

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, September 15, 2015, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 6:30 p.m.

When Mr. Jenner called the roll the following were present:

Mr. Memmen
Mr. Jenner
Ms. Kisser
Mr. Parrish
Mr. Smith
Ms. Tirio
Ms. Walsh
Ms. Liddell

Dr. Smith was present. Attorney Daniel Curran was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes were accepted as amended.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Trustee Ron Parrish recognized recent McHenry County College graduate Ms. Carina Cruz, who is now a student at Northern Illinois University. He thanked Ms. McGuire for connecting Ms. Cruz to Goodwill Industries for assistance. He noted that Ms. Cruz's father, Mr. Dario Cruz, is attending MCC to take the Maintenance Specialist course.

PRESIDENT'S REPORT

Dr. Smith announced that the new fall television commercial theme is "See Yourself at MCC." Trustees watched MCC's fall television commercial and commented on its high quality. Ms. Haggerty answered

questions about production and scheduling of the commercial. Dr. Smith encouraged Trustees to attend the Multi-Chamber Mixer on Tuesday, Sept. 22, from 5 to 7 p.m. in the Commons.

PRELIMINARY AUGUST FINANCIAL STATEMENTS

Mr. Tenuta reported that there is nothing of concern two months into the fiscal year, He noted that fixed charges are on target, \$9.5 million in revenue has been collected against \$5.2 million in expenses to date. He emphasized the importance of the September 24, 2015 Budget Hearing.

PRESENTATION, PRELIMINARY EDUCATIONAL MASTER PLAN

Dr. Miksa reviewed the current Educational Master Plan, created in 2011. Successes in access, excellence in teaching and learning, and successes in creating a climate of student success were reviewed. Dr. Miksa explained the components of the new plan - engaging stakeholders, expecting learning, and empowering students to be successful. Goals include increasing degrees and certificates awarded, reaching the 90% percentile of the National Community College Benchmarking Project, for full-time and part-time students receiving degrees and certificates, and determining whether students attain their goal specified on their application. Dr. Miksa then received questions and comments from the Trustees. He noted that the revised plan should be ready in October. The presentation can be viewed at www.mchenry.edu/board.

DISCUSSION OF BOARD RETREAT, MISSION, VISION, AND PLANNING

The Board held a half-day retreat to review the College's Mission Statement, vision and planning required to move the institution forward. Outcomes of the retreat include the following:

The Mission Statement will remain the same, OUR FOCUS IS LEARNING. STUDENT SUCCESS IS OUR GOAL.

The College's Vision was defined as

A RELEVANT EDUCATIONAL INSTITUTION

- Preferred
- Collaborative
- Full service/varied modes of delivery on demand

- Value-based/cost-efficient
- Services all community including K-12
- A leader in sustainability

The College's Values, CHANGE-READY, COMMUNITY, and QUALITY, will remain the same.

The five Strategic Initiatives were reviewed and revised as follows:

INITIATIVE 1: Increase student engagement, completion and success.

INITIATIVE 2: Maintain the College's financial stability.

INITIATIVE 3: Deliver infrastructure and technology to insure state-of-the-art learning environments.

INITIATIVE 4: Ensure high-quality services and learning opportunities through a culture of continuous improvement, innovation and accountability.

INITIATIVE 5: Engage in partnerships that enable MCC students to succeed in a global economy.

INITIATIVE 6: Attract, develop and retain quality instructors who are outstanding scholars/teachers and an excellent, diverse staff who are committed to the mission of MCC.

PRESENTATION, RECRUITMENT OF HIGH SCHOOL STUDENTS

Ms. Kellie Carper gave a presentation outlining the College's work to recruit high school students. She noted the positive relationships built with the county's high schools, and added that 33% of county graduates apply to MCC. Seventy-two to seventy-four percent of those who apply enroll as students.

The presentation can be viewed on the website at www.mchenry.edu/Board.

WEBSITE REDEVELOPMENT SERVICES UPDATE

Ms. Haggerty stated that the website is the gateway to decisions on whether or not students attend, how they feel about the College, and how easily website users obtain information and recommend the College based on their website experience. She noted that the website was last updated in 2012 when the College rebranded. She also emphasized that this project is not about the look and feel of the website, but about how the site is organized and how information is shared. The project is divided into three phases: discovery (gather information), development (determine new navigation) and testing and

migration (implement the new layout and format). The project is expected to take 12-18 months; \$150,000 has been budgeted.

FINANCIAL ANALYSIS OF DESKTOP VIRTUALIZATION PROJECT

Dr. Butler stated the Desktop Virtualization project began in 2011, and was implemented as a strategy to control costs, provide external access for faculty and staff, help with the increasing administrative overhead, and to decrease power requirements. He added that the project will continue for some years. The College now has a private cloud available to students and faculty. The Route 14 construction has held up the broadband connection, delaying attaining the goal of increased speed. Dr. Butler noted a six-year savings of \$417,000.00 due to a decrease in energy consumption. The presentation can be viewed at www.mchenry.edu/board.

PRESIDENT'S OFFICE REFURBISHMENT

Dr. Smith proposed refurbishing the President's Office suite; Trustees preferred to create a budget and let the incoming President manage this project.

DISCUSSION OF MODERNIZING CURRENT SCIENCE LABS

Dr. Miksa discussed with the science department Trustee Jenner's suggestion to look into the possibility of modernizing the current science labs. The major issue in such modernization is the size and number of rooms, which if changed would become a major remodeling project. The department would like to make changes, but does not want to expend resources now. Student Trustee Memmen expressed concern that equipment needs to be updated; Dr. Maxeiner replied that new microscopes were purchased for biology in the last two to three years. Dr. Maxeiner noted that faculty have not brought any concerns to her attention and stated she will look into this.

UPDATE ON PRESIDENTIAL SEARCH

Chair Smith announced that the Presidential Search Committee will next meet on October 28; 20 applications have been received to date. The deadline for applications is October 16. Linda Liddell and

Molly Walsh represent the Board on the Search Committee. Ms. Liddell added that seven community colleges in the state are also currently searching for a new President.

LEGISLATIVE REPORT/UPDATE

Dr. Smith stated that there has been no change in the state budget status since last month. She heard at the Council of Presidents meeting that the state budget may not be determined until late spring 2016. The College will float the Adult Education program and fall MAP grants in the hope that the state budget will be passed. Dr. Smith was thankful that MCC receives only 6% of its funding from the state.

COMMUNITY EVENTS ATTENDED BY TRUSTEES

Mr. Parrish attended 7 of the recent space utilization focus groups.

Mr. Memmen attended the September 10th Purple and Gold Overload event, noting that the MCC Women's Volleyball team is ranked 13th in the nation, and athlete Maddy Cysewski is ranked #2 in the nation for kills per game and #1 for total points. He also attended the Illinois Student Assistance Commission (ISAC) meeting in Springfield.

Mr. Smith attended funeral services for Sgt. Joseph Gliniewicz, as did MCC Campus Public Safety officers. He noted the extraordinary show of support on the drive up Route 59.

Mr. Jenner attended the vigil for Jason Dahlmann.

Ms. Tirio attended the vigil for fallen officer Joseph Gliniewicz, and the 9/11 vigil at Dell Webb Sun City.

Ms. Walsh attended two Crystal Lake Chamber events for Congressman Peter Roskam and Congressman Randy Hultgren, as well as the recent Green Drinks sustainability event.

Ms. Liddell attended Rotary events, ran the round table event at the ICCTA Meeting in Springfield, and heard accolades about the MCC nursing program from the Head of Nursing at Hearthstone Manor.

FUTURE AGENDA ITEMS

Mr. Jenner provided packets to review for the Board self-evaluation – feedback must be returned to Ms. Kriegermeier by October 1. Ms. Walsh asked for an update on the College's Sustainability Plan; Dr. Smith

is reviewing the plan and will share it once the internal process is completed. Ms. Liddell would like an update on online and hybrid courses, MOOCs, and the use of the website lynda.com.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Walsh heard from Mr. Derek Morefield, whose son has had a great experience as an MCC student.

Mr. Memmen asked for an update on notifying students when an adjunct instructor is removed from a

class; Dr. Miksa has discussed this topic with VPAC and will follow up. Mr. Memmen spoke about a

Veterans' Administration Town Hall meeting to be held at MCC on October 21 at 6 p.m.

CLOSED SESSION

No Closed Session was held.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:29 p.m.

Pat Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary