

MINUTES
EVALUATION AND POLICIES COMMITTEE MEETING
OF McHENRY COUNTY COLLEGE

A meeting of the Evaluation and Policies Committee of the Board of Trustees of McHenry County College was held on Monday, December 8, 2014 in the Board Room, Room A217, in Building A on the Campus. Chair Jenner called the meeting to order at 6:30 p.m. When Ms. Walsh called the roll, the following committee members were present:

Ms. Kisser
Ms. Walsh
Mr. Jenner

Mr. Smith and Mr. Parrish were present. Dr. Smith was present. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Evaluation and Policies Committee meeting, November 10, 2014 were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the committee.

PRESIDENT'S REPORT

Dr. Smith reminded all that the nurses' pinning ceremony begins at 8:30 a.m. on Saturday, December 13, followed by the winter graduation ceremony.

DISCUSSION OF OPERATING FUND BALANCE POLICY

Changes discussed at the November EPC meeting were incorporated into the draft Operating Fund Balance Policy and the committee reviewed those revisions. Extensive discussion followed; the committee reached consensus to send this policy forward to the Board for a first reading.

DISCUSS CANCELLATION OF JANUARY 12, 2015 EVALUATION AND POLICIES COMMITTEE MEETING

After brief discussion, it was agreed there was no need to hold an Evaluation and Policies Committee meeting in January.

UPDATE ON BOARD SELF-EVALUATION

Extensive discussion followed about the timeline, deadline dates, and review of the evaluation form's content. This item will be placed on the February Evaluation and Policies Committee meeting agenda for discussion, and presented at the February Board meeting.

PHILOSOPHY POLICIES

Mr. Jenner stated that after last month's discussion, he had not received any additional input from other Trustees. He noted that the College's philosophies, as stated at the front of the Board Policy Manual, are fine.

STATUS OF BOARD POLICY MANUAL REVIEW

The Internal Committee formed two committees; one researched formatting and numbering, and another researched adoption/revision history. Consensus was reached to reject Roman numerals, to reject the idea of putting each policy on a single page. This committee recommended staying with the current numbering system.

The second committee selected two examples of adoption/revision history and will present those at the next meeting.

The Internal Committee feels there should be one page containing all web links. The Internal Committee will tinker with how the links will work and bring back information in February or March. The Committee did not find any other colleges using this method; MCC will be trailblazers if it is adopted.

COMMENTS BY COMMITTEE MEMBERS

Mr. Parrish announced that he could not be present for the December 9, 2014 Committee of the Whole meeting.

FUTURE AGENDA ITEMS

Future agenda items include 1) Discussion on Operating Fund Balance Policy (should there be any issues at the Board meeting); 2) Update on Board Self-Evaluation; 3) Status of Board Policy Manual Review on Formatting, Adoption History and Web Links; and 4) Discussion of an Enhanced Board Calendar.

Mr. Jenner would like to make “Set Agenda for Next Meeting” a standing agenda item each month.

CLOSED SESSION

No closed session was held.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:06 p.m.

Patricia Kriegermeier, Recording Secretary