTION to send a letter to the Illinois state elected officials listed below, advocating for legislation to repeal Illinois' Prevailing Wage Act.

WHEREAS, the McHenry County College District #528 Board of Trustees is responsible for advocating to the Illinois state elected officials representing the McHenry County College attendance area in matters that have an impact on the College; and

WHEREAS, the Prevailing Wage Act inhibits competition by artificially setting wages that would otherwise reduce the cost of McHenry County College construction projects; and

WHEREAS, the Prevailing Wage Act causes increased costs which reduces the amount of repair and replacement projects McHenry County College is able to afford; and

WHEREAS, comparison of Bureau of Labor Statistics mean hourly wages for the McHenry County Metropolitan Statistical Area (MSA) to the Prevailing Wages mandated by the Illinois Department of Labor show that "prevailing" wages average more than 30% higher than market-set wages; and

WHEREAS, 18 states presently have no Prevailing Wage laws, soon to be 19 when Indiana's repeal takes effect on July 1, 2015; and

WHEREAS, legislators in four other states are having public discussions or have filed bills to repeal their state's prevailing wage laws; and

WHEREAS, Illinois Governor Rauner has called for eliminating Illinois' prevailing wage law, claiming from 2002 to 2011 Illinois "overspent by \$1.2 billion on education projects alone because of the state's prevailing wage law."; and

WHEREAS, the Prevailing Wage Act harms McHenry County College students and staff by requiring unnecessary excess expenditure of funds that would be better spent on instructional needs;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MCHENRY COUNTY COLLEGE DISTRICT 528, MCHENRY COUNTRY, ILLINOIS, AS FOLLOWS:

We urge the Illinois state elected officials representing the McHenry County College attendance area to create and pass legislation to repeal Illinois' Prevailing Wage Act.

Approved this \_\_\_\_\_ day of June, 2015, by the following vote:

AYES:

NAYS:

ABSENT:

McHenry County College Board of Trustees

By: \_\_\_\_\_  
Michael Smith, Chair

Attest: \_\_\_\_\_  
Chris Jenner, Secretary

Illinois State Elected Officials Representing the District #528 Attendance Area

**Illinois Senate**

**Pamela Althoff (R-32)**

5400 W. Elm Street, Suite 103  
McHenry, IL 60050

**Dan Duffy (R-26)**

111 North Avenue, Suite 211  
Barrington, IL 60010

**Karen McConnaughay (R-33)**

130 Washington St.  
West Dundee, IL 60118

**Illinois House of Representatives**

**Barbara Wheeler (R-64)**

550 W. Woodstock St.  
Crystal Lake, IL 60014

**David McSweeney (R-52)**

105 E. Main St.  
Cary, IL 60013

**Jack D. Franks (R-63)**

1193 South Eastwood Drive  
Woodstock, IL 60098

**Steven Andersson (R-65)**

127 S. 1st Street Suite 204  
Geneva, IL 60134

**Michael W. Tryon (R-66)**

1500 Carlemont, Suite D  
Crystal Lake, IL 60014

Trade Name	May '14 BLS	May '14 PW	% Above	May '15 PW	% PW Incr	% Above BLS
Boilermaker	\$30.32	\$44.24	45.9%	\$45.65	3.2%	50.6%
Brick Mason	\$35.39	\$41.58	17.5%	\$42.58	2.4%	20.3%
Carpenter	\$30.14	\$42.52	41.1%	\$42.52	0.0%	41.1%
Cement Mason	\$29.99	\$41.55	38.5%	\$42.90	3.2%	43.0%
Electrician	\$35.24	\$43.66	23.9%	\$43.75	0.2%	24.1%
Fence Erector	\$25.50	\$34.84	36.6%	\$35.84	2.9%	40.5%
Iron Worker	\$39.18	\$42.07	7.4%	\$43.00	2.2%	9.7%
Glazier	\$29.87	\$40.00	33.9%	\$40.00	0.0%	33.9%
Laborer	\$27.08	\$37.00	36.6%	\$38.00	2.7%	40.3%
Operating Engineer*	\$35.90	\$40.50	12.8%	\$41.50	2.5%	15.6%
Painter	\$29.11	\$40.98	40.8%	\$41.73	1.8%	43.4%
Pipefitter	\$36.22	\$46.00	27.0%	\$46.00	0.0%	27.0%
Plumber	\$36.22	\$44.50	22.9%	\$46.65	4.8%	28.8%
Roofer	\$23.17	\$39.20	69.2%	\$40.10	2.3%	73.1%
Sheetmetal Worker	\$32.95	\$43.25	31.3%	\$44.00	1.7%	33.5%
Stone Mason	\$24.54	\$41.58	69.4%	\$42.58	2.4%	73.5%
<b>Total</b>	<b>\$500.82</b>	<b>\$663.47</b>	<b>32.5%</b>	<b>\$676.80</b>	<b>2.0%</b>	<b>35.1%</b>

\* - The IDOL Prevailing Wage lists several grades of Operating Engineer. The lowest prevailing wage of all grades was used in this analysis.

BLS Source: May 2014 Metropolitan Area Occupational Employment and Wage Estimates, Chicago-Joliet-Naperville, IL-IN-WI (McHenry County MSA)  
[http://www.bls.gov/oes/current/oes\\_16980.htm#47-0000](http://www.bls.gov/oes/current/oes_16980.htm#47-0000)

Prevailing Wage Source: McHenry County Prevailing Wage for May 2014  
<http://www.illinois.gov/idol/Laws-Rules/CONMED/rates/14-05May/MCHENRY9.htm>

Prevailing Wage Source: McHenry County Prevailing Wage for May 2015  
<http://www.illinois.gov/idol/Laws-Rules/CONMED/rates/2015/may/MCHENRY9.htm>

Renewal of Resolution for Prevailing Wage

Information

The attached Resolution is required by State Statute to be approved annually by the Board of Trustees. The resolution states that it shall be mandatory for all contractors and subcontractors who are hired by the College to pay to all laborers, workmen and mechanics employed by them not less than the general prevailing rate of wages. The Department of Labor periodically determines what the prevailing wage rate is in various locales throughout the State. These rates are posted in the Business Services Office and are available for all interested persons to inspect. A certified copy of this Resolution will be mailed to the Secretary of State and the Department of Labor of the State of Illinois. Additionally, this Resolution will be published within thirty days in a newspaper with a general circulation in the College District.

Recommendation

It is recommended that the Board of Trustees approves the renewal of the Resolution for Prevailing Wage.

A handwritten signature in cursive script that reads "Vicky Smith".

Vicky Smith  
President

RESOLUTION FOR PREVAILING WAGE

WHEREAS, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, 820 ILCS 130/1 et seq, and

WHEREAS, the aforesaid Act requires that McHenry County College of the City of Crystal Lake, County of McHenry investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said County of McHenry employed in performing construction of public works for said McHenry County College.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE:

SECTION 1: To the extent and as required by “An Act regulating wages of laborers, mechanics and other workmen employed in any public works by the State, county, city or any public body of an political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of McHenry County College is hereby ascertained to be the same as the prevailing rate of wages for construction work in the McHenry County area as determined by the Department of Labor of the State of Illinois as of June of the current year, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department’s June determination and apply to any and all public works construction undertaken by McHenry County College. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of McHenry County College to the extent required by the aforesaid Act.

SECTION 3: The McHenry County College Secretary shall publicly post or keep available for inspection by any interested party in the Business Office of McHenry County College this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The McHenry County College Secretary shall mail a copy of this determination to any employer and to any association of employers and to any person or association of employees who have filed or file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The McHenry County College Secretary shall promptly file a certified copy of the ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: Within 30 days after filing with the State, the McHenry County College Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Resolution and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

Passed this 25<sup>th</sup> day of June, 2015

Approved:

\_\_\_\_\_  
Chairperson of McHenry County College  
Board of Trustees

(SEAL)

ATTEST:

\_\_\_\_\_  
McHenry County College, Secretary of the Board of Trustees



Approval of Fiscal Year 2016 Tentative Budget

Information

The tentative budget for FY 2016 is being presented to the Board of Trustees. Upon approval of the FY 2016 tentative budget, it will be available for public display no less than 30 days prior to the adoption of the final FY 2016 Budget scheduled for September 24, 2015.

In prior years the College has requested approval to authorize purchasing prior to adoption of the College budget. However, that request will not be needed if a tentative budget is approved. The tentative budget establishes a working budget for FY 2016, which provides the College the ability and authority to continue with its ongoing operations prior to when the final budget is adopted.

The College will advertise the 30-day availability of the tentative budget for public display and the date of the public hearing in the *Northwest Herald* on August 21, 2015, in accordance with Chapter 110 Section 805/3-20.1 of the Illinois Public Community College Act which states, "Notice of availability for public inspection and of such public hearing shall be given by publication in a newspaper published in such district, at least 30 days prior to the time of such hearing."

