

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, August 18, 2015, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 7:08 p.m.

When Mr. Jenner called the roll the following were present:

Mr. Memmen
Mr. Jenner
Ms. Kisser
Mr. Parrish
Mr. Smith
Ms. Tirio
Ms. Liddell

Ms. Walsh was absent. Dr. Smith was present. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes were accepted as revised; Ms. Kisser will provide minor punctuation corrections to Ms. Kriegermeier after the meeting.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Committee.

PRESIDENT'S REPORT

Dr. Smith spoke about the August 29, 2015 Board Retreat in her President's Report. She explained that the goal of the retreat is to emerge with a strong consensus from each Trustee and the Board as a whole on the direction the College needs to go, the Board's vision of that direction, and what needs to be in place for that to happen. Dr. Gary Davis of the Illinois Community College Trustees Association will facilitate the retreat.

PRELIMINARY JULY FINANCIAL STATEMENTS

Mr. Tenuta reported on preliminary July financial statements; he noted nothing of concern in this first report of the fiscal year. He received questions about a \$10 million spread between budget and actual; he explained that a big portion of this is capital outlay projects; the College is not spending as much on capital projects as planned.

PROPERTY TAX ABATEMENT AGREEMENT AND FABRIK INDUSTRIES

Mr. Doug Martin, Director of Economic Development for the City of McHenry, spoke to the Board about a property tax abatement resolution for Fabrik Industries, which plans to purchase a new building. Fabrik employs 355 people, 85% of whom are county residents, and has an \$11 million payroll. If the ten-year proposal for tax abatement is approved on the purchase of the new building, 100 new jobs would be created over the next three to four years. Dr. Smith explained that over the ten years, MCC would not receive \$1,000 a year, or \$10,000 total over ten years. After that period, MCC would receive their portion of the property taxes on the building. Mr. Martin noted that Fabrik is interested in providing paid internship opportunities for high school and college students and may also need training for its current workers. Fabrik would like to stay in the county and is looking for some assistance in doing so.

After Mr. Martin spoke, Trustees expressed their opinions of this proposal. Mr. Parrish asked what Fabrik's primary market was, and Mr. Martin replied that Fabrik's base markets are automotive and health care. Mr. Parrish stated that the markets Mr. Martin describes are a growing and expanding areas; he thinks they will pay well. Ms. Tirio stated it seems like a good idea to go ahead with it. Mr. Jenner stated he does not believe in using public dollars to support private companies.

PRESENTATION ON MCC WELDING PROGRAM

Dr. Terri Berryman and Ms. Dori Sullens gave a presentation on the MCC Welding Program. Following the presentation, they received questions and comments from the Trustees. The presentation is available to view at www.mchenry.edu/Board.

DISCUSSION OF THE FY2016 FINAL BUDGET

Mr. Tenuta spoke about the FY 2016 final budget, and asked whether Trustees had any final changes to the budget. He noted that the College recently received good news. Per GASB 68, the College will not have to book pension liability; it will be handled as a pass-through, \$9.6 million for FY 15. Discussion followed on capital expenditures and tightened travel and meeting expenses.

BOARD SELECTED VENDOR EXPENSES

Mr. Tenuta provided two reports requested by the Finance and Audit Committee, regarding Board Selected Vendor Expenses. These reports show the trends over a six-month period in the following areas: 1) engineering, 2) food vendors, 3) landscaping, 4) legal services, and 5) temporary staffing. Ms. Kisser noted that if the Finance and Audit Committee would like to update the areas for review, reports can be provided as requested. Discussion followed on whether this should be done as part of the Finance and Audit Committee, on a quarterly basis, or whether it should be done under the Committee of the Whole, which meets monthly. Consensus was reached that it is a function of the Finance and Audit Committee and will be done quarterly.

REPORT FROM HUMAN RESOURCES ON VACANCIES

Ms. Sandra Moll presented a report from Human Resources on vacancies – the report consisted of data gathered on the jobs the College has had difficulty in filling, those that have been open 150 days or more. Ms. Moll noted that recruitment challenges are salary, health insurance benefits, location, and the availability of qualified candidates. Ms. Moll consulted with peer institutions and found that those institutions on average took a month longer to fill these same vacancies than MCC's time frame. The presentation can be viewed at www.mchenry.edu/Board.

UPDATE ON PRESIDENTIAL SEARCH

Chair Smith thanked all for the collective feedback gathered at the August 18 Special Board Meeting to complete the Presidential Profile. Next steps include finalizing the profile to be posted on the R. H. Perry and MCC websites. A suggestion was made that a link to recorded Board meetings be provided so that prospective candidates may look at previous Board meetings. Mr. Jesse Thompson of R. H. Perry &

Associates noted that six to seven thousand letters will be sent out to individuals in the community college system requesting the names of those who would be good candidates for the position. He noted that he and Ms. Rocklin can be contacted by email or cell phone with any details.

LEGISLATIVE REPORT/UPDATE

Dr. Smith stated that the governor has signed a law that a score of 3 on an Advanced Placement exam has to be accepted by all colleges and universities as an equivalent to course credit. The Council of Presidents and Chief Academic Officers were hoping for a higher score. Dr. Smith noted that the State of Illinois has still not figured out the state budget. She noted also that ICCTA continues to send out important information via email.

COMMUNITY EVENTS ATTENDED BY TRUSTEES

Mr. Memmen attended convocation; he noted a job well done by all involved in the planning.

Mr. Smith noted he has been traveling this month, but has done some informal work with MCEDC and Pioneer Center.

Mr. Jenner attended the Solar Array Open House at Shah Center; he also attended the County Fair, which had an MCC presence. He attended convocation and notes it gets better every time. He added that the Sustainability Center minimized the wastes from the convocation event.

Ms. Tirio attended the Celebration of Heroes parade in Gurnee.

Ms. Liddell attended the Education to Empowerment event, convocation, a First Church event at the College, where 100,000 meals were packed for charitable organizations, and attended the ICCTA Executive Board Retreat last week in Galena.

FUTURE AGENDA ITEMS

Mr. Jenner asked whether anything can be done to modernize the science labs without having to wait for the architect process. Mr. Parrish noted that he is completing his doctorate coursework; the class meets on Thursday evenings and he will be unable to attend Thursday night Board meetings through November. He will be able to attend committee meetings during those months. Mr. Parrish spoke about whether there

should be a policy on the length of the Board Chair term; Mr. Jenner will add discussion of this topic to the Evaluation and Policies Committee agenda.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Kisser asked that the College phone number be added to the trifold brochures provided to the Board.

Mr. Memmen has heard comments expressing concern about the quality of water on campus in the water filling stations.

CLOSED SESSION

No Closed Session was held.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:10 p.m.

Pat Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary