

MINUTES  
COMMITTEE OF THE WHOLE  
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, June 9, 2015, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 6:31 p.m.

When Ms. Walsh called the roll the following were present:

Mr. Memmen  
Mr. Jenner  
Ms. Kisser  
Mr. Parrish  
Mr. Smith  
Ms. Tirio  
Ms. Walsh  
Ms. Liddell

Dr. Smith was present. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

Ms. Kisser suggested a more descriptive charge be added regarding the purpose of Finance and Audit Committee. Mr. Jenner had some minor grammatical changes. The minutes of the Committee of the Whole, May 19, 2015, were accepted as revised.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Mr. Joseph Monack addressed the Board regarding his opinion against the Prevailing Wage Act coming up for approval at a future Board meeting. Voting no will send a message to state legislators that the Prevailing Wage Act is unpopular.

PRESIDENT'S REPORT

Dr. Smith stated the College received news that the National Science Foundation has awarded MCC a grant of \$199,612.00 and congratulated those who put the grant together. Chi Upsilon chapter received several awards at the regional meeting including: 5-Star Chapter A; College Project Award; Honors in Action Award; Hall of Honor Award for Lindsey Lonscar; Hall of Honor Award for Colleen Marie

Duncan; and the high honor of being named Outstanding Chapter in the Illinois region. The Shah Center parking lot should be done by next Wednesday, and the old monument sign has been removed. At the McHenry City Council Meeting the council approved the waiver of requirements for temporary and permanent signs. The College is working on quotes for the signs and hopes to have the temporary sign installed within the next two weeks.

Dr. Smith provided the trustees with an overview of the College's master plans per a request from trustees. The Strategic Plan is the overarching plan for the institution. The plan was last revised in 2013. All the other plans are based on the goals and objectives in the Strategic Plan. The plans dictate where the institution is going. Those plans are: Educational Master Plan, Facility Master Plan, Technology Master Plan, Sustainability Master Plan, Brand Plan, and the Professional Development Plan.

#### PRELIMINARY MAY FINANCIAL STATEMENTS

Mr. Tenuta reported on the preliminary May financial statements. In June the statements will be drafts due to the year-end adjustments and until the audit is completed. Final figures for June will be ready in approximately September. Overall the budget is doing well and Mr. Tenuta expects to have a strong finish.

#### SELECT DATE, TIME AND LOCATION FOR BOARD RETREAT

Ms. Liddell asked the Board to determine what date would work for the next Board retreat. A discussion on the role of retreats was undertaken. It was noted that the retreats are usually held at the Shah Center on a Saturday morning, but any time and date that would work for the Board could be selected. The Board tentatively agreed to meet on Saturday, August 29.

#### DISCUSSION OF PRESIDENTIAL SEARCH, SELECT FIRMS TO INTERVIEW

Discussion was held on which executive search firms the Board would interview. The Board articulated various factors they used to narrow the list down to three. A poll was taken and it was agreed to interview R. H. Perry & Associates, Academic Search, and Isascson, Miller. The Board agreed to have a set list of the questions that would be asked for each firm.

### EXPLANATION OF 2017 RAMP DOCUMENT

The RAMP document is related to the Facility Master Plan. The RAMP document is required by ICCB and, in essence, is an application to the State requesting funding on potential capital projects. The institution has three projects listed within the RAMP. There is no significant change from the RAMP documents submitted in previous years other than this year's new inflation factor of 3.3%. Once a project request has been added to the RAMP document, the State frowns against making changes to the scope or the programmatic needs of the project, and the College must stay within the guidelines of the cost of the inflation factor. As of FY15, there are 31 projects across the State in the queue. MCC's RAMP document has three projects: 1) Career and Technical Manufacturing Center; 2) Science and Health Professions Center; and 3) Student Life Center. The first project has taken approximately 10 years for it to move on the State's priority list of 31, to the 12<sup>th</sup> spot. If a project is funded by the State, the State will pay 75% of the costs and the College 25%. The 2017 RAMP document will be coming to the Board for approval at the Regular Board meeting on June 25, 2015.

### DISCUSSION OF FY 2016 BUDGET

The FY 2016 Tentative Budget will be coming to the Board for approval at the Regular Board Meeting on June 25, 2015. Once approved, the tentative budget will be published and put on display for 30 days prior to the adoption of the final budget. The final budget will be adopted by the Board in September. Mr. Tenuta was questioned about the difference between the year-to-date and the budget amount totals. The numbers were current as of March; the numbers need to be updated and the year-end accruals still have to be made. Typically the College runs under budget since everything does not happen according to plan. MCC has some ability to control and freeze costs or not to fill open positions. Mr. Tenuta was asked that any report that says "year-to-date" should be written through a specific month/year (ex: Year-to-Date through March 31, 2015). At the end of FY 15, the document should have the ending fund balance for FY 15 and the beginning fund balance for FY 16 be the same.