Recommendation

It is recommended that the Board of Trustees approves the FY 2016 tentative budget and schedule a public hearing to be held at 6:30 p.m. on September 24, 2015.



Vicky Smith  
President

STATE OF ILLINOIS  
COMMUNITY COLLEGE DISTRICT NO. 528

**TENTATIVE**  
**FISCAL YEAR 2016 BUDGET**

McHENRY COUNTY COLLEGE  
8900 U.S. HWY 14  
CRYSTAL LAKE, IL. 60012

**McHenry County College**  
**Community College District No. 528**  
**Budget Calendar**  
**Fiscal Year Ending June 30, 2016**

January 2015	30-Jan-15	FY 2016 budget worksheets are prepared, distributed, and ready for data entry. Budget managers review and prepare their budgets and confer with their Executive Council Officer if additional changes need to occur.
February 2015	27-Feb-15	Executive Council Officers review and revise their dean's/director's/supervisors budget requests. Requests are updated through the budget database. All budget worksheets must be submitted to the CFO for loading into the master budget database.
March 2015	13-Mar-15	CFO to produce preliminary budget reports for the Executive Council Officers for review and adjustment as may be needed.
	16-Mar-15	Executive Council Officers considers and sets forth planning parameters and assumptions regarding revenue projections, new programs, enrollment, capital requests. A review of the preliminary budget is made and adjust the requests/parameter as may be nece
	31-Mar-15	Executive Council Officers review modified intial budgets based previous review and adjust budget requests as necessary. Based on acceptance of changes/adjustments a draft version of the FY 2016 Tentative Budget will be created.
April 2015	14-Apr-15	Preliminary budget information is presented to the Committee of the Whole for discussion.
May 2015	28-May-15	Preliminary budget overview brought to the Board prior to issuing a tentative budget.
June 2015	18-Jun-15	Potential budget workshop, if requested or needed, for final review and discussion with the Board prior to issuing a tentative budget
	25-Jun-15	Tentative budget is prepared for presentation and scheduled for the July 23, 2015 Board Meeting. Approval of budget resolution until final budget is approved and adopted.
July 2015	01-Jul-15	FY 2016 Tentative Budget goes into effect until Final Budget is adopted in September. Board approves resolution to operate the College at the June 25, 2015 Board meeting until budget is officially adopted at the August 27, 2015 Board meeting.
	23-Jul-15	Presentation of FY 2016 Tentative Budget to the Board of Trustees.
	24-Jul-15	Upon Board approval of Tentative Budget, Public notice of hearing on Budget. FY 2016 Tentative Budget made available for public inspection. Legal notice of public inspection expected to appear in the July 28, 2014 (tentative) edition of the Northwest Her
August 2015	14-Aug-15	Executive Council Officers incorporates any adjustments if needed into the FY 2016 Tentative Budget based upon modifications to revenue assumptions and changes in areas of expenditures.
	27-Aug-15	Public Hearing @ 6:30pm for FY 2016 Final Budget. After the Public Hearing the Board is expected to adopt FY 2015 Final Budget resolution.
	27-Aug-15	FY 2016 Final Budget finalized for presentation to the Board of Trustees.
	27-Aug-15	Board review of Fund Balance Policy and comparison to new budget.

---

**SUMMARY OF FISCAL YEAR 2016 BUDGET BY FUND**

---

	<b>Beginning Balance</b>	<b>Budgeted Revenues</b>	<b>Budgeted Expenditures</b>	<b>Budgeted Transfers from (to) Other Funds</b>	<b>Budgeted Ending Balance</b>
<b>General</b>					
Education Fund	21,696,859	52,962,651	55,645,489	-3,929,000	15,085,021
Operations and Maintenance Fund	5,993,029	6,085,989	8,853,163	2,500,000	5,725,855

---

**Special Revenue**

---

Restricted Purposes Fund	0	23,844,014	23,844,014	0	0
Audit Fund	79,173	104,210	100,000	0	83,383
Liability, Protection, and Settlement Fund	678,115	1,384,228	1,487,719	0	574,624
Public Building Commission Operations and Maintenance Fund	0	0	0	0	0

---

**Debt Service**

---

Bond and Interest Fund	0	0	0	0	0
Public Building Commission Rental Fund	0	0	0	0	0

---

**Capital Projects**

---

Operations and Maintenance (Restricted) Fund	10,705,040	973,760	2,658,597	2,500,000	11,520,203
Building Bond Proceeds Fund	0	0	0	0	0

---

**Proprietary Fund**

---

Auxiliary Enterprises Fund	1,271,005	5,379,627	5,450,752	0	1,199,880
----------------------------	-----------	-----------	-----------	---	-----------

---

The Official Budget which is accurately summarized in this document was approved by the Board of Trustees on \_\_\_\_\_

Date

**ATTEST:** \_\_\_\_\_  
Secretary, Board of Trustees

**SUMMARY OF FISCAL YEAR 2016 ESTIMATED REVENUES**

	Education Fund	Operations and Maintenance Fund	Public Building Commission Operation & Maintenance Fund	Total Operating Funds
<b>OPERATING REVENUES BY SOURCE</b>				
Local Government				
Local Taxes	23,922,558	2,694,681	0	26,617,239
Payment in Lieu of Taxes	160,000	100,000	0	260,000
Chargeback Revenue	2,500	0	0	2,500
<b>Total Local Government</b>	<b>24,085,058</b>	<b>2,794,681</b>		<b>26,879,739</b>
State Government				
Base Operating Grants	2,095,869	631,386	0	2,727,255
Illinois State Board of Education	150,000	0	0	150,000
State Grants	-110,000	0	0	-110,000
<b>Total State Government</b>	<b>2,135,869</b>	<b>631,386</b>		<b>2,767,255</b>
Student Tuition and Fees				
Out-of-State	44,623	14,858	0	59,480
International	0	0	0	0
Out-of-District	133,769	44,623	0	178,392
Resident	0	0	0	0
Student Fees	1,938,872	0	0	1,938,872
Tuition	9,362,944	2,543,068	0	11,906,012
Other Student Tuition and Fees	506,939	0	0	506,939
<b>Total Student Tuition and Fees</b>	<b>11,987,146</b>	<b>2,602,548</b>		<b>14,589,694</b>
Facilities Revenue				
Facility/Misc Rentals	18,000	0	0	18,000
<b>Total Facilities Revenue</b>	<b>18,000</b>	<b>0</b>		<b>18,000</b>
Investment Revenue				
Investment Revenue	227,813	15,674	0	243,487
<b>Total Investment Revenue</b>	<b>227,813</b>	<b>15,674</b>		<b>243,487</b>
Other Sources				
Other Revenues	14,338,765	41,700	0	14,380,465
<b>Total Other Sources</b>	<b>14,338,765</b>	<b>41,700</b>		<b>14,380,465</b>
Sales and Service Fees				
Public Service/Community Education/Customized Traini	170,000	0	0	170,000
Other Sales and Service	0	0	0	0
<b>Total Sales and Service Fees</b>	<b>170,000</b>			<b>170,000</b>

<b>Total 2016 Budgeted Revenues</b>	52,962,651	6,085,989	0	59,048,640
Less Nonoperating Items*				
Tuition Chargeback Revenue	2,500	0	0	2,500
Instr. Service Contract Revenue	0	0	0	0
<b>Adjusted Revenue</b>	<u>52,960,151</u>	<u>6,085,989</u>	<u>0</u>	<u>59,046,140</u>

\*Interdistrict expenses that do not generate related local district credit hours are subtracted to allow for statewide comparisons.

