

MINUTES  
FINAL MEETING OF THE RETIRING BOARD  
of McHENRY COUNTY COLLEGE

The Final Meeting of the Retiring Board of the Board of Trustees of McHenry County College was held on Thursday, April 28, 2016, in the Board Room, Room A217, in Building A on the Campus. Chair Smith called the meeting to order at 6:30 p.m. When Secretary Jenner called the roll, the following were present:

Mr. Sacramento  
Mr. Jenner  
Ms. Kisser  
Ms. Liddell  
Mr. Parrish  
Ms. Tirio  
Ms. Walsh  
Mr. Smith

Dr. Gabbard was also present. Attorney Daniel Curran was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Sacramento recited the Mission Statement for the last time.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PHI THETA KAPPA ADVISOR RECOGNITION

Dr. Gabbard stated it was his pleasure to honor Phi Theta Kappa chapter advisors Ms. Diane Terlep, who served as advisor for 31 years, and Ms. Heidi Boring who has served as advisor for 6 years. He presented both with pins for service to the Chi Upsilon chapter, after which they were greeted with applause.

## PRESIDENT'S REPORT

Dr. Gabbard introduced Dr. Amy Humke, Director of Institutional Research, who will be presenting a look at the enrollment dashboard.

### Preview of the Enrollment Dashboard

Dr. Humke stated that the Census Dashboard looks at tenth day enrollment of each term. She showed many of the available ways to view the dashboard, explained the tabs that can be used to look at the data, as well as additional categories and search capabilities. She then received questions and comments from the Trustees.

Dr. Gabbard stated that as a result of feedback at the April 19 Committee of the Whole meeting, additional discussions were held with Demonica Kemper Architects to determine if there are other ways of looking at the health science and science lab renovation project. He asked whether the Board would consider holding a Special Board Meeting to give the latest plan the attention it deserves. After brief discussion, it was agreed that the meeting would be held Thursday, May 12, 2016.

Dr. Gabbard continued with his President's Report, noting that the baseball team has won the Illinois Skyway Conference Championship for the first time in many years, and that the Forensics team participated in a national competition. He then spoke about the video of the recent robotics challenge, which can be seen at <https://www.youtube.com/watch?v=s5yYy1JXKxg>.

## COMMUNICATIONS

### A. Faculty Report

Ms. Humphrey provided the Trustees with copies of the Faculty Report and noted several of its highlights.

### B. Adjunct Faculty Report

There was no report.

### C. Staff Council Report

Ms. Trimble thanked Mr. Sacramento for his service as Student Trustee and wished him the best. She noted that the Staff Council's silent auction raised enough money to offer two scholarships this year. Ms.

Trimble attended a workshop in civic engagement with Loyola University, and shared a quote from that workshop: "If we disengage when we disagree, then dialog, deliberation, and democracy are dead."

D. Student Trustee Report

Mr. Sacramento reported on recent student events. He spoke about the state budget impasse and stated he is thankful that McHenry County College is as strong as it is, thanking Chief Financial Officer Mr. Bob Tenuta. Mr. Sacramento stated that he appreciated the opportunity to work with such a fine group of community leaders.

Mr. Smith presented a plaque to Mr. Sacramento, recognizing his service as student trustee, after which Mr. Sacramento was greeted with applause.

F. Attorney Report

There was no report.

APPROVAL OF CONSENT AGENDA

Mr. Jenner asked whether Board Report #16-44, Administrative Appointments for FY2017, included any headcount expansion. Dr. Gabbard replied that it does. He clarified that these are at-will employees; as the budget is prepared, the potential for savings and consolidating positions will be considered. Ms. Liddell moved to approve the Consent Agenda and Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

