

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, December 9, 2014, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 6:30 p.m.

When Ms. Walsh called the roll, the following were present:

Mr. Peters
Mr. Jenner
Ms. Kisser
Mr. Smith
Ms. Walsh
Ms. Liddell

Mr. Parrish and Ms. Miller were absent. Attorney Daniel Curran was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Committee of the Whole, October 13, 2014, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Smith reminded Trustees that the Nurses' Pinning Ceremony will be held on Saturday, December 13 at 8:30 a.m. in the Luecht Conference Center, followed by the December graduation ceremony.

PRELIMINARY NOVEMBER FINANCIAL STATEMENTS

Mr. Tenuta pointed out that he has been making changes to the financial statements to be in compliance with the soon-to-be-approved fund balance policy. He noted that items on the horizon to pay attention to are enrollment and state funding. He stated that the year to date budget is looking good right now and is on track; he will wait to see what the State may do with state funding.

UPDATE ON EDUCATION TO EMPOWERMENT

Ms. Nancy Wenzel, Chair of the Education to Empowerment Committee, Ms. Sandy Pierce, one of its founding members, and Ms. Brenda Stiff, Development Coordinator, gave a presentation on the Education to Empowerment scholarship program, the goal of which is to find 100 women who want to give \$1,000 a year each and raise \$100,000 for scholarships. The members of this initiative work together not only to raise money, but to mentor and network with the young women targeted for scholarships. They emphasized that 100% of the money raised is awarded in scholarships. Recipients must be in their sophomore year, hold a 3.2 GPA during their freshman year, and submit a 300-word essay. \$4,000 is awarded for the sophomore year and another \$4,000 is awarded for the recipients' first year as a junior at a four-year school. The presentation finished with an informative and inspirational video, which can be seen at <http://www.mchenry.edu/board/index.asp>.

FISCAL YEAR 2015 BUDGET UPDATE

Dr. Smith reported that the state operating grant was up \$449,000 over last year. She also spoke about the state income tax sun setting on January 1, 2015, and noted that pension bill SB1 may be overturned by the Illinois Supreme Court. Dr. Smith stated that fall enrollment was down 7%, 1% more than estimated. Spring enrollment is on an upward trend; Dr. Miksa added that as of December 8, spring enrollment was down 7.1% from last spring and today it was down 5.9%. He hopes that 2015 spring enrollment will be even or ahead of last year's figure.

Dr. Smith stated that discussions with the Board will soon begin about whether tuition will be raised for next year. She noted that a mid-year analysis of the budget will be conducted so that senior staff may make any adjustments for the remainder of the fiscal year.

Mr. Jenner commented that Trustees need to start asking their legislators where tax money is going. Discussion focused on hosting a meeting with legislators to get a full report on what is going on. Trustee Walsh will work with Dr. Smith to arrange this request.

DISCUSSION ON MODULAR BUILDING

Dr. Smith noted that the Board was supportive of this approach to more student space when discussed at the October Committee of the Whole meeting. She explained that it would have been brought to the November Board meeting for approval, but the project needed to go through the City of Crystal Lake's permit process. The College has put in an application for an amendment to its Planned Unit Development (PUD); it is hoped it gets through the staff, and December Planning and Zoning meeting, and then to the January City Council meeting. Dr. Smith noted three quotes were received; the company MCC is working with is Williams Scotsman. If the change to the PUD is approved by the City Council, the building could be up in March, 2015. Comments and questions followed regarding the following: 1) whether there would be any insurance issues, to which Mr. Tenuta responded none were expected; 2) whether current campus furniture could be re-used for this building; 3) what will happen at the end of the three-year lease; 4) whether this should be postponed until after the space utilization study is received; 5) this building would be a low-cost way to test out our space needs, and could be used in other ways; 6) how this space correlates to the MCC Mission. Student Trustee Peters responded to comment 6) by noting that the space is needed for a learning environment, adding that student clubs are growing and they need space to meet. Mr. Smith suggested that the Foundation be consulted on creating alternative funding for this project; Ms. Kisser suggested College/Foundation collaboration discussion be placed on the next Committee of the Whole agenda for discussion. Mr. Peters invited the Trustees to attend one of the next open forums on student space, which will be held on December 10 at 2:00 p.m. and December 15 at 2 p.m.

LEGISLATIVE REPORT/UPDATE

Dr. Smith reported that not much is happening; she does not believe a lame duck session will be called. The General Assembly is preparing for the opening session with a new governor installed and a budget address in February, which should give more indication about the governor's thoughts on serving the state of Illinois.

COMMUNITY EVENTS ATTENDED BY TRUSTEES

Mr. Jenner spoke about attending the Black Box Theatre production of *Almost, Maine*. He also attended the Green Living Expo and praised Ms. Hankins and her team, who did a good job. He urged the Trustees to come early and watch the women's basketball games. Mr. Smith stated that he and Mr. Parrish attended the November McHenry County Council of Governments meeting at the Starlight Gallery in Harvard. Ms. Liddell and Ms. Kisser spoke about an Early Childhood event held on campus that was very well attended.

FUTURE AGENDA ITEMS

Future agenda items include: 1) Foundation involvement in the cost of the modular building; 2) a presentation on student space from student leadership and groups; 3) discussion about the liaison relationship with the Foundation; 4) student tuition and fees.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Jenner spoke about the inception of an enhanced Board calendar, Ms. Liddell added that this calendar will contain details about the Board Self-Evaluation schedule. Ms. Kisser commented that the Black Box Theatre project was a good example of a limited space needs build-out, with a fabulous return. She stated this was a very good example of how limited space modifications can be done while the College is not ready or not agreed upon the large scale.

CLOSED SESSION

At 7:57 p.m., Mr. Jenner moved to go into closed session under Open Meetings Exception Act Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Ms. Kisser seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Closed Session began at 8:01 p.m.

At 8:04 p.m., Ms. Kisser moved to come out of closed session and Ms. Walsh seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 8:04 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES

Ms. Kisser moved to accept the closed session minutes of the October 13, 2014 Board Meeting and Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:05 p.m.

Patricia Kriegermeier, Recording Secretary

Molly Walsh, Board Secretary