**SUMMARY OF FISCAL YEAR 2016 OPERATING BUDGETED EXPENDITURES**

	Education Fund	Operations and Maintenance Fund	Public Building Commission Operation Maintenance Fund	Total Operating Funds	%
<b><u>BY PROGRAM</u></b>					
Instruction	18,919,912	0	0	18,919,912	27.22
Academic Support	2,942,603	0	0	2,942,603	4.23
Student Services	3,848,260	0	0	3,848,260	5.54
Public Service/Continuing Education	1,096,356	0	0	1,096,356	1.58
Operation & Maintenance of Plant	0	8,748,163	0	8,748,163	12.59
Institutional Support	33,766,858	105,000	0	33,871,858	48.74
Scholarships, Student Grants & Waivers	71,500	0	0	71,500	0.10
<b>Total 2016 Budgeted Expenditures</b>	<b>59,574,489</b>	<b>6,353,163</b>	<b>0</b>	<b>65,927,652</b>	<b>100.00</b>
Less Nonoperating Items*					
Tuition Chargeback	0	0	0	0	0.00
Instructional Service Contracts	0	0	0	0	0
<b>Adjusted Expenditures</b>	<b>59,574,489</b>	<b>6,353,163</b>	<b>0</b>	<b>65,927,652</b>	<b>100.00</b>

**BY OBJECT**

Salaries	26,895,669	649,884	0	27,545,553	41.78
Employee Benefits	17,457,638	128,639	0	17,586,277	26.68
Contractual Services	3,215,816	1,682,968	0	4,898,784	7.43
Supplies	2,559,207	316,800	0	2,876,007	4.36
Travel	681,627	41,850	0	723,477	1.10
Fixed Charges	1,805,162	29,500	0	1,834,662	2.78
Utilities	215,670	817,000	0	1,032,670	1.57
Capital Outlay	620,000	5,086,522	0	5,706,522	8.66
Other	844,700	0	0	844,700	1.28
Contingency	1,350,000	100,000	0	1,450,000	2.20
Interfund Transfer Out	5,000,000	0	0	5,000,000	7.58
Interfund Transfer In	-1,071,000	-2,500,000	0	-3,571,000	-5.42
<b>Total 2016 Budgeted Expenditures</b>	<b>59,574,489</b>	<b>6,353,163</b>	<b>0</b>	<b>65,927,652</b>	<b>100.00</b>
Less Nonoperating Items*					
Tuition Chargeback	0	0	0	0	0.00
Instructional Service Contracts	0	0	0	0	0
<b>Adjusted Expenditures</b>	<b>59,574,489</b>	<b>6,353,163</b>	<b>0</b>	<b>65,927,652</b>	<b>100.00</b>

---

---

**FISCAL YEAR 2016 BUDGETED EXPENDITURES**

---

<b>Education</b>	<b>Appropriations</b>	<b>Totals</b>
<b>Instruction</b>		
Salaries	15,896,556	
Employee Benefits	1,739,339	
Contractual Services	338,914	
General Materials and Supplies	647,438	
Travel and Conference/Meeting Expense	123,915	
Fixed Charges	4,500	
Utilities	250	
Capital Outlay	162,000	
Other	7,000	
Provision for Contingency	0	
		18,919,912
<b>Academic Support</b>		
Salaries	1,957,445	
Employee Benefits	277,671	
Contractual Services	117,600	
General Materials and Supplies	305,135	
Travel and Conference/Meeting Expense	63,852	
Fixed Charges	800	
Utilities	100	
Capital Outlay	175,000	
Other	45,000	
Provision for Contingency	0	
		2,942,603
<b>Student Services</b>		
Salaries	2,748,980	
Employee Benefits	568,172	
Contractual Services	184,985	
General Materials and Supplies	231,633	
Travel and Conference/Meeting Expense	102,820	
Fixed Charges	9,570	
Utilities	1,600	
Capital Outlay	0	
Other	500	
Provision for Contingency	0	
		3,848,260



**Public Service/Continuing Education**

Salaries	791,453	
Employee Benefits	166,546	
Contractual Services	82,632	
General Materials and Supplies	33,995	
Travel and Conference/Meeting Expense	13,080	
Fixed Charges	2,150	
Utilities	0	
Capital Outlay	6,500	
Other	0	
Provision for Contingency	0	
		1,096,356

**Auxiliary Services**

Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		0

**Operation & Maintenance of Plant**

Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		0

**Institutional Support**

Salaries	5,501,235	
Employee Benefits	14,705,910	
Contractual Services	2,491,685	
General Materials and Supplies	1,341,006	
Travel and Conference/Meeting Expense	377,960	
Fixed Charges	1,788,142	
Utilities	213,720	
Capital Outlay	276,500	
Other	720,700	
Provision for Contingency	1,350,000	
		<hr/>
		28,766,858

**Scholarships, Student Grants & Waivers**

Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	71,500	
Provision for Contingency	0	
		<hr/>
		71,500

**Interfund Transfers**

0

**Total Education Fund Expenditures**

---

55,645,489

---

---

**FISCAL YEAR 2016 BUDGETED EXPENDITURES**

---

---

<b>Operations and Maintenance</b>	<b>Appropriations</b>	<b>Totals</b>
<b>Operation &amp; Maintenance of Plant</b>		
Salaries	649,884	
Employee Benefits	128,639	
Contractual Services	1,682,968	
General Materials and Supplies	316,800	
Travel and Conference/Meeting Expense	41,850	
Fixed Charges	29,500	
Utilities	817,000	
Capital Outlay	4,981,522	
Other	0	
Provision for Contingency	100,000	
		8,748,163
<b>Institutional Support</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	105,000	
Other	0	
Provision for Contingency	0	
		105,000
<b>Interfund Transfers</b>		
		0
<b>Total Operations and Maintenance Fund Expenditures</b>		8,853,163
<b>Total Operating Fund Expenditures</b>		64,498,652

---

---

**FISCAL YEAR 2016 BUDGETED REVENUES**

---

---

<b>Operations and Maintenance Restricted</b>	<b>Revenues</b>	<b>Totals</b>
<b>State Government</b>		
Other State Sources	787,500	787,500
<b>Investment Revenue</b>		
Investment Revenue	186,260	186,260
<b>Interfund Transfers</b>		
Tranfers In	2,500,000	2,500,000
	<hr/>	<hr/>
<b>Total Operations and Maintenance Restricted Revenues</b>		3,473,760
		<hr/> <hr/>

---

---

**FISCAL YEAR 2016 BUDGETED EXPENDITURES**

---

---

<b>Revenue</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
	<hr/>	0
		<hr/>
<b>Institutional Support</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	2,658,597	
Other	0	
Provision for Contingency	0	
	<hr/>	2,658,597
		<hr/>
<b>Interfund Transfers</b>		
		0
		<hr/>
<b>Total Operations and Maintenance Restricted Expenditures</b>		2,658,597
		<hr/> <hr/>

---

---

**FISCAL YEAR 2016 BUDGETED EXPENDITURES**

---

---

**Revenue**

Salaries	0
Employee Benefits	0
Contractual Services	0
General Materials and Supplies	0
Travel and Conference/Meeting Expense	0
Fixed Charges	0
Utilities	0
Capital Outlay	0
Other	0
Provision for Contingency	0

---

0

**Interfund Transfers**

0

**Total Bond and Interest Expenditures**

---

---

0

---

---

**FISCAL YEAR 2016 BUDGETED REVENUES**

---

---

<b>Auxiliary</b>	<b>Revenues</b>	<b>Totals</b>
<b>Facilities Revenue</b>		
Facility/Misc Rentals	35,000	35,000
<b>Other Sources</b>		
Other Revenues	11,000	11,000
<b>Sales and Service Fees</b>		
Food/Cafeteria	678,100	678,100
Bookstore	2,608,500	2,608,500
Athletic Fees	500	500
Public Service/Community Education/Custom	1,321,110	1,321,110
Other Sales and Service	397,600	397,600
<b>Student Tuition and Fees</b>		
Resident	35,000	35,000
Application Fees	45,000	45,000
Student Activity Assessments	247,817	247,817
	<hr/>	<hr/>
<b>Total Auxiliary Revenues</b>		5,379,627
		<hr/> <hr/>

---

---

**FISCAL YEAR 2016 BUDGETED EXPENDITURES**

---

---

<b>Revenue</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	20,000	
	<hr/>	<hr/>
		20,000

**Academic Support**

Salaries	0	
Employee Benefits	0	
Contractual Services	15,000	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		15,000

**Student Services**

Salaries	0	
Employee Benefits	0	
Contractual Services	500	
General Materials and Supplies	5,500	
Travel and Conference/Meeting Expense	300	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		6,300

**Public Service/Continuing Education**

Salaries	333,175	
Employee Benefits	85,661	
Contractual Services	217,070	
General Materials and Supplies	128,350	
Travel and Conference/Meeting Expense	14,238	
Fixed Charges	27,800	
Utilities	4,135	
Capital Outlay	0	
Other	10,000	
Provision for Contingency	0	
		820,429

**Auxiliary Services**

Salaries	1,336,573
Employee Benefits	266,925
Contractual Services	374,300
General Materials and Supplies	2,549,619
Travel and Conference/Meeting Expense	57,794
Fixed Charges	2,712
Utilities	350
Capital Outlay	0
Other	750
Provision for Contingency	0