DISCUSSION ON RESOLUTION REGARDING PREVAILING WAGE

Mr. Jenner is asking for the Board's support to send a resolution to the legislators in the College's district to introduce legislation to repeal Illinois' Prevailing Wage Act. The renewal of the Resolution for Prevailing Wage will come before the Board for approval at the Regular Board Meeting on June 25, 2015.

Mr. Jenner stated 18 states don't have a law on Prevailing Wage. The Act forces public institutions to pay higher wages on construction projects, which ultimately hurts the taxpayers. Ms. Kisser questioned the accuracy of the percentages in the fourth "whereas" sentence. She asked if Mr. Jenner could cite a specific study. Mr. Jenner will provide supporting documentation prior to the Board voting on the resolution and/or possibly reword the statement with a citation. The Board discussed whether they had enough information to support a resolution to repeal the Act. The state forces the institution to support the Prevailing Wage Act, and the resolution to repeal lets our legislators know the institution does not agree with the Act. If the College votes down the Prevailing Wage Act, there is concern of legal ramifications. The Board agreed to bring the revised Resolution to Repeal the Prevailing Wage Act (per any changes from Mr. Jenner) to the June 25, 2015, Board Meeting.

LEGISLATIVE REPORT/UPDATE

Dr. Smith has been forwarding information to the Board on legislative matters and hopes the information has been helpful.

COMMUNITY EVENTS ATTENDED BY TRUSTEES

Mr. Parrish attended the McHenry County Council of Government (MCCG) meeting.

Mr. Memmen attended the MCCG meeting, the ICCTA meeting, and Student Leadership Institute at ICCB. Ms. Liddell received an award during the ICCTA meeting.

Ms. Kisser attended the model airplane collection on campus.

Ms. Liddell attended the MCCG and ICCTA meetings. Kudos to Dr. Christine Grela, MCC's Faculty of the Year who was recognized at the ICCTA meeting. Dr. Miksa was also recognized as a finalist for the Distinguished Alumnus Award from Kishwaukee College. Ms. Liddell was voted in as vice president of ICCTA.

Mr. Smith attended the MCCG meeting and witnessed Ms. Liddell receiving her award at the ICCTA meeting.

Ms. Tirio attended the MCCG and ICCTA meetings.

Ms. Walsh attended the Northeast Illinois Regional United States Green Building Council meeting that was held at the Shah Center. Dr. Smith and Ms. Kim Hankins made presentations at the meeting. Ms. Walsh also attended the MCCG and ICCTA meetings.

#### FUTURE AGENDA ITEMS

Tabled Board Report #15-59 Compensation Adjustment for Non-Bargaining Unit Employees will be presented again at the Regular Board Meeting on June 25. Administration will be providing additional information to the Board.

Ms. Walsh asked for an update on the grant from ITW and the welding program. Dr. Smith stated a proposal was submitted to ITW for funding. However, ITW's Foundation has changed its direction and will not be providing any funding for proposals like the one the College submitted. Ms. Walsh would like a presentation on the College's welding program.

Ms. Tirio met Dr. Gary Davis at the ICCTA meeting, who recommended a book for reading. She will provide the title to trustees at the next meeting.

#### SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Memmen stated during the panel discussion at the ICCTA conference, a 41 year community college trustee was asked to give advice to the student trustees in their future prospects wherever the students decided to go. The trustee stated, "Every time there is a hard decision to make on the Board, ask yourself how will it affect the students." Some Boards are getting away from what the students' wants/needs are on issues vs. spending too much taxpayers' money. Mr. Memmen stated when we make decisions, let's not make decisions one sided on behalf of the taxpayers, but consider how the students are feeling. We are here for students as well.

Ms. Kisser stated the Crystal Lake Chamber is hosting the 2015 Summit on August 13.

Mr. Smith reminded the Board that the Foundation Golf Outing is being held this Friday. Trustees may attend the dinner afterwards to socialize with community members if they are not already registered to golf.

Ms. Liddell attended the recent ICCTA meeting. Community colleges' guidelines and directions will be shifting over the next five to ten years. MCC will be celebrating fifty years of providing education to the community in 2017. The next fifty years is going to look different and it should be looked at as an exciting time. Change is inevitable and we need to accept it.

CLOSED SESSION

No Closed Session was held.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:37 p.m.

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Margaret Keehn, Recording Secretary

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Chris Jenner, Board Secretary