

MINUTES  
ORGANIZATIONAL MEETING  
of MCHENRY COUNTY COLLEGE

An Organizational Meeting of the Board of Trustees of McHenry County College was held on Thursday, April 28, 2016 in the Board Room, Room A217, in Building A on the Campus. Chair Smith called the meeting to order at 9:03 p.m. When Mr. Jenner called the roll, the following were present:

Mr. Sacramento  
Mr. Jenner  
Ms. Kisser  
Ms. Liddell  
Mr. Parrish  
Mr. Smith  
Ms. Tirio  
Ms. Walsh

Dr. Gabbard was also present. Attorney Daniel Curran was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as amended; Mr. Jenner asked that the item for Appointment of Board Attorney be separated into two, considering each firm separately.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

INSTALLATION NEW STUDENT TRUSTEE

Chair Smith administered the Oath of Office to Mr. Colin Worden, Student Trustee-Elect. Chair Smith asked those assembled to welcome Mr. Worden, who was then greeted by applause.

ELECTION OF CHAIR, VICE CHAIR AND SECRETARY

Chair Smith opened the floor for nominations for the position of Board Chair.

Ms. Liddell nominated Mr. Smith and Ms. Kisser seconded the motion. Mr. Parrish nominated Mr.

Jenner and Ms. Tirio seconded the motion. The roll was called; Mr. Worden, Ms. Kisser, Ms. Liddell, Mr.

Smith and Ms. Walsh voted for Mr. Smith. Mr. Jenner, Mr. Parrish, and Ms. Tirio voted for Mr. Jenner.

The result of the roll call was announced; Mr. Smith was re-elected. The announcement was made that Mr. Mike Smith will serve as Board Chair for the coming year.

Mr. Smith announced that the floor was open for nominations for the position of Vice Chair. Ms. Kisser nominated Ms. Liddell and Ms. Walsh seconded the nomination. Ms. Tirio nominated Mr. Jenner and Mr. Parrish seconded the nomination. During discussion, Ms. Kisser stated that she nominated Ms. Liddell because she has done a good job as Vice Chair and has the time to commit to it. Ms. Tirio stated that Trustee Walsh noted last year that the Board needs to change this up. Mr. Parrish stated Mr. Jenner has done an outstanding job in a complicated and challenging environment and would like to see him lead. Mr. Worden stated he thinks Ms. Liddell has done a fine job and would like to see her continue for the coming year. Ms. Walsh noted that Ms. Liddell will become President of ICCTA and asked if she had time to be Vice Chair; Ms. Liddell stated she did not see a conflict.

The roll was called. Mr. Worden, Ms. Kisser, Ms. Liddell, Mr. Smith, Ms. Walsh, and Mr. Jenner voted for Ms. Liddell. Mr. Parrish and Ms. Tirio voted for Mr. Jenner. The result of the roll call was announced; Ms. Liddell was elected Vice Chair. The announcement was made that Ms. Linda Liddell will serve as Vice Chair for the coming year.

Mr. Smith announced that the floor was open for nominations for Board Secretary; Mr. Smith nominated Mr. Jenner and Ms. Kisser seconded the nomination. There was no discussion. The roll was called and all present voted for Mr. Jenner, who was elected Board Secretary. The announcement was made that Mr. Chris Jenner will serve as Board Secretary for the coming year.

#### RESOLUTION TO CONTINUE RULES, REGULATIONS AND POLICIES

Attorney Curran stated that this item seeks to continue the current rules, regulations and policies adopted by the Board, whatever is in place. Ms. Liddell moved that all rules, regulations and policies adopted by the previous Board of McHenry County College, District No. 528, remain in full force and

effect as intended in the past. Ms. Kisser seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried and Chair Smith read the resolution aloud.

#### RESOLUTION TO SET BOARD MEETING DATES AND TIMES

Ms. Kisser moved that the time, place schedule of regular meetings of the Board of Trustees of McHenry County College, District No. 528, be in the Board Room of Building A, at McHenry County College, 8900 U. S. Highway 14, Crystal Lake, Illinois at 6:30 p.m. The meetings will be held on the fourth Thursday of the month, with the exception of November and December, when the meetings will be on the third Thursday. Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Chair Smith read the resolution announcing Board meeting dates and times.