---

4,589,023

**Interfund Transfers**

0

**Total Auxiliary Expenditures**

---

---

5,450,752



---

---

**FISCAL YEAR 2016 BUDGETED REVENUES**

---

---

<b>Restricted Purposes</b>	<b>Revenues</b>	<b>Totals</b>
<b>Federal Government</b>		
Dept. Of Education - Direct Grants	7,323,212	7,323,212
Dept. Of Education - Other Sources	292,511	292,511
<b>Non Governmental Gifts, Scholarships,</b>		
Non Governmental Gifts, Scholarships, Grants	14,000	14,000
<b>Other Sources</b>		
Other Revenues	15,131,925	15,131,925
<b>State Government</b>		
State Grants	18,800	18,800
Adult Education - State Basic Grant	160,596	160,596
Adult Education - Performance Grants	103,037	103,037
Illinois State Board of Education	13,263	13,263
Other State Sources	786,670	786,670
	<hr/>	<hr/>
<b>Total Restricted Purposes Revenues</b>		23,844,014
		<hr/> <hr/>

---

---

**FISCAL YEAR 2016 BUDGETED EXPENDITURES**

---

---

<b>Revenue</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	15,131,925	
Provision for Contingency	0	
	<hr/>	<hr/>
		15,131,925

**Instruction**

Salaries	405,592	
Employee Benefits	26,934	
Contractual Services	4,050	
General Materials and Supplies	22,366	
Travel and Conference/Meeting Expense	5,773	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	9,000	
Provision for Contingency	0	
		473,715

**Academic Support**

Salaries	18,790	
Employee Benefits	3,054	
Contractual Services	4,500	
General Materials and Supplies	1,050	
Travel and Conference/Meeting Expense	1,300	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		28,694

**Student Services**

Salaries	116,568	
Employee Benefits	34,330	
Contractual Services	15,300	
General Materials and Supplies	78,565	
Travel and Conference/Meeting Expense	28,055	
Fixed Charges	100	
Utilities	0	
Capital Outlay	26,000	
Other	7,059,800	
Provision for Contingency	0	
		7,358,718

**Public Service/Continuing Education**

Salaries	16,200	
Employee Benefits	0	
Contractual Services	29,450	
General Materials and Supplies	8,062	
Travel and Conference/Meeting Expense	1,150	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		54,862

**Auxiliary Services**

Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		0

**Operation & Maintenance of Plant**

Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	1,000	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		1,000

**Institutional Support**

Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		0

---

**Scholarships, Student Grants & Waivers**

Salaries	60,000	
Employee Benefits	0	
Contractual Services	17,500	
General Materials and Supplies	2,500	
Travel and Conference/Meeting Expense	100	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	715,000	
Provision for Contingency	0	
		795,100

---

**Interfund Transfers**

0

**Total Restricted Purposes Expenditures**

23,844,014

---

---

---

---

**FISCAL YEAR 2016 BUDGETED REVENUES**

---

<b>Working Cash</b>	<b>Revenues</b>	<b>Totals</b>
<b>Investment Revenue</b>		
Investment Revenue	32,178	32,178
	<hr/>	<hr/>
<b>Total Working Cash Revenues</b>		32,178
		<hr/> <hr/>

---

---

**FISCAL YEAR 2016 BUDGETED EXPENDITURES**

---

<b>Revenue</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
	<hr/>	0
		<hr/>
<b>Interfund Transfers</b>		1,071,000
		<hr/>
<b>Total Working Cash Expenditures</b>		1,071,000
		<hr/> <hr/>

---

---

**FISCAL YEAR 2016 BUDGETED REVENUES**

---

---

<b>Audit</b>	<b>Revenues</b>	<b>Totals</b>
<b>Local Government</b>		
Local Taxes	104,210	104,210
	<hr/>	<hr/>
<b>Total Audit Revenues</b>		104,210
		<hr/> <hr/>

---

---

**FISCAL YEAR 2016 BUDGETED EXPENDITURES**

---

---

<b>Institutional Support</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	100,000	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
	<hr/>	100,000
<b>Interfund Transfers</b>		0
<b>Total Audit Expenditures</b>		100,000
		<hr/> <hr/>

---

---

**FISCAL YEAR 2016 BUDGETED REVENUES**

---

---

<b>Liability, Protection &amp; Settlement</b>	<b>Revenues</b>	<b>Totals</b>
<b>Local Government</b>		
Local Taxes	1,357,353	1,357,353
<b>Investment Revenue</b>		
Investment Revenue	26,875	26,875
	<hr/>	<hr/>
<b>Total Liability, Protection &amp; Settlement Revenues</b>		1,384,228
		<hr/> <hr/>

---

---

**FISCAL YEAR 2016 BUDGETED EXPENDITURES**

---

---

<b>Institutional Support</b>		
Salaries	460,377	
Employee Benefits	863,460	
Contractual Services	30,000	
General Materials and Supplies	21,750	
Travel and Conference/Meeting Expense	4,900	
Fixed Charges	100,000	
Utilities	2,232	
Capital Outlay	0	
Other	0	
Provision for Contingency	5,000	
	<hr/>	1,487,719
<b>Interfund Transfers</b>		0
<b>Total Liability, Protection &amp; Settlement Expenditures</b>		1,487,719
		<hr/> <hr/>

---

**McHenry County College**  
**Proposed Capital Outlay Expenditures**  
**Fiscal Year 2016**

**Instruction**

01-1010-101042-580600000	NEED DETAIL	12,000	
			12,000
<hr/>			
01-1020-102016-580600000	INDUSTRIAL MAINTENANCE	100,000	
			100,000
<hr/>			
01-1030-102034-580600000	NEED DETAIL	10,000	
			10,000
<hr/>			
01-1040-103020-580600000	NEED DETAIL	9,000	
			9,000
<hr/>			
01-1040-103025-580600000	NEED DETAIL	31,000	
			31,000
<hr/>			
TOTAL INSTRUCTION CAPITAL OUTLAY			162,000

**Academic Support**

01-2080-201010-580600000	NEED DETAIL	175,000	
			175,000
<hr/>			
TOTAL ACADEMIC SUPPORT CAPITAL OUTLAY			175,000

**Public Service/Continuing Education**

01-4010-401032-580900000	PURCHASE OF CLIENT RELATIONSHIP MANAGMEENT SOFTWARE FOR BETTER TRACKING AND MANAGEMENT OF BUSINESS CLIENT CONTACTS	6,500	
			6,500
<hr/>			
TOTAL PUBLIC SERVICE/CONTINUING EDUCATION CAPITAL OUTLAY			6,500



## Institutional Support

01-8020-501010-580600005	AVERAGE PRICE TO REPLACE ONE PIECE OF EQUIPMENT IF IT GOES DOWN (RANGE FROM \$11-21K DEPENDING ON MACHINE)	15,500	
			15,500
01-8060-501016-580900060	INST. SMALL BUILDING IMPROVEMENT PROJECTS	50,000	
01-8060-501016-580500000	INST. FURNITURE NEEDS	50,000	
			100,000
01-8030-501032-580500005	COPIER AND SCANNER	5,000	
			5,000
01-8080-504010-580500000	DATA CENTER IMPROVEMENTS	20,000	
			20,000
01-8080-504020-580500000	SHAH SERVER/DATA UPGRADES, ENTERASYS SWITCHES, REPLACEMENT ROUTERS & SECURITY DEVICES (HELD BACK \$25,000 DUE TO DELAYS IN WIRELESS PER AL BUTLER)	136,000	
			136,000
	TOTAL INSTITUTIONAL SUPPORT CAPITAL OUTLAY		276,500
	<b>TOTAL EDUCATION FUND CAPITAL OUTLAY</b>		<b>620,000</b>

Operation & Maintenance of Plant

02-7030-505035-580200000	TREE REPLACEMENT, SHRUBERY REPLACEMENT, ROADWAY SHOULDERS,	85,000	
			85,000
<hr/>			
02-7030-505036-580700000	BACKSTOP UPGRADE - BASEBALL FIELD	30,000	
02-7030-505036-580700000	BACKSTOP UPGRADE - SOFTBALL FIELD	20,000	
			50,000
<hr/>			
02-7090-505050-580900060	TESTING CENTER REMODEL-\$170K, IR REMODEL-\$65K STUDENT SERVICES-\$300K DETENTION POND LANDSCAPE/CLEAR TREES \$105K MONUMENT SIGN-\$200K A CORRIDOR REMODEL-\$400K RESURFACE RING ROAD TO DOCK-\$375K PORTABLE CLASSROOMS-\$150K (A/E FEES RELOCATED BELOW) AD	1,965,000	
02-7090-505050-580700000	A, C & E CLASSROOM FURNITURE - OFFICE FURNITURE - ATRIUM FURNITURE	100,000	
			2,065,000
<hr/>			
02-7010-505060-580700005	MAIN CAMPUS PSSSS06 EMERGENCY PHONES \$63,217 GRDSI01 REBUILD PARKING LOT A \$699,669 APL05 REPLACE BLDG A PLUMBING FIXTURES \$60,060 AES02 A ROOF REPLACEMENT \$1,036,750 BPL01 RE-OPEN ITEM WATER HEATER CAFÉ \$65,000 BPL02 REPLACE B BLDG PLUMBING FIXTUR	2,781,522	
			2,781,522
<hr/>			
TOTAL OPERATION & MAINTENANCE OF PLANT CAPITAL OUTLAY			4,981,522
<b>Institutional Support</b>			
02-8020-501051-580900007	A/E FEES-RUCK PATE/HR GREEN AND OTHERS	105,000	
			105,000
<hr/>			
TOTAL INSTITUTIONAL SUPPORT CAPITAL OUTLAY			105,000
<b>TOTAL OPERATIONS AND MAINTENANCE FUND CAPITAL OUTLAY</b>			<b>5,086,522</b>

Institutional Support

03-8020-501030-580900000	CONSTRUCTION AND DESIGN FOR BOOKSTORE REMODEL	350,000	
03-8020-501030-580900000	NEW PHONE SYSTEM FOR THE CAMPUS	975,000	
03-8020-501030-580900025	CDB PROJECT 810-066-015 TOTAL COST OF PROJECT (CONSTRUCT PUMPHOUSE)	154,500	
03-8020-501030-580900020	CDB PROJECT 810-066-014 TOTAL COST OF PROJECT (CONSTRUCT GREENHOUSE)	895,000	
			2,374,500
<hr/>			
03-8020-501053-580900007	TRAFFIC LIGHTS = 350,000 +15% (350,000.00 X 1.15= 402,500.0)ENTRANCE 3 = 232,050 + 15% (232,050.00 X 1.1 = 266,857)ENTRANCE 1 = 12,600 + 15% (12,600.00 1.15 = 14,490.00)LIGHTED STREET SIGNS 16,036 + 15% (16,036.00 X 1.15 = 18,441.0)TOTAL OF 89\$702	234,097	
03-8020-501053-580900000	RELATED COSTS ASSOCIATED WITH IDOT WIDENING OF ROUTE 14 THAT IS MCC RESPONSIBILITY	50,000	
			284,097
<hr/>			
	TOTAL INSTITUTIONAL SUPPORT CAPITAL OUTLAY		2,658,597
<b>TOTAL OPERATIONS AND MAINTENANCE RESTRICTED FUND CAPITAL OUTLAY</b>			<b>2,658,597</b>
<hr/>			

Student Services

06-3040-901026-580600000 NEED DETAIL 26,000

26,000

---

TOTAL STUDENT SERVICES CAPITAL OUTLAY

26,000

**TOTAL RESTRICTED PURPOSES FUND CAPITAL OUTLAY**

**26,000**

---



### **Foundation Scholarships**

The Friends of MCC Foundation currently has 59 scholarships available for the Fall 2015 semester. The scholarships will provide over \$150,000.00 in scholarship dollars to MCC student recipients. The Foundation received 399 applications for the fall semester. The Foundation is currently in the process of awarding the scholarships for the Fall 2015 semester.

### **Friends of MCC Foundation Golf Invitational**

The annual Friends of MCC Foundation Golf Invitational was held on Friday, June 12, 2015 at Blackstone Golf Club in Marengo. Thank you to Robbins Schwartz for being the Premier Event Sponsor for the Invitational. One hundred-eighteen golfers participated in the outing.

The Golf Invitational raised over \$82,350. Thank you to our many sponsors, golfers and individuals that participated in contest sales, raffles and silent auctions. Net revenues this year were \$4,500 more than last year. Great job by Foundation staff, Golf Committee and MCC volunteers. The 2015 Golf Invitational NET revenue was \$57,180, which was \$4,500 more than was raised in 2014.

### **Education to Empowerment**

The Education to Empowerment Committee will be hosting an event on July 30, 2015, at Turnberry County Club located in the Village of Lakewood. The attendees will enjoy a variety of appetizers followed by a presentation of the 2015 scholarship award recipients.

The Education to Empowerment Committee has awarded six (6) scholarships. Each scholarship is valued at up to \$8,000.00 and will cover expenses up to \$4,000.00 as needed for academic expenses in the student's sophomore year at MCC and up to \$4,000.00 as needed for academic expenses in the student's junior year at an accredited four-year college or university. The 2013 recipients have all graduated from MCC and are currently finishing their first year at their four year universities. The 2014 recipients all graduated in May of 2015 and will be transferring to four year universities this fall. Due to the success of this program the Education to Empowerment Committee will be able to award four (4) scholarships for 2015.

The Education to Empowerment currently has 54 active members and has collected more than \$108,180.00 in gifts dedicated to current use scholarships.

New Employees

Information

The following lists new employees to McHenry County College. Those marked with an \* have transferred to a new position or have accepted an additional position. This list includes information from May 17, 2015 through June 14, 2015.

Classification	Start Date	Employee	Position	
Adjunct	5/17/2015	Julio Capeles-Delgado	Adjunct Faculty - Adult Education	*
	5/17/2015	Tommy Pierce	Adjunct Faculty - Adult Education	*
	5/17/2015	Rodney Poore	Adjunct Faculty - Education, Career & Technical Education	
	5/17/2015	Katerina Tsoukalas-Heitkemper	Adjunct Faculty - Education, Career & Technical Education	
Administrator	N/A			
Classified	N/A			
Faculty	N/A			
Professional	6/8/2015	Gary Neal, Sr.	Campus Police Officer	



Vicky Smith  
President

Resignations

Information

Shannon Beauchamp, Campus Police Officer, submitted her resignation effective May 8, 2015.

Anna Kowalczuk, TAA CCCT Grant Assistant, submitted her resignation effective May 11, 2015.

Rachel Najdzin, Student Development Advisor, submitted her resignation effective June 9, 2015.

Susan Sawyer, Secretary, Human Resources, submitted her resignation effective June 11, 2015.

A handwritten signature in black ink that reads "Vicky Smith". The signature is written in a cursive style with a large initial "V" and a long horizontal stroke at the end.

Vicky Smith  
President



## Office of Marketing and Public Relations Update

McHenry County College's Office of Marketing and Public Relations (OMPR) supports the institution's planning efforts through deliberate, strategic marketing and communication efforts to key target markets, including: students, donors, alumni, community, and employees. Taking a full-service, internal marketing agency approach to its projects, OMPR creates and enforces innovative and comprehensive branding initiatives, communications and promotions for the institution and its programs. All efforts integrate a variety of channels/media for every project and campaign, while managing individual initiatives that require a variety of, or all, services. Services often include, but are not limited to:

- Brand Development
- Copywriting
- Event Management and Marketing
- Graphic Design
- Focus Group Coordination
- Illustration
- Information Campaigns
- List Acquisition
- Media Training
- Photography
- Video Production and Audiovisual Services
- Publicity
- Script Development
- Social Media and Networking
- Web Applications
- Web Design and Programming

The following information highlights a portion of the current marketing and communication efforts underway to grow MCC's enrollment and population, strengthen MCC's identity in the community, and share MCC's stories.

- *College Publications:* OMPR is currently in production on these important publications:
  - Fall 2015 Noncredit Schedule
  - Trips and Tours Sneak Peek
  - Workforce, Community and Business Programs Capabilities Brochure
- *Integrated Marketing Campaigns:* Efforts are underway to promote a variety of programs and events that are important to student success, as well as increase enrollment and retention efforts. These campaigns are all focused on providing critical information about time-sensitive processes and activities:
  - Joint agreement promotional efforts, including new partnership with Northern Illinois University
  - 2015 Garden Walk promotions and materials
  - Fall 2015 registration promotion and campaign
  - Sponsored Content Campaign with NW Herald (monthly editorial about MCC via print, online, social media, and video)
  - "Did You Know..." Social Media Campaign (featuring regular factoids about faculty and staff to reinforce the quality and innovation through the employees of MCC)
  - 2015 Print and Billboard Campaign (focused on student success)
  - Fall 2015 Digital and Cable Campaign
  - Summer 2015 noncredit programs and events promotion
  - Summer 2015 Kids in College and Scot Stars Sports Camp promotions
  - 2015-16 Student Planner production
  - Redesign of materials for Workforce, Community and Business Programs