**For Approval**

- A. Executive Summary, Board Report #16-35
- B. Financial Statements
  - a. Treasurer's Report, Board Report #16-36
  - b. Ratification for Accounts Payable Check Register, Board Report #16-37
- C. Request to Lease/Purchase/Renew
  - a. Additional Data Storage for Disaster Recovery, Board Report #16-38
  - b. AppSense DesktopNow Licensing, Board Report #16-39
  - c. Starcom21 Radios Public Safety Communications, Board Report #16-40
  - d. Three-Year Lease for Digital Mailing/Shipping/Receiving System, Board Report #16-41
- D. Destruction of Closed Session Recordings, Board Report #16-42
- E. Joint Educational Agreement Update between McHenry County College and College of Lake County, Board Report #16-43
- F. Personnel
  - a. Administrative Appointments for FY 2017, Board Report #16-44

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was needed.

CONSTRUCTION AND INSTALLATION OF CAMPUS MONUMENT AND ENTRANCE SIGNS FOR CRYSTAL LAKE CAMPUS, Board Report #16-45

Ms. Walsh moved to approve Construction and Installation of Campus Monument and Entrance Signs for Crystal Lake Campus, Board Report #16-45, and Ms. Tirio seconded the motion. During discussion, brief discussion followed. It was noted that stone base version better aligned with the City of Crystal Lake's plan, and that the location of the main sign is the only variance, being a few inches or feet away from what is specified. Ms. Tirio expressed her opinion that the College did not need a fancy lighted sign.

The roll was called. Ms. Tirio voted against and all others voted in favor; the motion carried.

PARKING LOT A RECONSTRUCTION, STORMWATER RE-ROUTE, Board Report #16-46

Mr. Sacramento moved to approve Parking Lot A Reconstruction, Stormwater Re-Route, Board Report #16-46 and Ms. Tirio seconded the motion. During discussion, Ms. Walsh expressed thanks for re-using the asphalt during this reconstruction and asked if anything was being done for the drainage. Mr. Tenuta replied that the retention pond will be widened for more passage of water. Clarification was made that this project does not include additional landscaping. Discussion followed to clarify that this project was not a candidate for the use of white topping. The roll was called and all were in favor; the motion carried.

RESCIND \$10.00 PER CREDIT HOUR INFRASTRUCTURE FEE, Board Report #16-47

Mr. Sacramento moved to approve Rescind \$10.00 Per Credit Hour Infrastructure Fee, Board Report #16-47, and Ms. Tirio seconded the motion. During discussion, Ms. Kisser stated if the Board is not moving forward with the science lab project, this revenue stream would not be needed. She wondered if a Special Board Meeting would be held, as the concept tonight did not include student spaces. She added that if the Board goes forward with a modified simple plan, a revenue stream lower than \$10.00 may be needed. Dr. Gabbard replied that if the fee rescission or the tuition increase were passed tonight, the College would have to begin a process of refunds for summer, as well as adjustments. Ms. Walsh stated

that the infrastructure fee should be rescinded until the Board has a better idea of what is to be done.

Ms. Tirio, Mr. Jenner, Mr. Parrish, and Mr. Smith agreed it would be best to rescind the fee.

The roll was called and all were in favor; the motion carried.

#### TUITION INCREASE, Board Report #16-48

Mr. Sacramento moved to approve Tuition Increase, Board Report #16-48, and Ms. Tirio seconded the motion. During discussion, it was stated that the tuition increase works out to \$45.00 per semester for a full-time student, or a 2.7% increase. Ms. Walsh did not favor a tuition increase. Mr. Sacramento stated that students he spoke to, outside of student government, favored the tuition increase and added that this increase kept McHenry County College very low among the rest of Illinois community colleges. Dr. Gabbard added that the increase ranks McHenry County College 35<sup>th</sup> out of 39 colleges and if adjusted for cost of living ranks McHenry County College 37<sup>th</sup> out of 39. A discussion of students receiving Pell grants followed; 1,961 students are eligible for Pell grants; 1,339 students received grants. Mr. Jenner noted that McHenry County College holds down the high cost of getting a degree, adding that tuition is relatively price inelastic. Mr. Jenner stated that he favored user fees and supported this tuition increase. Ms. Kissler stated she took the lead from the Student Trustee on this issue. Mr. Tenuta stated he was asking for money to help offset rising College costs. The roll was called; Ms. Walsh voted against and all others voted in favor. The motion carried.

#### AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF MCHENRY COUNTY COLLEGE AND THE MCHENRY COUNTY COLLEGE FACULTY ASSOCIATION, Board Report #16-49

Ms. Tirio moved to approve Agreement Between the Board of Trustees of McHenry County College and the McHenry County College Faculty Association, Board Report #16-49, and Mr. Sacramento seconded the motion. During discussion, Ms. Kissler stated she was impressed with the level of complexity and the difficulty of working out these agreements. Mr. Jenner stated he was pleased to see the College get to this point without a lot of wringing of hands. Mr. Smith echoed both those thoughts, adding his

congratulations and extending thanks to all parties. The roll was called and Ms. Tirio abstained; all others were in favor. The motion carried.

#### ICCTA REPORT

Ms. Liddell announced that she would be in Springfield next week for the ICCTA meeting, and announced that the state conference is in Springfield June 2 through 4. She encouraged all to attend the June meeting. She noted that the ACCT Leadership Congress is a great place for Trustees to learn and hear what is happening across the country.

#### DISCUSSION OF OCTOBER 2016 ACCT LEADERSHIP CONGRESS PRESENTATIONS

Information about sessions proposed for presentation was provided to the Trustees. Ms. Haggerty suggested that all five presentations be submitted to ACCT. Proposals will be sent to the Trustees; they can respond which of the presentations on which they would like to be involved.

#### FOR INFORMATION

- A. New Employees
- B. Resignations
- C. Committee of the Whole Meeting Summary
- D. Friends of McHenry County College Foundation Report
- E. Office of Marketing and Public Relations Update
- F. Office of Resource Development Update
- G. Office of Sustainability Center Update

Ms. Walsh noted that the Distinguished Alumni reception will be held on May 17 in the Scot Room.

Mr. Jenner commented on the publishing of the Green Guide; he spoke about a recent electronics recycling event in Cary.

#### SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Kissler suggested that any Trustees who attend the ACCT Leadership Congress in October return with a small written report summarizing events attended and what they learned from those sessions. She suggested a repository of such documents to be used as reference when McHenry County College is considering an issue.

Ms. Liddell stated great discussion was held tonight and expressed her appreciation for everyone's effort.

Ms. Walsh thanked Dr. Humke for the dashboard presentation, and asked whether Dr. Humke could return for another presentation, with computers at each Trustee's place so they could work with the dashboard.

Mr. Sacramento stated that he is thankful for the opportunity to be Student Trustee, wished he could have been here longer, and noted that he will be transferring to University of Illinois Urbana Champaign to major in community health.

Mr. Parrish expressed thanks for the information he received while writing his master's thesis paper on diversity in higher education; he was able to report on the many things McHenry County College does to promote diversity among faculty, administration, and the student body, and match that up against the College's community profile. He stated that one of his classmates is working with the Shah Center to start a new company.

#### FUTURE AGENDA ITEMS

Ms. Liddell suggested that the Board consider moving toward electronic Board packets versus paper packets. Ms. Kisser concurred that the Board might not use the large paper packet, adding that some paper was unavoidable.

#### CLOSED SESSION

At 8:11 p.m., Ms. Tirio moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, and Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A break was taken at 8:12 p.m. and Closed Session began at 8:22 p.m.

At 9:00 p.m., Mr. Parrish moved to come out of Closed Session and Ms. Tirio seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 9:00 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting, March 24, 2016

Ms. Liddell moved to accept the closed session minutes of the Regular Board Meeting, March 24, 2016 and Mr. Sacramento seconded the motion. There was no discussion. The roll was called. Ms. Walsh abstained; all others were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:02 p.m.

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Patricia Kriegermeier, Recording Secretary

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Chris Jenner, Board Secretary