#### APPOINTMENT OF TREASURER

Ms. Kisser moved that Mr. Robert Tenuta be appointed as Treasurer and Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried and Chair Smith announced that Mr. Robert Tenuta will be Treasurer for the coming year.

#### APPOINTMENT OF BOARD ATTORNEYS

Ms. Parrish moved that Campion, Curran, Lamb & Cunabaugh, P.C., (CCLC) be retained for one year to handle attending Board meetings, any local issues related to real estate, county or city issues, and routine advice not dealing with education/school law. Ms. Liddell seconded the motion. During discussion, Ms. Kisser clarified that the Board can change its counsel at any time, and would always want to have counsel in place. Dr. Gabbard stated that the College is prepared to go out for a Request for Proposals for legal services; he noted that the time frame for the attorney appointment can be taken out of the motion. Chair Smith rephrased the motion; looking for a motion that CCLC be retained as Board Attorney for a period to be determined by this Board of Trustees, to handle attending Board meetings, any local issues related to real estate, county or city issues, and key advice not related to education law. Ms. Walsh seconded the rephrased motion. Ms. Kisser suggested that language be

included that the Board will continue to retain CCLC as legal counsel. Mr. Parrish voiced his concern with that language; Mr. Curran stated that Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. has more experience in education law than his firm does. The roll was called and all were in favor; the motion carried.

Chair Smith looked for a motion and second to continue to retain Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. as Board Attorney to handle litigation, Freedom of Information Act requests, bargaining unit contract negotiations advice, and issues concerning education law. Ms. Liddell so moved and Ms. Tirio seconded the motion. After brief discussion, the roll was called. Mr. Worden, Mr. Smith, Ms. Walsh, Ms. Kisser, Ms. Tirio and Ms. Liddell voted in favor; Ms. Parrish and Mr. Jenner voted against. The motion carried.

Mr. Smith announced that Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd., would continue to serve as Board attorney.

#### APPOINTMENT OF COMMITTEE STRUCTURE

Ms. Tirio moved to continue with the Committee of the Whole, the Evaluation and Policies Committee, and the Finance and Audit Committee for the coming year and Mr. Worden seconded the motion.

During discussion, Ms. Kisser stated she was not sure the Finance and Audit Committee was still needed; Mr. Smith stated he would like to see the Finance and Audit Committee remain in place.

The roll was called. Mr. Worden abstained, and all others voted in favor. The motion carried. Chair Smith announced that the Committee of the Whole, the Evaluation and Policies Committee, and the Finance and Audit Committee will be the committee structure for the coming year.

Discussion was then held on Trustee appointments to the various committees. Ms. Liddell will serve as chair of the Committee of the Whole, and the entire Board will serve on the Committee of the Whole.

Mr. Jenner will continue as chair of the Evaluation and Policies Committee, with Ms. Kisser and Ms. Walsh as committee members.

Discussion followed on the composition of the Finance and Audit Committee, and Ms. Kisser stated she would not continue as its chair. Ms. Walsh volunteered to act as Chair of this committee, and Mr. Parrish and Ms. Liddell volunteered to serve as committee members.

#### APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE

Ms. Walsh noted that she would continue as Foundation Liaison and Ms. Tirio said she would continue to serve as Alternate. Ms. Kisser moved that Ms. Walsh be appointed as Foundation Liaison and that Ms. Tirio be appointed as Alternate for the coming year. Ms. Liddell seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Chair Smith announced that Ms. Walsh will serve as Foundation Liaison and Ms. Tirio will serve as Alternate for the coming year.

#### APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

Ms. Liddell confirmed that she would continue as ICCTA representative and Ms. Walsh stated she would not continue to serve as alternate. Mr. Parrish stated he would serve as alternate.

Ms. Kisser moved to nominate Ms. Liddell as representative and Mr. Parrish as alternate, and Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Mr. Smith announced that Ms. Liddell and Mr. Parrish will serve as ICCTA Representative and Alternate for the coming year.

#### SCHEDULE OF REGULAR MEETINGS

Ms. Tirio moved to accept the schedule of regular meetings and Mr. Worden seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Chair Smith read aloud the list of meeting dates.

#### ADJOURNMENT

The meeting was adjourned at 9:41 p.m.

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Patricia Kriegermeier, Recording Secretary

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Chris Jenner, Board Secretary