- College Fair promotions and online form
  - Financial Aid reminder campaign
  - MCC alumni efforts (in conjunction with the Friends of MCC Foundation)
  - Education to Empowerment Summer 2015 event support
  - Fall 2015 scholarship promotions
  - 2015 Golf Invitational event promotions and support
  - Friends of MCC Foundation webpage updates
  - Campaign to promote Web Developer courses
  - Development of updated materials to promote Nursing program
  - Development of updated materials to promote Robotics and Industrial Maintenance Technician programs
  - Paralegal promotional efforts
  - MCC 101 and MCC 102 materials
  - Education, Career and Technical Education promotional materials/video
  - Health Information Technology information sessions promotion
  - 2015 Convocation theme and promotional materials
  - 2015 Convocation video
  - Summer math refresher course promotions
- *MCC Brand Identity Efforts:* The following efforts are underway to support a timely follow-up and measurement of MCC's brand implementation success to date:
    - Brand monitor survey tabulation and review/report
    - Communications survey tabulation and review/report
    - MCC signage and monument sign work (includes audit of internal wayfinding signage)
    - Submission of branded work and materials to national award competitions
    - Update to 2015-2016 Marketing Plan (completed Summer 2015)
    - Update to Brand Plan for College (completed Summer/Fall 2015)
    - Updates to brand standards manual and style guide (completed Summer 2015)
    - Updated wayfinding signage at Shah Center
    - MCC website project—Request for Proposals
    - Bus wraps for MCC bus fleet
    - Fall 2015 commercial production and scripting
- *Outreach Efforts:* These efforts specifically focus on community outreach and collaborative partnerships:
    - Layout and printing of updated *Portrait in Print Collection* book
    - MCC Story Search Committee – internal committee to gather “hot topics” and story ideas from faculty
    - Event planning for Solar at Shah open house event (July 29, 7:30 a.m.)
    - Event planning for multi-chamber mixer hosted by MCC on September 22, 2015
    - Event planning for MCC 50<sup>th</sup> Anniversary (in 2017)—planning committee launching in Summer 2015

## Monthly Releases and Features

The following releases and feature stories have been distributed to local and regional media outlets from May 15—June 10, 2015.

- New Social Media Boot Camp Offered at MCC Shah Center
- McHenry County College to Offer Noncredit Drones Class
- Project Management Professional (PMP®) Certification Prep Series Offered at MCC Shah Center
- McHenry County College Offers OSHA 10-Hour Course For General Industry
- McHenry County College Names Christine Grela Outstanding Faculty Member
- McHenry County College to Host Math Review Workshops for Recent High School Grads
- Learn a New Language This Summer at McHenry County College
- McHenry County College to Offer Trips Featuring a Glimpse Back in Time
- Friends of McHenry County College Foundation to Host 2015 Friends of MCC Foundation Golf Invitational
- McHenry County College to Offer Continuing Education Essential Oils Classes
- McHenry County College to Host Assemblage Exhibit by Artist Mimi Peterson
- McHenry County College Announces Revamped Online Women’s History Class; New Instructor
- McHenry County College Continues Archaeological Field School This Summer
- ISBDC Announces Small Business Offerings for July
- Adult Education Everyday Heroes Recognition Event
- McHenry County College’s Karen Wiley Named Skyway Conference Newcomer Coach of the Year
- McHenry County College to Offer Healthcare Provider CPR Class
- McHenry County College to Present New Professional Summer Theater
- McHenry County College to Offer Summer Cooking Classes Featuring Dinner for Dad, Grilled Foods
- McHenry County College to Offer Trip Previews
- McHenry County College Offers Virtual Mock Interview Tool for Students, Residents
- McHenry County College Offers Two Versions of QuickBooks® Accounting Software Training
- Summer Forklift Programs Available Through MCC Shah Center
- McHenry County College Offers Get the Most from Your iPad® Course at the Shah Center Campus
- McHenry County College Offers Virtual Mock Interview Tool for Students, Residents
- McHenry County College Adds High School Boys Basketball Camp to “ScotStars” Boys and Girls Sports Camps June 15-18
- Friends of McHenry County College Foundation to Host New Seminar Series with “Paying for College: For Your Children, Grandchildren and Yourself”
- McHenry County College to Offer Trip to Shishewana
- McHenry County College to Offer Beginning Akashic Records Certification Course
- McHenry County College to Offer New Summer Volleyball Camps for Grades 3-12

*\*Note: The above list does not include all interviews/stories initiated by the press. Press clippings about McHenry County College can be found at the following link: [www.mchenry.edu/press](http://www.mchenry.edu/press).*

Christina M. Haggerty  
Chief Communications Officer

## **Story of the Month**

### ***Focus on...MCC Student, Connie Kotecki***

Connie Kotecki of Harvard, a busy mom of three, returned to MCC in Summer 2014 to move closer to her goal of becoming a nurse. She updated some of her math and science courses as she completed prerequisites for the nursing program curriculum. She enrolled in algebra, chemistry, microbiology, statistic, and anatomy and physiology. This fall she will transfer to Rockford University, where she received the prestigious Dean Scholarship, and she will pursue a Bachelor of Science degree in Nursing. She earned an Associate in Arts degree from Illinois Valley Community College in 2000, before moving to McHenry County.



“I chose to attend MCC because it was close to home, it offered the courses I needed with convenient class times to fit my busy schedule, and it was reasonably priced. As a busy mom and returning student, MCC really worked for me because I felt like I received a great education while not having to travel too far. It’s fantastic to have this great school right here in McHenry County. I am happy I chose to go here and take advantage of their many opportunities.”

When asked about recommending MCC to others, Kotecki was quick to respond. “I definitely recommend MCC to prospective students! MCC is a great choice for any age and varied scenarios and stages of life. MCC has something to offer everyone. You can earn an associate’s degree, choose from one of the many certificate programs, complete prerequisites for other colleges, or take a class just for fun. What I didn’t realize before I stepped onto campus was just what a great education I would receive from top-notch and compassionate instructors who truly care about your success and goals. The personalized attention and commitment my teachers showed to me and my peers was outstanding!”

Kotecki also discussed some of the services that have supported her during her studies at the College. “MCC offers many services and tools that will help you succeed with your education and career. I highly recommend utilizing the Sage Learning Center while you are attending MCC. There, you will have access to knowledgeable tutors who will help you every step of the way with coursework that you may find challenging. This is a surefire way to boost your grades and your confidence!”

The following information highlights grants that have been awarded to the College, grants that have been submitted and are awaiting notification of award, grants that were not funded this past month, and grant proposals that are being developed for future submission.

**GRANTS AWARDED:**

Funding Source	Brief Description	Amount Funded	Project Director
National Science Foundation – Advanced Technological Education Grant	The Computers and Digital Media (CDM) Department was awarded funding to develop a program on mobile design and development, leading to a new AAS degree and two new certificates. Elements include updating instructor skills, creating high school pathways, and increasing women and minority enrollment in the program.	\$199,612	CDM Faculty: Merri Winchester, PI Thom Beggs, Co-PI Bill Skrzypczak, Co-PI
Illinois Department of Commerce and Economic Opportunity (DCEO)	MCC received a competitive grant to provide renewed support for the Small Business Development Center at the Shah Center.	\$80,000	Kristi Patterson, Manager, Illinois Small Business Development Center
Illinois Criminal Justice Authority	MCC receive renewed funding in support of the 22 <sup>nd</sup> Judicial Circuit Family Violence Coordinating Council, whose purpose is to engage in prevention, education, and the coordination of intervention and services for victims and perpetrators of child abuse, domestic violence, and elder abuse. A goal of the Council is to contribute to the improvement of the legal system and the administration of justice.	\$17,000	Bev Thomas, Coordinator, 22 <sup>nd</sup> Judicial Circuit Family Violence Coordinating Council

**PENDING APPLICATIONS:**

Funding Source	Brief Description	Amount Requested	Status	Expected Notification Date
Internal Revenue Service – Volunteer Income Tax Assistance Program	A renewal application was submitted to provide free tax preparation assistance for low-moderate income individuals and those having limited English proficiency.	\$31,909	Pending	October 2015

Funding Source	Brief Description	Amount Requested	Status	Expected Notification Date
<p>U.S. Department of Education, Title III – Strengthening Institutions Program Grant</p>	<p>This is a five-year grant request that proposes to address the following goals and strategies:</p> <p><b>GOAL 1:</b> Improve academic and student services that will lead to increased enrollment, persistence, and completion among adult and veteran learners at MCC.</p> <p><b>Key Strategies:</b></p> <ol style="list-style-type: none"> <li>1. Establish an Adult Learning Center to provide dedicated recruitment, orientation, advising, and support services for adult and veteran learners.</li> <li>2. Establish dedicated programs and services for adult learners.</li> <li>3. Develop and implement targeted outreach and recruitment practices to enhance access to educational opportunities for adult/veteran learners.</li> <li>4. Design and implement direct pathways to degree/certificate completion for adult learners.</li> <li>5. Assess and integrate results of adult student learning outcomes into the continuous improvement processes at MCC</li> </ol> <p><b>GOAL 2:</b> Improve data tracking and outcome assessment related to retention, persistence, and academic success in order to make timely managerial decisions based on valid and accessible data.</p> <p><b>Key Strategies:</b></p> <ol style="list-style-type: none"> <li>1. Increase institutional research capacity, and improve systems that will allow Institutional Research to track and assess the outcomes of individual students and cohort groups of students.</li> <li>2. Increase utilization of student tracking systems through campus-wide training among staff, faculty, and administrators.</li> <li>3. Increase capacity of administrators, faculty and staff to use data for continuous improvement.</li> <li>4. Develop a culture of data-informed decision making.</li> </ol>	<p>\$1,792,847</p>	<p>Pending</p>	<p>October 2015</p>
<p>McHenry County Workforce Network</p>	<p>The proposed program will offer sector-based training to 25 out-of-school young adults aged 17-24. Students without a high</p>	<p>\$100,000</p>	<p>Pending</p>	<p>July 2015</p>

Funding Source	Brief Description	Amount Requested	Status	Expected Notification Date
Board, Workforce Innovation and Opportunity Act (WIOA)	school diploma will earn a GED, and all program participants will complete training to provide them with the necessary academic and technical skills to secure employment in either the manufacturing or healthcare fields.			
Illinois Community College Board	Proposed renewal of MCC’s Adult Education and Family Literacy Programs:  English Literacy/Civics Federal Basic Adult Education State Basic Adult Education State Performance Total	\$19,000 \$143,000 \$169,000 <u>\$110,000</u> \$441,000	Pending	August 2015
Gene Haas Foundation – National Institute for Metalworking Skills	The proposal would provide scholarships to help fund the cost of the National Institute for Metalworking Skills (NIMS) credentialing tests for CNC students.	\$5,000	Pending	July 2015
Illinois Secretary of State - Adult Volunteer Literacy Grant	The Adult Volunteer Literacy (AVL) program provides high-quality literacy services to students throughout the county. Currently, 82 volunteer tutors assist 319 students with their English, reading, or math skills, positively impacting their quality of life and ability to find gainful employment.	\$47,566	Pending	June 2015

**APPLICATIONS IN DEVELOPMENT:**

Funding Source	Brief Description	Estimated Amount	Status	Submission Date
Illinois Community College Board (ICCB) – Integrated Career and Academic Preparation Systems (ICAPS) Grant	MCC will be seeking competitive funding to continue the model which that provides college access and support for adult basic education students and to help students progress further and faster along career and educational pathways.	\$20,000	In Progress	June 25, 2015

Funding Source	Brief Description	Estimated Amount	Status	Submission Date
National Endowment for the Humanities – Humanities Initiatives at Community Colleges Grant	The proposed project is a redesign of last year’s NEH proposal, but will still be dedicated to increasing understanding of the experience of student veterans returning to community college and the ways in which humanities instruction can be enhanced through an interactive process with faculty and student veterans.	\$100,000	In Progress	August 24, 2015
National Science Foundation – Research Experiences for Undergraduates (REU)	ORD is working with MCC faculty to explore a National Science Foundation grant to enhance research experiences for undergraduates.	TBD	In Progress	August 2015
National Science Foundation – Scholarships in STEM	ORD is working with MCC faculty to explore another National Science Foundation grant to provide scholarships for academically talented but financially needy students pursuing STEM disciplines.	Estimated at \$600,000	In Progress	August 2015

**APPLICATIONS DENIED:**

Funding Source	Brief Description	Amount Requested	Reason/Next Steps
Illinois Tool Works Foundation	The proposed project intended to implement two strategies for MCC’s Welding Program: (1) To increase and accelerate student skill development by utilizing newer technologies available in welding equipment; and (2) To improve work readiness skills among entry-level and transitioning workers by providing tailored training on topics including problem solving, computer literacy, teamwork, and other self-management skills.	\$395,809	MCC has received <u>unofficial</u> notification from the ITW Foundation director, who stated that the Foundation has changed its priorities, limiting its support to “...broad programs that cross all disciplines.”



Office of Sustainability Center Update

Monthly Highlight for May 2015

Vice President for Academic and Student Affairs, Tony Miksa, Director of Sustainability, Kim Hankins, Horticulture Department Chair, Bruce Spangenberg, Director of Resource Development, Mark Dougher and Resource Development Specialist, Wendy Lauer traveled to Loyola University Lakeshore Campus Institute of Environmental Sustainability in Chicago on May 1. IES Director, Nancy Tuchman and Solutions to Environmental Problems (STEP) Coordinator, Tania Schusler, met with the group to continue a dialogue started in March of this year to look for ways to collaborate on both credit and non-credit programming. The visit included a tour of the Institute with Urban Agriculture Coordinator Kevin Erickson to see the greenhouse, aquaponics, hydroponics and biodiesel labs.

Ongoing Initiatives

*Green Community:*

- The Marchi Fund Advisory Committee met to review the 2015 Green Guide process and production. Following updates from the members, the Committee discussed proposed changes to future editions of the Green Guide. Executive Director of the Friends of MCC Foundation, Katrina McGuire, attended to review and update the Memorandum of Understanding for the endowment. The Committee will meet again in August to plan the 2016 Green Guide and finalize any changes to the MOU.
- On May 27, Kim Hankins and Sustainability Specialist, Tish Powell attended the College of Lake County's Lake County Green Conference "Creating a Resilient Economy." The Conference focused on changing the sustainability conversation with businesses that can lead to increased profits, improved good will with host communities, and attract a competitive workforce. A panel of area businesses shared their own records in reducing their impacts on the environment and improving health and safety, all while improving profitability.
- The Bioneers Steering Committee has begun plans for the next Green Living Expo on November 7, 2015. It was decided to not have the large fish tank again and instead focus on student sustainability projects from area schools and universities.

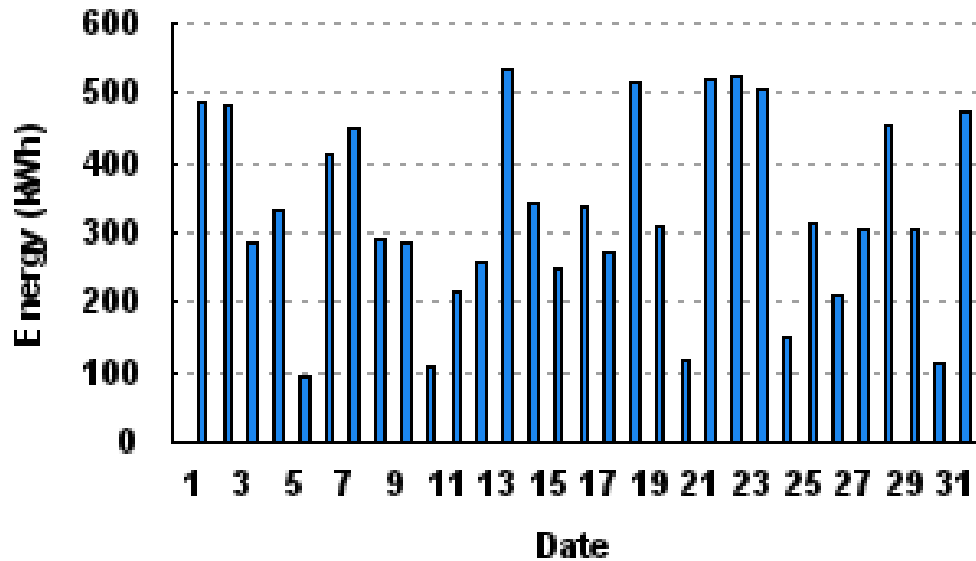
*Green Curriculum:*

- On May 19, Kim Hankins and Director of Continuing Education, Dori Sullens led an educational trip to the Fermi National Accelerator Laboratory, located just outside Batavia. Fermilab is a United States Department of Energy national laboratory specializing in high-energy particle physics. Approximately 40 community members toured the labs and particle accelerators at the facility.
- On May 21, Amy Bandman, Sustainability Coordinator for Harper College met with Kim Hankins at the MCC Sustainability Center. A productive exchange of ideas including credit and non-credit programming ensued and both Amy and Kim look forward to working together in several areas.
- The list of classes which incorporate sustainability principles within their curriculum was updated for fall 2015. This list is shared with the Advising Department at MCC to help those students interested in sustainability while completing their general education requirements.

*Green Campus:*

- Work continues on the MCC Field and Outdoor Laboratory Site in Chemung. The site has been seeded with native plants and plans for a parking area are in place. Restoration efforts, equipment identification and needs, bridge possibilities, and identification of appropriate species are all being discussed.
- The MCC Sustainability Center received a grant from IGEN for \$ 17,000 to expand our current solar dashboard to include electricity and gas usage at main campus. This effort will be completed and ready for viewing in July 2015.
- Photos and signage depicting the installation of the solar panels are on display at the Shah Center along with an interactive dashboard.

Monthly Solar Production at Shah Center for May 2015:



Chargeback and Joint Agreement Summary Report  
For Fiscal Year 2015

Area community college students sometimes find that the college in their district does not offer the program in which they wish to enroll. The community college system provides such students the opportunity to enroll in a college outside the student’s resident district under chargeback and joint agreement provisions.

A chargeback is an approved contractual agreement issued by a student’s in-district community college allowing the student to participate in a program at another institution when no joint agreement exists. The student attends the college offering the program at the in-district rate of that college. The student’s in-district college then reimburses the out-of-district institution the difference between the in-district rate and the out-of-district rate on a credit hour basis.

The following report summarizes chargeback activity for the 2015 fiscal year.

McHenry County College district students attending other colleges on Chargeback:

Number of students	Number of Credit Hours	Total Paid
34	267	\$63,034.16

Out-of-district students attending McHenry County College on Chargeback:

Number of students	Number of Credit Hours	Total Received
3	8	\$1,773.73

A joint agreement is an agreement between McHenry County College and other institutions to allow students to enroll in an approved career and technical education degree or certificate program not offered at MCC. The student attends another college and is charged at that institution’s in-district rate. Under this arrangement, no money is exchanged or reimbursed between the institutions.

The following report summarizes joint agreement activity for the 2015 fiscal year.

McHenry County College district students attending other colleges on Joint Agreement:

Semester	Number of students	Number of Credit Hours
Summer 2014	75	292.5
Fall 2014	218	1,875
Spring 2015	<u>220</u>	<u>1,827.5</u>
<b>Total</b>	<b>513</b>	<b>3,995</b>

Out-of-district students attending McHenry County College on Joint Agreement:

Semester	Number of students	Number of Credit Hours
Summer 2014	2	7
Fall 2014	20	213
Spring 2015	<u>26</u>	<u>174</u>
<b>Total</b>	<b>48</b>	<b>394</b>

Roosevelt University  
Dual Degree Program Agreement

Information

McHenry County College (MCC) and Roosevelt University (RU) have entered into a Dual Degree Program Agreement (DDP) intended to provide a clear pathway to a baccalaureate degree for students completing an MCC associate degree.

Benefits to MCC students include guaranteed RU admission and seamless transition; academic advising from MCC academic advisors and RU counselors; RU degree requirements locked in for three years from the time a major is declared; and eligibility for special scholarships.

Scholarship opportunities include the following:

- Presidential Partnership Scholarship – A renewable \$15,000 yearly scholarship awarded to one DDP student from MCC
- Provost Partnership Scholarship – A renewable \$12,500 yearly scholarship awarded to one DDP student from MCC
- Phi Theta Kappa Scholarship - An additional \$1,000 award to DDP students in Phi Theta Kappa
- Preferred Partner Awards - A non-renewable \$1,000 bonus award to students who are not recipients of the Presidential Partnership Scholarship or the Provost Partnership Scholarship

To qualify for the program, MCC students must have a minimum of 12 and a maximum of 30 semester hours of college-level credit and be full-time and in good standing. Once a DDP student earns an associate degree, Roosevelt admission is guaranteed. Exceptions include programs with special admission requirements.

The Agreement became effective April 2015. It will be reviewed annually and renew automatically. Either institution may terminate the agreement upon a ninety days written notice.

Northern Illinois University  
Dual Degree Program Agreement

Information

McHenry County College (MCC) and Northern Illinois University (NIU) have entered into a Dual Degree Program Agreement (DDP) intended to provide a clear pathway to a baccalaureate degree in Business Administration for students completing an MCC associate degree.

Benefits to MCC students include guaranteed NIU admission after completing the standard NIU admission process (application fee waived) and seamless transition; academic advising from MCC academic advisors and counselors and from NIU admission counselors; NIU degree requirements locked in for nine semesters from the time a major is declared; and eligibility for special scholarships.

High-achieving students will be eligible for NIU scholarships that will enable them to complete their bachelor's degree at NIU with a smaller investment. The plan locks in the tuition rate in effect for the academic year of the student's first term of enrollment at NIU for up to nine (9) continuous semesters. If a student remains enrolled consecutively, they are guaranteed to be able to complete required courses for the degree in two years, expediting their time to degree completion.

To qualify for the program, MCC students must have earned an AA/AS degree from McHenry County College or have completed 60 semester hours of transferable credit and be classified as a junior; complete the lower level business core courses (ten pre-requisite courses) with a grade of C or better; earned a minimum 2.75 cumulative GPA in all attempted transferable college course work, and have completed the NIU application and the College of Business selective admission form.

The Agreement became effective June 12, 2015.

Roosevelt University  
Dual Degree Program Agreement

Information

McHenry County College (MCC) and Roosevelt University (RU) have entered into a Dual Degree Program Agreement (DDP) intended to provide a clear pathway to a baccalaureate degree for students completing an MCC associate degree.

Benefits to MCC students include guaranteed RU admission and seamless transition; academic advising from MCC academic advisors and RU counselors; RU degree requirements locked in for three years from the time a major is declared; and eligibility for special scholarships.

Scholarship opportunities include the following:

- Presidential Partnership Scholarship – A renewable \$15,000 yearly scholarship awarded to one DDP student from MCC
- Provost Partnership Scholarship – A renewable \$12,500 yearly scholarship awarded to one DDP student from MCC
- Phi Theta Kappa Scholarship - An additional \$1,000 award to DDP students in Phi Theta Kappa
- Preferred Partner Awards - A non-renewable \$1,000 bonus award to students who are not recipients of the Presidential Partnership Scholarship or the Provost Partnership Scholarship

To qualify for the program, MCC students must have a minimum of 12 and a maximum of 30 semester hours of college-level credit and be full-time and in good standing. Once a DDP student earns an associate degree, Roosevelt admission is guaranteed. Exceptions include programs with special admission requirements.

The Agreement became effective April 2015. It will be reviewed annually and renew automatically. Either institution may terminate the agreement upon a ninety days written notice.

Upcoming Events  
June—July 2015Information

The following is a list of upcoming June—July 2015 events offered at McHenry County College (MCC) or in the community.

DATE	EVENT	LOCATION	TIME	NOTES
Sunday, June 28	McHenry County Patriot Run	MCC	7:30 a.m. start	Register: <a href="http://www.mchenrycountypatrun.org/">www.mchenrycountypatrun.org/</a>
Friday, July 10 Saturday, July 11 Friday, July 17 Saturday, July 18	<i>God of Carnage</i>	MCC Black Box Theatre	7 p.m.	Contact Jay Geller for tickets: (815) 455-8746 <a href="mailto:jgeller@mchenry.edu">jgeller@mchenry.edu</a>
Saturday, July 11	Garden Walk	MCC	9 a.m.-4 p.m.	<a href="http://www.mchenry.edu/gardenwalk">www.mchenry.edu/gardenwalk</a>
Sunday, July 19	<i>God of Carnage</i>	MCC Black Box Theatre	2 p.m.	Contact Jay Geller for tickets: (815) 455-8746 <a href="mailto:jgeller@mchenry.edu">jgeller@mchenry.edu</a>
Wednesday, July 29	McHenry County Children's Health and Safety Fair	MCC	9 a.m.-4 p.m.	
Thursday, July 2— Sunday, July 5	36 <sup>th</sup> Annual Lakeside Festival	Lakeside Legacy Arts Park	Varied	Details: <a href="http://www.lakesidelegacy.org/events/lakeside-fest/">http://www.lakesidelegacy.org/events/lakeside-fest/</a>
Sunday, July 5	Crystal Lake Independence Day Parade	Downtown Crystal Lake (begins at City Hall, ends at Lakeside Festival grounds)	1-3 p.m.	
Thursday, July 9- Sunday, July 12	Lake in the Hills Rotary Rockin' Ribfest	Sunset Park, Lake in the Hills	Varied	Details: <a href="http://lithribfest.com/">http://lithribfest.com/</a>
Friday, July 10 (begins)	McHenry Fiesta Days	Petersen Park, McHenry	Varied	Details: <a href="http://mchenryfiestadays.com/">http://mchenryfiestadays.com/</a>
Wednesday, July 22	McHenry County Council of Governments Monthly Meeting	Village of Johnsburg	5:30 p.m.	

For a full calendar of events at McHenry County College, please visit [www.mchenry.edu/events](http://www.mchenry.edu/events).

**SAVE THE DATES:**

- **WEDNESDAY, JULY 29, 2015 (7:30 a.m. start time)**  
MCC Solar at Shah Open House and Breakfast (at Shah Center)
- **TUESDAY, SEPTEMBER 22, 2015 (5 p.m. start time)**  
Multi-Chamber Mixer, hosted by and at McHenry County College